



**CITY OF YACHATS
CITY COUNCIL
MEETING SUMMARY MINUTES
City Hall, 441 Hwy 101 N, OR 97498
Wednesday, August 20, 2025**

I. Call to order the City Council Meeting at 1:00 pm

II. Roll Call

Council Members	P/A
Craig Berdie, Mayor	P
Mary Ellen O'Shaughnessey	P
Catherine Whitten-Carey	P
Barry Collins	P
Nicole Hedlund	P

Staff Members	
Bobbi Price, City Manager	Kimmie Jackson, Recorder

Audience
24

III. [Announcements /Proclamations/Correspondence](#)

- a. Bird City Proclamation read into the record. Staff was directed to convert this document into a resolution for signatures.

IV. [Public Comments / Citizens' Concerns](#) - Nicole Lippencott announced Sandra Dunn's passing and suggested there be a dedication of the Library to her.

V. [Consent Agenda](#)

Motion:	The motion was made to approve as presented:			
Moved:	O'Shaughnessey			
Ayes:	Collins, Hedlund, Whitten-Carey, O'Shaughnessey, and Berdie	Nays: 0	Absent: 0	Abstained: 0
Passed:	5/0			

VI. New Business

- a. [Lincoln County Property Transfer](#) – Council reviewed documents and Resolution 2025-267, to formally accept the transfer of foreclosed properties from Lincoln County, including parcels affecting Coolidge Lane. This action aligns with the Council's 2025 goals for safe infrastructure access and environmental stewardship.

Moved:	Motion was made to adopt Resolution 2025-267, and become effective after the standard 30-day waiting period			
Moved:	Collins			
Ayes:	Whitten-Carey, Collins, Hedlund, O'Shaughnessey, and Berdie	Nays: 0	Absent: 0	Abstained: 0
Passed:	5/0			

- b. [Yachats Community Park Wetlands Educational Signage Project \(Work Group\)](#)
John Pravel presented improved signage at the wetlands, including plant identification markers, clearer trail entrances, and brochure updates. Council discussed balancing education with preserving natural views. Council consensus was to move forward with tasteful plant ID signage and consider wayfinding options later.
- c. [Review of the Lincoln County Natural Hazards Mitigation Plan](#) – Council reviewed the draft countywide hazards mitigation plan prepared with the University of Oregon. Members noted minor corrections needed for Yachats (e.g., water sources, geographic names) and emphasized its value for emergency planning. Council agreed to send all changes to the City Manager to compile feedback and forward corrections to the county.
- d. [Budget Analysis and Planning Options](#) – Council reviewed the 2024–25 year-end soft close. Revenues reached about 97% of projections, with lodging and food/beverage taxes higher than expected. General Fund expenses were on target, with materials and services under budget at 83%. Water and wastewater funds were substantial, with higher-than-anticipated balances and revenues at 103%. Capital projects included work at City Hall, Commons, library, Little Log Church, boardwalk engineering, and trolley purchase (largely grant-funded).

VII. Ongoing Business

- a. [Yachats Area Chamber Q4 Report](#) – The Yachats Area Chamber presented its Q4 report, noting record-high visitor counts in June and July. Council discussed marketing impacts, hotel occupancy tied to events, and upcoming collaborative campaigns with local businesses. Council expressed appreciation for detailed reporting, and also received an update on the city’s branding package, including color palettes and logo design. Members expressed enthusiasm about future merchandise and seasonal flag use, incorporating the new design.
- b. [Delinators](#) – Staff presented a hybrid plan combining pedestrian/bike lane painting and spaced Highway 101 delineators (every 20 feet) to improve safety and reduce unauthorized parking along Ocean View. The project cost is estimated at approximately \$16,000. Public comments were received in support of stronger measures to maintain delineators.

Moved:	Motion was made to approve the city manager and staff to address the delineators as discussed.			
Ayes:	Whitten-Carey, Collins, Hedlund, O’Shaughnessey, and Berdie	Nays: 0	Absent: 0	Abstained: 0
Passed:	5/0			

- c. [Supplemental Budget- Pavilion](#) – The Council reviewed the pavilion project, noting significant rot required revised architectural designs. The updated cost is ~\$250,000, exceeding the current \$160,000 budget. After discussing timing and funding options, the Council agreed to a split-budget approach: begin the bidding and preparation in the current fiscal year and start construction in the spring.

Moved:	Motion was made to direct the City Manager to proceed with the split-budget approach to initiate the pavilion project in the spring.			
Ayes:	Whitten-Carey, Collins, Hedlund, O’Shaughnessey, and Berdie	Nays: 0	Absent: 0	Abstained: 0

Passed:	5/0
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- d. [Community Grants application process](#) - Council reviewed updates to the grants program, which will provide up to \$50,000 annually, with a \$15,000 cap per organization. Applications will open in September for 1–2 months, reviewed by a committee including outside members, with final awards approved by Council. Flexibility in fund allocation, clear definitions, scoring criteria, and final reporting were emphasized to ensure fairness and accountability.
- e. [City Council Rules review](#) - Council reviewed updates to City Council rules, an annual objective led by Councilor Collins and the Mayor. Members were asked to send comments directly to Councilor Collins rather than wordsmithing during the meeting.

III. [Other Business](#)

The Mayor reported that recycling options have expanded under the Recycling Modernization Act. Dahl is now accepting additional materials, including hard plastic containers and Tetra Paks, though items like tinfoil are no longer accepted.

Adjourn City Council Meeting 3:55 pm

Minutes prepared by: Kimmie Jackson, Recorder