



CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
MEETING SUMMARY MINUTES
City Hall, 441 Hwy 101 N, OR 97498
Tuesday, September 9, 2025

- I. Public Works & Streets Commission Meeting 2:00 pm**
- II. Call to Order**
- III. Roll Call**

Committee Members	P/A
Linn West, Chair	P
Don Groth, Vice Chair (Zoom)	P
Alex Cox	A
Bob Bennett	P
James Welch (Zoom)	P
Kevin Erdahl	P
Don Phipps	P

Staff Members	
Bobbi Price, City Manager	Kimmi Jackson, Recorder
Rick McClung, Water Lead (Zoom)	Dave Buckwald, Wastewater Lead

Audience
11

IV. Announcements / Correspondence

- a. Chair West announced the Emergency Preparedness Fair will be held on August 23 at the LDS Church in Waldport. Informational booths, samples, and preparedness resources will be available.

V. Citizens' Concerns (5-Minute Limit) - None

VI. Reports

- a. Meeting Summary - No changes.
- b. Fire Dept Report - (Linn) will reach out to the Fire Department about resuming communications.
- c. [Emergency Preparedness Committee Report](#) - The Crestview Conex storage unit will be cleaned out, excess cardboard and packaging will be removed, and a key box will be installed. No fair will be held this year; the next one is planned for September 2026. Commissioners are

reviewing the city's supplemental Emergency Preparedness Plan. The partnership with Sierra will provide support to residents with medical needs during emergencies. Sierra staff will attend future meetings. Evacuation drills are being developed for residents with limited mobility.

- d. [Public Works Report](#) – Dave reported that Water Production is 5.3 million gallons, with 4.7 million gallons accounted for, resulting in an efficiency rate of 86%. Several leaks were repaired, and efficiency is expected to improve. Additionally, safety caps were installed on concrete blocks around town to enhance both safety and aesthetics. The full report is online.

Rick reported on the Water Reservoir Project, noting that the geotechnical engineers had drilled three sites; bedrock was found at ~25 feet. Bench cutting will be required; a topographical survey is being scheduled. Future potential: the site could support middle-income housing development once the reservoir is complete. The City has a 180-day agreement with the property owner to conduct feasibility studies. Public messaging encouraging conservation has begun; mailers are prepared for distribution if thresholds are met. Governor Kotek and Lincoln County have declared a drought emergency. Coordination with the South Lincoln Water District is ongoing; intertie testing is scheduled to begin.

Don Phipps spoke about the [Speed Management Workgroup](#), which reported on ongoing research into speed control options. A case study from Newberg was presented, showing the successful use of radar speed enforcement cameras that improved safety and generated sufficient fine revenue to cover program costs.

Discussion included potential benefits in terms of speed reduction and public safety. Possible administrative and legal requirements for enforcement. Resource demands for City staff and volunteers. The Workgroup recommended that the City Council review the camera enforcement concept before staff or volunteers invest significant time in development.

- e. [PW Finance Report](#) – Fund Balances: Beginning balances adjusted to match prior year's close: Street Fund: Revenues slightly above budget, but awaiting ODOT reimbursement. Storm Drains: Expenditures aligned

with budget; no major capital projects completed. Water Fund: Revenues \$17,000 below budget; personnel costs slightly higher, but overall balance remains healthy. Wastewater Fund: Revenues and expenditures came in on target; strong fund balance (\$380k) supports capital transfers. Capital Projects: Major projects include a \$1 million water storage plant and clarifier project (delayed to FY26). Several smaller projects were carried forward.

The Commission also discussed Expenditures within the budget, noting some delays due to timing. The Clarifier project was delayed, but the water storage facility remains a high priority. The committee requested improved tracking of offsetting reimbursements (e.g., ODOT, grants) for projects that appear to be over budget. Streets has several projects remaining pending, including 9th Street repairs, Horizon Hill patch, and Yachats Ocean Road repairs. Work is expected to be completed before the end of the fiscal year, weather permitting.

VII. Current Business

a. [Commission Project Reports:](#)

Commissioner Erdahl noted that street reviews would begin following completion of the current paving project.

Commissioner Welch reported progress on lighting compliance with the Dark Sky Code and continued work to locate original supporting documents.

Chair West shared that he was preparing a letter to property owners with septic systems regarding compliance and requirements.

Adjourn Meeting 3:16 pm.

Minutes prepared by: Kimmie Jackson, Recorder