



**CITY OF YACHATS  
FINANCE COMMITTEE**

**MEETING SUMMARY MINUTES  
City Hall, 441 Hwy 101 N, OR 97498  
Thursday, November 6, 2025**

**I. Call to Order**

**II. Roll Call**

<b>Committee Members</b>	<b>P/A</b>
Bobbi Price, City Manager	<b>P</b>
Charles Bame-Aldred	<b>P</b>
Lisa Beck	<b>P</b>
Doug Beck	<b>P</b>

<b>Staff Members</b>	
Bobbi Price, City Manager	Kimmie Jackson, Recorder
Neal Morphis, City Clerk	Dave Buckwald, Wastewater Lead
Rick McClung, Water Lead	

<b>Audience</b>
9

**III. Announcements and Correspondence - None**

**IV. Citizens' Concerns - None**

**V. New Business**

- a. [Review of September Financials](#) - Staff provided a status update on current wastewater expenditures.

The Engineering discussion suggests that the Quiet Water project may come in under projections, while the Riverside project may significantly exceed estimates, partially offsetting each other.

Committee members stressed the importance of earlier cost-capture practices due to delays in contractor invoicing. Staff agreed to communicate anticipated costs upon approval of agreements.

**VI. Ongoing Business**

- a. [URD Discussion](#), the City manager has contacted and forwarded all pertinent information to the company, which will generate a proposal and recommendations.
- b. [The LID Discussion](#); the boundary maps will need to be reviewed. Additionally, review maps for a paving list and priorities. The City Manager would like to receive the spreadsheet with an explanation of the structure for calculating payments.
- c. [CIP Spending Report](#) outlined a structured approach for the upcoming CIP cycle: **January:** Commissioners and staff submit project requests for inclusion in the draft CIP budget, with presentations on project needs and justifications. **February:** City Council goals are reviewed and integrated into the CIP, followed by revisions to the first CIP draft. **March:** A preliminary operating budget will be brought forward alongside the CIP to assess the balance between operations and capital needs. **April:** A final recommendation will be presented to Council.

CIP review prep and planning – The YFAP expansion project remains in the grant-seeking phase. Construction cost is estimated at up to \$2 million; the project requires substantial architectural work to reach shovel-ready status for state and federal grants. The City previously deferred geotechnical work due to cost concerns, but may incorporate it into next year's CIP.

The library project is progressing on schedule: \$727,000 has been expended of the \$880,000 annual budget. Additional grant revenue for library operations has been received. Interior finishing work, including shelving and bookcases, is underway.

The auditor posting had inadvertently fallen off the task list, but will be posted immediately.

Adjourn City Council Meeting 4:02 pm.  
Minutes prepared by: Kimmie Jackson, Recorder