



CITY OF YACHATS
YACHATS LIBRARY COMMISSION
DRAFT MEETING SUMMARY MINUTES
Civic Meeting Room 1, 441 Hwy 101 N. OR 97498
Thursday, July 10, 2025, at 10:00 am

I. Call to Order

II. Roll Call

Commission Members	P/A
David Rivinus, Chair	P
Street Schellhase	P
Layne Morrill	P
Marg Petersen	P

Staff Members	
Kimmie Jackson, Recorder	Neal Morphis, City Clerk

III. Vote for Library Commission Vice Chair (Street Schellhase, candidate) -

Motion:	The motion was made to accept Street Schellhase as Vice Chair			
Ayes:	Morrill, Petersen, Rivinus, and Schellhase	Nays: 0	Absent: 0	Recused: 0
Passed:	4/0			

IV. Reports

1. Budget Report - Morrill stated on the current budget year-end and next year's budget, personnel expenses slightly exceeded budget due to underestimated costs for new books and a part-time librarian's compensation; the personnel budget increased from \$19,000 to \$44,000 for the upcoming year, which reflects compensation increases for the part-time librarian; Materials and Services budget significantly increased for library setup, including \$5,000 for new software, Custodial support and supplies, \$10,000 for contingency and operating costs.
2. Library Expansion Status Report: The project is progressing smoothly and remains on schedule. The contractors have received approximately \$550,000.

The library's exterior and interior create an inviting and accessible space that enhances community presence. Key points included landscaping and signage. Library Interior discussions centered on functional layouts that accommodate flexible programming, quiet reading areas, and dedicated spaces for children and teens. The use of durable and sustainable materials ensures long-lasting, low-maintenance environments, indicating that we can begin purchasing new items for the interior.

3. [From the Library Administrator](#) – The report was presented by Street, who had received a prior report outlining updates on staffing needs and the hiring timeline for key positions. It addressed budget variances and the reasons for increased expenditures, highlighting community outreach initiatives to enhance library visibility and engagement, as well as plans for upcoming programs to attract more visitors. The report also focused on strategic goals aimed at improving services and strengthening community connections. Finally, we are unsure if Angel Job Corp will be able to assist with the move; their status is currently unknown.
4. [Friends of Yachats Library](#) generated over \$2,400 from the book sale, funds to support children's programming and new library materials, attracting over 300 participants and raising awareness of the library's offerings; received a grant \$14,800 from the Trust Management Group that will pay for the next two years of e-books; received \$2,000, from Pacific NW Books for Children's books and \$1,000 from the Lion's Club to help with different project going on with the summer reading. Added 15 new volunteers to the Friends group to assist with organizing events and projects. Planned an upcoming literacy event for October, featuring local authors and activities aimed at families and children to promote reading. Raised funds designated for enhancing library programs and services.

The conversation about the plaque centered on recognizing contributions to the library and the community. Participants discussed potential wording and design elements for the plaque to ensure it appropriately honors those recognized. There was also a discussion regarding the ideal location for the plaque within the library to maximize visibility and impact. Suggestions included placing it near the entrance or in a prominent display area. Overall, the conversation emphasized the importance of acknowledging community support and contributions in a meaningful way.

V. Ongoing Business

1. There is one seat open on this commission.

Adjourn Yachats Library Commission Meeting 10:28 am

Minutes prepared by Kimmie Jackson, Recorder