

1. 2:00 P.M. Agenda

Documents:

[2025-08-07 Finance Agenda.docx \(1\) \(1\).Pdf](#)

2. Meeting Material

Documents:

[Ord. 375.Pdf](#)

[REQUEST FOR PROPOSALS Auditor 20250801 With CBA Comments \(1\).Pdf](#)

[REQUEST FOR PROPOSALS Auditor 2025 With CBA Comments \(1\).Pdf](#)

[CIP Spend YTD FY24-25 Presentation 2025-08-01 Spending Report General Fund.pdf](#)

[CIP Spend YTD FY24-25 Presentation 2025-08-01 Spending Report Public Works.pdf](#)

3. Additional Document

Documents:

[23-25 Tax Comparison.pdf](#)

[Comparison Fiscal 22.23-25.26 \(1\).Pdf](#)



CITY OF YACHATS
FINANCE COMMITTEE

441 Hwy 101 N. Commons Civic Meeting Room 1
Yachats, OR 97498

Thursday, August 7, 2025, at 2:00 pm

To Be Held In-Person & Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82455077267>

Meeting ID: 824 5507 7267

- I. Meeting Called to Order
- II. Announcements and Correspondence
- III. Citizens' Concerns
(limited to items not on the agenda, 5-minute limitation per person)
- IV. New Business
 - a. New member onboarding
 - i. [Roles & Responsibilities](#)
 - ii. [Finance Committee Ordinance](#)
 - iii. [Public Meeting Law information](#)
 - b. RFP for Audit Review
 - i. [Link to RFP 1 \(Draft by Ekdome\)](#)
 - ii. [Link to RFP 2 \(Draft by Council of Governments & City Attorney\)](#)
- V. Ongoing Business
 - a. CIP Year-end review
 - I. General Fund [Link](#)
 - II. Public Works [Link](#)
- VI. Other Business
 - a. From Commission
 - b. From Staff

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED 07/30/25 By: Kimmie Jackson, Recorder

**CITY OF YACHATS
ORDINANCE NO. 375**

AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE CHAPTER 3.10, as previously amended by Ordinance Nos. 248, 330 and 370

WHEREAS, the Finance Committee has recommended certain clarifications of the procedures used to develop the Capital Improvement Plan and,

WHEREAS, the City Council has reviewed and considered those recommendations,

NOW THEREFORE, the City of Yachats ordains that Chapter 3.10 – Finance Committee and Capital Improvement Planning is amended to read as follows:

Chapter 3.10
Finance Committee and Capital Improvement Planning

§ 3.10.010. Membership.

The City Council shall establish and appoint a Finance Committee that shall also serve as the Capital Improvement Planning Committee (CIP Committee). The Finance Committee will work with the Commission Chairs and serves in an advisory role to the City Council. The City Manager shall serve as the Chair of the Finance Committee. The Finance Committee shall include four to six members skillful in financial analysis.

Nomination for membership will be made jointly by the Mayor, the Council President, and the City Manager in consultation with the Finance Committee. Each representative will be appointed by the City Council for a specified term. Members can be removed from the Committee by City Council for cause.

(Ord. 248, 2004; Ord. 330, 2014; Ord. 370, 2022; Ord. 375, 2025)

§ 3.10.020. Powers and Duties.

- A. The Finance Committee’s mission is to address the City’s long-term financial planning. This may include complex organizational issues that impact Capital Improvement Planning, reserve generation, and other long-term financial planning. The Finance Committee, at public meetings, shall:
1. Provide financial analysis as requested by the City Manager;
 2. Provide a long-term horizon for fund balance projections, including appropriations of remaining projects documented in master plans, revenue, capital expenditures, and reserve balances;
 3. Provide a “State of the City” financial report to the City Council. This would be a snapshot of how the financial long-term picture looks given certain

assumptions;

4. Assist the City Manager on special projects including, but not limited to:
 - a. Review and recommend changes to the City Budget document by the Supplemental Budget process,
 - b. Provide project updates, changes, and substitutions for projects in City's CIP plan,
 - c. Advise whether system development charges provide for an equitable share of infrastructure and operational costs,
 - d. If requested by the City Manager, advise on how the City Manager organizes the Financial Staff
 - e. Advise on creation and maintenance of City's Financial reporting;
5. Study proposed capital projects and improvements involving major non-recurring tangible assets and projects which:
 - a. Are purchased or undertaken at intervals of not less than five years, and
 - b. have a useful life of at least five years, and
 - c. Cost over \$5,000;
6. Other projects assigned by the City Council; and
7. The Finance Committee will serve as the Audit Review Committee, responsible for reviewing annual audits as they are presented, conducting auditor interviews and selections as necessary, and providing recommendations to the City Council regarding the annual audit findings.

- B. Each year, commission chairs and staff shall submit capital project requests identified in the city master plans, commission votes, or in support of Council Goals.

The Finance Committee shall consider the relative need, impact, timing, and cost of these expenditures and the effect each will have on the City's financial position. The Finance Committee will provide a completed CIP to the City Council for approval before the completion of the annual budget.

(Ord. 248, 2004; Ord. 330, 2014; Ord. 370, 2022; Ord. 375, 2025)

§ 3.10.030. Capital Improvement Program - Annual Report to City Council.

The Finance Committee shall prepare an annual report recommending a Capital Improvement

Budget for the next fiscal year and a Capital Improvement Program including recommended capital improvements for the following four fiscal years. The report shall be submitted to the City Council for its consideration and approval. Following Council approval, the first year amounts shall be included in the proposed budget for the next year for consideration by the Budget Committee.

(Ord. 248, 2004; Ord. 330, 2014; Ord. 370, 2022)

§ 3.10.040. Capital Improvement Program - Adoption and Appropriations.

Adoption of the City’s budget, shall permit the expenditure on Capital Improvement Projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals and the like; but no such expenditure shall be incurred on projects which have not been authorized by an amendment to the Capital Improvement Plan, recommended by the Finance Committee and approved by the City Council in the current year or in prior years, and no such expenditure shall be incurred for preliminary planning for projects to be undertaken more than five years in the future.

(Ord. 248, 2004; Ord. 330, 2014; Ord. 370, 2022; Ord. 375, 2025)

§ 3.10.050. Capital Improvement Program - Public Report.

The Finance Committee’s report and the City Council’s recommended Capital Budget shall be published and publicly available. The Finance Committee shall deposit its original report with the City Manager’s office.

(Ord. 248, 2004; Ord. 330, 2014; Ord. 370, 2022)

PASSED AND ADOPTED by the City Council of the City of Yachats on this 19TH day of April, 2025.

Ayes: 5 Nays: 0 Abstentions: 0 Absent: 0

APPROVED by the Mayor this 16th day of April 2025.

Attest:

Craig Berdie

Craig Berdie (Jun 2, 2025 12:28 PDT)

Mayor, Craig Berdie

Bobbi Price

City Manager, Bobbi Price

REQUEST FOR PROPOSALS FOR AUDIT SERVICES

August 1, 2025

Contact Person: Bobbi Price
City Manager
(541) 547-3565

I. GENERAL INFORMATION

A. INTRODUCTION

The City of Yachats (“the CITY”) is located in Lincoln County, Oregon. The financial records of the CITY are organized into “funds” which relate to services performed by the CITY. The operation of each fund account group is documented by a separate set of self-balancing accounts which compromise the fund’s assets, liabilities, revenues, and expenditures.

The financial statements summarize these funds into restricted and unrestricted fund types, as well as an Urban Renewal Fund.

B. SCOPE

The CITY proposes to enter into a contract for audit services with an independent certified public accounting firm. The scope of work shall include consultations by telephone throughout the year, as needed, for accounting and financial presentation related items. The duration of the contract will be for three years with the option of the CITY to renew for additional years. Under no circumstance shall the CITY contract for more than six years with the same auditor or with another auditor who employees the same staff as utilized by the previous auditor.

The audit of the City’s financial statements shall be performed in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, the provisions of Oregon Revised Statutes, as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0330 of the Minimum Standards for Audits of Oregon Municipal Corporations, as well as any other applicable audit guidelines needed for compliance and reporting.

The audit should include performing tests necessary to provide the following opinions:

1. An opinion that the CITY's general purpose financial statements fairly represent the CITY's financial condition and results of operations in accordance with generally accepted accounting principles (GAAP).
2. An opinion that individual grants were examined for accuracy and that the CITY has complied with material terms of federal and state grant contracts.
3. A study and evaluation of the internal control systems including applicable internal administration controls used in administering the CITY's federal financial assistance programs and report any material weaknesses.
4. An opinion regarding the CITY's OAA, OPI, USDA, Title XIX Medicaid, ODOT, EPA, FEMA and any other funds' financial reports and their conformance to grantor accounting and reporting requirements.
5. Audit comments and disclosures required of municipal corporations under Oregon law.
6. Any other opinions needed for compliance and reporting.
7. As may be necessary, a management letter to the CITY's City Council identifying weaknesses or breakdowns in internal controls that could cause a material misstatement of the CITY's financial conditions, or that could unnecessarily expose the CITY to risk or loss.
8. A management letter to the CITY's City Manager identifying any recommendations that may improve financial operations but are not included in the management letter to the CITY's City Council (as necessary).
9. Recommendations about changes needed in the financial reporting system for the adoption of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments.

C. AUDIT SCHEDULE

This schedule shall be followed by the Contractor. Specific dates shall be confirmed with the CITY's City Manager during an audit planning meeting.

September 15	Substantive Testing
November 15	Deliver Audit Report with Management Letter
Prior to December 31	Deliver Summary of Revenues & Expenditures Report for Division of Audits

D. CITY PROVIDED SERVICES

The CITY will prepare and make available to the Contractor on the first day of substantive testing a trial balance, reconciliations of all balance sheet accounts,

reconciliations of all revenue accounts, and any other schedules specified by the Contractor by September 15.

The CITY will provide written descriptions of the accounting systems for cash receipts, cash disbursements, payroll, purchasing, grant record keeping and other systems as requested by the Contractor.

The CITY will make its staff available to assist in locating and copying documents and typing client representation letters and confirmation requests.

E. DESCRIPTION OF FINANCIAL SYSTEM

The CITY uses a computerized accounting system. Springbrook Software is used for general ledger, cash receipts, accounts payable, payroll and generation of financial statements.

The prior year audit and management letters are available upon request. The financial records are well organized with clear audit trails.

All accounting functions are performed by the CITY's external accountant and/or internal bookkeeper. This may include electronic fund transfers or direct deposits.

F. EVALUATION OF PROPOSALS

An evaluation committee consisting of the City Manager and at least two additional members of the Finance Committee will review and evaluate proposals, which will be rated on a scale of 1 to 10 for each of the following criteria:

- Suitability of the proposal for the CITY's requirements;
- Qualifications of key personnel assigned to the project;
- Substantiated performance capabilities and proven service to the proposer;
- Experience with auditing other councils of governments or local units of governments;
- Familiarity with federal and state requirements, including OAA, OPI, USDA, Title XIX, FEMA, Medicaid, ODOT, EPA and STF requirements.
- Cost of the proposal.

The CITY may request one or more of the proposers to make an oral presentation. The CITY reserves the right to determine that any or all proposals are unacceptable.

G. CONTRACT PROVISIONS

All audit findings shall be promptly reported to the City Manager and City Council.

The Contractor shall be available for periodic meetings with the CITY to discuss the progress of the audit and any findings, as well as answer general questions around financial items as needed. The CITY will pay the Contractor upon completion of all services required for that fiscal year.

No substitutions in project personnel at the senior level or higher shall be made without the written consent of the City Manager.

II. PROPOSER'S INSTRUCTIONS

A. RFP SCHEDULE

1. Issuance of the RFP by the CITY	August 1, 2025
2. Submission of Proposals No Later than 5 p.m.	August 29, 2025
3. Public Opening of Proposals at 9 a.m.	September 1, 2025
4. Proposer Oral/Zoom Presentation (If Requested)	September 2-9, 2025
5. Evaluation Completed	September 10, 2025
6. Contract Negotiated and Signed	September 12, 2025

B. PROPOSAL FORMAT

Proposal should be submitted on 8 ½" by 11" paper. Proposers should make the text brief and concise without sacrificing detail required for evaluation. The evaluators do not want to see promotional material unless it is directly relevant to the evaluation criteria. The proposal should include the following information:

- Name and location of the office from which the work will be done.
- Discussion of previous engagements with public entities within the State of Oregon. Provide references that can be contacted by the CITY.
- Discussion of policies on notification of changes in key personnel.
- A management overview of the company, service, support, continuing education and other matters that it feels would be of benefit to the evaluation of the proposal.
- Resumes for each person assigned to the project at the senior level or higher along with relevant management capabilities. Discussion of the extent to which assigned personnel have previously worked together.
- A description as to how the proposer would conduct the audit, and how the proposer would approach the work efforts of subsequent years. Provide a list of services that will be provided and the specific areas that will be examined.

- A Statement as to whether the proposer has received a positive review within the last three (3) years and/or has been subjected to any disciplinary action during the last three (3) years.
- Discussion of adaptability and responsiveness to any change orders or modifications.
- A sample of an audited Consolidated Annual Financial Report previously produced.
- A sample of a management letter previously issued to a local unit of government.
- A budget detailing the costs of services to be provided.

C. OWNERSHIP

All materials submitted by the proposer as part of the proposal will be considered the property of the CITY and will not be required to be returned to the proposer.

SUBMISSION OF PROPOSAL

Submit three (3) copies of the proposal to:

**Bobbi Price, City Manager
City of Yachats
PO Box 345
Yachats, OR 97498**

All copies of the proposal and associated materials must be signed by a representative of the vendor duly authorized to sign such documents. Proposals must be sealed and clearly marked "Response to CITY Audit Services RFP".

D. SUPPLEMENTAL TO PROPOSALS

If the Finance Committee's evaluation of any proposal indicates minor noncompliance with or variance from the RFP, the CITY may, but need not, make written request to the proposer for a supplement to the proposal. The requestor will attempt to identify the noncompliance or variance, may request additional information, and will establish a date by which a supplement to a proposal must be submitted. The proposer may submit a supplement to its proposal responsive to the request within the time period established in the request. The CITY shall receive and evaluate the supplement in conjunction with the proposal. Any supplement to the proposal submitted under this paragraph shall be deemed as an integral part of the proposal. Except as provided by this paragraph, proposals shall not be changed, modified, or withdrawn.

E. FORM OF AGREEMENT

The Agreement shall be the CITY Professional Services Contract, attached herein as Exhibit A.

F. PROPOSER’S BID FOR AUDIT SERVICES

The undersigned submits the following proposal for furnishing AUDIT SERVICES to the City of Yachats, PO Box 345, Yachats, OR 97498, for the period of three (3) years beginning on the first work date of issuance of a notice to proceed.

The Contractor agrees to furnish all audit services as outlined in the proposal specifications at the following rate per hour.

	Number of Hours	Hourly Rate	Total
1. Audit Partner	_____	\$ _____	\$ _____
2. Audit Manager	_____	\$ _____	\$ _____
3. Audit Senior	_____	\$ _____	\$ _____
4. Audit Staff	_____	\$ _____	\$ _____
5. Support Staff	_____	\$ _____	\$ _____
6. Other	_____	\$ _____	\$ _____
7. Expenses			\$ _____
8. Overhead _____%			\$ _____
9. Profit _____%			\$ _____
Total of Items 1 through 9 Above			\$ _____

For award purposes, the summation of items 1 through 9 above will be the monetary figure that is divided by the total points.

If the renewal option of this contract is exercised by the CITY, the Contractor shall not increase the above rates more than the most current Portland, Oregon, Consumer Price Index (CPI) per extension.

G. PROPOSER’S BID FOR ANNUAL REPORT PREPARATION

The CITY is requesting a separate bid on the preparation of the Annual Financial Report. The scope of this work would include summarizing funds by type and creating the financial statement formats and disclosures for the annual report. This would include all word processing and collating of the report. The Table of Contents is attached to help identify the volume of the report. This bid is to be submitted on an annual basis.

Year 1 \$ _____

Year 2 \$ _____

Year 3 \$ _____

Date _____ Signature _____

Name (Please Type or Print) _____

Title _____

Firm _____

Email _____ Telephone Number () _____

REQUEST FOR PROPOSALS FOR AUDIT SERVICES

Date

Contact Person: Shannon Beaucaire
City Manager
(541) 547-3565

I. GENERAL INFORMATION

A. INTRODUCTION

The City of Yachats (CITY) is City in Lincoln County, Oregon. The financial records of the CITY are organized into “funds” which relate to services performed by the CITY. The operation of each fund account group is documented by a separate set of self-balancing accounts which compromise the fund’s assets, liabilities, fund equities, revenues and expenditures (expenses).

The financial statements summarize these funds into governmental Fund Types and Proprietary Fund Types, as well as, the Urban Renewal Fund.

B. SCOPE

The CITY proposes to enter into a contract for audit services with an independent Certified Public Accounting Firm. The scope of work shall also include consultations by telephone throughout the year, as needed, for accounting and financial presentation related items. The duration of the contract will be for three years with the option of the CITY to renew for additional years. Under no circumstance shall the CITY contract for more than six years with the same auditor or with another auditor who employs the same staff as utilized by the previous auditor.

The audit of the City’s financial statements shall be performed in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, the provisions of Oregon Revised Statutes, as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations, as well as any other applicable audit guidelines needed for compliance and reporting, and perform tests necessary to provide the following opinions:

1. An opinion that CITY's general purpose financial statements fairly represent CITY's financial condition and results of operations in accordance with Generally Accepted Accounting Principles (GAAP).
2. An opinion that individual grants were examined for accuracy and that CITY has complied with material terms of federal and state grant contracts.
3. A study and evaluation of the internal control systems including applicable internal administration controls used in administering CITY's federal financial assistance programs and report any material weaknesses.
4. An opinion regarding CITY's OAA, OPI, USDA, Title XIX Medicaid, ODOT, EPA, FMHA and any other funds' financial reports and their conformance to grantor accounting and reporting requirements.
5. Audit comments and disclosures required to municipal corporations under Oregon law.
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8. A management letter to CITY's City Manager identifying any recommendations that may improve financial operations but are not included in the management letter to CITY's City Council as necessary.
9. Recommendations about changes needed in the financial reporting system for the adoption of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments.
10. Present audit to CITY's City Council.

C. AUDIT SCHEDULE

This schedule shall be followed by the Contractor. Specific dates shall be confirmed with CITY's City Manager during an audit planning meeting to take place no later than May 15 of each year.

Substantive testing	September 1
Deliver Audit Report with management letter	November 2
Deliver Summary of Revenues & Expenditures Report for Division of Audits	No later than
December 31	

D. CITY PROVIDED SERVICES

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- Qualifications of key personnel assigned to the project
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- Experience with auditing other councils of governments or local units of governments
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CITY reserves the right to determine that any or all proposals are unacceptable.

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II. PROPOSERS INSTRUCTIONS

A. RFP SCHEDULE

- | | |
|---|-----|
| 1. Issuance of RFP by CITY | TBD |
| 2. Submission of proposals no later than 5 p.m. | TBD |
| 3. Public opening of proposals at 9 a.m. | TBD |
| 4. Demonstration, if required, completed | TBD |
| 5. Evaluation completed | TBD |
| 6. Contract negotiated and signed | TBD |

B. PROPOSAL FORMAT

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Discuss the previous relationships between proposer and other public entities within the State of Oregon. Provide references that can be contacted by CITY.

Discuss policies on notification of changes in key personnel.

Provide a management overview of its company, service, support, continuing education and other matters that it feels would be of benefit to the evaluation of the proposal.

Provide a resume of each person assigned to the project at the senior level or higher along with relevant management capabilities. Discuss the extent to which assigned personnel have previously worked together.

Describe how the proposer would conduct the audit, and how the proposer would approach the work efforts of the subsequent years. Provide a list of services that shall be provided and the specific areas that will be examined.

State if the proposer has (a) received a positive peer review within the last 3 years and (b) been the object of any disciplinary action during the last 3 years.

Adaptability and responsiveness to change orders and modifications should be discussed.

Provide a sample of an audited Consolidated Annual Financial Report previously produced.

Provide a sample of a management letter previously issued to a local unit of government.

Provide a budget detailing the costs of services to be provided. (Use attached form.)

Provide cost of Annual Report Preparation. (Use attached form)

C. OWNERSHIP

All materials submitted by the proposer as part of the proposal will be considered the property of CITY and will not be required to be returned to the proposer.

SUBMISSION OF PROPOSAL

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City
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3. Audit Senior	_____	\$ _____	\$ _____
4. Audit Staff	_____	\$ _____	\$ _____
5. Support Staff	_____	\$ _____	\$ _____
6. Other	_____	\$ _____	\$ _____
7. Out of pocket costs		\$ _____	\$ _____
8. Overhead _____%			\$ _____
9. Profit _____%			\$ _____
Total of items 1 through 9 above			\$ _____

For award purposes, the summation of items 1 through 9 above will be the monetary figure that is divided by the total points.

If the renewal option of this contract is exercised by CITY, the Contractor shall not increase the above rates more than the most current Portland, Oregon, CPI per extension.

CIP Report
FY 24-25
General Fund

2025-08-01

Fund/Code Masterplan Department/Project Description CIP Budget 24-25 Total Spent

General Fund		Streets		
E2PHS3ST		Loma to River Rd General Engineering	\$20,000	8653.33
GIMLETGT		Gimlet Gates	\$35,000	0
HW101DEL		Hwy 101 Curve Delineators**	\$35,000	79274.17
		Street Repairs	\$100,000	86773.79
Total			\$190,000	174701.29

General Fund		City Hall		
		Emergency Preparedness	\$20,000	0
		501 Gutters and Fascia, Building Repair	\$20,000	0
CHEXTUPG		Exterior Rehabilitation; ADA Compliant/Code & Safety Review	\$60,000	51785.74
CHSECPH1		Interior Security Remodel	\$30,000	29279.18
		Fake Police Car	\$5,000	0
		Security Upgrade	\$20,000	10263.15
TROLLEY1		Trolley CIP Purchase and Setup	\$57,000	109108
Total			\$212,000	200436.07

General Fund		Parks and Trails		
BOARDWLK		Bayside Boardwalk Engineering	\$60,000	46190.05
BOARDWLK		Boardwalk Construction	\$125,000	0
		O'Neill property		153767.75
Total			\$185,000	199957.8

General Fund		Commons		
		Gutters and Fascia and Roof Repair	\$20,000	0
		M/E/P Updates	\$20,000	0
		Fire & Safety Updates; Egress, Hardwa	\$20,000	0
		Security Updates	\$5,000	0
COMMSDLT		Sound / Lighting Updates	\$20,000	990
		Generator Rehousing and Relocation - Resiliency Measure	\$15,000	0
		Interior Remodel to Accommodate Childcare Facilities / Secure Area	\$15,000	0
CIVICCMP		Park Plan / Civic Plan / Masterplan	\$120,000	114975
		Resiliency - Solar Energy	\$50,000	0
COMMSTNE	COMMSTNE	Stairs NE Entrance	\$25,000	8800
COMMPAV1	COMMPAV1	Pavilion Upgrades	\$35,000	73181.87
		Commons Storage Improvements	\$14,500	117.77
BASKETHP	BASKETHP	BASKETBALL HOOP REPLACEMENT		5000
Total			\$359,500	203064.64

General Fund		Library		
		Website and Branding	10,000	1235.33
		Evaluate Suitability of Site	35,000	0
		Preconstruction and Construction	550,000	661050.79
Total			595,000	662286.12

General Fund		Little Log Church Museum		
LLCMRENO		LLCM Rehabilitation	100000	233322.31

General Fund Total \$1,641,500 \$1,673,768.23

CIP Report
FY 24-25
Public Works

2025-08-01

<u>Fund/Code</u>	<u>Masterplan</u>	<u>Department/Project Description</u>	<u>CIP Budget 24-25</u>	<u>Total Spent</u>
ENTERPRISE		WATER		
WTPSCADA		SCADA Upgrade	\$30,000	0
WTPUPGRD	M/P T-1 (1)	WTP Upgrade CIP Annually	\$30,000	\$16,797
WPCLRRHB	M/P T-2 (2)	Water Plant Clarifier - Rehabilitation of Drives	\$250,000	\$0
REEDYIMP	M/P S-5 (1)	Reedy Creek Raw Water Pipeline Improvement	\$104,000	\$29,200
URDFIREH+HYRDTIMP		Annual Hydrant Replacements	\$10,000	\$33,264
WELECGT		Public Works Slide Gate	\$20,000	\$0
WTPLNDAC		Property Acquisition, Surveys, Geotech	\$280,000	\$221,268
RESSEVAL	M/P ST-2 (2)	Water Tank Seismic Retrofit Engineering	\$30,000	\$26,141
		Water Treatment Plant Fence	\$20,000	\$0
		Blackstone 126 res Fence	\$25,000	\$0
		Water Booster Stations Gensets	\$70,000	\$0
SWLCWPUD	M/P S-3 (1)	Analysis / Engineering SWLCWPUD	\$70,000	\$14,362
		2ND ST PH3 Loma to River Rd Engineering - Water	\$15,000	\$14,963
E2PHS3WL	M/P D-13 (1)	2ND ST PH3 Loma to River Rd Waterline Construction	\$75,000	\$0
		Water Unplanned / Contingency	\$25,000	\$0
STSEISMC		SOUTH TANK SEISMIC IMPROVEMENTS		\$37,244
METERUPG		WATER METER UPGRADES		\$9,908
		FY25 WATER SUSTAINABILITY PROJECT		\$4,242
Total			\$1,054,000	\$407,389

ENTERPRISE		WASTEWATER		
PUMPPLGS	M/P P-1 (1)	Submersible Pump Plug Engineering & Installation	\$300,000	\$262,008
MLSUPGRD		Main Lift Station Improve	\$166,000	\$109,741
I.&.IWWR		Annual Inflow and Infiltration (I&I) Rehabilitation	\$40,000	\$26,500
	M/P G-4 (1)	Hanley Drive Sewer Manholes	\$20,000	\$0
RVRSDIMP	M/P P-6 (2)	Riverside Lift Station Improvements	\$50,000	\$35,798
		Multi-VFD Upgrades	\$25,000	\$0
UVDISUPG	M/P T-12 (2)	UV Disinfection Control Upgrades	\$85,000	\$62,639
		Man Doors PW Bldg #2	\$15,000	\$0
WWELECGT		Public Works Slide Gate	\$25,000	\$630
GISMAPTL		GIS Mapping & Geolocation Utility Line Hardware	\$25,000	\$10,597
		2ND PH3 Loma to River Rd Wasteline Engineering	\$10,000	\$875
E2PHS3WW		2ND PH3 Loma to River Rd Wasteline Construction	\$50,000	\$6,984
		PW Fuel Tank & Trailer	\$15,000	\$0
WWTPUPGD		Wastewater Treatment Plant Upgrades	\$248,000	\$87,169
		Wastewater Unplanned / Contingency	\$25,000	\$0
PWDESNST		PW DESIGN STANDARDS		\$240
WWBUPGEN		WW PORTABLE + BACKUP GENERATOR		\$76,268
PWRLUPDR		PW ROLL UP DOORS		\$69,913
2NDSTREE		PONTIAC PUMP #3 UPGRADE		\$9,935
Total			\$1,099,000	\$759,296

Enterprise Funds Total **\$2,153,000** **\$1,166,686**

QTR/YEAR	F&B	HOTEL	VACATION RENTALS	TOTAL
1st 2023	81,032	172,290	47,153	300,475
2nd 2023	127,405	265,385	77,408	470,198
3rd 2023	184,591	435,262	115,332	735,185
4th 2023	93,864	194,974	55,150	343,988
	486,892	1,067,911	295,043	1,849,846
1st 2024	82,968	162,365	45,665	290,998
2nd 2024	133,417	260,010	72,431	465,858
3rd 2024	197,990	459,372	126,086	756,856
4th 2024	98,549	205,626	61,599	365,774
	512,924	1,087,104	305,781	1,905,809
1st 2025	88,364	166,274	55,110	309,748
2nd 2025	135,200	280,911	84,550	500,661
3rd 2025				
4th 2025				
	223,564	447,185	139,660	810,409

2022/2023	F&B	HOTELS	VACATION RENTALS	TOTAL	
July -Sept 22	180,382	434,184	121,825	736,391	
Oct - Dec 22	83,803	201,081	55,995	340,879	
Jan - Mar 23	81,032	172,290	47,153	300,475	
Apr - Jun 23	127,405	265,385	77,408	470,198	
	472,622	1,072,940	302,381	1,847,943	
2023/2024					
July -Sept 23	184,591	435,262	115,332	735,185	
Oct - Dec 23	93,864	194,974	55,150	343,988	
Jan - Mar 24	82,968	162,365	45,665	290,998	
Apr - Jun 24	133,417	260,010	72,431	465,858	
	494,840	1,052,611	288,578	1,836,029	
2024/2025					
July -Sept 24	197,990	459,372	126,086	783,448	
Oct - Dec 24	98,549	205,356	61,599	365,504	
Jan - Mar 25	88,364	166,274	55,110	309,748	
Apr - Jun 25	135,200	280,911	84,550	500,661	
	520,103	1,111,913	327,345	1,959,361	
2025/2026					
July -Sept 25					
Oct - Dec 25					
Jan - Mar 26					
Apr - Jun 26					