



**CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION**

DRAFT MEETING SUMMARY MINUTES

City Hall, 441 Hwy 101 N, OR 97498

Tuesday, July 8, 2025

- I. Public Works & Streets Commission Meeting 2:00 pm**
- II. Call to Order**
- III. Roll Call**

Committee Members	P/A
Linn West, Chair	P
Don Groth, Vice Chair	P
Alex Cox	A
Bob Bennett	A
James Welch	P
Kevin Erdahl	P
Don Phipps	P

Staff Members	
Bobbi Price, City Manager	Kimmie Jackson, Recorder
Rick McClung, Water Lead	Dave Buckwald, Wastewater Lead

Audience
11

- IV. Announcements / Correspondence**
 - a. None
- V. Citizens' Concerns (5-Minute Limit)**
 - a. None
- VI. Reports**
 - a. Meeting Summary ([Link](#))
 - b. Fire Dept Report - (Linn) None
 - c. Emergency Preparedness Committee Report ([Linn](#)):
 - d. Public Works Report [Dave Buckwald, Water Lead](#), noted water production and wastewater treatment. The crew has been busy

preparing for the Fourth of July; installed flag holders at two crosswalks, which is positively impacting traffic flow. Twelve flags were purchased, but only 10 were accounted for, raising concerns about theft. To address this, the flags were marked for identification.

[Rick McClung, Wastewater Lead](#), reports that an engineering team is scheduled to visit the reservoir site on Thursday to conduct surveys and geological analysis. The current access road to the site has several bumps that need to be flattened. Engineers are working on plans to build a smoother and more navigable route. Results from the geotechnical assessments are expected by the end of summer. The decision on whether to proceed with a property purchase must be made within a 180-day window, which typically ends in October or November.

Commons Master Plan discussions are underway, which include plans for a building extension and a new pavilion. Additional geotechnical assessments will be incorporated as requested by the City Manager.

- e. PW Finance Report - ([Don G](#)) No current report for the month. Would like to wrap up the fiscal year.
- f. Finance Committee Report (Julie) No report

VII. Current Business

- a. [Potential Projects](#) - Kevin Erdahl started the discussion, updating a previous top 10 list of streets in need of repair since many potholes had been addressed; proposed exploring unpaved roads, making note some unpaved streets are associated with private developments and specific problem areas, such as King Street, which is currently on hold due to pending water tank plans.

Don Groth would like to focus on finance, Bob Bennett would like to concentrate on I&I, and Jim Welch and Don Phipps will focus on the speed enforcement camera, possibly forming a workgroup. Lin West thought septic systems would be a good project - can customers be connected to city services, what requirements must they follow, and are they in compliance? Further discussion is necessary.

- g. Adjourn City Council Meeting 3:47 pm
Minutes prepared by: Kimmie Jackson, Recorder