



**CITY OF YACHATS**  
**EMERGENCY PREPAREDNESS COMMITTEE**  
**DRAFT MEETING SUMMARY MINUTES**  
**City Hall, 441 Hwy 101 N, OR 97498**  
**Monday, June 2, 2025**

- I. Call to Order Emergency Preparedness Meeting 2:00 pm**
- II. Roll Call**

<b>Committee Members</b>	<b>P/A</b>
Linn West, Chair	<b>P</b>
Don Groth	<b>P</b>
Drew Roslund	<b>A</b>
Kathryn Torrence	<b>P</b>
Mary Reeves	<b>P</b>
Kathy McCulloch	<b>A</b>
Susan Oppenheimer	<b>A</b>
Seve Oppenheimer	<b>A</b>
Jill Asch	<b>P</b>
Tom Rafalski	<b>P</b>

<b>Staff Members</b>	
Kimmie Jackson, Recorder	Neal Morphis, City Infrastructure Clerk

**III. Announcements / Correspondence**

- a. An upcoming emergency shelter simulation is scheduled for October 9, a full-day event that will involve multiple locations, including local churches. They need to coordinate with the Red Cross and consider potential conflicts with other meetings, such as the Library Commission meeting.

**IV. Citizens' Concerns (5 Minute Limit)**

- a. None

**V. Reports**

- a. Fire Dept Report - None
- b. Finance Report - 2025-26 Budget was passed.

## **VII. Current Business**

- a. [Conex - Radar & Crestview](#) - The discussion involved the Conex units and exploring locations, particularly in Crestview. The committee noted that the current suggested location was inadequate, but optimistic about moving the conex to a broader area further up the road, which would enable gravel placement and minimal traffic disruption. The committee discussed concerns about visibility and accessibility in that area, as it appeared to have limited development currently. Regarding the Key Access Boxes, we are still awaiting the installation schedule. Linn West will check with Traci Crews for the status.

## **VIII. Ongoing Business**

- a. [Emergency Shelter](#) - The discussion focused on planning for emergency shelter operations in collaboration with the Red Cross. The Red Cross shared crucial information regarding their involvement and highlighted that they may not be immediately available due to concurrent events in other areas, such as Waldport. Also discussed the need for various supplies, such as cots, blankets, tarps, and wristbands to track individuals within the shelter effectively. Tom agreed to check the availability of wristbands used in hospitals for this purpose.

The Red Cross will oversee the registration process to ensure compliance with privacy regulations, while local volunteers will assist in managing operations. City Hall staff will oversee administrative tasks and coordinate with other agencies for support. Rosa has begun reaching out to contacts up the Yachats River area to help establish a broader response network, and Tom introduced a potential volunteer, David Lee, a retired orthodontist who can contribute to the efforts, also located up the river.

Adjourn City Council Meeting 3:45 pm

Minutes prepared by: Kimmie Jackson, Recorder