

1. 1:00 P.M. Agenda

Documents:

[2025-11-19 City Council Regular Meeting Agenda.pdf](#)

2. Meeting Materials

Documents:

[1a Fw\\_ Comments - Short Term Rental Hearing\\_Redacted.pdf](#)  
[3a November 2025 City Staff Report .Pdf](#)  
[3a1 FY2026 Dyer Task Order 3rd St And Pontiac Forcemain \(1\).Pdf](#)  
[3a2 WTP Site 1.5 MG Tank Geotech Recon.pdf](#)  
[3a3 Little Log House Church Museum Sequencing \(4\).Pdf](#)  
[3a4 Yachats Library 30125.T03 - Primary Schedule \(4\).Pdf](#)  
[3b Sheriff Report - November 2025.Pdf](#)  
[3b1 10.2025 Brawdy Detail Report.pdf](#)  
[3c October 2025 Summary Minutes.pdf](#)  
[3d 2025-10-15 Draft Council Minutes Summary.docx \(2\).Pdf](#)  
[3e1 2025-10 October City Council Graphs.pdf](#)  
[3e2 2025-10 Financial Report Council.pdf](#)  
[3e3 2025-10 Fund Balances And Contract Exp.pdf](#)  
[4a Public Art Ordinance .Pdf](#)  
[4a1 City Public Arts Draft 1 2025-11-10.Pdf](#)  
[4b Community Grant Funding Recommendations.pdf](#)  
[4c1 Vallerand Planning Volunteer Agreement\\_Redacted.pdf](#)  
[4c2 Steven Chase Planning Comm. Volunteer Application\\_Redacted.pdf](#)  
[4c3 Diamond Volunteer App\\_Redacted.pdf](#)  
[4c4 2025-269 Appointments To Planning Commissions.pdf](#)  
[5a Q1 City Council Report Visit Yachats -2.Pdf](#)  
[5b 2025 Goals - Tracking City Of Yachats - 2025 Goals \(3\).Pdf](#)  
[5b1 2025 Goals - Tracking City Of Yachats - 2024 Goals - Tracking \(1\).Pdf](#)  
[5c CIP Spend YTD FY25-26 Presentation 2025-11-06 Spending Report General Fund.pdf](#)  
[5c1 CIP Spend YTD FY25-26 Presentation 2025-11-06 Spending Report Public Works.pdf](#)



**CITY OF YACHATS**  
**441 N Hwy 101, Civic Meeting Room 1**  
**Wednesday, November 19, 2025, 1:00 pm**  
**To Be Held In-Person & Via Zoom**

Join Zoom Meeting  
<https://us02web.zoom.us/j/81551584584>

Meeting ID: 815 5158 458

**REGULAR CITY COUNCIL MEETING**

- I. Announcements, Proclamations, and Correspondence**
  - a. [Serbu – Re: Short Term Rental Hearing](#)
- II. Public Comment – limited to items not on the agenda**  
*(5-minute limitation per person)*
- III. Consent Agenda – vote to approve**
  - a. The City Manager and City Staff report
    - i. [Link to report](#)
  - b. Lincoln County Sheriff Contract Report
    - i. [Link to report](#)
  - c. Commission/Committee October meeting summaries
    - i. [Link to summaries](#)
  - d. City Council October meeting summary
    - i. [Link to the meeting summary](#)
  - e. Financial Reports

*The Yachats City Council meetings are open to the public and interested citizens are invited to attend via Zoom. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. The meeting are accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. Sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.*  
*POSTED November 12, 2025 By: Kimmie Jackson, Recorder*



- i. [Link to the October 2025 graph finance overview](#)
- ii. [Link to October 2025 financial consolidated report, Council](#)
- iii. [Link to October 2025 financial fund balance & contract expense](#)

#### **IV. New Business**

- a. Public Art Ordinance
  - i. [Link to supporting documents](#)
- b. Community Grant Selection
  - i. [Link to supporting documents](#)
- c. interviews & Vote –Planning Commission Applicants
  - i. [Roland Vallerand](#)
  - ii. [Steven Chase](#)
  - iii. [David Diamond](#)
  - iiii. [Resolution 2025-269](#)

#### **V. Ongoing Business**

- a. Chamber Quarterly Report
  - i. [Link to the report as a PDF](#) or [link to the report as a web link](#)
- b. Goals Review [Link](#)
  - i. [Link to 2025 Goals & Tracking Sheet](#)
- c. CIP Spending Report
  - i. [General Fund](#)
  - ii. [Public Works](#)
- d. City Manager Review Discussion

#### **VI. Other Business**

- a. From the Mayor
- b. From Council

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c. From Staff

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*POSTED November 12, 2025 By: Kimmie Jackson, Recorder*



**From:** [Bobbi Price](#)  
**To:** [Kimmie Jackson](#)  
**Subject:** Fw: Comments - Short term rental hearing  
**Date:** Monday, October 27, 2025 9:06:38 AM

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Please add to the November City Council meeting correspondence section



**Bobbi Price**

City Manager, City of Yachats  
Phone: 541-547-3565 ext. 102  
[citymanager@yachatsmail.org](mailto:citymanager@yachatsmail.org)  
501 Highway 101 N  
PO Box 345  
Yachats, OR 97498  
[www.yachatsoregon.org](http://www.yachatsoregon.org)

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**From:** Brian S [REDACTED]  
**Sent:** Saturday, October 25, 2025 4:49 PM  
**To:** Bobbi Price <[citymanager@YachatsMail.org](mailto:citymanager@YachatsMail.org)>  
**Subject:** Comments - Short term rental hearing

Bobbi,  
Please present this email as comments for the hearing related to the short term rentals.

I am very worried that the City Council of Yachats and Mayor Berdie takes a point of view that the city government has a point of view of it's own instead of being representatives of all of the people of Yachats. The city government should only weigh all of the opinions of its people equally and not have a "city point of view". The same is true for projects and other agenda, the city should have no agenda, rather take on and work on concerns and goals of the people as the people present them TO THE CITY. The city government should not own property unnecessarily, invest in anyway unnecessarily or engage in business for any reason. Like the courts and utilities and other government functions the goal is minimize expense and maximize the ability of each citizen to pursue their interests unless there is a conflict or higher good at which time the city becomes the referee... not the leader or trend setter.

Regarding taxes such as water rates, the council should remove commercial water rates from residential rental properties unless there is a commercial water consumption due to density or relevant business operation. Commercial rates should not be levied to businesses, rather they should be levied to reflect appropriate commercial use (either increased use or unusual use - store front, manufacturing, increased density, etc). The Council seems to think it's appropriate for any business to be taxed simply because they are a "business". Council Member Nicole asked following my comments if any business was charged differently and the response was

no. Incorrect; this is over simplistic and naive. First of all, there are many small businesses running out of homes in the city of Yachats and they are not charged commercial water rates. Storefronts or commercial properties are typically charged water rates based on the type of zoning or space use, not just because it is a business. Motel would be the contrasting example for the lodging of people when compared to short term rental or long term rental, neither of which has increased or unusual water use compared to owner occupied use. There is no conflict with a business being in a home either, just look at how the law is increasing density. Are we going to charge commercial rates for people renting a room in their homes now which is legal per the updated state laws? If we went on a witch hunt we would surely find very profitable businesses of many types around town and no commercial rate charged on their HOME. Food production, engineering/architecture and many other business happen, some even hosting clients in their homes, and there is no charge nor any change to the use of the home in regards to water. Vacation rentals shouldn't impact water use abnormally either, so why charge them?

Regarding licensing of corporations and passing of licenses, I think the city's "agenda" to prevent corporate takeover of a "small town" is a poorly footed argument to justify the rules as proposed. Don't get me wrong, concentrated ownership or gentrification impacts us all if something like that happens but limiting the number of licenses already controls that factor. Plus that is already the definition of Yachats: NIMBY. "Corporations" are often owned by families and often are small, but corporations are just a legal and tax defined ownership status. Family ownership of a business is in fact protected by this structure. As the representative of the local rental organization stated during the meeting, it is probably even illegal to take the position that a license can't be held by a corporation. We should be helping people in the city to take advantage of legal protections such as a corporate structure, not deny them that. Grandma passing the license to a child is the logical example to protect using such a concept.

Brian Serbu  
7th St  
Yachats, OR  
[REDACTED]



**City of Yachats City Staff Report | November 2025**  
501 Hwy 101 N, Yachats, OR 97498 | [www.yachatsoregon.org](http://www.yachatsoregon.org)

**CITY MANAGER (Bobbi Price)**

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**Signage**

Signs for Prospect Park, including trail markers, parking signs, and park signage, have been designed, ordered, and are ready to be installed. The wetlands plant identification signs have also been ordered and will soon be ready for installation. These signs were part of a project by the Parks & Commons Commission.

**Trolley**

The Yachats Area Trolley has arrived, and the branding decals have been ordered. A grand opening and ribbon-cutting ceremony will take place at the next Chamber mixer on **November 20th**. During the event, we will thank our major grant supporters and offer short rides. The Trolley will also be open on **November 21st**, from 1 to 3 pm at City Hall for anyone who wants to come down, step on, and look inside. Once the decals are applied, the Trolley will be moved to the First Student Bus garage for storage until its next scheduled use.

**Finance Committee**

The Finance Committee is discussing the possibility of establishing a Local Improvement District to enhance water services for fire safety, sanitation, and road improvements in a part of the City that requires infrastructure upgrades. Additionally, our current Urban Renewal District is nearing its maximum debt capacity, and we are assessing the next steps for this district.

**Parks & Commons Conversation**

The Parks & Commons Commission has been engaged in a long discussion about defining its role within the City's structure. They are preparing a proposal to present to

the City Council in December that would decommission the current setup and establish a new committee focused on community spaces.

### **ADA Restroom**

The ADA restroom addition on the North end of the Commons is now underway. Construction began on November 10th.

### **Peace Park Bench**

The new Peace Park bench has been installed. It was crafted by local wood artist Justin Kowalski from Seal Rock. This project was initiated by the Parks & Commons Commission after they noticed that the original bench at this location was becoming a hazard. Public Works removed the old bench and prepared the pad for the new one.

### **Staff Development**

The City of Yachats Staff dedicated a day to focus on continuous development of soft skills that enhance their technical abilities. The emphasis was on how our values manifest in our work, how we collaborate, active listening, communication, handling challenging situations, and more. The sessions concluded with team agreements to serve as reminders for how we show up for our City.

### **Community Development Grants**

The City approached its financial contributions to community organizations differently this year. As a result of the 2025 Council Goals, the City started community development grants. It is a one-time-a-year opportunity for funding requests to be made, open to all Yachats-based non-profits. The grants were due on October 20th. There was a selection committee of professionals from around Lincoln County to score and make final funding recommendations to the City Council. These recommendations will be heard during our November 19th Council meeting.

### **Library & Little Log Church Museum**

Updates on these projects are in the CIP Coordinators' report.

### **OVD Delineators**

The new delineators are being ordered and will be installed as soon as they are received.

### **Oregon Coast Visitors Association**

The City Manager was invited to speak on a panel at the Oregon Coast Visitors Association's annual industry conference for a keynote presentation. The topic was "Getting There: Transportation and Tourism on the Coast." I talked about our Trolley,

the plans for it, the journey to this point, and the collaboration and partnerships involved.

### **ODOT Transportation Growth Management**

The City of Yachats has applied for the TGM grant three years in a row, but each year we have not been successful due to our highly competitive ODOT Region 2. This is a crucial step for planning future pedestrian safety and traffic calming measures. The City Manager contacted ODOT to ask how we can move forward with these important projects without this grant. They informed us that they have staff funding available and may grant it to Yachats to develop a TGM, recognizing our region's competitiveness and the significance of our projects.

### **Sound Light Logistics**

The new sound and lighting are complete in the Commons MP room; they were installed just in time for it to be used during the Celtic Music Festival. The next step is to allocate a budget for the acoustic treatment, which will further enhance this space and make it a popular venue for show producers. It is also great for weddings, presentations, and various events.

### **CITY DEPUTY RECORDER (Kimmie Jackson)**

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During this reporting period, I continue providing support for Commission and Committee meetings through agendas, recordings, and minutes; the City Manager and I are finalizing the updated Employee Policy and completing, completed the open enrollment process with CIS Insurance and Aflac with staff and the representatives; several AMMS trainings were conducted, and IT, audio, and video equipment were set up to support these sessions; processed lien requests, verified related documentation; uploaded URD documents to ensure proper record retention and compliance; and processed routine daily responsibilities.

### **PUBLIC WORKS (Rick McClung and Dave Buckwald)**

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Rainfall at Yachats Public Works:

|  | <u>Inches</u> |      |      |      |
|--|---------------|------|------|------|
|  | 2025          | 2024 | 2023 | 2022 |

|                           |       |       |       |       |
|---------------------------|-------|-------|-------|-------|
| <b>October</b>            | 5.48  | 6.71  | 3.82  | 2.35  |
| <b>Rain year to date:</b> | 35.68 | 56.04 | 41.47 | 38.83 |

Total water produced: **4,037,800** gallons

Total water accounted for: **3,411,230** gallons      Water loss efficiency: 81%

Total wastewater treated: **4,737,000** gallons

The following is a list of what was done by Public Works staff in October 2025.

### **Streets:**

- Multiple potholes filled.
- Picked up trees for sidewalk storm drain filters.
- Relaced storm damaged street signs at Windsong and Shellmidden.
- Repaired driveway apron on Lincoln Ave.
- Cleared gravel off E. 7<sup>th</sup> St.
- Spruce Ave and Horizon Hill Rd. street assessment.

### **Storm Drainage:**

- Storm drain clearing.
- Exposed flood gate at Quiet Water.

### **Water Treatment Plant:**

- Water systems operations.
- Water plant maintc.
- Exposed air relief valves on the Reedy Creek raw water supply line.
- Picked up two new motors for the water treatment plant.
- Removed fallen tree from Reedy Creek access road.

### **Distribution Sys:**

- Meter reading and rereads.
- Meter maintc.
- Leak inspections.
- Two new hydrants were installed on Yachats River Rd. and Driftwood Lane.
- Installed two radio readers.

## **Wastewater Treatment Plant:**

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.

## **Collection Sys:**

- Lift station inspections.
- Degreased lift stations.
- Float cleaning.
- Replaced sewer main clean-out can on Reeves Circle.

## **Public Works:**

- Shop maintc. and clean up.
- Customer complaints.
- Fleet maintc. & repair.
- Equipment maintc. & repair and fueling.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- City Hall and Commons work orders.
- PW yard organizing.
- Brush cutting.
- Playground repair.
- Assisted contractors on the E.2<sup>nd</sup> Phase 3 project.
- Insurance meeting.
- Began installing new Peace Park bench.

## **Wastewater Capital Improvement Projects:**

- **Main Lift Station Improvements:**
  - Three Variable Frequency Drives (VFD) were installed.
- **Quiet Water Lift Station Improvements/Riverside Force Main Replacement:**
  - Finalizing Scope of Work agreement with engineers.
- **Wastewater Treatment Plant Upgrades:**

- o Continuing with upgrading component replacement.

### **E. 2<sup>nd</sup> Project**

Construction is complete and finished on time. Currently, the project is closing.

### **W. 3<sup>rd</sup> engineering**

Proposal Completed by engineer, — [link to Engineers Proposal](#)

### **Oceanview Delineators**

Replacement of old delineators with new flexible posts -Post are being ordered

### **WTP reservoir site**

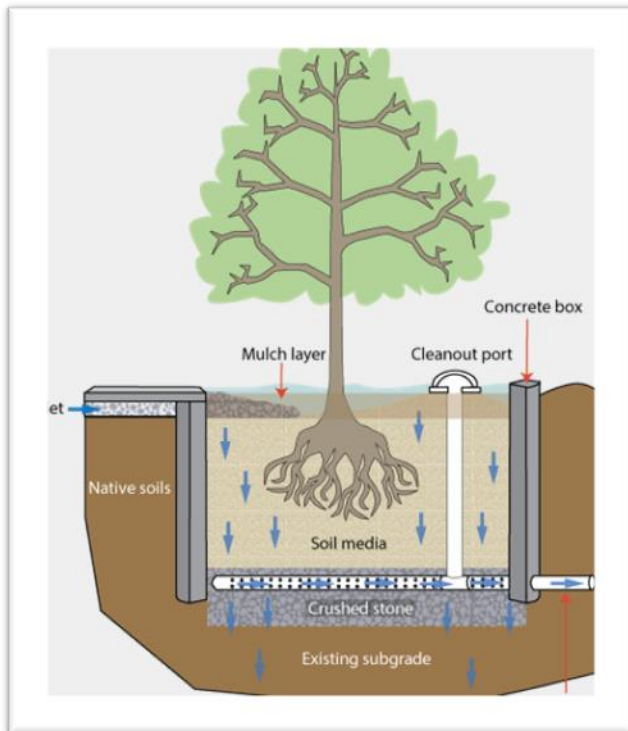
Council gave the water dept its marching orders to investigate a potential reservoir site located on the water plants property – [link to Engineers Proposal](#)

### **101 Tree Filterrras**

This city is going to plant Cascara trees in the HWY 101 filterrras

Stormwater runoff enters the Filterrra system through a curb-inlet opening or pipe and flows through a specially designed filter media mixture contained in a landscaped concrete container. The filter media captures and immobilizes pollutants; those pollutants are then decomposed, volatilized and incorporated into the biomass of the Filterrra system's micro/macro fauna and flora. Stormwater runoff flows through the media and into an underdrain system at the bottom of the container, where the treated water is discharged.





### Boardwalk Construction BID Timeline

| Item                    | Comment                            |
|-------------------------|------------------------------------|
| Engineers Scope of work | Current agreement- from 8.2.23     |
| Ona Restaurant          | Easement for PUD transformer       |
| Prepare Quote           | After easement w/Ona               |
| Bid Request             | November 11/2025 -Solicit 3 Quotes |
| Bids Due                | 1/1/2026                           |

**FINANCE OFFICE (Diane Gruver)**

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## Accounts Payable (AP)

- In September, the City paid \$471,045 in invoices from Accounts Payable.
- Of this, \$375,731 was designated as spending on CIP projects.
- Worked on cleaning up and organizing the vendor files – this is an ongoing process, but September's focus was getting older documents ready for archiving.

## Payroll and Personnel

Reviewed some of the payroll coding that was set up when we started Springbrook; some of it is inconsistent, and Janet Cline and I continue to clean up the issues as we find them. While people are being paid correctly, some of the record keeping will improve with a cleaner classification of types of pay, types of benefits, and other data. I fully expect this "project" to continue for some time – we are working with a system set up by people who are no longer here, and slowly massaging it into better shape.

## CODE COMPLIANCE (David Fortmeyer)

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### Completed Tasks

- Investigated requirements for backflow installation
- Made numerous calls to businesses and homeowners about backflow testing requirements
- Scheduled backflow testing and installation appointments for the Commons and Library. Testing and installation was done on 10/15/25
- Had 1 vacation rental install an atmospheric vacuum breaker on hose bib near hot tub
- I wrote an informational document explaining the possibility of thermal expansion, following backflow device installation. I will send it to property owners when backflow device installation is required, as per OAR 333-061-0070 (Cross Connection Control Requirements)
- Responded to 1 email about Maintenance of Home in Disrepair
- Sent out 1 notice for Maintenance of Home in Disrepair
- Sent out 2 reminders for backflow prevention device testing
- Collaborated with City Hall staff to determine courses of action
- Used Request Tracker to follow up on various complaints
- Used Excel spreadsheet to track existing violations and complaints
- Used Excel spreadsheet to track backflow testing
- Resolved outstanding code cases
- Responded to citizen complaints/inquiries

### Field Work

- Was present for Library and Commons backflow device testing and/or installation

- Spoke in person with a property owner about repairing damaged cleanout.
- Spoke in person with multiple property owners about their backflow preventer devices
- Focused heavily on backflow preventer device site investigation
- Performed 6 vacation rental re-inspections
- Performed regular “drive-by” compliance checks
- Took photos at various locations to send with emails and notices

### **Ongoing Initiatives**

- Community Education: Educating residents and businesses on city ordinances
- Topic of Interest: Protecting Our Night Sky: Outdoor Lighting in Yachats

### **LIBRARY (Traci Altson)**

In October we continued the work, with a group of volunteers which included getting input at our monthly staff meeting, of figuring out how to reorganize our collection to make it easier for patrons and volunteers alike.

The plan will start with the reorganization of the children’s and teen’s area into what we are calling the juvenile section. This new room will have pre-school up to jr high/middle school-related materials, with the items we classify as Young Adult shifting to the Adult area of the library. Our spine labels will now have a location specification and my plan is to match our list of spine-labels classifications with larger and better signage.

Marion Godfrey and I are looking into an LSTA Strong Libraries grant for 2026 to help cover costs associated with a new specific (yet to be determined) collection for our new space.

I’ve also been working with the Friends of Yachats Library to add two tv screens to the new library, one for the entryway and another for the Community Room. I will share more specifics next month. And my plan is to take the volunteers through the new library some time this week.

I have some concerns about the upcoming construction in Room 7 and how impactful it will be to operating the library in Room 8.

### **UTILITY CLERK (Becca Parrish)**

- 
- October billing was mailed out on time.
  - Responded to phone calls and addressed customer inquiries and utility billing questions.

- Greeted and assisted walk-in customers.
- Processed payments and prepared bank deposits.
- Ongoing maintenance of the billing system to ensure utility account information stays current and accurate.
- Participated in the emergency simulation.
- Attended the League of Oregon Cities Fundamentals of Government class.
- Attended the Springbrook Conference.

### **PLANNER (Katherine Guenther)**

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- Completed review of latest Local Wetlands Inventory Draft
- Worked with our DLCD Regional Representative to submit ODOT Transportation Growth Management Program grant application to develop a local Transportation System Plan
- Applied for DLCD 2025-2027 Housing Planning Assistance grant
- Help public hearing for variance request at 272 Combs Circle
- Normal volume of phone calls, emails and building permit applications

### **CIP UPDATE/CITY CLERK (Neal Morphis)**

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- Helping with customer service for Planning questions.
- Coordinating with Little Log Church Museum Contractor, Top to Bottom Contractors LLC. Interior work has begun. Siding (concrete everlogs) has arrived and is being installed. [Schedule of work](#) & [Link to gallery of photos](#)
- Working with Unitus Construction, LLC regarding questions about the Library project. Coordinating with the Architect and structural engineer. Contractor finishing final parts of his contract. [Schedule of work – Gantt Chart](#)
- Sidewalk to be poured in the next week or two. Parking lot to be paved at the end of the month. Library interior supplies are being arranged for. Internet wiring has been arranged. Finalizing network hardware with NBS. Bookcases have been ordered and final layout of perimeter bookcases has been sent to the Architect for her approval.
- Making updates to the city website.
- Posting news flashes on the website.
- Uploading documents to the document center.
- Arranging for camera to be set up for viewing the brush box at public works. Parts are here, ethernet cables ran, NBS to finalize set up.

- Updated insurance policy with information about new properties.
- Updated insurance policy with information about the Trolley.
- Took a class: Municipal Fundamentals
- Took a class: Planning in Oregon
- Compiled Report of CIP Spending for General Fund
- Compiled Report of CIP Spending for Public Works Enterprise Funds

#### **CITY HALL/CITY COORDINATOR (Lorraine Fritz Barrett)**

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- Continue to greet people, answer phones, retrieve and open mail, respond to emails;
- proofread newsletter and documents going to the public;
- continue to collect and post donations for Commons;
- continue to work with Rosa and make reservations for the Commons;
- reconcile Civic Rec and Springbrook payments;
- continue to post events on Reader Board and website and maintain City bulletin boards;
- continue to post municipal payments;
- generate and mail public hearing notice for suggested updates to VR Code;
- continue preparing files and scheduling VR re-inspections, follow-up on deficiencies;
- generated business license report for Civic Optimize in preparation of switching over license and tax platform;
- attended planning meeting for an emergency shelter simulation;
- participated in emergency shelter simulation event; and
- post occasional social media information to City FB page.

#### **Community Spaces Coordinator (Rosa Marchand)**

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- Sound, Lighting, and Acoustic treatment: equipment has been stored. Waiting to schedule work in the upcoming weeks.
- Oil Heater removal: The oil heater is scheduled to be removed on Oct 16th
- The ADA Bathroom work group: We're waiting for the bid responses to complete the permits for construction to begin.
- YYFAP Expansion Work group: It was determined that a planning grant will be needed prior to applying to the Childcare Infrastructure Grant

- The under the stage project continues. All of the doors have been replaced and are secured on hinges.
- The basketball hoops have been Installed. Open Gym time for Basketball have been scheduled at the Commons, on Tuesdays and Fridays, from 3:30 pm – 5 pm.
- TV in MP room: The TV in the MP room has been moved to room 3
- I am working on creating two new, regularly occurring, city events at the Commons. One of the events would be regularly occurring, family movie nights at the Commons. As well as Date Night Cooking Classes. I am aiming to bring these events into existence this Fall/Winter.
- City Live Music Event: We will be pushing out our live music event to account for the new time frame for the acoustic treatment. To be announced at a later time.
- I have been meeting with Lincoln County Emergency Personal and FEMA to create plans for Emergency sheltering in the case of an emergency or Natural Disaster, as well as attending the Emergency Preparedness monthly meetings.
- On September 16<sup>th</sup> there will be Shelter Fundamentals Training.
- On October 9th there will be an Emergency Simulation at the Commons.
- I continue to schedule future reservations, conduct walk through, and help with all aspects of events at the commons
- The Commons Policy will be updated on the City's website to reflect current rules and regulations.
- I have been working with the Friends of the Little Log Church to create a policy manual, hours of operation, volunteer training and scheduling, fund raising and grant opportunities, and creating infrastructure as we prepare to open. Live Documents are attached above. Our next meeting will be on September 10th. We will continue with our discussion and planning at this meeting.
- I have been meeting with Drew Caldwell, Joanne Kittel, Karl Christianson, and Bobbi Price to go over the much-anticipated Indigenous exhibit at the Little Log Church Museum. We will be meeting with tribal members this fall.
- I continue to seek out grants for the city. I will be updating my Grants for Yachats Live Doc. Link above. I will be creating a spreadsheet that breaks down the grant opportunities according to each phase of the master plan next.
- I have been troubleshooting Sandy Dunn's many reservation accounts

**TASK ORDER NO. 2 - DRAFT**  
**City of Yachats**  
**West Third Street Road and Utility Improvements, and**  
**Pontiac Force Main Replacement**

This Task Order No. 2 accompanies the Agreement between City of Yachats and The Dyer Partnership Engineers and Planners, Inc. for Professional Services, dated February 3, 2025.

**SCOPE OF WORK:** The City of Yachats requested engineering services for design of West Third Street Road and Utility Improvements, and Pontiac Force Main Replacement. The projects are summarized as follows:

**Schedule A – West Third Street (Highway 101 to Ocean View Dr.) – Road Improvements**

- Grind and inlay, 2" <sup>3"</sup> depth for approximately 1,000 feet.

**Schedule B – West Third Street (Highway 101 to Ocean View Dr.) – Storm Drain Line Improvements**

- Removal and replacement of 400 lineal feet of 8-inch diameter storm drain lines.
- Removal and replacement of 70 lineal feet of 12-inch diameter storm drain lines.
- Removal and replacement of two catch basins.
- Removal and replacement of two storm drain manholes.
- Asphalt trench patching.

**Schedule C – West Third Street (Highway 101 to Ocean View Dr.) – Water Main Improvements**

- Removal and replacement of 1,050 lineal feet of 8-inch diameter water main.
- Removal and replacement of approximately 600 lineal feet of water service lines. This includes connection to new water main, new service line, and connection to existing water meter assembly.
- Installation of four new fire hydrants.
- Miscellaneous water line appurtenances.
- Asphalt trench patching.

**Schedule D – West Third Street (Highway 101 to Pontiac Street) – Gravity Sanitary Sewer System Assessment**

- Assessments of the existing gravity sanitary sewer system from Highway 101 to Pontiac Street, along West Third Street. The existing gravity sanitary sewer system will be evaluated for capacity and condition. The existing infrastructure is of an unknown age; however, lines are asbestos cement, which was primarily installed in the 1960s and 1970s. The intended design life for asbestos cement pipe is 50 years, indicating that more likely than not, the lines may need to be replaced. The City will provide television recordings of this section of sewer line

for review. Data from the City's Wastewater System Facilities Plan (WWSFP - Westech, 2022) will be used to verify the sewer capacity.

- Upon condition assessment and sizing confirmation of the existing gravity sanitary sewer lines recommendations will be provided to the City for any improvements. If improvements are identified as needed, they will be addressed in a task order amendment.

#### **Schedule E – Pontiac Pump Station – Force Main Replacement**

- ~~Removal~~ and replacement of 575 lineal feet of 4-inch diameter sanitary sewer force main.
- Miscellaneous force main appurtenances.
- Asphalt trench patching.

**FOUNDATION:** West Third Street is showing signs of surface deterioration and is in need of repair. Prior to the street repair, the water line and storm drain infrastructure under West Third Street will be replaced with new infrastructure. The gravity sanitary sewer line will be assessed for capacity and condition on West Third Street prior to road improvements.

The Pontiac Pump Station Force Main improvements project is listed as Project F-1 in the City's Wastewater System Facilities Plan (WWSFP - Westech, 2022).

**SCOPE OF ENGINEERING SERVICES:** The City needs engineering services for design period services. Engineering services include the following:

#### **Design Period Services (Schedules A, B, C, and E)**

- Coordinate with City staff, affected utilities, and regulatory agencies.
- Call in locates for design survey. Coordination with affected utilities. Coordination of potholing with City staff.
- Perform site survey for the proposed improvements. Site survey includes tie-out of survey corners to determine property lines and establish existing Right-of-Way and easements.
- Perform final engineering design required for the project improvements. Prepare construction documents to include drawings.
- Prepare construction documents to include technical specifications.
- Provide estimated costs for construction and an estimated time line for construction.
- Conduct design review meetings with City staff as necessary.
- Final design revisions quality assurance (QA) and quality control (QC) review.



- Prepare and send out SHPO clearance form. SHPO application intended to be submitted within 14 days of notice to proceed for design. It is assumed SHPO to be a 30-day process. The schedule may be impacted if SHPO takes longer than 30 days to respond.

#### **Design Period Services (Schedule D)**

- Coordinate with City staff.
- Review television inspection videos from City and provide condition assessment.
- Provide sizing confirmation of the existing gravity sanitary sewer system.
- Provide recommendation and cost estimate for improvements to City, if identified during assessment.

#### **Bidding Period Services (All Schedules)**

- Not Included.

#### **Contract Administration (All Schedules)**

- Not Included.

#### **Project Schedule (Anticipated – All Schedules)**

- Contract signed: Fall 2025
- 60% Design Completion: January 2025
- 90% Design Completion: February/March 2025
- Final Design Completion: March/April 2025\*

\*Note: Schedule is dependent upon material availability and regulatory review periods.

#### **Assumptions and Exclusions (All Schedules)**

- Geotechnical and Environmental Engineering and permitting is not anticipated and excluded from this task order. If these items are identified as needed, they will be addressed in a task order amendment.
- Tribal Coordination and additional requirements that may arise from submission of SHPO Clearance Form are excluded. Should additional requirements be identified, Dyer will notify the City for direction.
- All work is within the Right-of-Way or existing easements and no new easements or additional Right-of-Way are required. Should any new easements and/or property

Dyer to apply for  
OPOT JCA  
Small  
City  
Allotment \$250K  
to cover streets  
+  
Storm

adjustments be identified as required and are not completed by the City, they will be addressed in a Task Order Amendment.

- City to coordinate with private property owners and businesses.
- City to pay all permit fees and complete permit applications if required by regulatory agencies. No permits are anticipated.
- City will pay all regulatory agency review fees.
- City will pothole utilities identified as potential conflicts or items that are not shown on available as-built and record drawings. A potholing plan will be provided as outlined above.
- Design and relocation of existing utilities that are in conflict or need to be relocated are excluded from this task order. If these items are identified as needed, they will be addressed in a task order amendment.
- Sidewalk, curb and gutter, and pedestrian/ADA access design is excluded from this Task Order.
- Bypass pumping design, and traffic control plans are excluded from this Task Order.
- The project is City funded with no special funding requirements.
- Coordination with tree boards, planning commissions, architectural review committees, etc. is excluded.

### **Proposed Fee**

Services will be performed and billed on a time and materials basis, in accordance with the conditions of the current Professional Services Agreement. The fee for these services is a not to exceed maximum of \$76,145 including all professional services and reimbursable expenses. The total design costs for each schedule are summarized in the following table:

| <b>Design Schedule</b>                                    | <b>Cost</b>     |
|-----------------------------------------------------------|-----------------|
| A – West Third Street – Road Improvements                 | \$17,115        |
| B – West Third Street – Storm Drain Improvements          | \$11,228        |
| C – West Third Street – Water Main Improvements           | \$30,209        |
| D – West Third Street – Gravity Sanitary Sewer Assessment | \$3,997         |
| E – Pontiac Pump Station – Force Main Replacement         | \$12,015        |
| Reimbursables (Milage/Survey Truck & Equipment)           | \$1,581         |
| <b>Total Fee</b>                                          | <b>\$76,145</b> |

### **PAYMENT METHOD: Monthly Billing**

City of Yachats

Rick McChung

Date: Oct. 15<sup>th</sup> 2025

The Dyer Partnership  
Engineers & Planners, Inc.

Aaron Speakman, President

Date: \_\_\_\_\_

November 4, 2025

Rick McClung  
City of Yachats  
PO Box 345  
Yachats, OR 97498

RE: Water Treatment Plant New 1.5 MG Water Tank Site Geotechnical Reconnaissance

Dear Rick:

Per your request, we obtained the attached proposal from our geotechnical engineering subconsultant (Central Engineering Services) to perform a geotechnical reconnaissance of the potential new 1.5 million gallon water tank site located north of the Water Treatment Plant. Please review the attached proposal and let us know if it meets the City's needs. Please carefully review the assumptions listed on page 3.

In addition to the geotechnical reconnaissance, we have also included some direct time for Westech to manage the geotechnical work on the City's behalf and also to provide some lidar topographic information for reference for the geotechnical reconnaissance.

We assume that the City prefers to run this work through Westech's existing agreement for ongoing engineering services. With our standard subconsultant markup and a budget for Westech's direct time. The total proposed not-to-exceed fees are as listed in the following table.

**Yachats Raw Water Tank Geotechnical Evaluation Fee Schedule**

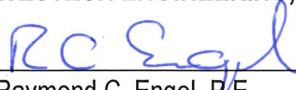
| <b>Task</b>                       | <b>Not to Exceed Fee</b> |
|-----------------------------------|--------------------------|
| GeoEngineers Fee                  | \$18,680                 |
| Westech Subconsultant Markup @10% | \$1,868                  |
| Westech Direct Fees               | \$3,000                  |
| <b>Total Not To Exceed Fee</b>    | <b>\$23,548</b>          |

If the City decides to proceed with this work, we assume that the City will authorize us to proceed with these services under our existing city engineering contract (we will provide separate invoices for this work to allow the City to accurately track costs).

This proposal is valid for 6 months from today's date.

Sincerely,

**WESTECH ENGINEERING, INC.**

  
\_\_\_\_\_  
Raymond C. Engel, P.E.  
Project Manager

rce  
enc.



October 27, 2025

City of Yachats  
c/o Westech Engineering, Inc.  
3841 Fairview Industrial Drive SE, Suite 100  
Salem, OR 97302

Attention: Chris Brugato (cbrugato@westech-eng.com)  
Ray Engel (rengel@westech-eng.com)

Subject: Proposal for Geologic Hazard Evaluation  
Proposed Water Tank Site  
963 Yachats River Road – Northwest Corner  
Yachats, Oregon  
**Central Project No. Westech-34-01**

## INTRODUCTION AND PROJECT UNDERSTANDING

Central Engineering Services (Central) is pleased to present this proposal to provide a Geologic Hazard Evaluation of the proposed 1.5-million-gallon water tank site located near the northwest corner of the property at 763 Yachats River Road in Yachats, Oregon. As discussed with Westech Engineering, Inc. (Westech), the intent of this study is to provide an initial geologic evaluation of the site prior to completing a project-specific geotechnical design and construction recommendations report. Depending on results of this geologic hazard evaluation, the City of Yachats (City) would authorize a separate scope of work to be completed for a geotechnical report if the project was determined feasible based on geologic considerations. The approximately 28-acre property is owned by the City of Yachats and is currently developed with two open-air tanks and a City maintenance building, which are all located in the southern portion of the site near Yachats River Road.

We understand the proposed new tank site is located uphill from the City maintenance building where the area would be excavated to a depth of 20 to 30 feet below existing grade elevation to establish a level building pad at an elevation of 220 feet. The proposed tank is 90 feet in diameter surrounded by a 20-foot-wide access drive. Access to the tank site would be from a new access road on the western margin of the property through the adjacent property to the west.

As noted above, based on discussions with Westech, we understand the City would like to evaluate the tank site in two phases: an initial geologic reconnaissance phase (this proposal) followed by a geotechnical feasibility phase (future proposal) that includes exploratory borings, if requested.

## BACKGROUND

We were provided with preliminary topographic plan and profile sheets showing the tank site and surrounding topography. Based on an office review of available mapping, there are several site characteristics that in our opinion warrant the initial geologic reconnaissance, which include:

- Topography based on mapping shows a landform that is suggestive of possible deep-seated landslide movements in the vicinity of the tank site.
- There appears to be a “pinched” drainage channel downslope of the tank site that is suggestive of slope movement that may be obstructing the channel.

- The Statewide Landslide Information Database for Oregon (SLIDO) does not show a mapped landslide at the site, but does show a landslide immediately to the north where topography is similar to the subject site.

## SCOPE OF SERVICES

The purpose of our work will be to evaluate geologic hazards at the site with respect to development of the proposed water tank based on review of published information, visual analysis of available LiDAR imagery, and on-site reconnaissance observations. Our scope of services for this phase of work is limited to geologic hazard evaluation and does not include subsurface exploration or geotechnical engineering design or construction recommendations. Specifically, we propose the following scope of services:

1. Review published geologic and geologic hazard mapping, LiDAR imagery, and aerial photographs.
2. Conduct a site visit and reconnaissance observation of the ground surface conditions to evaluate landforms and nearby exposures of earth material such as existing excavations and drainage channels.

The site is heavily wooded, and currently only accessible by foot. Therefore, we anticipate that site reconnaissance may be physically demanding and lengthier than typical, requiring up to 2 days to complete with a staff of two field geologists.

3. Prepare a written report summarizing our review and reconnaissance observations, with initial conclusions and considerations for the site with respect to potential geologic hazards. The report will also include recommendations for the geotechnical feasibility phase including prospective number and depth of explorations.

Our work will be directly supervised by an engineering geologist licensed in the state of Oregon, who will apply their professional seal to the report document.

## ASSUMPTIONS

In preparing this proposal, we have made the following assumptions:

- We will be provided access to the southern portion of the property to park a vehicle and stage field equipment. We intend to access the site by foot, which may require cutting through understory brush using hand equipment.
- Fieldwork can be completed during normal working hours (M-F 7:00 am-5:00 pm) and will not require nights or weekends.
- Identified features in the field will be mapped using a handheld GPS unit with accuracy limited to approximately 10 feet in plan location.
- Field work will be completed in 2 days.
- Geotechnical feasibility study will be performed under a separate proposal.

## SCHEDULE, TERMS, AND FEES

We are prepared to schedule the described scope of work immediately following your written authorization to proceed. Typically, we can schedule a site visit within 2 to 3 weeks from the date of authorization. Our report will be available approximately 2 to 3 weeks after completing the site visit. If requested, we can provide a verbal summary of our preliminary findings as the information becomes available through a video meeting call.

We propose to complete the above scope of services for a lump-sum fee of **\$18,680** in accordance with the General Terms and Conditions that are attached to and part of this proposal. Services requested and



authorized in addition to the preceding scope of services will be provided in accordance with the attached Schedule of Charges.

### LIMITATIONS

Our services are for the exclusive use of the City of Yachats, Westech Engineering, Inc., and their authorized agents. There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than those listed above shall have the right to legally rely on the product of our services without prior written permission of Central.

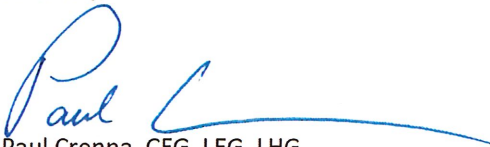
Any third party requesting the right to place legal reliance on the instruments of service produced by Central under this agreement shall be required to sign a Third-Party Reliance Letter. The provisions of the letter shall include a requirement for third party to agree to the same limitations in scope and any limitations in liability negotiated between Central and client in this Agreement.

This proposal is valid for a period of 60 days commencing from the first date listed above and subject to renegotiation by Central after the expiration date.

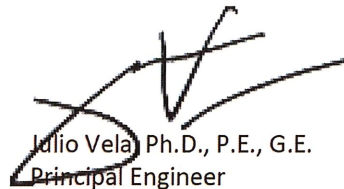
### CLOSING

We appreciate the opportunity to provide engineering geology services to City of Yachats. To authorize the scope of work presented herein, please sign below and return to Central.

Sincerely,



Paul Crenna, CEG, LEG, LHG  
Principal Engineering Geologist



Julio Vela Ph.D., P.E., G.E.  
Principal Engineer

### AUTHORIZATION

This proposal, and the attached terms and conditions as well as the schedule of fees constitute the entire agreement between the parties. The client signature below indicates authorization to sign on behalf of the City of Yachats and their authorized agents.

Central Geotechnical Services, LLC dba Central  
Engineering Services

Client:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

### Attachments:

- Schedule of Fees – 2025
- General Terms and Conditions

| SCHEDULE OF FEES - 2025                             |        |              |                                                       |        |       |
|-----------------------------------------------------|--------|--------------|-------------------------------------------------------|--------|-------|
| CONSULTING SERVICES                                 |        |              | CONSULTING SERVICES                                   |        |       |
|                                                     | Billed | Rate         |                                                       | Billed | Rate  |
| Senior Principal                                    | Hourly | \$290        | Engineering/Geological Staff III                      | Hourly | \$173 |
| Principal                                           | Hourly | \$270        | Engineering/Geological Staff II                       | Hourly | \$157 |
| Principal Engineering Geologist                     | Hourly | \$257        | Engineering/Geological Staff I                        | Hourly | \$142 |
| Senior Associate                                    | Hourly | \$248        | Senior Technician                                     | Hourly | \$139 |
| Associate                                           | Hourly | \$242        | Field Technician II                                   | Hourly | \$128 |
| Senior Project Manager II                           | Hourly | \$236        | Field Technician I                                    | Hourly | \$105 |
| Senior Project Manager I                            | Hourly | \$228        | Technical Editor                                      | Hourly | \$140 |
| Project Manager II                                  | Hourly | \$220        | Senior Administrative Assistant                       | Hourly | \$115 |
| Project Manager I                                   | Hourly | \$202        | Administrative Assistant                              | Hourly | \$104 |
|                                                     |        |              | Office Support                                        | Hourly | \$98  |
| Geotechnical Laboratory Services                    |        |              | Geotechnical Laboratory Services                      |        |       |
|                                                     | Billed | Rate         |                                                       | Billed | Rate  |
| Number 200 Wash                                     | Each   | \$145        | Sample Preparation/Management Time                    | Hourly | \$128 |
| Atterberg Limits                                    | Each   | \$260        | Sieve Analysis: 1 1/2-inch max                        | Each   | \$330 |
| In-Situ Dry Density and Moisture Content            | Each   | \$55         | Coarse Aggregate Specific Gravity                     | Each   | \$75  |
| Moisture Content                                    | Each   | \$45         | Consolidation - Two Rebounds                          | Each   | \$785 |
| Proctor Moisture-Density                            | Each   | \$390        | Soil-Cement Unconfined Compressive                    | Each   | \$125 |
| Equipment / Other Services                          |        |              | Equipment / Other Services                            |        |       |
|                                                     | Billed | Rate         |                                                       | Billed | Rate  |
| Falling Weight Deflectometer                        | Daily  | \$2,750      | Fixed Gas Meter                                       | Daily  | \$238 |
| Ground Penetrating Radar                            | Daily  | \$1,900      | Mini Air Pump                                         | Daily  | \$58  |
| Refraction Microtremor (ReMi)                       | Daily  | \$1,000      | Peristaltic Pump                                      | Daily  | \$75  |
| Global Positioning System (differential)            | Daily  | \$130        | Photoionization Detector                              | Daily  | \$125 |
| Piezometer (infiltration field testing)             | Daily  | \$95         | Rotary Hammer                                         | Daily  | \$96  |
| Water Level Meter                                   | Daily  | \$38         | Sampling/ Decon Kit                                   | Daily  | \$62  |
| Piezometer (installation)                           | Quote  | Quote        | Swing Sampler                                         | Daily  | \$25  |
| Dynamic Cone Penetrometer                           | Daily  | \$140        | Vapor Intrusion Sampling Kit                          | Daily  | \$65  |
| Hand Auger                                          | Daily  | \$40         | pH Meter                                              | Daily  | \$44  |
| Drone Flight Services                               | Hourly | \$250        | Turbidity Meter                                       | Daily  | \$58  |
| Drone Hardware & Flight Fee                         | Daily  | \$180        | 4-Gas Meter                                           | Daily  | \$83  |
| Nuclear Densometer                                  | Daily  | \$90         | Interface Probe                                       | Daily  | \$83  |
| Specialty Software                                  | Each   | \$250        | YSI/Aquaread Multiparameter                           | Daily  | \$150 |
| Bladder Pump                                        | Daily  | \$235        | Helium Detector                                       | Daily  | \$280 |
| Whale Pump                                          | Daily  | \$50         | Slide Hammer/Sampler                                  | Daily  | \$25  |
| Submersible Pump                                    | Daily  | \$25         |                                                       |        |       |
| Vehicle Usage, per mile                             | Mile   | Current      | Vehicle Usage, per day                                | Daily  | \$95  |
| Agency jobs, or when travel is over 130 daily miles |        | federal rate | Non-agency jobs, when travel is under 130 daily miles |        |       |
| Consumable Field Supplies                           |        |              | Consumable Field Supplies                             |        |       |
|                                                     | Billed | Rate         |                                                       | Billed | Rate  |
| Bladders                                            | Each   | \$25         | Water Sample Field Filter                             | Each   | \$25  |
| Disposable Bailers                                  | Each   | \$20         | Well Caps                                             | Each   | \$20  |
| Vapor Pin                                           | Each   | \$140        | Well Lock                                             | Each   | \$15  |
| Waste Disposal Drum                                 | Each   | \$105        |                                                       |        |       |

- Daily Fees for Drone, Nuclear Densometer and CGS Vehicles are only billed once daily per site per day.
- Construction observation incurs overtime outside of normal hours (M-F 7am - 5pm) and any time over eight hours/day.
- Staff time spent in depositions, trial preparation, and court of testimony will be billed at 2 times the listed rates.
- Construction observation incurs holiday overtime (two times standard rates) on holidays.
- Rushed laboratory testing (turnaround less than two days) will be invoiced at 1.5 times the indicated amount.
- Outside services will incur a management fee of cost +15%



## GENERAL TERMS AND CONDITIONS

**1. Scope of Services.** Central Geotechnical Services, LLC (Central) shall perform for Client the professional engineering services stated in this Agreement (the "Services"). No additional Services will be performed nor required of Central without the parties' written agreement. Portions of the Services may be subcontracted.

**2. Independent Contractors; Third Party Beneficiaries.** The parties' relationship under this Agreement is that of independent contractors. Neither party will be deemed to be an employee, agent, nor legal representative of the other for any purpose. Neither party has any right, power, or authority to create any obligation or responsibility on behalf of the other party. This Agreement is for the sole benefit of the parties and their respective permitted successors and assigns. Except as expressly set forth herein, the parties do not intend the benefits of this Agreement to inure to any third party, and nothing contained herein will be construed as creating any right, claim or cause of action in favor of any such third party against any party hereto.

**3. Client Responsibilities.** Client shall provide Central all information necessary for the Services and designate a person to act with authority on Client's behalf for the Services. Such person shall examine and promptly respond to Central's submissions and requests for information. Central may rely on all information provided to it by Client. However, Central assumes no responsibility or liability for the accuracy or completeness of information provided to it by Client.

**4. Payment.** Fees and other charges will be billed in accordance with the terms and conditions outlined in this Agreement. Refer to specific proposal language regarding projects that require payment in full up front, a retainer, or full payment prior to the release of signed deliverables. Central may increase its rates and fees provided that Central provides written notice to Client not less than 45 days before such price increase. Unless otherwise stated in the proposal language, for progress payments and time and expense projects, the amount of each billing will be due and payable 30 days after the date of such billing. Any portion of a billing not paid 30 days after the billing date will be delinquent and will bear a late fee of 9 percent per month on the unpaid balance. If any billing is not paid within thirty days after the billing date, then in addition to any other remedies as may be available to Central, Central may cease performing work upon delivery of written notice to Client of its intention to do so. Additionally, Central may cease performing work under any other agreement as may then be outstanding between the parties. If Client's account is past due and referred to a third party for collection, Client will be liable for all collection costs and attorney's fees that may be incurred to collect payment in addition to fees owed. Payment plans may be considered on a case-by-case basis, under a separate agreement, signed by both parties. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Central if prevailing wages apply. Client agrees to defend, indemnify, and hold harmless Central from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.

**5. Site Access, Safety, and Operations.** Client shall secure all necessary site access approvals, permits, licenses, and consents necessary to commence and complete the Services. Central is only responsible for supervision and site safety of its employees.

Central will take reasonable precaution to minimize damage to the site caused by operations pursuant to the Services. However, unless stated in the Agreement, Central is not otherwise responsible for site damage and restoration therefore. If the parties agree in writing, Central shall perform site restoration for a reasonable additional cost.

**6. Testing and Observation.** Client shall cause all tests and observations of the site performed by Central to be scheduled and timely. Further, Client understands that sampling and testing are discrete observation procedures, and that such procedures indicate conditions only at the depths, locations, and times sampling and testing was performed. As such, Client understands that testing and observation are not continuous or exhaustive, and site conditions may differ from sampled and tested conditions, and therefore Central disclaims and waives any responsibility or liability for any losses, damages, missed opportunities, or hardship of any nature arising from site conditions, testing performed, and testing not performed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services and notifying and scheduling Central so Central can perform these Services. Central is not responsible for damages caused by Services not performed due to a failure to request or schedule Central's Services. Central shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Central's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered

in its work or create a warranty or guarantee. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. Quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal.

**7. Utilities.** Client shall defend, hold harmless and indemnify Central from any and all damages or claims of damage to any such underground structures or utilities not called to Central attention or incorrectly shown on surveys or plans furnished to Central.

**8. Sample Disposition.** Samples are consumed in testing or disposed of upon completion of the testing procedures, unless stated otherwise in the Services. Central is not responsible for disposition of any hazardous waste, toxic, radioactive, or contaminated materials. Central may retain uncontaminated samples of soil or rock taken in connection with the Services. Central will retain such samples for 30 days. Retention of such samples beyond 30 days will occur only at Client's written request and in return for payment of storage charges incurred.

**9. Documents.** All documents produced by Central under this Agreement shall remain the sole property of Central. Any reuse or modification of documents by Client or any third party obtaining the documents through Client will be at Client's sole risk and without any liability to Central. Client shall defend, hold harmless and indemnify Central from all third party claims, demands, actions, and expenses (including reasonable attorney's fees, expert fees, and other costs of defense) arising from or in any way related to the reuse or modification of Central produced documents relating to or arising from the Project by Client or any third party. Client agrees that all documents furnished by Central to Client or Client's agents or designees, if not paid for, shall be returned upon demand and will not be used by Client or any other entity for any purpose whatsoever.

**10. Certifications.** Client shall not require that Central execute any certification with regard to services performed or work tested and/or observed under this Agreement unless: (a) Central believes that it has performed sufficient services to provide a sufficient basis to issue the certification, (b) Central believes that the services performed or work tested and/or observed meet the criteria of the proposed certification, and (c) Central has reviewed and approved in writing the exact form of such certification prior to execution of this Agreement. Any certification by Central is limited to an expression of professional opinion based upon the services performed by it, and does not constitute or imply a warranty or guarantee of any kind.

**11. Cost and Other Estimates.** Any cost estimates as may be provided are made only on the basis of Central's experience and judgment. No warranty is given, express or implied, that proposals or bids or actual project construction costs will not vary from cost estimates provided by Central. Additionally, Central makes no representations concerning estimates of area or volumes. Such estimates are estimates only. No warranty is made that estimates of areas or volumes will not be different from actual quantities.

**12. Construction Observation.** If Client retains Central to provide services to observe portions of geotechnical construction work, foundation excavations, or other field activities, Central shall report its observations and opinions to Client or Client's designated agent. Central will report observed geotechnical-related work that, in Central's opinion, does not conform to plans or specifications. Client acknowledges that Central has no right to reject or stop work of any Client contractor, subcontractor or agent. Central's geotechnical construction or foundation observation does not include nor consist of exploratory investigation, subsurface evaluation, seismic evaluation, groundwater analysis or any other activities associated with site investigation. Construction observation is limited to materials tested and observed during the construction phase of the Project and is not a warranty or evaluation of subsurface conditions. Central claims no past or prior knowledge of site conditions other than those documented in our reports. Notwithstanding any services provided by way of observation, Central is not responsible for ensuring that the work of any contractor is performed correctly, and Client waives any claim that Central is liable for work in place performed by third parties. Central further disclaims and waives any responsibility or liability for any losses, damages, missed opportunities, or hardship of any nature arising from any actions taken or not taken by Client or third parties during construction.

If Client does not retain Central for the purpose of monitoring construction work or field activities, Central shall not be liable or responsible for any such activities, or for the geotechnical performance of the completed Project. Client shall defend, hold harmless and indemnify Central from any and all losses and/or judgments incurred by



## GENERAL TERMS AND CONDITIONS

Central as a result of a claim or lawsuit resulting from Client's failure to monitor construction work or field activities for which Central has not been retained.

**13. Unforeseen Conditions.** If site conditions differ materially from those observed at the time of proposal, Central shall be entitled to a change order equitably adjusting the fee before proceeding with the Services.

**14. Standard of Care.** Central will provide its services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of its profession currently practicing under similar conditions and time period in the locality of the project. Central makes no other representation regarding its services, and no guarantee or warranty, express or implied, is included or intended as to any findings, recommendations, specifications, reports, opinions, documents or other instruments of service prepared by Central. No agent or representative of Central has any authority to modify this disclaimer of warranty. Client recognizes that subsurface conditions may vary from those encountered at the location where borings, surveys or explorations are to be made by Central. At any time, Central may dissolve this contract if it is deemed that the project has not been in direct compliance with recommendations, payment has not been received, or any other questionable business practices such as ethical, environmental, safety, or other perceived risks are discovered during the course of the contract. Client acknowledges that the interpretations and recommendations made by Central are based solely on the information available to Central. Client agrees that Central has been engaged to provide technical professional services only, and that Central does not owe any fiduciary responsibility to the Client, or the project Owner, if different from Client.

**15. Limited Liability.** To the maximum extent permitted by applicable law, the total liability of Central, including its and its members, employees, agents and/or subconsultants to Client and all third parties claiming by or through Client relating to or arising from this Agreement is limited to the amount Client paid Central under this Agreement or \$25,000.00, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, including negligence, strict liability, statutory liability, breach of contract, breach of warranty, negligent misrepresentation, or other acts giving rise to all liability based on contract, tort, or statute, unless otherwise prohibited by law. NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES OF ANY KIND FOR ANY REASON, EVEN IF A PARTY WAS WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. Client expressly waives any right to sue, or otherwise make any claim against, any of Central's officers or employees, past or present, as individuals, for any cause.

**16. Indemnity/Statute of Limitations.** Central and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Central and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Causes of action arising out of the Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Central's substantial completion of the Services.

**17. Environmental Indemnity.** In connection with toxic or hazardous substances or constituents and to the maximum extent permitted by law, Client agrees to defend, hold harmless, and indemnify Central from and against any and all claims, liabilities, or judgments resulting from Client violation of any federal, state, or local statute; regulation or ordinance relating to the management or disposal of toxic or hazardous substances or constituents; Client undertaking of or arrangement for the handling, removal, treatment, storage, transportation or disposal of toxic or hazardous substances or constituents found or identified at the site; toxic or hazardous substances at constituents introduced at the site by Client or third persons before, during, or after the completion of the Services; allegations that Central is a handler, generator, operator, storer, transporter, or disposer unless expressly retained by Client for such services under the Resource Conservation and Recovery Act of 1976 as amended or any other similar federal, state or local regulation or law due to Central's services; or, any third party suit or claim for damages against Central alleging strict liability, personal injury (including death) or property damage from exposure to or release of toxic or hazardous substances or constituents at or from the project site before, during, or after completion of the Services.

**18. Force Majeure.** Neither party will be liable to the other party for any failure to perform any of its obligations under this Agreement, except payment, during any period in which such performance is delayed by circumstances beyond its reasonable control including fire, flood, earthquake, war, embargo, strike, riot, pandemic, or the intervention of any governmental authority (a "Force Majeure"). In such event, however, the delayed party must promptly provide the other party with written notice of the Force Majeure. The delayed party's time for performance will be excused for the duration of the Force Majeure, but if the Force Majeure events lasts longer than 30 days, the other party may immediately terminate this Agreement by giving written notice to the delayed party.

**19. Entire Agreement.** This Agreement, including the proposal and all referenced attachments, constitutes the complete and final agreement between the parties, and supersedes all prior negotiations, agreements, and understandings between the parties concerning its subject matter. The use of preprinted forms, such as purchase orders or similar documents, is for convenience only and all terms and conditions stated therein, except for any information called for by this Agreement, are void and of no effect. Change orders or services outside the scope of this Agreement, such as any services performed prior to the effective date hereof, or performed on a voluntary basis, shall be deemed to have been performed under this agreement.

**20. Waiver; Amendment.** No waiver, amendment or modification of this Agreement will be effective unless in writing and signed by the parties. No failure or delay in exercising any right or remedy, or in requiring the satisfaction of any condition, under this Agreement, and no act, omission or course of dealing between the parties, operates as a waiver or estoppel of any right, remedy or condition.

**21. Severability.** If any provision of this Agreement is found to be unenforceable under law, the remaining provisions shall continue in full force and effect.

**22. Assignment.** This Agreement may not be assigned by either party without the prior permission of the other.

**23. Notices.** Unless otherwise provided for in this Agreement, all notices or other communications required under this Agreement must be in writing and either personally delivered or sent in any fashion that provides written proof of actual delivery by a third party.

**24. Governing Law.** The laws of the State of Oregon, excluding its conflicts of laws provisions, govern all matters arising from or related to this Agreement. All litigated disputes arising from or related to this Agreement will be heard exclusively in, and the parties irrevocably consent to jurisdiction and venue in, the state and federal courts of Washington County, Oregon.

**25. Disputes.** In the event of a disagreement, the parties shall use their best efforts to resolve the dispute in good faith discussions and/or negotiations with one another. If unsuccessful in resolving the dispute, the parties shall mediate any dispute prior to and as a precondition to commencement of a lawsuit by either. However, if a dispute results in litigation, and the claimant does not prevail at trial, then the claimant shall pay all costs incurred in pursuing and defending the claim, including reasonable attorney's fees. Client shall not be entitled to assert a claim against Central based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer or geologist that Central has violated the standard of care applicable to Central's performance of the Services. Client shall provide this opinion to Central. In the event of any claim by Client, Client must give written notice to Central within 30 days of discovery of the facts alleged to justify the claim.

**26. Termination.** Should either party commit a material breach of any obligation hereunder, the other party may terminate this Agreement upon 30 days' written notice to the other party. Such notice shall state in reasonable detail the breach upon which termination is based. Termination will not occur and the breaching party will not be liable for any further remedy if such breach is cured within the 30-day period.

Little Log house church Museum  
328 W 3<sup>rd</sup> St, Yachats, OR 97498  
Progress Schedule

Estimated work dates: Monday, March 3, 2025-Friday, September 26th, 2025

1. General Contractor mobilization. Deposits to be paid to subcontractors, Materials ordered,  
**3/3-3/14/25 \$145,000**
2. Disconnect the church addition from the museum and demolish the vestibule. Disconnect electrical and plumbing connecting church addition to the museum.  
**3/17-4/11/25 \$18,000**
3. Demo sheetrock and sheeting and perform structural inspections to determine the next step  
**4/14-4/25/25. \$10,000**
4. Jack up the roof assembly and replace the log walls with framed construction  
**4/21-6/13/25. \$45,000**
5. Install wall sheeting then lower roof assembly and connect to new framing  
**6/16-6/27/25 \$27,000**
6. Jack up entire church structure and install new concrete spread footings  
**6/30-7/25/25 \$55,000**
7. Lower structure on new footings  
**7/28-8/1/25. \$15,000**
8. Complete windows, doors and siding and reconnect church addition to museum  
**8/4-8/29/25 \$30,000**
9. Complete electrical and interior sheetrock and finishing  
**9/1-9/26/25. \$25,000**

## UNITUS SERVICES, LLC

## Title Form

Form No.

Revision No.

**TRANSMITTAL**

## 1.6

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|              |                                                                                     |
|--------------|-------------------------------------------------------------------------------------|
| <b>FROM:</b> | UNITUS SERVICES, LLC<br>5601 E. 18 <sup>th</sup> ST, STE 203<br>Vancouver, WA 98661 |
|--------------|-------------------------------------------------------------------------------------|

|                  |     |
|------------------|-----|
| TRANSMITTAL NO.: | 003 |
|------------------|-----|

|       |            |
|-------|------------|
| DATE: | 02/21/2025 |
|-------|------------|

|                   |       |
|-------------------|-------|
| U.S. PROJECT NO.: | 30125 |
|-------------------|-------|

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| <b>TO:</b> | M D Architect + Design, Co.<br>Attn: Marissa Doyle<br>P.O. Box 8302<br>Coburg, OR 97408 |
|------------|-----------------------------------------------------------------------------------------|

**RE:** Primary Schedule

**PROJECT:** Yachats Library Project

**THE FOLLOWING ITEMS ARE SENT BY:**

|                               |                              |                                           |                                        |
|-------------------------------|------------------------------|-------------------------------------------|----------------------------------------|
| <input type="checkbox"/> MAIL | <input type="checkbox"/> FAX | <input checked="" type="checkbox"/> EMAIL | <input type="checkbox"/> DELIVERED BY: |
|-------------------------------|------------------------------|-------------------------------------------|----------------------------------------|

[illegible]

**THESE ARE TRANSMITTED AS CHECKED BELOW:**

|                                                     |                                          |                                                  |                                                          |
|-----------------------------------------------------|------------------------------------------|--------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> FOR APPROVAL               | <input type="checkbox"/> FOR YOUR RECORD | <input type="checkbox"/> APPROVED AS NOTED       | <input checked="" type="checkbox"/> FOR REVIEW & COMMENT |
| <input type="checkbox"/> AS REQUESTED               | <input type="checkbox"/> FOR YOUR USE    | <input type="checkbox"/> RESUBMIT __ COPIES      | <input type="checkbox"/> APPROVED AS SUBMITTED           |
| <input type="checkbox"/> RESPONSE REQUESTED BY ____ |                                          | <input type="checkbox"/> RETURN AFTER LOAN TO US | <input type="checkbox"/> RETURNED FOR CORRECTIONS        |

**COMMENTS:**

Attached you will find our site specific Primary Schedule for the Yachats Library project.

If enclosures are not as stated, please notify me at once.







*City Council Regular Meeting*  
*Meeting Date: November 19, 2025*

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**ITEM TITLE:** Lincoln County Sheriff's Report

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**DISCUSSION/BACKGROUND/ISSUE:**

The Cities of Yachats and Waldport have been sharing a full-time sheriff's deputy contract for the fiscal year 2025-2026. This arrangement allows Yachats to have a consistent deputy who builds relationships, gets to know the community's residents, monitors traffic patterns, and enforces speed limits.

Deputy Brawdy has been doing an excellent job in Yachats, actively stopping speeders. We've had several instances where the City Manager was able to call or message him, and he was able to quickly assist the City or send a South County Sheriff Deputy to help.

[October Activity Report- Brawdy](#)

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**FISCAL IMPACT:**

Annual part-time contract split with the City of Waldport, \$95,000

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**RELEVANCE TO 2025 COUNCIL GOALS:**

1. Achieve water sustainability
2. Provide safe access to and use of city infrastructure, trails, and parks
3. Identify ways to expand the housing supply and diversify housing options
4. Environmentally aware in all we do



5. Effectively manage and plan for the city's financial needs
6. Deliver efficient, effective, transparent municipal services
7. Synchronize and update city policies and administrative rules.

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**PREPARED BY:**

Bobbi Price, City Manager

| Call Type | Call Type Description         | Address                            | Call Date/Time   | Venue    | Source          | Exception |
|-----------|-------------------------------|------------------------------------|------------------|----------|-----------------|-----------|
| COMEVT    | COMMUNITY EVENT               | 1200 S CRESTLINE DR                | 10/31/2025 17:34 | WALDPORT | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 N / NE SUNSET ST       | 10/31/2025 14:37 | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | OCEAN VIEW DR / W 3RD ST           | 10/31/2025 11:12 | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | 935 HIGHWAY 101 N                  | 10/31/2025 9:30  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | 641 HIGHWAY 101 N                  | 10/31/2025 9:15  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 N / LORI LN            | 10/31/2025 8:22  | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 400 W 7TH ST                       | 10/31/2025 8:16  | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 500 LEMWICK LN                     | 10/31/2025 8:05  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 N / DIVERSITY DR       | 10/31/2025 7:49  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 N / PROSPECT AV        | 10/31/2025 7:31  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 S / SHELL ST           | 10/31/2025 7:22  | YACHATS  | Field Initiated |           |
| COMEVT    | COMMUNITY EVENT               | 3000 S CRESTLINE DR                | 10/30/2025 17:31 | WALDPORT | Field Initiated |           |
| AOA       | ASSIST OTHER AGENCY           | 3851 E ALSEA HW 40                 | 10/30/2025 13:07 | WALDPORT | Field Initiated |           |
| THEFT4    | THEFT OF PROPERTY             | 1555 HIGHWAY 101 N                 | 10/30/2025 13:00 | YACHATS  | Phone           |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 S / CAPE RANCH RD      | 10/30/2025 12:42 | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 S / SHELL ST           | 10/30/2025 12:31 | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 0 DIVERSITY DR                     | 10/30/2025 10:18 | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 100 OCEAN VIEW DR                  | 10/30/2025 10:15 | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 N / BAYVIEW TR         | 10/30/2025 9:02  | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 1555 HIGHWAY 101 N                 | 10/30/2025 8:47  | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 1300 KING ST                       | 10/30/2025 8:25  | YACHATS  | Field Initiated |           |
| AREACK    | AREA CHECK                    | 100 YACHATS OCEAN RD               | 10/30/2025 8:19  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | 935 HIGHWAY 101 N                  | 10/30/2025 8:11  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | 935 HIGHWAY 101 N                  | 10/30/2025 7:49  | YACHATS  | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | HIGHWAY 101 N / YACHATS OCEAN RD   | 10/30/2025 6:30  | YACHATS  | Field Initiated |           |
| FNDPRO    | FOUND PROPERTY                | 380 NW HEMLOCK ST                  | 10/29/2025 16:56 | WALDPORT | Phone           |           |
| TRFASS    | TRAFFIC ASSIST/TRAFFIC HAZARD | N BAYVIEW RD / NW PACIFIC COAST HW | 10/25/2025 15:06 | WALDPORT | Phone           |           |
| CKWELF    | WELFARE CHECK                 | 404 NE EVERGREEN LN                | 10/25/2025 13:58 | YACHATS  | Phone           |           |
| AREACK    | AREA CHECK                    | 300 NE CRESTLINE DR                | 10/25/2025 11:20 | WALDPORT | Field Initiated |           |
| AREACK    | AREA CHECK                    | 565 N BAY ST                       | 10/25/2025 11:13 | WALDPORT | Field Initiated |           |
| TRF       | TRAFFIC STOP                  | 230 SW HIGHWAY 101                 | 10/25/2025 10:43 | WALDPORT | Field Initiated |           |
| CITCON    | CITIZEN CONTACT               | 180 SE SALMON ST                   | 10/25/2025 10:31 | WALDPORT | Phone           |           |
| TRF       | TRAFFIC STOP                  | 230 SW HIGHWAY 101                 | 10/25/2025 9:06  | WALDPORT | Field Initiated |           |
| HANGUP    | E911 HANGUP                   | 1555 HIGHWAY 101 N                 | 10/25/2025 7:28  | YACHATS  | 911             |           |
| OPEN      | OPEN DOOR/WINDOW              | 240 SW CEDAR ST                    | 10/24/2025 16:44 | WALDPORT | Phone           |           |
| TRFASS    | TRAFFIC ASSIST/TRAFFIC HAZARD | SW HILL ST / SW PARK DR            | 10/24/2025 14:45 | WALDPORT | Phone           |           |
| DISTRB    | DISTURBANCE                   | 501 HIGHWAY 101 N                  | 10/24/2025 13:57 | YACHATS  | 911             |           |

|         |                            |                             |                           |                 |
|---------|----------------------------|-----------------------------|---------------------------|-----------------|
| AREACK  | AREA CHECK                 | 100 E 3RD ST                | 10/24/2025 13:51 YACHATS  | Field Initiated |
| AREACK  | AREA CHECK                 | 100 COMBS CR                | 10/24/2025 13:49 YACHATS  | Field Initiated |
| AREACK  | AREA CHECK                 | 600 OCEAN VIEW DR           | 10/24/2025 13:45 YACHATS  | Field Initiated |
| FOLLUP  | FOLLOW UP                  | 431 W 2ND ST                | 10/24/2025 11:38 YACHATS  | Field Initiated |
| AREACK  | AREA CHECK                 | 200 HORIZON HILL RD         | 10/24/2025 11:09 YACHATS  | Field Initiated |
| AREACK  | AREA CHECK                 | 0 DIVERSITY DR              | 10/24/2025 10:05 YACHATS  | Field Initiated |
| AREACK  | AREA CHECK                 | 509 CREEKSIDE LN            | 10/24/2025 9:23 YACHATS   | Field Initiated |
| AREACK  | AREA CHECK                 | 700 OCEAN VIEW DR           | 10/24/2025 7:48 YACHATS   | Field Initiated |
| AREACK  | AREA CHECK                 | 260 MARINE DR               | 10/24/2025 7:47 YACHATS   | Field Initiated |
| AREACK  | AREA CHECK                 | 852 AQUA VISTA LP           | 10/24/2025 7:46 YACHATS   | Field Initiated |
| AREACK  | AREA CHECK                 | 1200 NW PACIFIC COAST HW    | 10/23/2025 15:45 WALDPORT | Field Initiated |
| ILCAMP  | ILLEGAL CAMPING            | 949 YACHATS RIVER RD        | 10/23/2025 13:28 YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP               | HIGHWAY 101 N / PROSPECT AV | 10/23/2025 12:40 YACHATS  | Field Initiated |
| ILCAMP  | ILLEGAL CAMPING            | 641 HIGHWAY 101 N           | 10/23/2025 9:30 YACHATS   | Field Initiated |
| FOLLUP  | FOLLOW UP                  | 300 SW PACIFIC VIEW DR      | 10/23/2025 9:06 WALDPORT  | Field Initiated |
| FOLLUP  | FOLLOW UP                  | 1400 S CRESTLINE DR         | 10/23/2025 8:24 WALDPORT  | Field Initiated |
| TRF     | TRAFFIC STOP               | 935 HIGHWAY 101 N           | 10/23/2025 7:39 YACHATS   | Field Initiated |
| TRF     | TRAFFIC STOP               | HIGHWAY 101 N / 4TH ST      | 10/23/2025 7:26 YACHATS   | Field Initiated |
| ASLT3   | ASSAULT, SIMPLE            | 431 W 2ND ST 5              | 10/22/2025 15:26 YACHATS  | Phone           |
| FIR     | FIELD INTERROGATION REPORT | 400 NE COMMERCIAL ST        | 10/22/2025 13:36 WALDPORT | Field Initiated |
| TRF     | TRAFFIC STOP               | NW HEMLOCK ST / NW CEDAR ST | 10/22/2025 13:24 WALDPORT | Field Initiated |
| FOLLUP  | FOLLOW UP                  | 220 SE SALMON ST            | 10/22/2025 11:58 WALDPORT | Field Initiated |
| SUSVEH4 | SUSPICIOUS VEHICLE         | 804 LEMWICK LN              | 10/22/2025 10:14 YACHATS  | Phone           |
| AREACK  | AREA CHECK                 | 1220 NE BROADWAY ST         | 10/22/2025 8:41 WALDPORT  | Field Initiated |
| AREACK  | AREA CHECK                 | 900 NE COMMERCIAL ST        | 10/22/2025 8:40 WALDPORT  | Field Initiated |
| AREACK  | AREA CHECK                 | 600 N BAY ST                | 10/22/2025 8:39 WALDPORT  | Field Initiated |
| AREACK  | AREA CHECK                 | 185 NW FAYETTE ST           | 10/22/2025 8:39 WALDPORT  | Field Initiated |
| AREACK  | AREA CHECK                 | 300 NW HUCKLEBERRY ST       | 10/22/2025 8:39 WALDPORT  | Field Initiated |
| TRESP1  | TRESPASSING                | 440 NE COMMERCIAL ST        | 10/22/2025 7:03 WALDPORT  | Phone           |
| AREACK  | AREA CHECK                 | NE MILL ST / NE PORT ST     | 10/20/2025 10:34 WALDPORT | Field Initiated |
| ILPARK  | ILLEGAL PARKING            | 300 NE CRESTLINE DR         | 10/18/2025 16:26 WALDPORT | Field Initiated |
| CRIMIS3 | CRIMINAL MISCHIEF          | 375 NE PORT ST              | 10/18/2025 16:25 WALDPORT | Phone           |
| FOLLUP  | FOLLOW UP                  | OCEAN VIEW DR / BEACH AV    | 10/18/2025 16:06 YACHATS  | Field Initiated |
| FOLLUP  | FOLLOW UP                  | 136 DIVERSITY DR            | 10/18/2025 16:00 YACHATS  | Field Initiated |
| FNDPRO  | FOUND PROPERTY             | 575 AQUA VISTA LP           | 10/18/2025 14:16 YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP               | OCEAN VIEW DR / BEACH AV    | 10/18/2025 13:32 YACHATS  | Field Initiated |
| ATL     | ATTEMPT TO LOCATE          | 1200 NW PACIFIC COAST HW    | 10/18/2025 12:49 WALDPORT | Field Initiated |
| FIR     | FIELD INTERROGATION REPORT | 400 NE COMMERCIAL ST        | 10/18/2025 10:13 WALDPORT | Field Initiated |
| ATL     | ATTEMPT TO LOCATE          | 1200 NW PACIFIC COAST HW    | 10/18/2025 9:56 WALDPORT  | Field Initiated |

|         |                              |                                   |                  |          |                 |
|---------|------------------------------|-----------------------------------|------------------|----------|-----------------|
| AREACK  | AREA CHECK                   | 300 NE LINT SLOUGH RD             | 10/18/2025 9:20  | WALDPORT | Field Initiated |
| AREACK  | AREA CHECK                   | 300 SW STARR ST                   | 10/18/2025 8:51  | WALDPORT | Field Initiated |
| SUSACT1 | SUSPICIOUS ACTIVITY          | 285 NW MAPLE ST                   | 10/18/2025 6:21  | WALDPORT | Phone           |
| AREACK  | AREA CHECK                   | 300 SW STARR ST                   | 10/17/2025 16:41 | WALDPORT | Field Initiated |
| UNCON1  | UNCONSCIOUS1                 | 331 HIGHWAY 101 S                 | 10/17/2025 15:03 | YACHATS  | Phone           |
| FOLLUP  | FOLLOW UP                    | 136 DIVERSITY DR                  | 10/17/2025 15:02 | YACHATS  | Field Initiated |
| CITCON  | CITIZEN CONTACT              | 1395 KING ST                      | 10/17/2025 14:58 | YACHATS  | Phone           |
| DOA     | DEATH INVESTIGATION          | 331 HIGHWAY 101 S                 | 10/17/2025 13:47 | YACHATS  | 911             |
| AREACK  | AREA CHECK                   | 200 HORIZON HILL RD               | 10/17/2025 13:18 | YACHATS  | Field Initiated |
| CIVIL2  | CIVIL COMPLAINT              | 160 W 2ND ST                      | 10/17/2025 11:53 | YACHATS  | Field Initiated |
| AOA     | ASSIST OTHER AGENCY          | 145 SE SALMON ST                  | 10/17/2025 10:38 | WALDPORT | Phone           |
| EDP1    | EMOTIONALLY DISTURBED PERSON | 955 NE MILL ST C5                 | 10/17/2025 9:53  | WALDPORT | Phone           |
| TRF     | TRAFFIC STOP                 | HIGHWAY 101 N / 9TH ST            | 10/17/2025 9:42  | YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP                 | 935 HIGHWAY 101 N                 | 10/17/2025 7:48  | YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP                 | HIGHWAY 101 S / CAPE RANCH RD     | 10/17/2025 7:40  | YACHATS  | Field Initiated |
| ORDVIO3 | ORDINANCE VIOLATION          | SE BALL BV / SE BIRD AV           | 10/16/2025 14:16 | WALDPORT | Phone           |
| DRIVING | DRIVING COMPLAINT            | HILL CT / HIGHWAY 101 S           | 10/16/2025 13:55 | YACHATS  | 911             |
| FRAUD3  | FRAUDULENT DOCUMENT          | 1395 KING ST                      | 10/16/2025 12:17 | YACHATS  | Phone           |
| TRF     | TRAFFIC STOP                 | HIGHWAY 101 S / YACHATS OCEAN RD  | 10/16/2025 9:54  | YACHATS  | Field Initiated |
| AREACK  | AREA CHECK                   | 949 YACHATS RIVER RD              | 10/16/2025 8:29  | YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP                 | HIGHWAY 101 N / NE FOREST HILL ST | 10/16/2025 8:22  | YACHATS  | Field Initiated |
| ILCAMP  | ILEGAL CAMPING               | 400 4TH ST                        | 10/16/2025 7:51  | YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP                 | 935 HIGHWAY 101 N                 | 10/16/2025 7:41  | YACHATS  | Field Initiated |
| TRF     | TRAFFIC STOP                 | HIGHWAY 101 N / E 3RD ST          | 10/16/2025 6:40  | YACHATS  | Field Initiated |
| FIRES   | STRUCTURE FIRE               | 285 NW HIGHWAY 101                | 10/15/2025 15:50 | WALDPORT | 911             |
| AREACK  | AREA CHECK                   | 1280 NE BROADWAY ST               | 10/15/2025 15:44 | WALDPORT | Field Initiated |
| TRF     | TRAFFIC STOP                 | 1600 S CRESTLINE DR               | 10/15/2025 15:24 | WALDPORT | Field Initiated |
| TRESP3  | TRESPASSING                  | 320 NW HIGHWAY 101                | 10/15/2025 11:13 | WALDPORT | Field Initiated |
| HARASS3 | HARASSMENT                   | 2750 S CRESTLINE DR               | 10/15/2025 8:45  | WALDPORT | Phone           |
| COMEVT  | COMMUNITY EVENT              | 125 NW ALSEA HW                   | 10/1/2025 18:02  | WALDPORT | Field Initiated |
| SUSACT3 | SUSPICIOUS ACTIVITY          | 455 SW STARR ST                   | 10/1/2025 16:59  | WALDPORT | Phone           |
| AREACK  | AREA CHECK                   | 300 NE LINT SLOUGH RD             | 10/1/2025 15:49  | WALDPORT | Field Initiated |
| AOA     | ASSIST OTHER AGENCY          | 2475 SW FAIRWAY CR                | 10/1/2025 15:18  | WALDPORT | Field Initiated |
| AREACK  | AREA CHECK                   | 1280 NE BROADWAY ST               | 10/1/2025 15:15  | WALDPORT | Field Initiated |
| CITCON  | CITIZEN CONTACT              | 300 SW STARR ST                   | 10/1/2025 12:04  | WALDPORT | Field Initiated |
| EDP1    | EMOTIONALLY DISTURBED PERSON | 1050 SE BALL BV                   | 10/1/2025 10:29  | WALDPORT | 911             |
| COMEVT  | COMMUNITY EVENT              | 400 NE COMMERCIAL ST Chill Cafe   | 10/1/2025 9:16   | WALDPORT | Field Initiated |





**CITY OF YACHATS**  
**EMERGENCY PREPAREDNESS COMMITTEE**  
**MEETING SUMMARY MINUTES**  
**City Hall, 441 Hwy 101 N, OR 97498**  
**Monday, October 6, 2025**

- I. Call to Order Emergency Preparedness Meeting 2:00 pm**
- II. Roll Call** – Attendance was noted, with only three members present. No major decisions were made due to limited attendance.

| <b>Committee Members</b> | <b>P/A</b> |
|--------------------------|------------|
| Linn West, Chair         | <b>P</b>   |
| Don Groth                | <b>P</b>   |
| Drew Roslund             | <b>A</b>   |
| Kathryn Torrence         | <b>A</b>   |
| Mary Reeves              | <b>A</b>   |
| Kathy McCulloch          | <b>P</b>   |
| Susan Oppenheimer        | <b>A</b>   |
| Seve Oppenheimer         | <b>A</b>   |
| Tom Rafalski             | <b>A</b>   |

| <b>Staff Members</b>     |                          |
|--------------------------|--------------------------|
| Kimmie Jackson, Recorder | Neal Morphis, City Clerk |

- III. Announcements / Correspondence**
- IV. Citizens' Concerns – None**

Forest Service maps have been laminated for placement in each conex to guide evacuation routes if Highway 101 is closed. Food coordination is in place with local restaurants and C&K Market, with a code name system to verify pickups. Work continues on establishing the cemetery Connex, including power needs and site improvements.

The members discussed the contents of conex, prioritizing first aid supplies and the replacement of expired food. Members favored bulk dried goods over packaged meals. Partnerships with local motels and Samaritan are providing blankets, towels, and medications, while donations of first aid supplies have

been received from community members.

The Crestview conex is deteriorating but will be replaced next year; repainting was deemed unnecessary. Preparations for the October 9 simulation exercise are underway, with volunteers needed for setup and operations. Supplies such as tarps, wristbands, and signage have been purchased, and cot options are being evaluated.

Additional discussion included food handling requirements and ensuring directions are available for kitchen equipment during shelter use. Looking ahead, the committee will refine its budget priorities after the simulation and submit an updated emergency preparedness goal to the City Council before the end of the year.

The meeting was adjourned with plans to reconvene next month.

Adjourn Committee Meeting at 2:45 pm

Minutes prepared by: Kimmie Jackson, Recorder



**CITY OF YACHATS**  
**YACHATS LIBRARY COMMISSION**  
**MEETING SUMMARY MINUTES**  
**Civic Meeting Room 1, 441 Hwy 101 N. OR 97498**  
**Thursday, October 23, 2025, at 10:00 am**

**I. Call to Order**

**II. Roll Call**

| <b>Commission Members</b> | <b>P/A</b> |
|---------------------------|------------|
| David Rivinus, Chair      | <b>P</b>   |
| Street Schellhase         | <b>P</b>   |
| Layne Morrill             | <b>P</b>   |
| Marg Petersen             | <b>P</b>   |

| <b>Staff Members</b>     |                          |
|--------------------------|--------------------------|
| Kimmie Jackson, Recorder | Neal Morphis, City Clerk |

**III. Announcements and Correspondence - None**

**IV. Reports**

1. [Library Expansion Status Report](#) - Neil presented the Capital Improvement Project report, noting that \$727,000 of the \$880,000 budget had been spent, with \$150,000 remaining for the general contract and \$125,000 reserved for interior furnishings. Construction was nearly complete, with lighting, carpet, and finishes installed. Final HVAC adjustments and walkthroughs were planned, and interior furnishings—including bookcases and seating—were on order. Delays in manufacturing might push delivery into December, but the library remained on track for a January opening. Discussion included installation details, ADA spacing, and seismic anchoring requirements. Commissioners also reviewed plans for paving the driveway and confirmed that electronic installations and acoustic paneling could be completed later if necessary. The commission discussed possible additions for future budgets, such as ADA push-button door openers and other accessibility improvements.
2. [Budget Report](#) (Layne) The Budget Report confirmed that two months into the fiscal year, all categories were at or below 16.6% of annual expenditures, indicating sound financial management. Then discussed the planning for the grand opening

ceremony. Members were asked to compile a list of individuals and organizations deserving of invitations or recognition, including major donors and long-term volunteers. The commission agreed that sponsorship and coordination of the event should be confirmed through the City, given the library's municipal ownership.

3. [From the Library Administrator](#) – Tracy Altson reported on art displays and donations, including an offer from artist Dave Baldwin to gift two paintings to the library, and a proposed plaque honoring longtime children's librarian Jane Shea. The Friends of the Library planned to fund a television monitor to digitally display donor recognitions. Commission members agreed that decisions regarding permanent art and wall décor would be made collaboratively; also outlined proposed library hours: Monday and Friday, 12–4 p.m.; Tuesday through Thursday, 12–5 p.m.; and Saturday, 12–3 p.m., maintaining a consistent noon opening time. The group discussed safety procedures and visibility in the new building, including options for cameras or open sight lines between rooms. A report on e-books and audiobooks showed continued steady growth, with strong usage among local patrons and an expanding digital collection funded through the library's subscription and local purchase program.
4. [Friends of Yachats Library](#) – The Friends of the Yachats Library reported on organizational restructuring following the loss of two board members. The Friends temporarily paused book donations while reorganizing, but fundraising efforts remained strong, including successful book sales and a large online sale. They plan to reduce the number of annual sales while keeping more books available for purchase year-round inside the library.

## **V. New Business**

1. Volunteer Applicant Interview – Ms. McKinnon was not present for this interview. Will reschedule.

## **VI. [Ongoing Business](#)**

1. The commission concluded with a discussion on the future structure of the Library Commission itself, noting that any change to an advisory or workgroup model would be considered after the library's reopening.

Adjourn Yachats Library Commission Meeting 10:49 am

Minutes prepared by Kimmie Jackson, Recorder



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**CITY OF YACHATS**  
**PLANNING WORK SESSION & REGULAR**  
**COMMISSION**

**MEETING SUMMARY MINUTES**  
**City Hall, 441 Hwy 101 N, OR 97498**  
**Tuesday, October 21, 2025**

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**WORK SESSION**

- I. Planning Work Session Commission Meeting 2:00 pm**
- II. Call to Order**
- III. Roll Call**

| <b>Committee Members</b> | <b>P/A</b> |
|--------------------------|------------|
| Marc Sakamoto, Chair     | <b>P</b>   |
| Craig Hogan              | <b>P</b>   |
| Loren Dickinson          | <b>P</b>   |
| Mary Aebi, Vice Chair    | <b>P</b>   |
| Jolene Gosselin          | <b>P</b>   |

| <b>Staff Members</b>     |                             |
|--------------------------|-----------------------------|
|                          | Neal Morphis, City Clerk    |
| Kimmie Jackson, Recorder | Katherine Guenther, Planner |

- I. Announcements and Correspondence** – Virtual training opportunity on Oregon Public Meetings Law, and Land Use 101, scheduled for October 29, 2025, from 8:30 a.m. to 12:30 p.m. via Zoom. The cost is \$35, reimbursable by the City. There is the same training in Depoe Bay on the 30th.

**Work Session**

The Commission discussed the 2026 goal-setting process requested by the City Council. Chair Sakamoto proposed working with Cascadia Partners on updating the municipal code as a key goal for the coming year. Commissioners noted the timeline may extend beyond 2026, but agreed to aim for substantial progress and completion of most draft sections.



Commissioner Aebi described a City field tour she took with Cascadia representatives to observe development constraints and opportunities across Yachats. She suggested organizing a similar tour for the full Commission to better understand topography, land use, and housing conditions. The group discussed logistics, open meeting requirements, and accessibility accommodations, concluding that the idea should be developed further for a future work session or goal for 2026.

### **Regular Session**

- II. Citizens' Concerns** – Don Phipps, Hanley Dr., Yachats, expressed concern about traffic safety along Highway 101 and encouraged the City to consider additional crosswalks and pedestrian signage, especially near the Commons area, and supported the Commission's efforts to set environmental goals, recommending the inclusion of native landscaping incentives in future development guidelines.

Commissioners thanked the speakers for their input and noted that traffic and environmental concerns would be considered in the ongoing code revision and goal-setting process.

- III. Public Hearing** – File #3-CU-PC-25: The City Planner gave the staff report. There was no public testimony; the commission discussed the Conditional Use Permit, including citing the need for clearer and more accessible code language. Another raised concerns about increased density, potential traffic impacts, and the need for stronger environmental safeguards. After a lengthy discussion, the vote was called.

|                |                                                                                                                                           |            |         |            |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|------------|
| <b>Motion:</b> | Motion to accept the application as presented, and the owners will provide the site plan as outlined in YMC 9.72.919 to the City Planner. |            |         |            |
| <b>Ayes:</b>   | Gosselin, Hogan, Aebi,<br>Dickinson, and Sakamoto                                                                                         | Nays:<br>0 | Absent: | Abstained: |
| <b>Passed:</b> | 5/0                                                                                                                                       |            |         |            |

### **IV. New Business**

1. [Volunteer Application Interviews](#) – The Commission conducted interviews with Mr. Vallerand and Mr. Chase with candidates for vacant Planning Commission positions. Each candidate discussed their background, interest in local land use issues, and ideas for community engagement. No vote was taken. There is another interview at next month's meeting.

The chair adjourned the meeting in the interest of time.

Adjourn City Council Meeting 4:56 pm

Minutes prepared by Kimmie Jackson, Recorder



**CITY OF YACHATS**  
**PUBLIC WORKS & STREETS COMMISSION**  
**MEETING SUMMARY MINUTES**  
**City Hall, 441 Hwy 101 N, OR 97498**  
**Tuesday, October 14, 2025**

- I. Public Works & Streets Commission Meeting 2:00 pm**
- II. Call to Order**
- III. Roll Call**

| <b>Committee Members</b> | <b>P/A</b> |
|--------------------------|------------|
| Linn West, Chair         | <b>P</b>   |
| Don Groth, Vice Chair    | <b>P</b>   |
| Alex Cox                 | <b>P</b>   |
| Bob Bennett              | <b>P</b>   |
| James Welch              | <b>P</b>   |
| Kevin Erdahl             | <b>P</b>   |
| Don Phipps               | <b>P</b>   |

| <b>Staff Members</b>      |                                |
|---------------------------|--------------------------------|
| Kimmie Jackson, Recorder  | Neal Morphis, City Clerk       |
| Rick McClung, Water Lead  | Dave Buckwald, Wastewater Lead |
| Bobbi Price, City Manager |                                |

| <b>Audience</b> |
|-----------------|
| 10              |

- IV. Announcements / Correspondence** - Suggestion raised for a potential holiday dinner gathering for commission members, and noted that it would be informal and individually funded
- V. Citizens' Concerns (5-Minute Limit)** - None
- VI. Reports**
  - a. Meeting Summary - No changes.
  - b. Fire Dept Report - (Linn) No report.
  - c. Emergency Preparedness Committee Report - Recent simulation drill completed successfully. Identified areas for improvement

and additional training needs. CERT teams from Waldport participated actively; equipment storage and logistics were being reorganized. Plans to repeat the exercise, incorporating lessons learned. Future drills will include “shelter seekers” and first aid roles. Collaboration continues with the Seal Rock Fire Chief for upcoming scenarios.

- d. [The Public Works Report](#) highlights steady progress on the East 2nd Street Project, with one change order issued, reduced from \$8,000 to \$6,000, following inaccuracies found in the mapping. The Reservoir and Water Storage Project is evaluating a new site near the water treatment plant, which offers gentler slopes and fewer retaining walls. Estimated preliminary costs are around \$100,000, and grants are being sought to offset these expenses. This site is safe from tsunami and landslide risks and allows for improved access and reduced pipe length. Dave Buckwald reports a significant improvement in water loss efficiency, achieving 92% for two consecutive months. Crew operations are productive, with 1,800 ft of line inspected in September, aiming for 20% annual coverage. In capital projects, variable frequency drives have been installed in the Main Lift Station, and the design for the Quiet Water Lift Station is under review. The East 2nd Street project is on track, with a new 8-inch water line connected to the 6-inch main, and updated mapping is being conducted as obsolete lines are removed.
- e. [The Public Works Finance Report](#) is online for review.
- f. [CIP Report](#) is online for review

## **VII. Current Business**

- a. [Commission Project](#): The commission was asked to work on a list of goals to forward to the Council, and will have them ready at the November meeting to review before forwarding to the Council. Not much information to report at this time. Members are still in the gathering information stages.
- b. [Report on ODOT Appeal and Speed/Camera Workgroup](#) - Don Phipps and Jim Welch reported on the recent ODOT Speed Zone Review Panel hearing regarding proposed speed limit changes

along Highway 101. The panel approved a reduction from 40 mph to 35 mph, partially meeting the city's request. Jackson noted procedural concerns with the hearing, including limited panel attendance, lack of recording, and inaccurate traffic data that failed to reflect typical highway conditions. Despite these issues, the city achieved progress toward improving roadway safety and emphasized the need for greater transparency in future ODOT reviews.

The Speed Camera Workgroup collected data earlier in the year, which showed over 37,000 vehicles traveling at 36 mph or faster through town by July, demonstrating a continuing speeding issue. Automated speed cameras, which issue citations to vehicles exceeding the limit by 11 mph or more, have been shown in other cities to reduce speeding and crashes significantly., and reported that ODOT has already approved camera use on several state highways and expressed no objection to Yachats pursuing a similar system. A required Safety and Operations Report would cost about \$20,000, while mobile camera units are estimated between \$85,000 and \$100,000, with vendor costs typically offset through citation revenue. Preliminary vendor discussions suggest potential reductions of 50–60% in local speeding and projected revenues ranging from \$200,000 to \$1 million in the first eight months. The workgroup recommended continued research and coordination with other Oregon cities implementing similar programs.

Adjourn Meeting 4:00 pm.

Minutes prepared by: Kimmie Jackson, Recorder





**CITY OF YACHATS  
CITY COUNCIL  
MEETING SUMMARY MINUTES  
City Hall, 441 Hwy 101 N, OR 97498  
Monday, October 15, 2025**

- I. **Call to order the City Council Meeting at 1:00 pm**  
II. **Roll Call**

| <b>Council Members</b>    | <b>P/A</b> |
|---------------------------|------------|
| Craig Berdie, Mayor       | <b>P</b>   |
| Mary Ellen O'Shaughnessey | <b>A</b>   |
| Catherine Whitten-Carey   | <b>P</b>   |
| Barry Collins             | <b>P</b>   |
| Nicole Hedlund            | <b>P</b>   |

| <b>Staff Members</b>      |                          |
|---------------------------|--------------------------|
| Bobbi Price, City Manager | Kimmie Jackson, Recorder |

| <b>Audience</b> |
|-----------------|
| 38              |

**Regular Meeting**

- I. **[Announcements /Proclamations/Correspondence](#)**
1. Received correspondence about speed camera enforcement and vacation rentals (posted on the city website).
  2. The Mayor sent a letter to Senator Wyden expressing concern about potential logging in the local watershed, emphasizing economic impacts to the city.
  3. The City Manager sent thank-you letters to participants of the city's emergency preparedness exercise.
  4. Community Organizations Active in Disaster (COAD) Report presented on COAD—a countywide nonprofit coordinating disaster preparedness and response. Funded by Oregon Emergency Management and Pacific

Power Foundation. Yachats may participate by offering community facilities (e.g., the Commons) as potential shelters.

## **II. No Public Comment**

### **III. Public Hearing on Vacation Rental Code Update -**

Presentation by City Manager Price: Key updates proposed are Clarification of license holder definition: “Dwelling Unit Owner Representative” must be a natural person (or two joint persons) listed on the property deed. Commercial water rates for vacation rentals are incorporated into the code. Inspection timelines extended from 5 to 20 days for compliance issues. Revenue requirement: licenses must show income within two years or be relinquished. Fireworks violations not added, as current enforcement provisions suffice. ADUs (Accessory Dwelling Units) remain excluded from vacation rental eligibility.

**Discussion:** The council discussed the distinction between ADUs and duplexes, as well as the need for clear definitions in the city code—Planning Commission to refine distinctions in future housing policy.

**Public Comments on Vacation Rental Ordinance:** Local Residents expressed concern that restricting license holders to “natural persons” prevents families from maintaining long-held vacation homes in trusts or estates after a death. The Oregon Coalition Representative objected to “natural person only” language, citing potential legal conflict with Citizens United. Suggested licenses transfer with the property. Other concerns raised concerns that the death of a license holder would invalidate future bookings and force families to cancel rentals, harming the local economy and tourism.

**Council Response:** Mayor Berdie and Council acknowledged intent to prevent corporate accumulation of local properties and ensure identifiable, accountable license holders, and discussed potential revisions to allow limited transferability to trust beneficiaries while maintaining anti-corporate safeguards. The City currently holds 125 active vacation rental licenses; six applicants remain on the waiting list. No final vote on the ordinance was recorded during this session; the issue remains under review. A public hearing will be scheduled at a later date after more information has been obtained.

## **IV. Consent Agenda**

|                |                                                                                                                    |            |              |                 |
|----------------|--------------------------------------------------------------------------------------------------------------------|------------|--------------|-----------------|
| <b>Motion:</b> | The motion was made to approve the Consent Agenda as noted with a change on the Council minutes of 9/17/25 page 5: |            |              |                 |
| <b>Moved:</b>  | Whitten-Carey                                                                                                      |            |              |                 |
| <b>Ayes:</b>   | Collins, Hedlund, Whitten-Carey,<br>and Berdie                                                                     | Nays:<br>0 | Absent:<br>1 | Abstained:<br>0 |
| <b>Passed:</b> | 4/0                                                                                                                |            |              |                 |

## V. New Business

1. [Speed Camera Workgroup Presentation](#) - Don Phipps - Public Works  
Commissioners Don Phipps and Jim Welch presented on behalf of a citizen workgroup requesting Council approval to continue studying the feasibility of speed camera enforcement in Yachats. Phipps clarified that the group was not seeking installation approval but only permission to research how the technology is used in other Oregon cities. He reported that 71–83% of vehicles exceed speed limits on Highway 101 and cited pedestrian safety concerns as the driving motivation.

The council discussed potential benefits and challenges, including administrative complexity, privacy issues, and the ethics of revenue sharing with private vendors. Members expressed interest in exploring a range of traffic-calming alternatives, such as radar feedback trailers, new signage, and landscaping improvements. City Manager Price noted that a portable radar trailer would arrive in November to collect local data and that recent ODOT speed reductions should further slow traffic.

The Council agreed to let the workgroup continue its research at a measured pace, expanding its focus to include multiple traffic-calming strategies. A follow-up report is expected in 2026. Mr. Phipps stated he will not be continuing with this workgroup.

2. [New CivicPlus Agendas and Minutes Module](#) - Training for Council members and chairs from other boards will take place on October 22nd at 11:00 a.m. via Zoom.

## VI. Ongoing Business

1. [Firework Survey](#) – The discussion centered on revisiting the online results, and the council agreed that the City Manager should move forward with the quietest version of the traditional fireworks possible and shorten the length of the show. With the funds saved, work with the Chamber to bring additional celebratory events to Yachats in between La De Da and the fireworks show. e
2. [Water tank discussion](#) – City Manager Price and Lead McClung provided an update on the water tank project, explaining that the next steps are for Geotechnical studies to take place. The first study will be preliminary, done by foot; no road access will be necessary. The second, if the first is favorable, will be with three drill sites, which will include building a new access road to the location.

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |              |                 |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|-----------------|
| <b>Motion:</b> | A motion was made to authorize an expenditure of approximately \$100,000, with the understanding that the total may exceed that amount if necessary, to proceed with preliminary site work as described by Rick McClung. The authorized work includes a preliminary assessment, surveying, excavation, and geotechnical analysis. The work may be carried out in phases at the discretion of Rick McClung, in coordination with Bobbi Price, City Manager with the understanding that if initial results are unfavorable, the matter will be brought back to the Council before proceeding further. |            |              |                 |
| <b>Moved:</b>  | Hedlund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |            |              |                 |
| <b>Ayes:</b>   | Collins, Hedlund, Whitten-Carey, and Berdie                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Nays:<br>0 | Absent:<br>1 | Abstained:<br>0 |
| <b>Passed:</b> | 4/0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |              |                 |

## VII. [Other Business](#)

1. A vendor offering services to identify unlicensed vacation rentals is a tool that the City Council agreed for the City Manager to pursue.

Adjourn City Council Meeting at 4:43 pm.

Minutes prepared by Kimmie Jackson, Recorder



**October 2025**

**Personnel & Materials**

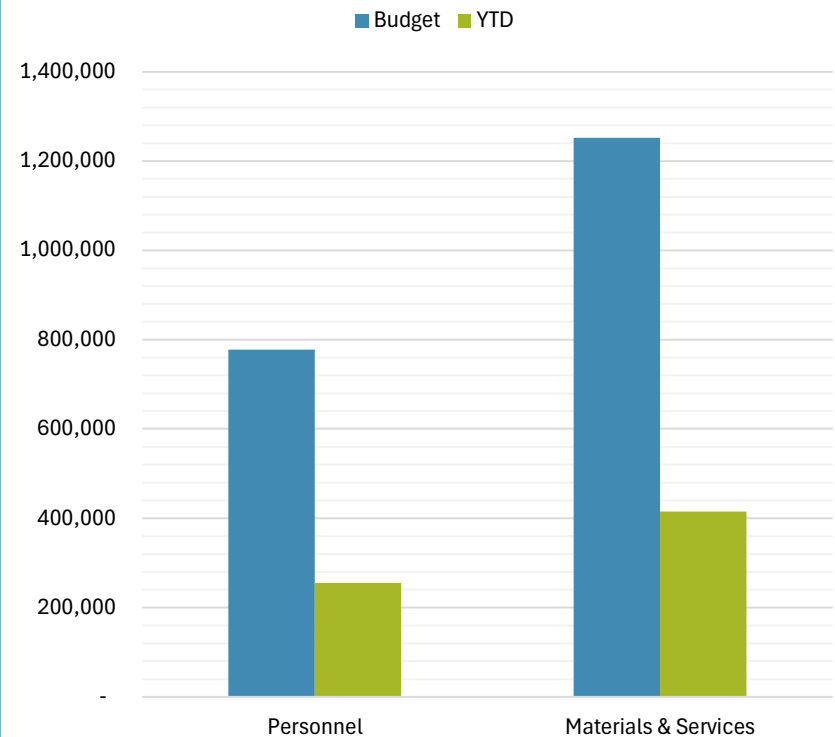
**Expenses: Budget vs YTD**

*(Funds 100, 150, 155, 160)*

|                      | <b>Budget</b> | <b>YTD</b> | <b>YTD/Budget</b> |
|----------------------|---------------|------------|-------------------|
| Personnel            | 777,442       | 255,434    | 33%               |
| Materials & Services | 1,252,614     | 414,912    | 33%               |

**Percentage of Fiscal Year Completed** 33.3%

**Personnel, Materials, Services -  
Budget vs YTD**







**YACHATS**  
GEM OF THE OREGON COAST

**October 2025**

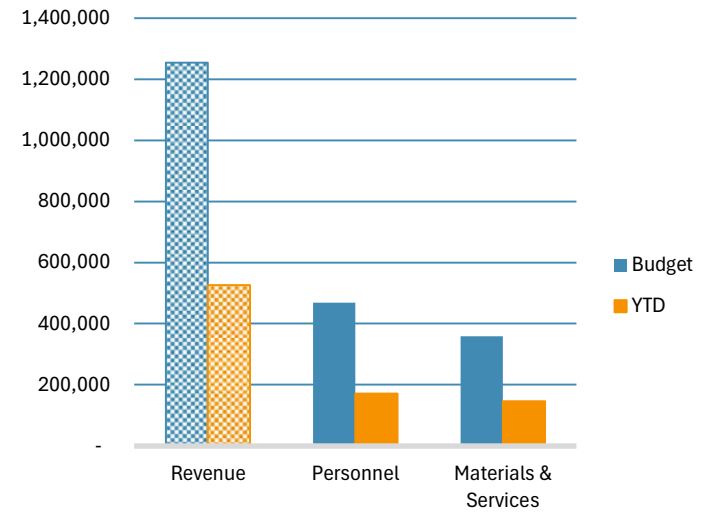
**Water & Wastewater**

### Water Operating Costs

Fund 660

|                      | Budget    | YTD     | YTD/Budget |
|----------------------|-----------|---------|------------|
| Revenue              | 1,253,651 | 526,812 | 42.0%      |
| Personnel            | 468,796   | 171,922 | 36.7%      |
| Materials & Services | 358,345   | 146,111 | 40.8%      |

### Water - Operating Costs

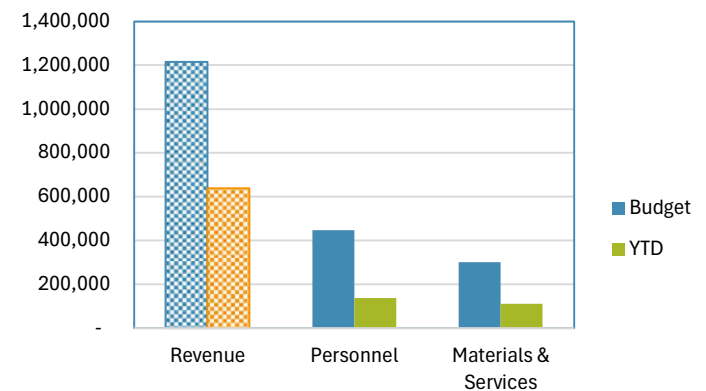


### Wastewater Operating Costs

Fund 670

|                      | Budget    | YTD     | YTD/Budget |
|----------------------|-----------|---------|------------|
| Revenue              | 1,216,124 | 638,591 | 52.5%      |
| Personnel            | 447,141   | 136,331 | 30.5%      |
| Materials & Services | 301,706   | 110,791 | 36.7%      |

### Wastewater - Operating Costs



Percentage of Fiscal Year Completed 33.3%



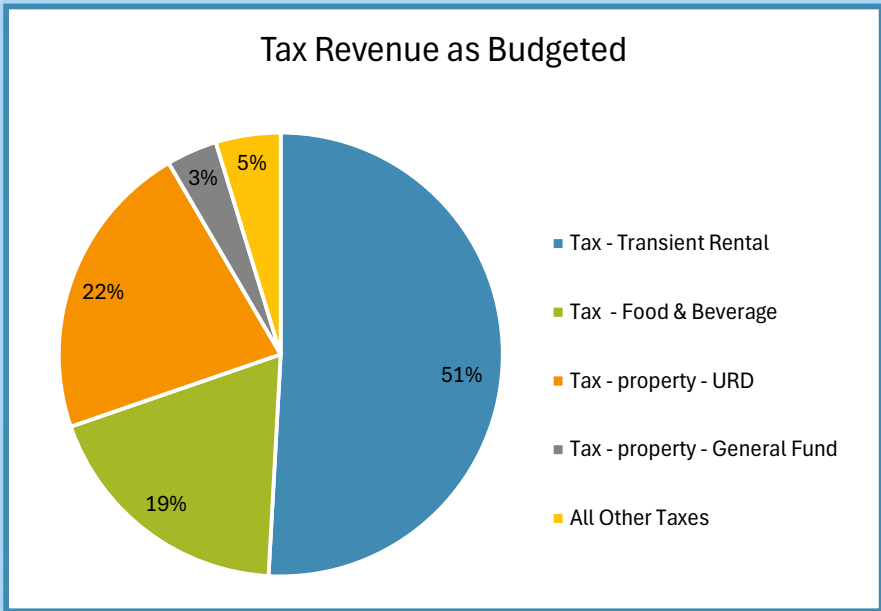
## October 2025

### Tax Revenue

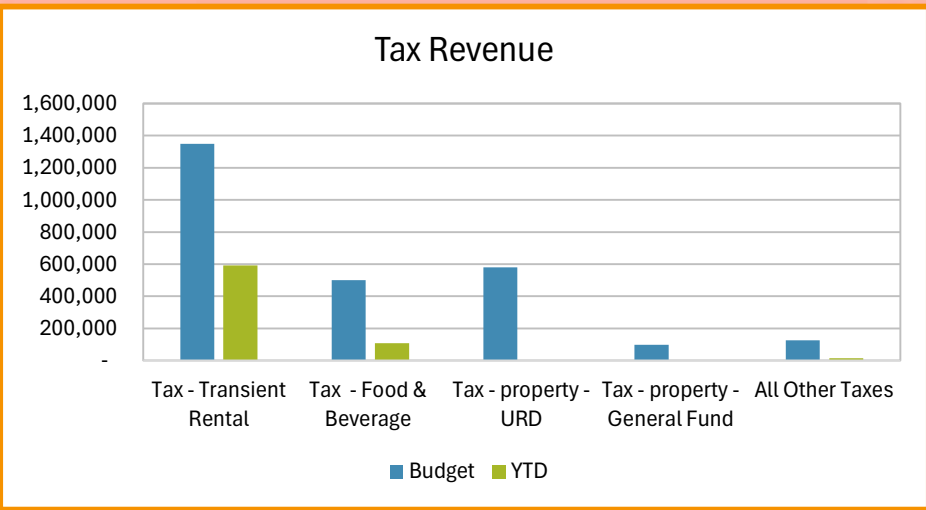
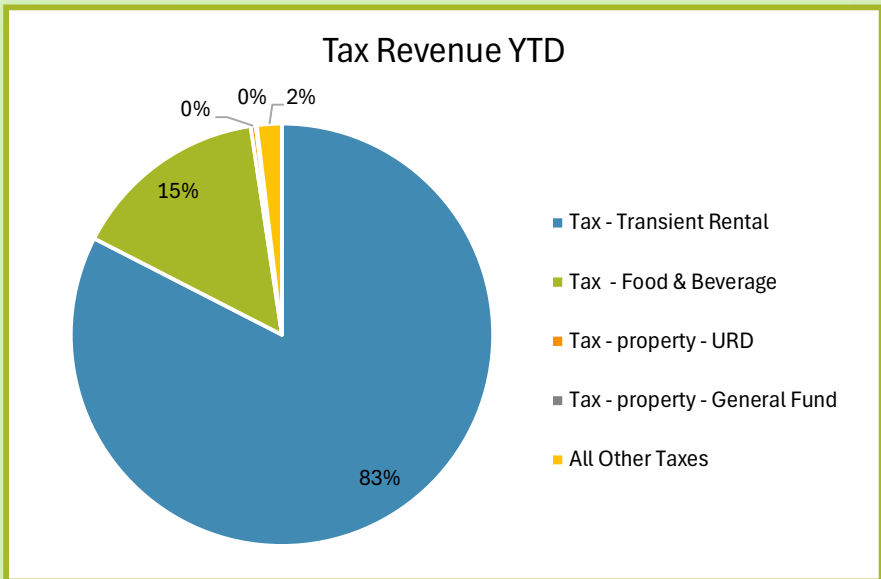
#### Tax Revenue: Budget vs YTD

|                               | Budget    | YTD     | YTD/Budget |
|-------------------------------|-----------|---------|------------|
| Tax - Transient Rental        | 1,350,000 | 591,561 | 43.8%      |
| Tax - Food & Beverage         | 500,000   | 108,078 | 21.6%      |
| Tax - property - URD          | 579,994   | 2,858   | 0.5%       |
| Tax - property - General Fund | 97,758    | 492     | 0.5%       |
| All Other Taxes               | 125,653   | 13,632  | 10.8%      |

*Other Taxes include: Tobacco, OLCC, Marijuana, State Highways, Past due Property Tax*



Percentage of Fiscal Year Compl 33.3%





**YACHATS**  
GEM OF THE OREGON COAST

**October 2025**

**Visitor Amenities**

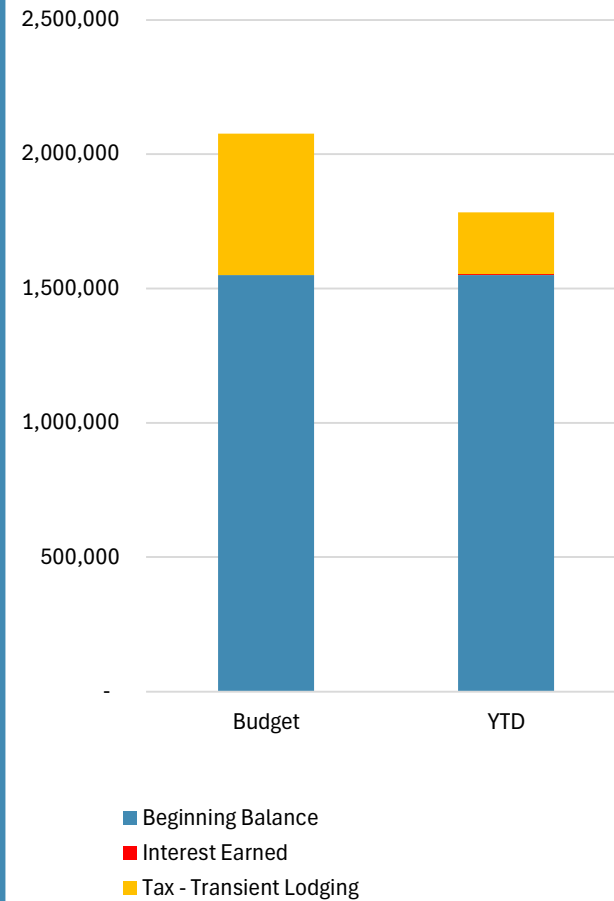
**Visitor Amenity**

*Fund 100-1045*

| Description             | Budget           | YTD              | YTD/Budget   |
|-------------------------|------------------|------------------|--------------|
| Beginning Balance       | 1,549,486        | 1,549,486        | 100.0%       |
| Interest Earned         | -                | 3,455            | ---          |
| Tax - Transient Lodging | 526,500          | 230,709          | 43.8%        |
|                         | <b>2,075,986</b> | <b>1,783,649</b> | <b>85.9%</b> |

**Percentage of Fiscal Year Completed** 33.3%

**Visitor Amenities Revenue**





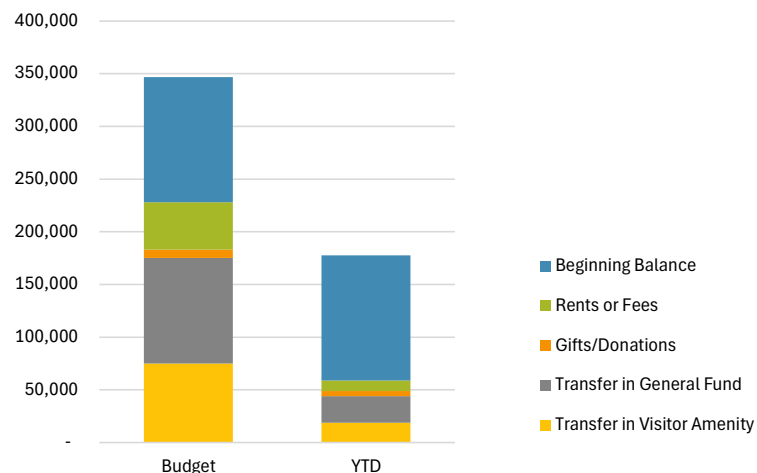
# October 2025

## Commons Revenue & Expenses

### Commons Revenue - Budget vs YTD

|                             | Budget         | YTD            | YTD/Budget   |
|-----------------------------|----------------|----------------|--------------|
| Beginning Balance           | 118,734        | 118,734        | 100.0%       |
| Rents or Fees               | 45,000         | 9,960          | 22.1%        |
| Gifts/Donations             | 8,000          | 5,296          | 66.2%        |
| Transfer in General Fund    | 100,000        | 25,000         | 25.0%        |
| Transfer in Visitor Amenity | 75,000         | 18,750         | 25.0%        |
|                             | <b>346,734</b> | <b>177,741</b> | <b>51.3%</b> |

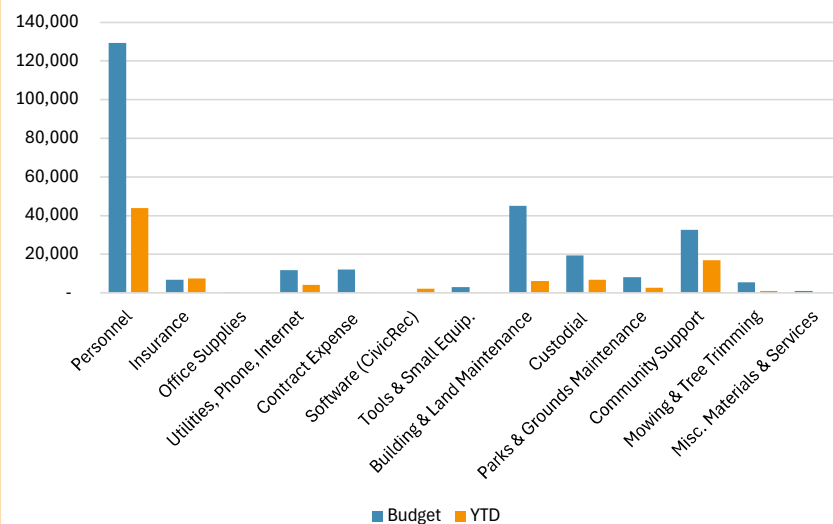
### Commons Revenue - Budget vs YTD



### Commons Expenses - Budget vs YTD

|                             | Budget         | YTD           | YTD/Budget   |
|-----------------------------|----------------|---------------|--------------|
| Personnel                   | 129,305        | 43,846        | 33.9%        |
| Insurance                   | 6,695          | 7,415         | 110.8%       |
| Office Supplies             | 262            | -             | 0.0%         |
| Utilities, Phone, Internet  | 11,693         | 4,008         | 34.3%        |
| Contract Expense            | 12,000         | 144           | 1.2%         |
| Software (CivicRec)         | -              | 2,110         | --           |
| Tools & Small Equip.        | 3,000          | 32            | 1.1%         |
| Building & Land Maintenance | 45,000         | 6,064         | 13.5%        |
| Custodial                   | 19,427         | 6,763         | 34.8%        |
| Parks & Grounds Maintenance | 8,000          | 2,596         | 32.5%        |
| Community Support           | 32,662         | 16,906        | 51.8%        |
| Mowing & Tree Trimming      | 5,500          | 981           | 17.8%        |
| Misc. Materials & Services  | 1,000          | 57            | 5.7%         |
|                             | <b>274,544</b> | <b>90,922</b> | <b>33.1%</b> |

### Commons Expenses - Budget vs YTD



Note: Expense categories have been arranged by GL code number for this fiscal year

Percentage of Fiscal Year Completed

33.3%



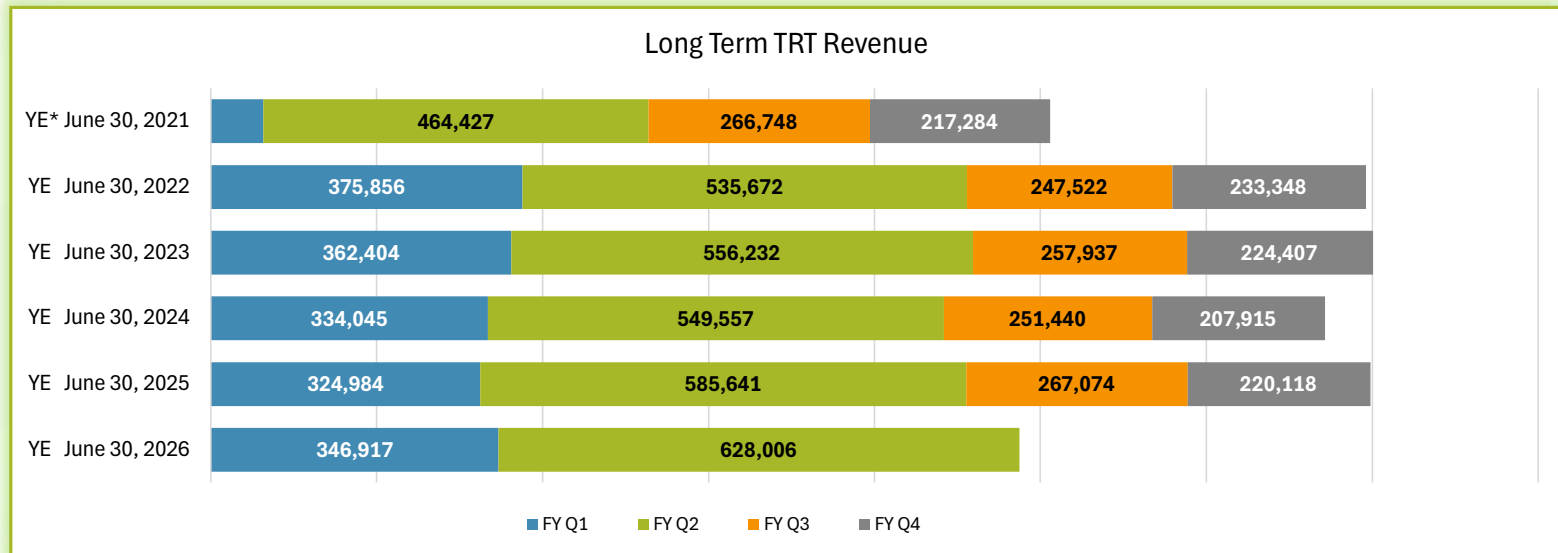
# October 2025

## Long Term TRT Revenue



|                   | Stays<br>Apr-Jun<br>Paid in July | Stays<br>Jul-Sep<br>Paid in October | Stays<br>Oct-Dec<br>Paid in January | Stays<br>Jan-Mar<br>Paid in April |           |
|-------------------|----------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|-----------|
|                   | FY Q1                            | FY Q2                               | FY Q3                               | FY Q4                             | Full Year |
| YE* June 30, 2021 | 63,269                           | 464,427                             | 266,748                             | 217,284                           | 1,011,728 |
| YE June 30, 2022  | 375,856                          | 535,672                             | 247,522                             | 233,348                           | 1,392,398 |
| YE June 30, 2023  | 362,404                          | 556,232                             | 257,937                             | 224,407                           | 1,400,980 |
| YE June 30, 2024  | 334,045                          | 549,557                             | 251,440                             | 207,915                           | 1,342,957 |
| YE June 30, 2025  | 324,984                          | 585,641                             | 267,074                             | 220,118                           | 1,397,818 |
| YE June 30, 2026  | 346,917                          | 628,006                             | 0                                   | 0                                 | 974,923   |

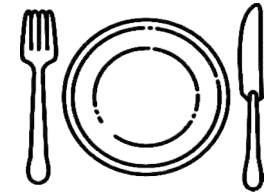
\* YE = Year End





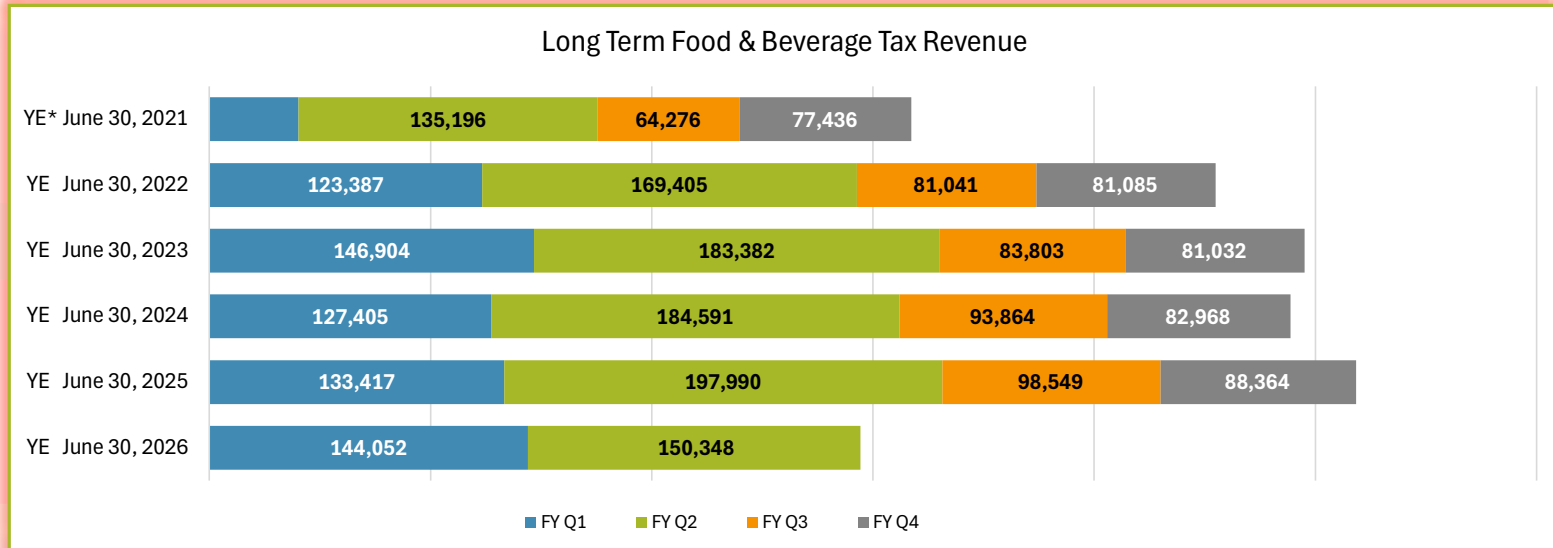
# October 2025

## Long Term Food & Beverage Tax Revenue



|                   | F&B Tax<br>Apr-Jun<br>Paid in July | F&B Tax<br>Jul-Sep<br>Paid in October | F&B Tax<br>Oct-Dec<br>Paid in January | F&B Tax<br>Jan-Mar<br>Paid in April |           |
|-------------------|------------------------------------|---------------------------------------|---------------------------------------|-------------------------------------|-----------|
|                   | FY Q1                              | FY Q2                                 | FY Q3                                 | FY Q4                               | Full Year |
| YE* June 30, 2021 | 40,355                             | 135,196                               | 64,276                                | 77,436                              | 317,263   |
| YE June 30, 2022  | 123,387                            | 169,405                               | 81,041                                | 81,085                              | 454,918   |
| YE June 30, 2023  | 146,904                            | 183,382                               | 83,803                                | 81,032                              | 495,121   |
| YE June 30, 2024  | 127,405                            | 184,591                               | 93,864                                | 82,968                              | 488,828   |
| YE June 30, 2025  | 133,417                            | 197,990                               | 98,549                                | 88,364                              | 518,320   |
| YE June 30, 2026  | 144,052                            | 150,348                               | -                                     | -                                   | 294,400   |

\* YE = Year End





# Consolidated Revenue and Expense Statement

## Governmental Fund (100, 150, 155, 160)

### For Period Ended October 31, 2025

Printed: 11/10/25

Period 04

Fiscal Year 2026

| Acct No | Description                    | Budget          | Prior Period    | Current Period | YTD Bal         | YTD %   | Notes                          |
|---------|--------------------------------|-----------------|-----------------|----------------|-----------------|---------|--------------------------------|
| 300101  | Beginning Balance              | \$ 5,764,927.26 | \$ 5,764,927.26 | \$ -           | \$ 5,764,927.26 | 100.00% | Beginning Balances - Unaudited |
| 300105  | Beginning Balance-Hall Bequest | \$ 150,000.00   | \$ 150,000.00   | \$ -           | \$ 150,000.00   | 100.00% | Beginning Balances - Unaudited |
| 304235  | Fines or Liens                 | \$ 30.85        | \$ 50.00        | \$ -           | \$ 50.00        | 162.07% |                                |
| 304221  | Franchise Cable                | \$ 24,174.75    | \$ 4,867.23     | \$ -           | \$ 4,867.23     | 20.13%  | Received Quarterly             |
| 304223  | Franchise Disposal Services    | \$ 19,833.96    | \$ 4,573.94     | \$ 5,022.55    | \$ 9,596.49     | 48.38%  | Received Quarterly             |
| 304224  | Franchise Electricity          | \$ 74,286.00    | \$ 16,460.10    | \$ 5,496.88    | \$ 21,956.98    | 29.56%  | Received Monthly               |
| 304222  | Franchise Telephone            | \$ 3,315.89     | \$ -            | \$ -           | \$ -            | 0.00%   | Received Annually              |
| 304480  | Gifts/Donations                | \$ 588,000.00   | \$ 584,602.90   | \$ 693.50      | \$ 585,296.40   | 99.54%  |                                |
| 304481  | Grants                         | \$ 89,000.00    | \$ -            | \$ 2,000.00    | \$ 2,000.00     | 2.25%   |                                |
| 301500  | Interest Earned                | \$ 223,943.67   | \$ 61,781.72    | \$ 20,068.76   | \$ 81,850.48    | 36.55%  | Reserve Acct & LGIP Interest   |
| 304460  | Inventory Sale                 | \$ 1,000.00     | \$ -            | \$ -           | \$ -            | 0.00%   |                                |
| 304210  | License Business               | \$ 8,683.00     | \$ 220.00       | \$ 160.00      | \$ 380.00       | 4.38%   |                                |
| 304211  | License Vacation Rental        | \$ 30,000.00    | \$ 250.00       | \$ -           | \$ 250.00       | 0.83%   |                                |
| 304435  | LID Assessments                | \$ 2,596.54     | \$ 1,014.29     | \$ 1,272.96    | \$ 2,287.25     | 88.09%  |                                |
| 304462  | Merchandise Sales              | \$ -            | \$ 287.00       | \$ 10.00       | \$ 297.00       | 0.00%   |                                |
| 304484  | Misc Revenue                   | \$ -            | \$ 29.00        | \$ -           | \$ 29.00        | 0.00%   |                                |
| 304491  | Other Local Resources          | \$ 3,479.20     | \$ 3,330.26     | \$ -           | \$ 3,330.26     | 95.72%  |                                |
| 304690  | Other State Sources            | \$ 1,025.00     | \$ -            | \$ -           | \$ -            | 0.00%   |                                |
| 304230  | Permits/Filing Fee             | \$ 7,761.00     | \$ 2,525.01     | \$ 710.00      | \$ 3,235.01     | 41.68%  |                                |
| 304461  | Rental Income                  | \$ -            | \$ -            | \$ (45.00)     | \$ (45.00)      | 0.00%   |                                |
| 304335  | Rents or Fees                  | \$ 50,000.00    | \$ 6,541.92     | \$ 3,418.28    | \$ 9,960.20     | 19.92%  |                                |
| 304344  | SDC Storm Drain Improvement    | \$ 9,741.27     | \$ 6,439.88     | \$ -           | \$ 6,439.88     | 66.11%  |                                |
| 304343  | SDC Wastewater Reimbursement   | \$ 45,501.98    | \$ 28,902.55    | \$ -           | \$ 28,902.55    | 63.52%  |                                |

| Acct No | Description                    | Budget                  | Prior Period           | Current Period       | YTD Bal                | YTD %         | Notes |
|---------|--------------------------------|-------------------------|------------------------|----------------------|------------------------|---------------|-------|
| 304341  | SDC Water Improvements         | \$ 18,201.98            | \$ 11,013.45           | \$ -                 | \$ 11,013.45           | 60.51%        |       |
| 304342  | SDC Water Reimbursements       | \$ 13,039.77            | \$ 7,220.59            | \$ -                 | \$ 7,220.59            | 55.37%        |       |
| 304630  | State Revenue Share            | \$ 20,000.00            | \$ 5,271.66            | \$ -                 | \$ 5,271.66            | 26.36%        |       |
| 304245  | Tax - Food & Beverage Tax      | \$ 500,000.00           | \$ 1,189.75            | \$ 106,888.35        | \$ 108,078.10          | 21.62%        |       |
| 304622  | Tax - Marijuana                | \$ 24,389.83            | \$ -                   | \$ 8,250.81          | \$ 8,250.81            | 33.83%        |       |
| 304110  | Tax - Property Current         | \$ 97,757.93            | \$ 491.70              | \$ (0.61)            | \$ 491.09              | 0.50%         |       |
| 304120  | Tax - Property Past Due        | \$ 1,618.63             | \$ 417.76              | \$ 9.12              | \$ 426.88              | 26.37%        |       |
| 304650  | Tax - State Highway            | \$ 82,033.24            | \$ 12,545.77           | \$ 7,961.14          | \$ 20,506.91           | 25.00%        |       |
| 304620  | Tax - State OLCC               | \$ 17,611.16            | \$ 1,348.95            | \$ 1,396.70          | \$ 2,745.65            | 15.59%        |       |
| 304610  | Tax - State Tobacco            | \$ 565.53               | \$ 100.10              | \$ 51.26             | \$ 151.36              | 26.76%        |       |
| 304240  | Tax - Transient Lodging        | \$ 1,350,000.00         | \$ 107.73              | \$ 591,453.18        | \$ 591,560.91          | 43.82%        |       |
| 314861  | Transfer in General Fund       | \$ 510,000.00           | \$ 127,500.00          | \$ -                 | \$ 127,500.00          | 25.00%        |       |
| 314883  | Transfer in Urban Renewal      | \$ 200,000.00           | \$ 50,000.00           | \$ -                 | \$ 50,000.00           | 25.00%        |       |
| 304810  | Transfer in URD Admin Reimb    | \$ 36,000.00            | \$ 9,000.00            | \$ -                 | \$ 9,000.00            | 25.00%        |       |
| 314863  | Transfer in Visitor Amenity    | \$ 870,000.00           | \$ 217,500.00          | \$ -                 | \$ 217,500.00          | 25.00%        |       |
| 314890  | Transfer in Water System       | \$ 43,000.00            | \$ 10,750.00           | \$ -                 | \$ 10,750.00           | 25.00%        |       |
| 304501  | Transfer In-South Tnk Debt Svc | \$ 60,000.00            | \$ 15,000.00           | \$ -                 | \$ 15,000.00           | 25.00%        |       |
|         | <b>REVENUE</b>                 | <b>\$ 10,941,518.44</b> | <b>\$ 7,106,260.52</b> | <b>\$ 754,817.88</b> | <b>\$ 7,861,078.40</b> | <b>71.85%</b> |       |
| 105101  | City Manager                   | \$ 86,411.00            | \$ 21,603.58           | \$ 7,201.20          | \$ 28,804.78           | 33.33%        |       |
| 105102  | Deputy Recorder                | \$ 46,248.00            | \$ 12,062.69           | \$ 3,844.60          | \$ 15,907.29           | 34.40%        |       |
| 105103  | Bookkeeping/Accounting         | \$ 42,068.00            | \$ 10,107.57           | \$ 3,540.74          | \$ 13,648.31           | 32.44%        |       |
| 105104  | CIP Coordinator                | \$ 29,262.00            | \$ 4,022.87            | \$ 1,364.17          | \$ 5,387.04            | 18.41%        |       |
| 105105  | Utility Billing Clerk/CSC      | \$ 11,808.00            | \$ 9,890.58            | \$ 3,347.14          | \$ 13,237.72           | 112.11%       |       |
| 105108  | Planner                        | \$ 53,405.00            | \$ 13,308.31           | \$ 4,821.22          | \$ 18,129.53           | 33.95%        |       |
| 105109  | Administrative Assistant       | \$ 55,512.00            | \$ 9,912.42            | \$ 3,368.92          | \$ 13,281.34           | 23.93%        |       |
| 105110  | Water Lead                     | \$ 25,227.00            | \$ 3,172.84            | \$ 1,074.78          | \$ 4,247.62            | 16.84%        |       |
| 105111  | Wastewater Lead                | \$ 11,503.00            | \$ 3,309.56            | \$ 1,073.88          | \$ 4,383.44            | 38.11%        |       |
| 105114  | Utility Worker 2               | \$ 6,394.00             | \$ 967.11              | \$ 619.31            | \$ 1,586.42            | 24.81%        |       |
| 105115  | Community Spaces Coordinator   | \$ 50,400.00            | \$ 12,573.75           | \$ 4,383.75          | \$ 16,957.50           | 33.65%        |       |
| 105116  | Librarian Part Time            | \$ 21,396.00            | \$ 4,330.76            | \$ 1,433.90          | \$ 5,764.66            | 26.94%        |       |
| 105118  | Succession Planning w/License  | \$ 7,562.00             | \$ 3,238.08            | \$ 634.33            | \$ 3,872.41            | 51.21%        |       |
| 105119  | Code Enforcer/PW               | \$ 37,651.00            | \$ 10,251.62           | \$ 3,115.23          | \$ 13,366.85           | 35.50%        |       |

| Acct No | Description                          | Budget               | Prior Period         | Current Period      | YTD Bal              | YTD %         | Notes |
|---------|--------------------------------------|----------------------|----------------------|---------------------|----------------------|---------------|-------|
| 105121  | Utility Field Foreman                | \$ 14,120.00         | \$ 4,552.01          | \$ 690.58           | \$ 5,242.59          | 37.13%        |       |
| 105122  | Utility Worker 1                     | \$ 9,600.00          | \$ 2,893.83          | \$ 1,007.68         | \$ 3,901.51          | 40.64%        |       |
| 105130  | Children's Librarian Part Time       | \$ 6,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 105140  | Fringe Benefits                      | \$ 54,851.00         | \$ 9,082.48          | \$ 2,984.18         | \$ 12,066.66         | 22.00%        |       |
| 105141  | Insurance Benefits                   | \$ 96,033.00         | \$ 29,016.50         | \$ 9,108.12         | \$ 38,124.62         | 39.70%        |       |
| 105142  | Regular PERS System                  | \$ 111,991.00        | \$ 27,138.59         | \$ 10,385.18        | \$ 37,523.77         | 33.51%        |       |
|         | <b>PERSONNEL</b>                     | <b>\$ 777,442.00</b> | <b>\$ 191,435.15</b> | <b>\$ 63,998.91</b> | <b>\$ 255,434.06</b> | <b>32.86%</b> |       |
| 205202  | Visitor Center Operations            | \$ 46,125.00         | \$ 11,500.00         | \$ 11,500.00        | \$ 23,000.00         | 49.86%        |       |
| 205209  | Emergency Prep & Public Safety       | \$ 10,000.00         | \$ 358.16            | \$ 804.12           | \$ 1,162.28          | 11.62%        |       |
| 205210  | Dues & Memberships                   | \$ 8,126.20          | \$ 3,770.33          | \$ -                | \$ 3,770.33          | 46.40%        |       |
| 205214  | Marketing (Grants/Prgm/Events)       | \$ 270,195.10        | \$ 65,265.75         | \$ 69,567.75        | \$ 134,833.50        | 49.90%        |       |
| 205220  | Marketing/Road Sign                  | \$ 104.55            | \$ -                 | \$ 102.00           | \$ 102.00            | 97.56%        |       |
| 205222  | Insurance                            | \$ 47,204.00         | \$ 51,971.70         | \$ 10,000.00        | \$ 61,971.70         | 131.28%       |       |
| 205224  | Trails Maintenance/Supplies/Services | \$ 7,000.00          | \$ 1,189.87          | \$ 2,114.33         | \$ 3,304.20          | 47.20%        |       |
| 205230  | Printing (Maps & Signs)              | \$ 3,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205240  | Office Materials & Supplies          | \$ 25,261.62         | \$ 2,880.97          | \$ 1,133.61         | \$ 4,014.58          | 15.89%        |       |
| 205241  | Computer Equipment and Maint.        | \$ 10,000.00         | \$ 5,095.28          | \$ -                | \$ 5,095.28          | 50.95%        |       |
| 205251  | Telephones/Cell Phones/DSL           | \$ 12,181.62         | \$ 2,545.32          | \$ 1,395.48         | \$ 3,940.80          | 32.35%        |       |
| 205252  | Utilities                            | \$ 18,408.10         | \$ 3,241.30          | \$ 998.01           | \$ 4,239.31          | 23.03%        |       |
| 205253  | Postage                              | \$ 3,000.00          | \$ -                 | \$ 123.34           | \$ 123.34            | 4.11%         |       |
| 205255  | Education and Training               | \$ 22,600.00         | \$ 4,597.99          | \$ 6,642.06         | \$ 11,240.05         | 49.73%        |       |
| 205260  | Contract/Professional Services       | \$ 92,748.20         | \$ 11,243.75         | \$ 4,120.99         | \$ 15,364.74         | 16.57%        |       |
| 205261  | Auditor                              | \$ 7,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205262  | Legal Expense                        | \$ 10,000.00         | \$ 1,245.51          | \$ 662.50           | \$ 1,908.01          | 19.08%        |       |
| 205263  | Bank Charges/Credit Card Fees        | \$ 4,170.99          | \$ 807.43            | \$ 246.49           | \$ 1,053.92          | 25.27%        |       |
| 205270  | Travel                               | \$ -                 | \$ 308.00            | \$ -                | \$ 308.00            | 0.00%         |       |
| 205282  | Software                             | \$ 32,712.54         | \$ 12,287.64         | \$ 893.97           | \$ 13,181.61         | 40.30%        |       |
| 205311  | Equipment Lease and Rental           | \$ 1,457.60          | \$ 416.01            | \$ 138.67           | \$ 554.68            | 38.05%        |       |
| 205312  | Equipment Fuel/Tires/Parts           | \$ 341.66            | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205313  | Equipment Repair                     | \$ -                 | \$ 304.04            | \$ -                | \$ 304.04            | 0.00%         |       |
| 205317  | Tools and Small Equipment            | \$ 9,750.00          | \$ 31.92             | \$ 771.97           | \$ 803.89            | 8.25%         |       |
| 205325  | Yard Debris Dumpster                 | \$ 8,582.76          | \$ 3,207.26          | \$ -                | \$ 3,207.26          | 37.37%        |       |

| Acct No | Description                             | Budget                 | Prior Period         | Current Period       | YTD Bal              | YTD %         | Notes |
|---------|-----------------------------------------|------------------------|----------------------|----------------------|----------------------|---------------|-------|
| 205330  | Building and Land Maintenance           | \$ 64,120.95           | \$ 7,158.03          | \$ 991.14            | \$ 8,149.17          | 12.71%        |       |
| 205335  | Custodial Support/Supplies              | \$ 35,062.54           | \$ 6,836.76          | \$ 2,665.89          | \$ 9,502.65          | 27.10%        |       |
| 205340  | Operating Materials & Supplies          | \$ 5,000.00            | \$ 171.41            | \$ -                 | \$ 171.41            | 3.43%         |       |
| 205345  | Books and Periodicals/Programs          | \$ 10,500.00           | \$ 1,801.03          | \$ 543.82            | \$ 2,344.85          | 22.33%        |       |
| 205361  | Parts                                   | \$ 3,000.00            | \$ 1,841.50          | \$ 1,918.51          | \$ 3,760.01          | 125.33%       |       |
| 205362  | Consumables                             | \$ 2,000.00            | \$ 5.34              | \$ -                 | \$ 5.34              | 0.27%         |       |
| 205363  | Outside Services                        | \$ 599.06              | \$ -                 | \$ 286.96            | \$ 286.96            | 47.90%        |       |
| 205367  | Storm Drain Parts                       | \$ 500.00              | \$ -                 | \$ -                 | \$ -                 | 0.00%         |       |
| 205411  | Street Lighting                         | \$ 21,808.95           | \$ 5,452.25          | \$ 2,053.13          | \$ 7,505.38          | 34.41%        |       |
| 205421  | Parks/Grounds Maintenance               | \$ 22,761.59           | \$ 4,965.47          | \$ 2,571.63          | \$ 7,537.10          | 33.11%        |       |
| 205422  | Advertising/Legal Notice                | \$ 1,000.00            | \$ 170.61            | \$ 285.00            | \$ 455.61            | 45.56%        |       |
| 205438  | Lincoln County Program Support          | \$ 101,475.00          | \$ 225.00            | \$ 23,946.75         | \$ 24,171.75         | 23.82%        |       |
| 205439  | Comm Support/Beautification             | \$ 202,662.47          | \$ 29,156.68         | \$ 9,541.59          | \$ 38,698.27         | 19.09%        |       |
| 205440  | Equipment & Furniture                   | \$ 2,604.83            | \$ 451.96            | \$ -                 | \$ 451.96            | 17.35%        |       |
| 205470  | Equipment Repair/Maintenance            | \$ 7,960.12            | \$ 6,614.85          | \$ 229.34            | \$ 6,844.19          | 85.98%        |       |
| 205474  | Mowing                                  | \$ 18,171.54           | \$ 6,355.00          | \$ 4,797.00          | \$ 11,152.00         | 61.37%        |       |
| 205475  | Tree Removal/Trimming                   | \$ 11,000.00           | \$ 300.00            | \$ -                 | \$ 300.00            | 2.73%         |       |
| 205490  | Material and Services                   | \$ 14,417.40           | \$ 91.92             | \$ -                 | \$ 91.92             | 0.64%         |       |
| 208000  | Operating Contingency                   | \$ 78,000.00           | \$ -                 | \$ -                 | \$ -                 | 0.00%         |       |
|         | <b>MATERIALS AND SERVICES</b>           | <b>\$ 1,252,614.39</b> | <b>\$ 253,866.04</b> | <b>\$ 161,046.05</b> | <b>\$ 414,912.09</b> | <b>33.12%</b> |       |
| 217123  | Transfer To LLCM                        | \$ 50,000.00           | \$ 12,500.00         | \$ -                 | \$ 12,500.00         | 25.00%        |       |
| 217124  | Transfer To Commons                     | \$ 175,000.00          | \$ 43,750.00         | \$ -                 | \$ 43,750.00         | 25.00%        |       |
| 217126  | Transfer To Capital Reserve             | \$ 600,000.00          | \$ 150,000.00        | \$ -                 | \$ 150,000.00        | 25.00%        |       |
| 217127  | OP Transfer - Parks & Trails Operations | \$ 85,000.00           | \$ 21,250.00         | \$ -                 | \$ 21,250.00         | 25.00%        |       |
| 217128  | Transfer to Parks & Trails              | \$ 400,000.00          | \$ 100,000.00        | \$ -                 | \$ 100,000.00        | 25.00%        |       |
| 217129  | Transfer to WW Plant Loan               | \$ 60,000.00           | \$ 15,000.00         | \$ -                 | \$ 15,000.00         | 25.00%        |       |
| 217130  | Transfer to Wastewater Reserve          | \$ 100,000.00          | \$ 25,000.00         | \$ -                 | \$ 25,000.00         | 25.00%        |       |
| 217131  | Interfund Transfer Street Proj          | \$ 100,000.00          | \$ 25,000.00         | \$ -                 | \$ 25,000.00         | 25.00%        |       |
| 217133  | Transfer out Storm Drains               | \$ 30,000.00           | \$ 7,500.00          | \$ -                 | \$ 7,500.00          | 25.00%        |       |
| 217141  | Transfer Out Storm Drain Res.           | \$ 30,000.00           | \$ 7,500.00          | \$ -                 | \$ 7,500.00          | 25.00%        |       |
| 217143  | Transfer to LLCM Reserve                | \$ 160,000.00          | \$ 40,000.00         | \$ -                 | \$ 40,000.00         | 25.00%        |       |
|         | <b>TRANSFERS</b>                        | <b>\$ 1,790,000.00</b> | <b>\$ 447,500.00</b> | <b>\$ -</b>          | <b>\$ 447,500.00</b> | <b>25.00%</b> |       |

| Acct No | Description                    | Budget                 | Prior Period           | Current Period       | YTD Bal                | YTD %          | Notes |
|---------|--------------------------------|------------------------|------------------------|----------------------|------------------------|----------------|-------|
| 407922  | Capital Outlay - Improvement   | \$ 470,000.00          | \$ 11,859.61           | \$ 542.00            | \$ 12,401.61           | 2.64%          |       |
| 407941  | Capital Outlay - Equipment     | \$ 155,000.00          | \$ -                   | \$ 127,324.00        | \$ 127,324.00          | 82.14%         |       |
| 407942  | Capital Outlay-Infrastructure  | \$ 1,506,000.00        | \$ 528,352.61          | \$ 259,098.96        | \$ 787,451.57          | 52.29%         |       |
| 407947  | Capital Outlay-Street Projects | \$ 272,000.00          | \$ 83,857.28           | \$ 6,521.40          | \$ 90,378.68           | 33.23%         |       |
|         | <b>CAPITAL OUTLAY</b>          | <b>\$ 2,403,000.00</b> | <b>\$ 624,069.50</b>   | <b>\$ 393,486.36</b> | <b>\$ 1,017,555.86</b> | <b>42.35%</b>  |       |
| 205720  | Interest Expense               | \$ 31,444.46           | \$ 4,114.92            | \$ -                 | \$ 4,114.92            | 13.09%         |       |
| 205721  | Interest Expense - DEQ         | \$ 46,089.35           | \$ 24,495.00           | \$ -                 | \$ 24,495.00           | 53.15%         |       |
| 205722  | Loan Fee - DEQ                 | \$ 7,443.29            | \$ -                   | \$ -                 | \$ -                   | 0.00%          |       |
| 207630  | Principal Payments             | \$ 131,999.03          | \$ 17,310.27           | \$ -                 | \$ 17,310.27           | 13.11%         |       |
| 207631  | Principal Payments - DEQ       | \$ 404,270.65          | \$ 200,685.00          | \$ -                 | \$ 200,685.00          | 49.64%         |       |
|         | <b>DEBT SERVICES</b>           | <b>\$ 621,246.78</b>   | <b>\$ 246,605.19</b>   | <b>\$ -</b>          | <b>\$ 246,605.19</b>   | <b>39.70%</b>  |       |
|         | <b>TOTAL EXPENSE</b>           | <b>\$ 6,844,303.17</b> | <b>\$ 1,763,475.88</b> | <b>\$ 618,531.32</b> | <b>\$ 2,382,007.20</b> | <b>34.80%</b>  |       |
|         | <b>NET GAIN/(LOSS)</b>         | <b>\$ 4,097,215.27</b> | <b>\$ 5,342,784.64</b> | <b>\$ 136,286.56</b> | <b>\$ 5,479,071.20</b> | <b>133.73%</b> |       |

# Consolidated Revenue and Expense Statement

Enterprise Fund (660 and 670)

For Period Ended October 31, 2025

Printed: 11/10/25

Period 04

Fiscal Year 2026

| Acct No | Description                    | Budget                 | Prior Period           | Current Period       | YTD Bal                | YTD %         | Notes                          |
|---------|--------------------------------|------------------------|------------------------|----------------------|------------------------|---------------|--------------------------------|
| 300101  | Beginning Balance              | \$ 3,623,875.01        | \$ 3,623,875.01        | \$ -                 | \$ 3,623,875.01        | 100.00%       | Beginning Balances - Unaudited |
| 301500  | Interest Earned                | \$ 152,202.76          | \$ 41,711.55           | \$ 12,982.58         | \$ 54,694.13           | 35.94%        |                                |
| 304310  | Water/Wastewater Services      | \$ 1,950,000.00        | \$ 521,052.30          | \$ 153,463.32        | \$ 674,515.62          | 34.59%        |                                |
| 304320  | Installation Charges           | \$ 12,500.00           | \$ 5,275.00            | \$ -                 | \$ 5,275.00            | 42.20%        |                                |
| 304335  | Rents or Fees                  | \$ 2,500.00            | \$ 925.12              | \$ 258.11            | \$ 1,183.23            | 47.33%        |                                |
| 304481  | Grants                         | \$ 100,000.00          | \$ 20,000.00           | \$ -                 | \$ 20,000.00           | 20.00%        |                                |
| 314866  | Urban Renewal Contribution     | \$ 500,000.00          | \$ 125,000.00          | \$ -                 | \$ 125,000.00          | 25.00%        |                                |
| 314875  | Transfer in Water Operations   | \$ 250,000.00          | \$ 62,500.00           | \$ -                 | \$ 62,500.00           | 25.00%        |                                |
| 314876  | Transfer in Wastewater Service | \$ 200,000.00          | \$ 50,000.00           | \$ -                 | \$ 50,000.00           | 25.00%        |                                |
| 314878  | Transfer in WWater Plant Debt  | \$ 100,000.00          | \$ 25,000.00           | \$ -                 | \$ 25,000.00           | 25.00%        |                                |
| 314879  | Transfer From SDC              | \$ 250,000.00          | \$ 62,500.00           | \$ -                 | \$ 62,500.00           | 25.00%        |                                |
|         | <b>REVENUE</b>                 | <b>\$ 7,141,077.77</b> | <b>\$ 4,537,838.98</b> | <b>\$ 166,704.01</b> | <b>\$ 4,704,542.99</b> | <b>65.88%</b> |                                |
| 105101  | City Manager                   | \$ 57,607.00           | \$ 14,402.42           | \$ 4,800.80          | \$ 19,203.22           | 33.33%        |                                |
| 105102  | Deputy Recorder                | \$ 30,832.00           | \$ 8,041.81            | \$ 2,563.08          | \$ 10,604.89           | 34.40%        |                                |
| 105103  | Bookkeeping/Accounting         | \$ 28,046.00           | \$ 6,738.38            | \$ 2,360.49          | \$ 9,098.87            | 32.44%        |                                |
| 105104  | CIP Coordinator                | \$ 29,260.00           | \$ 6,948.52            | \$ 2,356.28          | \$ 9,304.80            | 31.80%        |                                |
| 105105  | Utility Billing Clerk/CSC      | \$ 47,231.00           | \$ 11,717.20           | \$ 3,936.00          | \$ 15,653.20           | 33.14%        |                                |
| 105108  | Planner                        | \$ 13,351.00           | \$ 3,327.08            | \$ 1,205.32          | \$ 4,532.40            | 33.95%        |                                |
| 105110  | Water Lead                     | \$ 79,882.00           | \$ 23,107.16           | \$ 7,854.22          | \$ 30,961.38           | 38.76%        |                                |
| 105111  | Wastewater Lead                | \$ 93,037.00           | \$ 28,704.59           | \$ 9,036.42          | \$ 37,741.01           | 40.57%        |                                |



| Acct No | Description                    | Budget               | Prior Period         | Current Period      | YTD Bal              | YTD %         | Notes |
|---------|--------------------------------|----------------------|----------------------|---------------------|----------------------|---------------|-------|
| 105112  | Field Utility 2                | \$ -                 | \$ 403.85            | \$ -                | \$ 403.85            | 0.00%         |       |
| 105114  | Utility Worker 2               | \$ 57,520.00         | \$ 18,786.93         | \$ 5,465.33         | \$ 24,252.26         | 42.16%        |       |
| 105118  | Succession Planning w/ License | \$ 68,064.00         | \$ 15,637.09         | \$ 6,414.62         | \$ 22,051.71         | 32.40%        |       |
| 105119  | Code Enforcer/PW               | \$ 20,274.00         | \$ 4,274.16          | \$ 1,733.66         | \$ 6,007.82          | 29.63%        |       |
| 105121  | Utility Field Foreman          | \$ 56,475.00         | \$ 16,748.64         | \$ 6,020.06         | \$ 22,768.70         | 40.32%        |       |
| 105122  | Utility Worker 1               | \$ 38,391.00         | \$ 8,690.79          | \$ 2,992.32         | \$ 11,683.11         | 30.43%        |       |
| 105140  | Fringe Benefits                | \$ 66,026.00         | \$ 12,034.61         | \$ 4,076.09         | \$ 16,110.70         | 24.40%        |       |
| 105141  | Insurance Benefits             | \$ 123,992.00        | \$ 37,133.92         | \$ 12,577.51        | \$ 49,711.43         | 40.09%        |       |
| 105142  | Regular PERS System            | \$ 136,390.00        | \$ 38,109.72         | \$ 14,825.24        | \$ 52,934.96         | 38.81%        |       |
|         | <b>PERSONNEL</b>               | <b>\$ 946,378.00</b> | <b>\$ 254,806.87</b> | <b>\$ 88,217.44</b> | <b>\$ 343,024.31</b> | <b>36.25%</b> |       |
| 205210  | Dues & Memberships             | \$ 1,200.00          | \$ -                 | \$ 443.00           | \$ 443.00            | 36.92%        |       |
| 205211  | State Fees                     | \$ 18,819.28         | \$ 4,960.80          | \$ 13,216.83        | \$ 18,177.63         | 96.59%        |       |
| 205212  | Fee Expense                    | \$ 20,283.63         | \$ 7,045.90          | \$ 1,633.94         | \$ 8,679.84          | 42.79%        |       |
| 205222  | Insurance                      | \$ 49,805.00         | \$ 54,044.08         | \$ -                | \$ 54,044.08         | 108.51%       |       |
| 205240  | Office Materials & Supplies    | \$ 13,895.80         | \$ 3,665.12          | \$ 1,307.73         | \$ 4,972.85          | 35.79%        |       |
| 205241  | Computer Equipment and Maint.  | \$ 3,500.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205251  | Telephones/Cell Phones/DSL     | \$ 22,242.85         | \$ 5,199.60          | \$ 2,199.82         | \$ 7,399.42          | 33.27%        |       |
| 205253  | Postage                        | \$ 6,409.18          | \$ -                 | \$ 246.66           | \$ 246.66            | 3.85%         |       |
| 205255  | Education and Training         | \$ 19,500.00         | \$ 3,483.99          | \$ 1,669.53         | \$ 5,153.52          | 26.43%        |       |
| 205260  | Contract/Professional Services | \$ 50,000.00         | \$ 5,200.00          | \$ 3,481.96         | \$ 8,681.96          | 17.36%        |       |
| 205261  | Auditor                        | \$ 7,000.00          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205262  | Legal                          | \$ 18,000.00         | \$ 2,490.99          | \$ 1,325.00         | \$ 3,815.99          | 21.20%        |       |
| 205282  | Software                       | \$ 40,000.00         | \$ 22,268.00         | \$ 1,113.37         | \$ 23,381.37         | 58.45%        |       |
| 205311  | Equipment Lease and Rental     | \$ 3,172.20          | \$ 831.99            | \$ 277.33           | \$ 1,109.32          | 34.97%        |       |
| 205312  | Equipment Fuel/Tires/Parts     | \$ 12,065.83         | \$ 2,490.57          | \$ 1,758.53         | \$ 4,249.10          | 35.22%        |       |
| 205317  | Tools and Small Equipment      | \$ 6,000.00          | \$ 1,638.85          | \$ -                | \$ 1,638.85          | 27.31%        |       |
| 205330  | Building and Land Maintenance  | \$ 6,562.50          | \$ -                 | \$ -                | \$ -                 | 0.00%         |       |
| 205335  | Custodial Support/Supplies     | \$ 9,649.21          | \$ 1,565.38          | \$ 776.26           | \$ 2,341.64          | 24.27%        |       |
| 205342  | Plant Utilities                | \$ 55,784.97         | \$ 12,359.65         | \$ 4,409.34         | \$ 16,768.99         | 30.06%        |       |
| 205351  | Main Plant Parts               | \$ 18,000.00         | \$ 6,063.94          | \$ 1,273.09         | \$ 7,337.03          | 40.76%        |       |

| Acct No | Description                             | Budget                 | Prior Period           | Current Period         | YTD Bal                | YTD %          | Notes |
|---------|-----------------------------------------|------------------------|------------------------|------------------------|------------------------|----------------|-------|
| 205352  | Main Plant Consumables                  | \$ 32,000.00           | \$ 9,581.58            | \$ 5,078.84            | \$ 14,660.42           | 45.81%         |       |
| 205353  | Main Plant Outside Services             | \$ 60,000.00           | \$ 12,413.72           | \$ 3,416.12            | \$ 15,829.84           | 26.38%         |       |
| 205361  | Parts                                   | \$ 62,000.00           | \$ 21,376.55           | \$ 4,944.22            | \$ 26,320.77           | 42.45%         |       |
| 205362  | Consumables                             | \$ 6,500.00            | \$ 2,393.59            | \$ 596.68              | \$ 2,990.27            | 46.00%         |       |
| 205363  | Outside Services                        | \$ 30,000.00           | \$ 2,658.99            | \$ 2,965.86            | \$ 5,624.85            | 18.75%         |       |
| 205470  | Equipment Repair/Maintenance            | \$ 19,000.00           | \$ 10,520.13           | \$ 458.66              | \$ 10,978.79           | 57.78%         |       |
| 205474  | Mowing                                  | \$ 8,660.07            | \$ 3,247.00            | \$ 3,109.00            | \$ 6,356.00            | 73.39%         |       |
| 205475  | Tree Removal/Trimming                   | \$ 10,000.00           | \$ 5,700.00            | \$ -                   | \$ 5,700.00            | 57.00%         |       |
| 208000  | Operating Contingency                   | \$ 50,000.00           | \$ -                   | \$ -                   | \$ -                   | 0.00%          |       |
|         | <b>MATERIALS AND SERVICES</b>           | <b>\$ 660,050.52</b>   | <b>\$ 201,200.42</b>   | <b>\$ 55,701.77</b>    | <b>\$ 256,902.19</b>   | <b>38.92%</b>  |       |
| 217126  | Transfer To Capital Reserve             | \$ 450,000.00          | \$ 112,500.00          | \$ -                   | \$ 112,500.00          | 25.00%         |       |
| 217136  | Transfer To Debt Services               | \$ 43,000.00           | \$ 10,750.00           | \$ -                   | \$ 10,750.00           | 25.00%         |       |
|         | <b>TRANSFERS</b>                        | <b>\$ 493,000.00</b>   | <b>\$ 123,250.00</b>   | <b>\$ -</b>            | <b>\$ 123,250.00</b>   | <b>25.00%</b>  |       |
| 407921  | Capital Outlay - Infrastructure System: | \$ 594,000.00          | \$ 68,751.00           | \$ 28,792.34           | \$ 97,543.34           | 16.42%         |       |
| 407948  | Capital Outlay - Water systems          | \$ 1,889,000.00        | \$ 102,421.06          | \$ 243,974.47          | \$ 346,395.53          | 18.34%         |       |
|         | <b>CAPITAL OUTLAY</b>                   | <b>\$ 2,483,000.00</b> | <b>\$ 171,172.06</b>   | <b>\$ 272,766.81</b>   | <b>\$ 443,938.87</b>   | <b>17.88%</b>  |       |
|         | <b>TOTAL EXPENSE</b>                    | <b>\$ 4,582,428.52</b> | <b>\$ 750,429.35</b>   | <b>\$ 416,686.02</b>   | <b>\$ 1,167,115.37</b> | <b>25.47%</b>  |       |
|         | <b>NET GAIN/(LOSS)</b>                  | <b>\$ 2,558,649.25</b> | <b>\$ 3,787,409.63</b> | <b>\$ (249,982.01)</b> | <b>\$ 3,537,427.62</b> | <b>138.25%</b> |       |

# Consolidated Revenue and Expense Statement

## Debt Services Fund (155)

For Period Ended October 31, 2025

Printed: 11/10/25

Period 04

Fiscal Year 2026

| Acct No | Description                    | Budget                 | Prior Period           | Current Period       | YTD Bal                | YTD %         | Notes                          |
|---------|--------------------------------|------------------------|------------------------|----------------------|------------------------|---------------|--------------------------------|
| 300101  | Beginning Balance              | \$ 1,332,033.88        | \$ 1,332,033.88        | \$ -                 | \$ 1,332,033.88        | 100.00%       | Beginning Balances - Unaudited |
| 304484  | Misc Revenue                   | \$ -                   | \$ -                   | \$ -                 | \$ -                   | 0.00%         |                                |
| 301500  | Interest Earned                | \$ 46,656.62           | \$ 14,206.53           | \$ 4,471.45          | \$ 18,677.98           | 40.03%        |                                |
| 304110  | Tax - Property Current         | \$ 44,136.63           | \$ 248.31              | \$ (0.31)            | \$ 248.00              | 0.56%         |                                |
| 304120  | Tax - Property Past Due        | \$ 730.80              | \$ 210.97              | \$ 4.61              | \$ 215.58              | 29.50%        |                                |
| 304245  | Tax - Food & Beverage Tax      | \$ 500,000.00          | \$ 1,189.75            | \$ 106,888.35        | \$ 108,078.10          | 21.62%        |                                |
| 304501  | Transfer In-South Tnk Debt Svc | \$ 60,000.00           | \$ 15,000.00           | \$ -                 | \$ 15,000.00           | 25.00%        |                                |
| 314883  | Transfer in Urban Renewal      | \$ 100,000.00          | \$ 25,000.00           | \$ -                 | \$ 25,000.00           | 25.00%        |                                |
| 314890  | Transfer in Water System       | \$ 43,000.00           | \$ 10,750.00           | \$ -                 | \$ 10,750.00           | 25.00%        |                                |
|         | <b>REVENUE</b>                 | <b>\$ 2,126,557.93</b> | <b>\$ 1,398,639.44</b> | <b>\$ 111,364.10</b> | <b>\$ 1,510,003.54</b> | <b>71.01%</b> |                                |
| 217129  | Transfer to WW Plant Loan      | \$ 60,000.00           | \$ 15,000.00           | \$ -                 | \$ 15,000.00           | 25.00%        |                                |
| 217130  | Transfer to Wastewater Reserve | \$ 100,000.00          | \$ 25,000.00           | \$ -                 | \$ 25,000.00           | 25.00%        |                                |
|         | <b>TRANSFERS</b>               | <b>\$ 160,000.00</b>   | <b>\$ 40,000.00</b>    | <b>\$ -</b>          | <b>\$ 40,000.00</b>    | <b>25.00%</b> |                                |
| 205720  | Interest Expense               | \$ 31,444.46           | \$ 4,114.92            | \$ -                 | \$ 4,114.92            | 13.09%        |                                |
| 205721  | Interest Expense - DEQ         | \$ 46,089.35           | \$ 24,495.00           | \$ -                 | \$ 24,495.00           | 53.15%        |                                |
| 205722  | Loan Fee - DEQ                 | \$ 7,443.29            | \$ -                   | \$ -                 | \$ -                   | 0.00%         |                                |
| 207630  | Principal Payments             | \$ 131,999.03          | \$ 17,310.27           | \$ -                 | \$ 17,310.27           | 13.11%        |                                |
| 207631  | Principal Payments - DEQ       | \$ 404,270.65          | \$ 200,685.00          | \$ -                 | \$ 200,685.00          | 49.64%        |                                |
|         | <b>DEBT SERVICES</b>           | <b>\$ 621,246.78</b>   | <b>\$ 246,605.19</b>   | <b>\$ -</b>          | <b>\$ 246,605.19</b>   | <b>39.70%</b> |                                |
|         | <b>TOTAL EXPENSE</b>           | <b>\$ 781,246.78</b>   | <b>\$ 286,605.19</b>   | <b>\$ -</b>          | <b>\$ 286,605.19</b>   | <b>36.69%</b> |                                |
|         | <b>NET GAIN/(LOSS)</b>         | <b>\$ 1,345,311.15</b> | <b>\$ 1,112,034.25</b> | <b>\$ 111,364.10</b> | <b>\$ 1,223,398.35</b> | <b>90.94%</b> |                                |

# Consolidated Revenue and Expense Statement

## Urban Renewal (900)

**For Period Ended October 31, 2025**

Printed: 11/10/25

Period 04

Fiscal Year 2026

| Acct No | Description                                 | Budget               | Prior Period         | Current Period   | YTD Bal              | YTD %         | NOTES                          |
|---------|---------------------------------------------|----------------------|----------------------|------------------|----------------------|---------------|--------------------------------|
| 300101  | Beginning Balance                           | \$ 356,622.38        | \$ 356,622.38        | \$ -             | \$ 356,622.38        | 100.00%       | Beginning Balances - Unaudited |
| 301500  | Interest Earned                             | \$ 14,978.14         | \$ 4,235.74          | \$ 867.53        | \$ 5,103.27          | 34.07%        |                                |
| 304110  | Tax - Property Current                      | \$ 579,994.44        | \$ 2,858.35          | \$ -             | \$ 2,858.35          | 0.49%         |                                |
| 304120  | Tax - Property Past due                     | \$ 7,890.29          | \$ 2,130.19          | \$ -             | \$ 2,130.19          | 27.00%        |                                |
| 304491  | Other Local Sources                         | \$ -                 | \$ 15.01             | \$ -             | \$ 15.01             | 0.00%         |                                |
|         | <b>REVENUE</b>                              | <b>\$ 959,485.25</b> | <b>\$ 365,861.67</b> | <b>\$ 867.53</b> | <b>\$ 366,729.20</b> | <b>38.22%</b> |                                |
| 205261  | Auditor                                     | \$ 3,000.00          | \$ -                 | \$ -             | \$ -                 | 0.00%         |                                |
|         | <b>MATERIALS AND SERVICES</b>               | <b>\$ 3,000.00</b>   | <b>\$ -</b>          | <b>\$ -</b>      | <b>\$ -</b>          | <b>0.00%</b>  |                                |
| 217126  | Transfer To Capital Reserve                 | \$ 500,000.00        | \$ 125,000.00        | \$ -             | \$ 125,000.00        | 25.00%        |                                |
| 217131  | Interfund Transfer - Street Capital Reserve | \$ 50,000.00         | \$ 12,500.00         | \$ -             | \$ 12,500.00         | 25.00%        |                                |
| 217137  | Trans to South Tank Debt                    | \$ 100,000.00        | \$ 25,000.00         | \$ -             | \$ 25,000.00         | 25.00%        |                                |
| 217140  | Admin Fee Trans to General Fund             | \$ 36,000.00         | \$ 9,000.00          | \$ -             | \$ 9,000.00          | 25.00%        |                                |
| 217141  | Transfer Out Storm Drain Res.               | \$ 50,000.00         | \$ 12,500.00         | \$ -             | \$ 12,500.00         | 25.00%        |                                |
|         | <b>TRANSFERS</b>                            | <b>\$ 736,000.00</b> | <b>\$ 184,000.00</b> | <b>\$ -</b>      | <b>\$ 184,000.00</b> | <b>25.00%</b> |                                |
|         | <b>TOTAL EXPENSE</b>                        | <b>\$ 739,000.00</b> | <b>\$ 184,000.00</b> | <b>\$ -</b>      | <b>\$ 184,000.00</b> | <b>24.90%</b> |                                |
|         | <b>NET GAIN/(LOSS)</b>                      | <b>\$ 220,485.25</b> | <b>\$ 181,861.67</b> | <b>\$ 867.53</b> | <b>\$ 182,729.20</b> | <b>82.88%</b> |                                |

**City of Yachats**

**Fund Balance Report**

|                                |          | Modified Cash Basis |                  |                   |                   |                  | Better (Worse)   |                    |                  |                  |
|--------------------------------|----------|---------------------|------------------|-------------------|-------------------|------------------|------------------|--------------------|------------------|------------------|
|                                |          | FY2022              | FY2023           | FY2024            | FY2025 *          | FY2026 **        |                  |                    |                  |                  |
|                                |          | 30-Jun-22           | 30-Jun-23        | 30-Jun-24         | 30-Jun-25         | 31-Oct-25        | FY26 VS FY25     | FY26 VS FY24       | FY26 VS FY23     | FY26 VS FY22     |
| City Hall                      | 100-1010 | 743,684             | 895,783          | 704,922           | 835,649           | 799,360          | (36,289)         | 94,438             | (96,423)         | 55,676           |
| Commons                        | 100-1020 | 144,737             | 133,773          | 54,788            | 120,923           | 86,774           | (34,150)         | 31,985             | (46,999)         | (57,964)         |
| LLC & Museum                   | 100-1025 | 6,148               | 13,164           | 18,469            | 19,866            | 16,950           | (2,915)          | (1,518)            | 3,786            | 10,803           |
| Library                        | 100-1030 | 29,547              | 27,745           | 6,021             | (7,583)           | 85,068           | 92,652           | 79,047             | 57,323           | 55,522           |
| Parks and Trails               | 100-1035 | 17,678              | 24,808           | 8,243             | 15,012            | 7,365            | (7,647)          | (877)              | (17,443)         | (10,313)         |
| Visitor Amenities              | 100-1045 | 1,298,211           | 1,222,104        | 1,527,617         | 1,547,223         | 1,395,066        | (152,157)        | (132,551)          | 172,962          | 96,855           |
| Streets                        | 100-1040 | 67,073              | 59,349           | 67,285            | 64,215            | 54,934           | (9,281)          | (12,351)           | (4,415)          | (12,138)         |
| Storm Drains                   | 100-1050 | 41,136              | 19,874           | 9,753             | 16,486            | 22,764           | 6,278            | 13,010             | 2,889            | (18,372)         |
| Water                          | 600-1700 | 144,671             | 177,324          | 224,811           | 210,792           | 135,529          | (75,264)         | (89,282)           | (41,796)         | (9,142)          |
| WasteWater                     | 670-1800 | 160,811             | 201,148          | 304,715           | 378,753           | 341,469          | (37,284)         | 36,754             | 140,321          | 180,658          |
| <b>Total Operating Funds</b>   |          | <b>2,653,694</b>    | <b>2,775,074</b> | <b>2,926,624</b>  | <b>3,201,337</b>  | <b>2,945,280</b> | <b>(256,057)</b> | <b>18,655</b>      | <b>272,930</b>   | <b>1,216,868</b> |
| SDC's                          | 160-1605 | 751,225             | 814,536          | 911,099           | 657,294           | 675,513          | 18,219           | (235,586)          | (139,023)        | (75,712)         |
| General Construction (So Tank) | 160-1630 |                     |                  |                   |                   |                  |                  |                    |                  |                  |
| Revenue Water Bond             | 155-1200 | 43,413              | 43,650           | 43,907            | 44,165            | 33,528           | (10,637)         | (10,380)           | (10,122)         | (9,885)          |
| Water Gen Obl Bond             | 155-1218 | 49,140              | 51,554           | 55,324            | 59,289            | 59,524           | 234              | 4,200              | 7,970            | 10,384           |
| South Tank Loan                | 155-1268 | 120,268             | 120,358          | 120,447           | 120,537           | 130,537          | 10,000           | 10,089             | 10,179           | 10,268           |
| WasteWater Loans (2)           | 155-1276 | 874,919             | 909,929          | 1,101,220         | 1,155,056         | 999,811          | (155,246)        | (101,410)          | 89,881           | 124,891          |
| Urban Renewal                  | 900-9000 | 290,175             | 468,968          | 498,048           | 360,477           | 182,729          | (177,748)        | (315,319)          | (286,239)        | (107,446)        |
| <b>Total Restricted Funds</b>  |          | <b>2,129,140</b>    | <b>2,408,995</b> | <b>2,730,045</b>  | <b>2,396,819</b>  | <b>2,081,641</b> | <b>(315,178)</b> | <b>(648,404)</b>   | <b>600,905</b>   | <b>694,595</b>   |
| City Hall Reserves             | 150-1010 | 147,935             | 186,780          | 231,318           | 205,983           | 57,525           | (148,458)        | (173,793)          | (129,256)        | (90,410)         |
| Commons Reserves               | 150-1020 | 153,468             | 161,555          | 250,056           | 301,991           | 348,530          | 46,539           | 98,475             | 186,975          | 195,063          |
| LLC & Museum Reserves          | 150-1025 | 208,077             | 194,809          | 166,185           | (69,093)          | 181,432          | 250,525          | 15,247             | (13,377)         | (26,645)         |
| Library Reserves               | 150-1030 | 286,775             | 253,085          | 479,203           | 413,262           | 131,607          | (281,656)        | (347,596)          | (121,478)        | (155,168)        |
| Parks and Trails Reserves      | 150-1035 | 219,407             | 500,211          | 441,797           | 237,923           | 312,785          | 74,863           | (129,012)          | (187,426)        | 93,379           |
| Streets Reserves               | 150-1040 | 101,356             | 104,557          | 44,158            | 37,013            | 11,106           | (25,906)         | (33,052)           | (93,451)         | (90,249)         |
| Storm Drains Capital           | 150-1050 | 70,198              | 119,311          | 54,228            | 50,966            | 68,893           | 17,927           | 14,665             | (50,419)         | (1,305)          |
| Water Reserves                 | 660-1705 | 1,769,111           | 1,856,074        | 2,077,703         | 2,036,288         | 1,850,946        | (185,342)        | (226,757)          | (5,128)          | 81,835           |
| WasteWater Reserves            | 670-1805 | 1,034,069           | 1,060,779        | 1,417,896         | 1,318,358         | 1,209,484        | (108,874)        | (208,412)          | 148,705          | 175,416          |
| <b>Total Capital Reserves</b>  |          | <b>3,990,394</b>    | <b>4,437,163</b> | <b>5,162,544</b>  | <b>4,532,690</b>  | <b>4,172,308</b> | <b>(360,383)</b> | <b>(990,236)</b>   | <b>1,172,150</b> | <b>1,899,783</b> |
| <b>Total Fund Balances</b>     |          | <b>8,773,228</b>    | <b>9,621,231</b> | <b>10,819,213</b> | <b>10,130,846</b> | <b>9,199,228</b> | <b>(931,618)</b> | <b>(1,619,985)</b> | <b>2,045,985</b> | <b>3,811,245</b> |

\* FY2025 audit not final

**City of Yachats**  
**Contract Expense Report**  
**YTD Through October 31, 2025**

| DESCRIPTION/VENDOR NAME           | YTD FY2026          |
|-----------------------------------|---------------------|
|                                   |                     |
| Ace Alarms                        | 288.00              |
| Cline, Janet Financial Services   | 10,875.00           |
| General Code                      | 672.00              |
| Oregon Cascades West COG Planning | 2,147.95            |
| Perez, John                       | 9,386.25            |
| TCB Security Services Inc         | 677.50              |
|                                   |                     |
| <b>TOTAL PAID YEAR TO DATE</b>    | <b>\$ 24,046.70</b> |

**FY2026 ANNUAL BUDGET AMOUNT \$ 142,748.20**

**PERCENTAGE EXPENDED 16.85%**





*City Council Regular Meeting*  
*Meeting Date: November 19, 2025*

---

**ITEM TITLE:** *Public Art Ordinance*

---

**DISCUSSION/BACKGROUND/ISSUE:** As part of the 2025 City Council Goals, as goal 2.4, it was stated for the City to “Establish and fund a Public Art initiative and encourage local artists to submit ideas for public art projects.” The first part of this initiative was to create a policy that guides the process. Councilor O’Shaughnessey, along with a workgroup, evaluated public art policies from communities across the State to find one that they could use to guide a policy for Yachats. This policy does create a public committee, which adds to our public meeting groups.

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**FISCAL IMPACT:**

Undefined

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**RELEVANCE TO 2025 COUNCIL GOALS:**

1. Achieve water sustainability
  2. Deliver efficient, effective, transparent municipal services
  3. Provide safe access to and use of city infrastructure, trails, and parks
  4. Identify ways to expand the housing supply and diversify housing options
  5. Environmentally aware in all we do
  6. Effectively manage and plan for the city’s financial needs
  7. Synchronize and update city policies and administrative rules.
- 

**RECOMMENDATION:**

To review, make any edit suggestions, and bring back for a public hearing to adopt as a formal policy.

---

**PREPARED BY:**

Bobbi Price, City Manager

---

**ITEMS ATTACHED:**

[Link to Public Art Policy-DRAFT](#)

**CITY OF YACHATS ORDINANCE NO. \_\_\_\_\_**  
**AN ORDINANCE PROVIDING FOR THE ACQUISITION, DISPOSAL,**  
**AND REMOVAL OF CITY PUBLIC ARTS COLLECTION**

WHEREAS, the City of Yachats, through its City Council, has expressed a desire to encourage art in public places; and

WHEREAS, the Mayor will appoint, and the City Council will appoint a Public Arts Committee; and

WHEREAS, the Public Arts Committee makes recommendations prior to public input and action to the City Council about the City's acquisition and placement of art in public places;

WHEREAS, the City Council desires to create a process for recommendation by the Public Arts Committee to the City Council; and

WHEREAS, the City Council desires to create guidelines for the Public Arts Committee's selection and placement of art;

WHEREAS, the City Council desires for a process for public art acquisition and location that is conducted in open and transparent meetings;

NOW THEREFORE, THE CITY OF YACHATS ORDAINS AS FOLLOWS:

**SECTION 1. Definitions.** For purposes of this ordinance related to the process, standards, and guidelines for the acquisition and placement of works of art by and within the City of Yachats, the following mean:

- A. Acquisition.** Inclusion of a specific piece of public art into the City of Yachats Public Art Collection by means of one of the following:
- (a) Purchase;
  - (b) Commission;
  - (c) Acceptance of gift.

**B. City of Yachats Public Art Collection.** That collection of works of art that are owned and maintained by the City.

**C. Disposal.** Divestment of a work of public art by the City by exchange, donation or sale.

**D. Yachats Public Arts Committee.**

(a) The Public Arts Committee shall consist of five members who are appointed by the Mayor and confirmed by the City Council. The desired and historical composition of the Committee consists of a representative from each of the following segments of the local community: local artists, the business community, and a reflection of the interests and diversity of the community at large. The Public Arts Committee is charged with providing recommendations to the City Council for, strategic planning and advice as to the appropriateness of local public art considerations.

(b) The five (5) members of said Committee shall serve terms of office for 3 years, ending on December 31 of the third year of their term, or until a successor is appointed and qualified.

**E. Removal.** To remove a work of art from public display.

**G. Work of Public Art.** Artwork owned by the City of Yachats, which includes, but is not limited to:

(a) Sculptures, a combination of materials that are freestanding, wall-supported or suspended.

(b) Murals, drawings, photographs, prints, calligraphy, painting or a combination of materials in display.

(c) Earthworks, fibers, neon, glass, mosaics, and any combination thereof.

(d) Furnishings, outdoor fixtures of unique composition or limited edition such as gates, railings, signage, seating and the like.

**H. Relocation.** Relocation of presently owned or previously acquired public art at the recommendation of the Public Arts Commission pursuant to the same procedure as newly acquired art.

## **SECTION 2. Acquisition of Work of Public Art.**

- A. The City Council, following a recommendation by the Yachats Public Arts Committee, may acquire works of public art by the following means:
- (1) Purchase with designated funds in conformance with the relevant provisions.
  - (2) Commissioned with designated funds in conformance with the relevant provisions, regulating public contracting.
  - (3) Acceptance of donation. The City will not guarantee continuous public display of a donated work of art.
- B. The City Council may approve, following recommendations by the Yachats Public Arts Committee, the acquisition of works of public art. Said approval shall be based upon consideration of the relevant provisions of the following criteria:
- (1) Quality. The work of art should be of exceptional quality and enduring value.
  - (2) Site. The work of art should enhance the character of its intended site with consideration given to scale, color, material, texture, content, and the social dynamics of the location.
  - (3) Cost. The cost of the artwork and its installation.
  - (4) Maintenance and Durability. The cost to maintain the work of art.
  - (5) Medium. The form of visual medium, subject to any other relevant law or ordinance.
  - (6) History. The historical, natural features and the relationship to the proposed or existing site.
  - (7) Public Liability. Likelihood of causing risk or other potential liability to the City.
  - (8) Representation of cultural diversity is encouraged.
  - (9) Consistency or support of the City's goals, policies, or vision.
- C. The City Council may approve, following recommendations by the Yachats Public Arts Committee, the selection of a site for works of public art. Said approval shall be based upon consideration of the relevant provisions of the following criteria:
- (1) Ownership. Public Art, when feasible, should be placed on a site owned by the City.

- (2) Visual accessibility. Public works of art shall be visually accessible to the public.
- (3) Enhancement of public spaces. Public works of art should enhance the overall public environment.
- (4) Pedestrian Accessibility. Works of Public art should be accessible to high levels of pedestrian traffic, particularly public walkways.
- (5) Circulation. Public works of art should not impair windows, entranceways, or obstruct normal pedestrian or vehicular traffic.
- (6) Scale. Public works of art should not be placed in a site that is inappropriate in scale with the adjacent architecture or other features.
- (7) City Facilities. Artworks of minor value and that are used for decoration in or upon City facilities shall be displayed at the direction of the City Manager.

### **SECTION 3. Removal of City's Work of Art.**

- A. A work of public art may be removed from public display upon recommendation of the Yachats Public Art Committee, or at the direction of the City Manager for one or more of the following:
- (1) Damage or destruction of the work of art such that repair is impractical.
  - (2) The site for the artwork has become unsuitable or inappropriate due to inaccessibility to the public or damage or destruction of the site.
  - (3) The artwork has demonstrated fault of design or workmanship.
  - (4) The artwork causes excessive or unreasonable maintenance.
  - (5) The artwork presents a physical threat to public safety

**SECTION 5. Relocation.** Relocation of presently owned or previously acquired public art shall follow the same process as for newly acquired art that is prescribed in Section 2 C.

PASSED and approved by the City Council on the 00<sup>st</sup> day of \_\_\_\_\_, 2025.

ADOPTED on, 2025

|                           | YES                      | NO                       | NOT PRESENT              |
|---------------------------|--------------------------|--------------------------|--------------------------|
| Craig Berdie, Mayor       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mary Ellen O'Shaughnessey | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Catherine Whitten-Carey   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Barry Collins             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nicole Hedlund            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

-----  
 Craig Berdie, Mayor

Attest by:

-----  
 Bobbi Price, City Manager





*City Council Regular Meeting*  
*Meeting Date: November 19, 2025*

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**ITEM TITLE:** Community Grant Funding

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**DISCUSSION/BACKGROUND/ISSUE:**

Consistent with Council Goal 2.5's emphasis on fiscal responsibility, criteria were developed and implemented for distributing fund requests from visitor amenities.

This effort resulted in the creation of a grant program that provides a formalized, fair, and professional funding avenue for all Yachats based non-profit organizations.

The grants were announced through all City avenues; they were due on October 20th. The City received nine individual grant requests totaling \$64,100 in funding. A total of \$50,000 is allocated for this grant program.

The grants were reviewed by a group of professionals from throughout Lincoln County, all well-versed in writing or reviewing grant applications. All grants were scored using the same rubric and guidelines. City staff checked eligibility and added additional notes on the eligibility questions.

It was concluded that all submitted grants could benefit from support in writing professional grant requests to a granting organization. As this is the first year, there was flexibility given and notes to be provided to each grant applicant on their strengths, weaknesses, and reasoning for the funding amount allocated. These

notes, along with the final amount awarded through the City Council, will be sent to these organizations after your deliberation and approval.

The final scores were determined by averaging the points assigned by each individual reviewer across all applicants. Scoring was based on the applicant's responses in the following categories: Measurable Positive Impact, Project Feasibility, Funding Considerations, Collaboration & Partnerships, and Alignment with Community Needs. The maximum possible score across all five categories was 40 points.

| <b><i>Organization</i></b>  | <b><i>Funding Recommended</i></b> | <b><i>Score</i></b> | <b><i>Notes</i></b>                                                                                                                                                                                                                           |
|-----------------------------|-----------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cape Perpetua Collaborative | \$10,000                          | 33.2                | A well-written grant with strong partnerships. The funding request was for operational costs.                                                                                                                                                 |
| Yachats Food Pantry         | \$15,000                          | 32.4                | This award suggestion is based on the current emergency regarding food insecurity. The funding request was for food purchases. Ranked high on social impact.                                                                                  |
| View the Future             | \$10,000                          | 32.2                | Another well-written grant; the funding request was for operations.                                                                                                                                                                           |
| Yachats Pride               | \$1,200                           | 31.4                | Funds are requested to support a community event that attracts tourism. The event's emphasis on inclusion aligns with the city's vision. Furthermore, the organization acknowledged the city's financial contribution from the previous year. |
| Oregon Coast Aquarium       | \$2,000                           | 28.6                | The requested funding will establish a "Culture Pass" program at the Yachats Public Library,                                                                                                                                                  |

|                         |                 |      |                                                                                                                                                                                                                                         |
|-------------------------|-----------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                         |                 |      | <p>offering a new benefit timed to coincide with the opening of the new facility.</p> <p>The pass is available for checkout by any adult Library card holder, permits one use per year, and grants admission for up to four people.</p> |
| Don's Place             | \$7,000         | 29.2 | Good community support, with measurable points in the community served, provides a positive impact and aligns with the Yachats Vision statement. Serves a vulnerable population and creates a positive social impact.                   |
| Citizen's for Clean Air | \$1,000         | 29.2 | This initiative is a commendable effort that aligns well with the City's Vision. It demonstrates grassroots efforts and has valuable collaborations.                                                                                    |
| Wild Things Event       | \$2,000         | 26.6 | Their mission is valuable and aligns with the City's vision for education. The promotion of education and the natural world is a key component.                                                                                         |
| <b>Total</b>            | <b>\$48,200</b> |      |                                                                                                                                                                                                                                         |

---

**FISCAL IMPACT: \$48,200**

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**RELEVANCE TO 2025 COUNCIL GOALS:**

1. Achieve water sustainability
2. Deliver efficient, effective, transparent municipal services
3. Provide safe access to and use of city infrastructure, trails, and parks
4. Identify ways to expand the housing supply and diversify housing options

5. Environmentally aware in all we do
6. Effectively manage and plan for the city's financial needs
7. Synchronize and update city policies and administrative rules.

---

**RECOMMENDATION:**

To fund the organizations, as the grant review group has recommended

---

**PREPARED BY:**

Bobbi Price, City Manager

**From:** [Kimmie Jackson](#)  
**To:** [REDACTED]  
**Subject:** [Bobbi Price](#)  
**Date:** FW: Online Form Submission #359 for City of Yachats Volunteer Agreement  
Thursday, September 4, 2025 11:06:00 AM

---

[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]



[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

---

[REDACTED] noreply@civicplus.com <noreply@civicplus.com>  
**Sent:** Wednesday, September 3, 2025 10:43 AM  
**To:** City Hall <cityhall@YachatsMail.org>; Kimmie Jackson <recorder@YachatsMail.org>  
**Subject:** Online Form Submission #359 for City of Yachats Volunteer Agreement

## City of Yachats Volunteer Agreement

City of Yachats

501 Highway 101 N

PO Box 345

Yachats, OR 97498

---

*Phone: 541-547-3565*  
*Fax: 541-547-3063*

---

Thank you for your interest in volunteering for City of Yachats!

We value community involvement and look forward to partnering with volunteers to help us better serve the citizens of Yachats. To ensure the safety of our volunteers and protect the interests of the City, all prospective volunteers are required to complete a brief application and follow the process outlined below.

**The application process includes the following steps:**

1. Complete the volunteer application form & submit
2. The City Recorder will schedule a meeting between the applicant and the City Manager to discuss the role and what to expect.
3. The application will be forwarded to the relevant commission or committee for review.
4. If selected to move forward, the applicant will be interviewed by the City Council.
5. City Council will then vote on the appointment.

Thank you again for your willingness to contribute your time and talents. We appreciate your interest in serving our community!

|               |           |
|---------------|-----------|
| First Name    | Roland    |
| Last Name     | Vallerand |
| Address       |           |
| City          | Yachats   |
| State         | Oregon    |
| Zip Code      | 97498     |
| Daytime Phone |           |
| Evening Phone |           |
| Email         |           |

(Section Break)

---

## Volunteer Activity

---

Please describe the type of volunteer work you are interested in performing, activity/event, or Commission/Committee you wish to volunteer for.

Planning commission

Please list the date(s) or range of dates for which you would like to volunteer

any time

Statement of Interest or Related Experience for Commissions & Committees

Interested in future housing Such as ADU. Development of parking and traffic monitoring affecting the city. Future water concerns. Background work in administration and mediation. Experience on committees and volunteer work.  
Active Volunteer on trails group for Yachats. Volunteer on street flower bed maintenance.  
Licensed Psychotherapist with experience in mediation. Union representative.

Upload document, if needed

*Field not completed.*

---

(Section Break)

---

## References

*Please list two references that are **not related to you** and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.*

---

### Reference 1

---

First Name Mary

Last Name Aebi

Address King St

City Yachats

State Oregon



|                                                                                                                       |                             |
|-----------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Zip Code                                                                                                              | 97498                       |
| Phone Number                                                                                                          |                             |
| Relationship                                                                                                          | Friend                      |
| Years Known                                                                                                           | 2 years                     |
| Reference 2                                                                                                           |                             |
| First Name                                                                                                            | Shelly                      |
| Last Name                                                                                                             | Schrock                     |
| Address                                                                                                               | 121 Greenhill DR            |
| City                                                                                                                  | Yachats                     |
| State                                                                                                                 | Oregonb                     |
| Zip Code                                                                                                              | 97498                       |
| Phone Number                                                                                                          |                             |
| Relationship                                                                                                          | Friend                      |
| Years Known                                                                                                           | 2 1/2                       |
| Emergency Information<br><i>Name and contact information for the person(s) to reach in the event of an emergency.</i> |                             |
| Name                                                                                                                  | Daniel Nauman               |
| Phone Number                                                                                                          |                             |
| Relationship                                                                                                          | spouse                      |
| Name                                                                                                                  | <i>Field not completed.</i> |
| Phone Number                                                                                                          | <i>Field not completed.</i> |
| Relationship                                                                                                          | <i>Field not completed.</i> |
| I understand and agree to the following:                                                                              |                             |

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

---

|           |                  |
|-----------|------------------|
| Signature | Roland Vallerand |
|-----------|------------------|

---

|      |          |
|------|----------|
| Date | 9/3/2025 |
|------|----------|

---

Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement

*I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.*

---

|                 |                             |
|-----------------|-----------------------------|
| Parent/Guardian | <i>Field not completed.</i> |
|-----------------|-----------------------------|

---

|       |                             |
|-------|-----------------------------|
| Minor | <i>Field not completed.</i> |
|-------|-----------------------------|

---

|           |                             |
|-----------|-----------------------------|
| Signature | <i>Field not completed.</i> |
|-----------|-----------------------------|

---

|      |                             |
|------|-----------------------------|
| Date | <i>Field not completed.</i> |
|------|-----------------------------|

---

Version 2025-08-28

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [City Hall](#); [Kimmie Jackson](#)  
**Subject:** Online Form Submission #358 for City of Yachats Volunteer Agreement  
**Date:** Thursday, August 28, 2025 11:57:41 AM

---

## City of Yachats Volunteer Agreement

City of Yachats  
501 Highway 101 N

PO Box 345

Yachats, OR 97498

---

*Phone: 541-547-3565*  
*Fax: 541-547-3063*

---

Thank you for your interest in volunteering for City of Yachats!

We value community involvement and look forward to partnering with volunteers to help us better serve the citizens of Yachats. To ensure the safety of our volunteers and protect the interests of the City, all prospective volunteers are required to complete a brief application and follow the process outlined below.

### **The application process includes the following steps:**

1. Complete the volunteer application form & submit
2. The City Recorder will schedule a meeting between the applicant and the City Manager to discuss the role and what to expect.
3. The application will be forwarded to the relevant commission or committee for review.
4. If selected to move forward, the applicant will be interviewed by the City Council.
5. City Council will then vote on the appointment.

Thank you again for your willingness to contribute your time and talents. We appreciate your interest in serving our community!

---

|            |        |
|------------|--------|
| First Name | Steven |
|------------|--------|

---

|               |                      |
|---------------|----------------------|
| Last Name     | Chase                |
| Address       |                      |
| City          | Yachats              |
| State         | OR                   |
| Zip Code      | 97498                |
| Daytime Phone |                      |
| Evening Phone | Field not completed. |
| Email         |                      |

(Section Break)

#### Volunteer Activity

|                                                                                                                          |                     |
|--------------------------------------------------------------------------------------------------------------------------|---------------------|
| Please describe the type of volunteer work you are interested in performing or activity/event you wish to volunteer for. | Planning Commission |
|--------------------------------------------------------------------------------------------------------------------------|---------------------|

|                                                                                 |                                    |
|---------------------------------------------------------------------------------|------------------------------------|
| Please list the date(s) or range of dates for which you would like to volunteer | Any time after September 22, 2025. |
|---------------------------------------------------------------------------------|------------------------------------|

|                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Statement of Interest or Related Experience for Commissions & Committees | <p>Amy and I moved to Yachats as permanent residents in Nov 2023. I've considered various volunteer tasks to contribute my time to the community. I'm aware that the Planning Commission has two open seats and is looking for qualified volunteers to serve. My 40+ year business career was mainly devoted to real estate, mortgage insurance, residential and commercial real estate lending and community banking. This knowledge and experience would be relevant to serving on the Planning Commission. My Linked In profile is attached. I will submit a more formal resume if desired.</p> <p><a href="https://www.linkedin.com/in/steven-c-5442427/">https://www.linkedin.com/in/steven-c-5442427/</a></p> |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                            |                                                           |
|----------------------------|-----------------------------------------------------------|
| Upload document, if needed | <a href="#">Steven Chase _LinkedIn profile 8.2025.pdf</a> |
|----------------------------|-----------------------------------------------------------|

(Section Break)

#### References

Please list two references that are **not related to you** and that have knowledge of

*your relevant experience for the type of volunteer activity you are interested in.*

---

Reference 1

---

First Name Ron

---

Last Name Daniel

---

Address

---

City Kansas City

---

State MO

---

Zip Code 64152

---

Phone Number

---

Relationship Friend and business partner

---

Years Known 52

---

Reference 2

---

First Name Tom

---

Last Name Gray

---

Address

---

City Kansas City

---

State MO

---

Zip Code 64164

---

Phone Number

---

Relationship Friend and business partner

---

Years Known 11

---

Emergency Information

*Name and contact information for the person(s) to reach in the event of an emergency.*

---

Name Amy Alumbaugh

---

Phone Number

---

Relationship Wife

---

|              |                      |
|--------------|----------------------|
| Name         | Field not completed. |
| Phone Number | Field not completed. |
| Relationship | Field not completed. |

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

|           |                      |
|-----------|----------------------|
| Signature | Steven B Chase       |
| Date      | Field not completed. |

Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement

*I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.*

|                 |                      |
|-----------------|----------------------|
| Parent/Guardian | Field not completed. |
| Minor           | Field not completed. |
| Signature       | Steven B Chase       |
| Date            | 8/28/2025            |



Version 2025-08-28

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Email not displaying correctly? [View it in your browser.](#)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [City Hall](#); [Kimmie Jackson](#)  
**Subject:** Online Form Submission #363 for City of Yachats Volunteer Agreement  
**Date:** Thursday, October 2, 2025 11:53:57 AM

---

## City of Yachats Volunteer Agreement

City of Yachats  
501 Highway 101 N

PO Box 345

Yachats, OR 97498

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*Phone: 541-547-3565*  
*Fax: 541-547-3063*

---

Thank you for your interest in volunteering for City of Yachats!

We value community involvement and look forward to partnering with volunteers to help us better serve the citizens of Yachats. To ensure the safety of our volunteers and protect the interests of the City, all prospective volunteers are required to complete a brief application and follow the process outlined below.

### **The application process includes the following steps:**

1. Complete the volunteer application form & submit
2. The City Recorder will schedule a meeting between the applicant and the City Manager to discuss the role and what to expect.
3. The application will be forwarded to the relevant commission or committee for review.
4. If selected to move forward, the applicant will be interviewed by the City Council.
5. City Council will then vote on the appointment.

Thank you again for your willingness to contribute your time and talents. We appreciate your interest in serving our community!

---

|            |       |
|------------|-------|
| First Name | David |
|------------|-------|

---

|               |         |
|---------------|---------|
| Last Name     | Diamond |
| Address       |         |
| City          | Yachats |
| State         | Oregon  |
| Zip Code      | 97498   |
| Daytime Phone |         |
| Evening Phone |         |
| Email         |         |

(Section Break)

#### Volunteer Activity

|                                                                                                                                                 |                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Please describe the type of volunteer work you are interested in performing, activity/event, or Commission/Committee you wish to volunteer for. | Planning Commission |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|

|                                                                                 |                             |
|---------------------------------------------------------------------------------|-----------------------------|
| Please list the date(s) or range of dates for which you would like to volunteer | October 2025 - October 2029 |
|---------------------------------------------------------------------------------|-----------------------------|

|                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Statement of Interest or Related Experience for Commissions & Committees | My work career was as a Vice-President of Engineering for the high line Motorhome Company, Country Coach. When I retired I had been promoted to Chief Operations Officer. During my professional tenure I became involved in building codes and standards for RV's and Manufactured Homes. An example is that I served on the Oregon State Manufactured Structures and Parks Advisory Board that met in Salem. So I have experience in codes and administrative rules as well as protocol for meetings and commissions. |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                            |                      |
|----------------------------|----------------------|
| Upload document, if needed | Field not completed. |
|----------------------------|----------------------|

(Section Break)

#### References

Please list two references that are **not related to you** and that have knowledge of

*your relevant experience for the type of volunteer activity you are interested in.*

Reference 1

First Name Craig

Last Name Hogan

Address

City Yachats

State Oregon

Zip Code 97498

Phone Number

Relationship Neighbor

Years Known 3

Reference 2

First Name Mark

Last Name Green

Address

City Yachats

State Oregon

Zip Code 97498

Phone Number

Relationship Neighbor

Years Known 3

Emergency Information

*Name and contact information for the person(s) to reach in the event of an emergency.*

Name Barbara Mosegard-Diamond

Phone Number

Relationship Wife

|              |                      |
|--------------|----------------------|
| Name         | Field not completed. |
| Phone Number | Field not completed. |
| Relationship | Field not completed. |

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential
- I may be subject to background and motor vehicle record checks.
- I will adhere by Oregon Occupational Safety and Health Division (OR-OSHA) safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status.

I understand that City of Yachats is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between City of Yachats and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of City of Yachats, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or City of Yachats.

|           |               |
|-----------|---------------|
| Signature | David Diamond |
| Date      | 10/2/2025     |

Required for all Minors: Parent or Guardian's Authorization for Medical Care & Consent to Agreement

*I PARENT/GUARDIAN as parent or legal guardian, hereby grant permission for MINOR to do volunteer work for City of Yachats. In the event of an emergency, accident, or illness, I authorize City of Yachats and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature in the following hereby represents that I have read, understand, and to this agreement.*

|                 |                      |
|-----------------|----------------------|
| Parent/Guardian | Field not completed. |
| Minor           | Field not completed. |
| Signature       | Field not completed. |
| Date            | Field not completed. |

Version 2025-08-28

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**CITY OF YACHATS**

**RESOLUTION NO. 2025-269**

**A RESOLUTION APPOINTING MEMBERS TO THE PLANNING COMMISSION**

**WHEREAS,** The following Commission members have agreed to accept appointments if offered, and

**WHEREAS,** The City Council discussed the appointments at the November 19, 2025 meeting;

**NOW THEREFORE,** the City of Yachats resolves that the following appointments are made:

Planning Commission:

- Seat D, Term Expire 12/26 \_\_\_\_\_
- Seat G, Term Expire 12/25 \_\_\_\_\_

**PASSED AND ADOPTED** this 19<sup>th</sup> day of November 2025.

This Resolution is effective upon Adoption.

CITY OF YACHATS

ATTESTED BY:

\_\_\_\_\_  
Craig Berdie, Mayor

\_\_\_\_\_  
Bobbi Price, City Manager



## City Council Report – Yachats Area Chamber of Commerce

### Visit Yachats

**Prepared by:** Nichole Lippincott, Executive Director

**Date:** November 2025

#### 4th of July Event

The Yachats 4th of July celebration was a tremendous success this year, bringing thousands of visitors to town. All local hotels reported **100% occupancy** throughout the weekend. The parade, fireworks, and family-friendly festivities ran smoothly thanks to strong coordination between the Chamber, local volunteers, and community partners such as Angell Job Corps and Dahl Disposal.

Visitor engagement and business activity were significantly higher than in previous years, helping to boost the local economy during the peak season.

#### Mushroom Festival

The 2025 Yachats Mushroom Festival drew record-breaking crowds and engagement.

- **Over 900 tickets** were sold for ticketed events and workshops.
- **An estimated 2,000 visitors** attended on Saturday alone.
- All lodging in town reached **100% occupancy** for the weekend.

The event featured more than 25 vendors, guided walks, and educational presentations in collaboration with regional mycology groups. It generated major visibility for Yachats across the Pacific Northwest.

#### Marketing & Outreach

The Chamber's social media presence has seen remarkable growth this fall. We've had **three posts go viral**, significantly expanding our reach:

- The Mushroom Festival poster post alone received **over 500 shares, 1,300 likes, and 28,028 views** - reaching engagement levels comparable to **OCVA** or **Travel Oregon** accounts.
- Our follower count continues to climb rapidly, demonstrating strong interest in Yachats as a destination.



(See attached charts for social media analytics.)

## Branding & Website Update

The **Visit Yachats Branding Guide** is complete, with just a few minor changes that are being worked on right now. [Click here to view it.](#) Verdant& is finalizing the last design elements and preparing the **new Visit Yachats website** for launch.

- All content is complete and optimized.
- The design team is currently animating buttons and finalizing fonts and layout.
- Attached are some of the Landing pages.
- The site development timeline - **under six months** - is exceptionally fast for a project of this quality and scale.

We are currently deciding whether to launch during the **holiday season** to capture visitor momentum or wait until **January** for a fresh start and stronger promotional push.

## Content Creation & Campaigns

High-quality photo and video content was captured during both the **4th of July** and **Mushroom Festival** weekends, building a strong foundation for year-round marketing.

A new **Winter Storm Watching Campaign** has also been developed, featuring a poster and QR code linking to coastal safety tips and travel information on the Visit Yachats website. [Click here to view the poster.](#)

## Overall Summary:

The Yachats Area Chamber of Commerce continues to see growth in tourism impact, marketing reach, and event success. Both the 4th of July celebration and Mushroom Festival broke attendance and engagement records, positioning Yachats as a leading small-town destination on the Oregon Coast.

**6,798**  
TOTAL FOLLOWERS**7,081**  
TOTAL FOLLOWERS**Q1 INSIGHTS****380,000+**

VIEWS ON FACEBOOK FOR Q1

**5,162**

TOTAL LIKES ON FB IN Q1

**236,000+**

VIEWS ON INSTAGRAM FOR Q1

**8,292**

TOTAL LIKES ON INSTAGRAM IN Q1

**Q1 YOU TUBE****639**

IMPRESSIONS

**1,694**

VIEWS

**Q1 INSTAGRAM STORY VIEWS****17,329**

JULY

**13,040**

AUGUST

**9,967**

SEPTEMBER

**Q1 NEW FOLLOWERS****613**

FACEBOOK

**798**

INSTAGRAM

**17**

BLUE SKY



[PLAN YOUR VISIT](#)

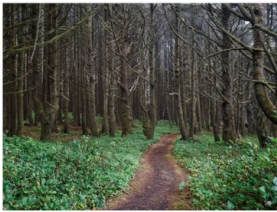
[PLACES TO STAY](#)

[THINGS TO DO](#)

[ABOUT YACHATS](#)



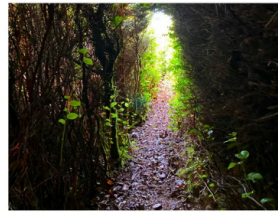
# HIKING



**GWYNN CREEK**



**AMANDA TRAIL**



**HOBBIT TRAIL**



**CHINA CREEK**



# LODGING



**THE FIRESIDE**

[Website](#)



**THE DRIFT INN**

[Website](#)



**ADOBE RESORT**

[Website](#)



**OVERLEAF LODGE**

[Website](#)





# DINING



## BREAD & ROSES BAKERY

238 4th Street



## WILDCRAFT CIDER + PANTRY

348 Highway 101 North



## DREAM MACHINE

131 Highway 101 North



## GREEN SALMON COFFEE CO.

220 Highway 101 North



## Reel insights



### When the Pacific puts on a show, Yachats is center st...

November 3 · Duration 0:11



2K



27



37



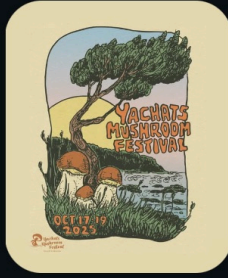
1



10

## Overview ⓘ

|                  |            |
|------------------|------------|
| Views            | 161,020    |
| Instagram        | 3,722      |
| Facebook         | 157,298    |
| Watch time       | 4h 25m 43s |
| Interactions     | 182        |
| Profile activity | 3          |



September 9 at 7:54 AM

1.3K

23

583

12

170

## Overview ⓘ

|                  |        |
|------------------|--------|
| Views            | 28,028 |
| Interactions     | 2,035  |
| Profile activity | 581    |

## Views ⓘ



| Goal                                                                            | Objective                                                                                                               | Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Staff Responsibility & Councilor Support | Complete                            | Ongoing                             |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------|-------------------------------------|
| <b>Achieve water sustainability</b>                                             | Schedule and attend regular meetings with SWLCPUD during 2024-2025:                                                     | Meetings are happening fairly regularly. With email communication in between. The next meeting is scheduled for 4/15/2024 2. City Manager meets the SLWDPUD on 7/13 to draft the one-year supplemental water agreement. 3. The city and SLWDPUD attorneys have reviewed a supplemental water agreement. Both agree on the terms, and their boards of directors will vote on it on August 20th. 4. <b>On September 30th the two organizations will test the connection, Yachats will purchase 600 gallons of water in the test. During this time they will write the standard operating procedure for how this connection will work in the future as needed.</b>                                                                                                             | CM, Mayor Berdie                         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Achieve water sustainability</b>                                             | Establish a long-term (10-year minimum) agreement for drought-related emergency supply.                                 | Working toward a long term agreement for supplemental sharing agreement. In a contract will determine a time of year, level of water or both when Yachats starts purchasing from SLWDPUD. This will need to be agreed on by both parties and ran through legal council. 2. Confirmed that we will have a summer agreement with SLWDPUD to sell us water at 100 GPM 3. See above, a water agreement will be voted on by the SLWDPUD on August 20th 4. <b>See above</b>                                                                                                                                                                                                                                                                                                       | CM, Mayor Berdie                         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Achieve water sustainability</b>                                             | Cost and resource-sharing arrangements.                                                                                 | The relationship is being built and the sentiment shared that we want to be good neighbors and when we both have similar big projects coming up, we can arrange to have them done around the same timeframe and split contractor travel fees in the hope to reduce cost for both parties. 2. <b>This is ongoing and the relationship and trust are being built</b>                                                                                                                                                                                                                                                                                                                                                                                                          | CM, RM, Mayor Berdie                     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Achieve water sustainability</b>                                             | Continuous water-sharing arrangements at reasonable prices.                                                             | This would be the second phase of the supplemental water agreement. 2. Rates have been set and they fall within our budgeted amount. 3. <b>See above information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CM, RM, Mayor Berdie                     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Achieve water sustainability</b>                                             | Invest in a property that: Provides potential locations for water storage and improves water quality in our facilities. | We are waiting for the results of the geo-tech study to decide if we go forward with the purchase. The contract is signed by both parties. The study results are due back on May 15th. 2. The engineering study is back. The Public Works & Streets Commission will review it on June 11th. The report is in the June City Council Packet. The City Council will go to the property on their July 8th infrastructure tour. 4. The city council voted to purchase the property and the CM has initiated an escrow account for the funds transfer between the city and Edmunds. 5. The title company is performing the title switch and the sale will be complete. The person that oversees the property has moved off. 6. <b>This property is purchased and the complete</b> | CM & RM, Mayor Berdie                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Achieve water sustainability</b>                                             | Invest in a property that: Establishes safe boundaries around water facilities                                          | We are waiting for the results of the geo-tech study to decide if we go forward with the purchase. The contract is signed by both parties. The study results are due back on May 15th. 2. It was voted on during the June 11th Public Works & Streets Commission meeting to approve the purchase of the property for further discussion on the use. 3. The city council voted to purchase the property and the CM has initiated an escrow account for the funds transfer between the city and Edmunds. 4. <b>See above, sale is nearly complete</b>                                                                                                                                                                                                                         | CM & RM, Mayor Berdie                    | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Provide safe access to and use of city infrastructure, parks, and trails</b> | Identified public safety items considered in the CIP process- Public restrooms, commons north entry, sidewalk curbs     | A Civic Campus Masterplan study will include each of these items and determine the best location, layout, etc. We are in the process of setting up an RFP to submit for bidding. 2 The master plan has been submitted for the bidding process, all bids are due by June 30th. 3. Bids are received and being reviewed by the PC& C to make firm recommendations to City Council on their top 3 choices, city council will vote in September on which firm to choose. 4. PC&C chose their top 3 and City Council voted on their one. CM has reached out to the selected company to start a contract. 5. <b>The CC voted to select Scharen Design Studio as the team that will complete the Civic Master Plan. This kickoff on November 13th.</b>                             | NM, Councilor Carey                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Provide safe access to and use of city infrastructure, parks, and trails</b> | Implement security systems and safety measures plans in City Hall and the Commons                                       | Research is being done on the best ways to implement a secure and welcoming entrance to City Hall 2. The CM will meet with Geo to look at how to design the inside of the city hall for security purposes. Facilities Coordinator, Krystal is scheduling window coverings that create privacy from the exterior but give full vision to the exterior from inside. 3. <b>The city has had office concepts designs come down and sketch our new office layout. 4. For the Commons, we have place stickers on the exterior doors to tell people that they must schedule and entry to lesson the amount of people interrupting YYFAP.</b>                                                                                                                                       | KK, Councilor Carey                      | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Provide safe access to and use of city infrastructure, parks, and trails</b> | Complete the 101 delineators and replace Oceanview delineators                                                          | All the plans have been designed and submitted, waiting for approval from ODOT 2. The permits have been granted by ODOT, now the engineer will put the project out to bid. 3. <b>City Council voted to continue moving forward with the project and ask that ODOT fund the remaining amount. Rick M. has scheduled the company for the project.</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | PW                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Provide safe access to and use of city infrastructure, parks, and trails</b> | Improve crosswalk safety                                                                                                | The Crosswalk lights have been repaired and are working 2. There have been reports that the lights have stopped working again. Public Works is aware of this and addressing the issue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | PW                                       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |



|                                                                                 |                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                     |                                     |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------|-------------------------------------|
| <b>Provide safe access to and use of city infrastructure, parks, and trails</b> | Decide on a plan to utilize and enhance the green open space behind City Hall.                                                                     | A Civic Campus Masterplan study will include each of these items and determine the best location, layout, etc. We are in the process of setting up an RFP to submit for bidding. 2 The master plan has been submitted for the bidding process, all bids are due by June 30th. 3. Bids are received and being reviewed by the PC&C to make firm recommendations to City Council on their top 3 choices, city council will vote in September on which firm to choose. 4. PC&C chose their top 3 and City Council voted on their one. CM has reached out to the selected company to start a contract. 5.The CC voted to select Scharen Design Studio as the team that will complete the Civic Master Plan. This kickoff on November 13th.                                                                                                                                                                                                                                                                 | NM              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Provide safe access to and use of city infrastructure, parks, and trails</b> | Ensure a safety plan for Oceanview Drive from Beach St. to Highway 101—examine ways to alert people to the hazards until the walkway is completed. | 1. I spoke with Public Works about ways to achieve this safety. We discussed a few options, keeping in mind that we don't own the road yet. Options were: Place cones along the edge of the road, create a little walkway, and do delineators or signage. Cones and delineators narrow up an already narrow road; they also affect the visual appeal of the natural area. 2. blocks and benches have been put in place 3. The OVD transfer is nearing completion and will allow for more road safety options.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | BP              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Environmentally responsible in all we do</b>                                 | Develop Master Park's/Civic Campus plan, including distributed open spaces.                                                                        | A Civic Campus Masterplan study will include each of these items and determine the best location, layout, etc. We are in the process of setting up an RFP to submit for bidding. 2. Neal has submitted the RFP to Oregon Buys, bids are due by June 30. He is receiving inquiries. 3. Bids are received and being reviewed by the PC&C to make firm recommendations to City Council on their top 3 choices, city council will vote in September on which firm to choose. 4. PC&C chose their top 3 and City Council voted on their one. CM has reached out to the selected company to start a contract. 5. Conversations have begun with Marge Peterson to acquire her park property. The landmark property is under contract and title search with the escrow company.                                                                                                                                                                                                                                | NM              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Environmentally responsible in all we do</b>                                 | Finalize the wetlands assessment.                                                                                                                  | Our Local Wetlands Inventory has been submitted to the Department of State Lands. Katherine has made recent contact with them and will continue to follow up on its status. 2. Katherine has been in conversations with DLCD on pushing this forward. 3.Katherine has put a timeline together and the mayor has reached out to the company who worked on this project for the city 4. Both Bobbi and Craig have reached out to people to expedited this project. 5. CM and Planner met with Department of State Lands and Pacific Habitat, looking for this being completed.                                                                                                                                                                                                                                                                                                                                                                                                                           | KG              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Environmentally responsible in all we do</b>                                 | Provide education on Wetlands Pond                                                                                                                 | I have spoken to the Parks and Commons Commission about creating educational signage for this walkway. They are interested in taking on this task. I am working with a designer to create "sign standards" that will flow into this project and all projects. 2. I will pick this back up with PC&C now that we have our new logo and branding updated to follow up on signs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Parks & Commons | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Environmentally responsible in all we do</b>                                 | Develop a policy for low-maintenance, long-life materials.                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Environmentally responsible in all we do</b>                                 | Develop effective controls for city-owned amenities (e.g., brush box)                                                                              | This is an ongoing conversation with city staff to consider the best ways to move forward with this. What is best for city staff time and availability needs to be considered while making this decision. 2. Public works has ordered signage to share the open hours for the brush box on the gate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | City Staff      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Deliver efficient, effective, transparent municipal services</b>             | Ensuring documents are publicly available and searchable per Oregon Public Record requirements                                                     | Our Recorder currently is continuing her education on records retention and ensuring the city is in full compliance with Oregon State Law.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | KJ              | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Deliver efficient, effective, transparent municipal services</b>             | Surveying the community for overall performance and service request satisfaction                                                                   | 1. There is currently a survey out to staff, commissions, committees, and randomly selected community members on the performance and satisfaction of the city managers performance. 2. In September the city will send out a survey to all registered voters in Yachats to ask for their feedback on performance and direction. This will be used in establishing the next years goals and budget. 3. Councilor Mary Ellen O' Shaugnessey will look for companies we can hire for our September community survey. 4. The CM has sent out 2 surveys to gauge the communities sentiment and get feedback on communication and safety, both have received over 100 responses, these two were specific to communications and public safety. 5. CM and Councilor O'Shaugnessey have created a resident sentiment survey to send out, this will help the council guide their next goal setting and budget setting process. 6. CC will review the results from the survey during their November 20th meeting. | CM & NM         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Deliver efficient, effective, transparent municipal services</b>             | Summary meeting minutes that include the conversation topics, why the decision was made, and other key discussion points.                          | 1. The City Recorder takes summary notes at each Commission, Committee, and Council meeting. Those notes are attached to every city council meeting agenda. 2. The next goal is to have each city council meeting summary attached to the agenda center within a week after the meeting. 3. The city recorder is now posting minutes within the week of the meetings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | KJ              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Effectively manage and plan for the city's financial needs</b>               | Identify strategies for the city to encourage the development of workforce housing                                                                 | 1. CM and Councilor Muirhead are assembling a survey to send to Yachats employers and employees to gain insight to the needs of our workforce. 2. The survey will be sent out by August 23rd 3. Councilor Muirhead and CM created and sent two workforce surveys out to employees and employers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

|                                                                      |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |             |                                     |                                     |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------|-------------------------------------|
| <b>Effectively manage and plan for the city's financial needs</b>    | Explore administrative overhead allocations to fund budgets                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Synchronize and update city policies and administrative rules</b> | Review and update Council Rules pages 1-15 by September 2024 (last amended 2018)                                                                             | Had a meeting with a local editor that would be interested in supporting this project. The next step is to have the council look at the existing policy and note the changes they see, then work with the editor to create the changes. Tackle this in June. 2. To pick this up in-house now that the council has voted to stay in once per month meetings 3. <b>City Councilors are currently making edits to the Council Rules.</b>                                                                                                                                                                                                                                                    | Council, CM | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Synchronize and update city policies and administrative rules</b> | Develop recommendations for equitably distributing Beautification and Community Support Funds; August 2024                                                   | The City Admin Assistant created and application and review process for the CM to give to any groups requesting financial support out of the Beautification and Community Support Funds.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | CM          | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <b>Synchronize and update city policies and administrative rules</b> | Review and revise, if appropriate, the Food and Beverage penalty rate and Occupancy Tax; Ordinance 3.12.060 and 3.08.080 by November 2024                    | The finance committee has reviewed both policies and made recommendations. The CM will now work with a committee of people from the vacation rental and hotel industries, along with city staff, to finalize the suggestions. 2. City staff has been working steadily on this, there will be a new tax collection system put in place by the time Fall taxes are collected. This will help us gauge the amount of licenses that solely use HomeAway or other agencies to pay their taxes and rent their homes. This will help us with the finalization of the updated code. 3. <b>Next step is collecting the tax with this new form, using the data collected to finalize the code.</b> |             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Synchronize and update city policies and administrative rules</b> | Review and revise, if appropriate, Water Shortage Emergency Regulations. Specifically the determination standard and Phase 1 and 2 restrictions by July 2024 | The emergency preparedness committee will take a look at the water usage policy and make recommendations. 2. A workgroup has been developed to look at this 3. The policy will come to the city council for adoption in the August meeting. 4. The updated policy will be in public hearing on October 23. 5. <b>The second public hearing for new water emergency policy will be on November 20</b>                                                                                                                                                                                                                                                                                     |             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| <b>Additional goals</b>                                              | Develop a Diversity, Equity and Inclusion Strategy                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |             | <input type="checkbox"/>            | <input type="checkbox"/>            |
| <b>Additional goals</b>                                              | Develop an ADA Transition Plan                                                                                                                               | <b>City staff has started this process with ODOT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

**CIP Report**  
**FY 25-26**  
**General Fund**

2025-11-06

*Grants/Gifts  
Received*   *Grants/Gifts  
Anticipated*

| <b>STREETS</b>                                        |                                       | <b>Budget</b>  | <b>Spending</b>  |
|-------------------------------------------------------|---------------------------------------|----------------|------------------|
| E2PHS3ST                                              | Loma to River Rd General Engineering  | 20,000         |                  |
| STRTPV26                                              | Loma to River Rd General Construction | 30,000         | 6,521.40         |
|                                                       | Street Repairs                        | 110,000        | 80,747.28        |
|                                                       | West 3rd Street Engineering - Streets | 5,000          |                  |
| CRSWLKFL                                              | Crosswalk Flashers                    |                | 3,110.00         |
| <b>TOTAL GENERAL STREETS BEFORE CAPITALIZED LABOR</b> |                                       | <b>165,000</b> | <b>90,378.68</b> |

| <b>STORM DRAINS</b>                          |                                            | <b>Budget</b>  | <b>Spending</b> |
|----------------------------------------------|--------------------------------------------|----------------|-----------------|
| MARINESDR                                    | Loma to River Rd Storm Drains              | 40,000         |                 |
|                                              | Marine/101 Storm Drain                     | 60,000         |                 |
|                                              | West 3rd Street Engineering - Storm Drains | 7,000          |                 |
| <b>TOTAL STORMS BEFORE CAPITALIZED LABOR</b> |                                            | <b>107,000</b> | <b>0.00</b>     |

| <b>CITY SERVICES (CITY HALL)</b>                    |                                | <b>Budget</b> | <b>Spending</b> |
|-----------------------------------------------------|--------------------------------|---------------|-----------------|
|                                                     | Conex Replacement and Supplies | 11000         |                 |
|                                                     | Code Compliance Vehicle        | 10000         |                 |
|                                                     | Radar Speed Trailer            | 13000         |                 |
| CHLTUPGR                                            | City Hall Lighting Upgrade     | 6000          | 5935            |
| TROLLEY1                                            | Trolley Purchase               | 121000        | 127324          |
|                                                     | Security Upgrade               | 5000          |                 |
| <b>TOTAL CITY SERVICES BEFORE CAPITALIZED LABOR</b> |                                | <b>166000</b> | <b>133259</b>   |

50,000.00

| <b>PARKS &amp; TRAILS</b>                                |                        | <b>Budget</b> | <b>Spending</b> |
|----------------------------------------------------------|------------------------|---------------|-----------------|
| BOARDWLK                                                 | Boardwalk Construction | 250000        | 7751.21         |
|                                                          | Underground Utilities  | 100000        |                 |
| <b>TOTAL PARKS &amp; TRAILS BEFORE CAPITALIZED LABOR</b> |                        | <b>350000</b> | <b>7751.21</b>  |

732,696.00

| <b>COMMONS</b>                                |                                                         | <b>Budget</b> | <b>Spending</b> |
|-----------------------------------------------|---------------------------------------------------------|---------------|-----------------|
| COMMSDLT                                      | Emergency Shelter - Commons                             | 10000         |                 |
|                                               | Sound / Lighting Updates                                | 50000         | 38754           |
|                                               | Generator Rehousing and Relocation - Resiliency Measure | 15000         |                 |
| CIVICCMP                                      | Park Plan / Civic Plan / Masterplan                     | 20000         | 5025            |
| COMRSTRM                                      | Public Restroom                                         | 25000         | 3637.5          |
|                                               | Stairs NE Entrance                                      | 45000         |                 |
| COMMPAV1                                      | Pavilion Upgrades                                       | 160000        | -4781.05        |
| COMMADDI                                      | Commons Addition for YYFAP - Geotech Study              | 0             | 7969.5          |
| <b>TOTAL COMMONS BEFORE CAPITALIZED LABOR</b> |                                                         | <b>325000</b> | <b>50604.95</b> |

| <b>LIBRARY</b>                                |                                  | <b>Budget</b>       | <b>Spending</b>   |
|-----------------------------------------------|----------------------------------|---------------------|-------------------|
| LIBRARY1-FURNISHG                             | Preconstruction and Construction | 880000              | 727682.92         |
|                                               | Interior Finishing               | 100000              | 4880.32           |
|                                               | Interior Wall Felt               | 25000               |                   |
| <b>TOTAL LIBRARY BEFORE CAPITALIZED LABOR</b> |                                  | <b>1,005,000.00</b> | <b>732,563.24</b> |

340,000.00

| <b>LITTLE LOG CHURCH MUSEUM</b> |                     | <b>Budget</b> | <b>Spending</b> |
|---------------------------------|---------------------|---------------|-----------------|
| LLCMRENO                        | LLCM Rehabilitation | 285000        | 2397.08         |

130,000.00

|                                                    |  |                     |                     |
|----------------------------------------------------|--|---------------------|---------------------|
| <b>TOTAL GENERAL FUND BEFORE CAPITALIZED LABOR</b> |  | <b>2,403,000.00</b> | <b>1,016,954.16</b> |
|----------------------------------------------------|--|---------------------|---------------------|

**CIP Report**  
**FY 25-26**  
**Public Works**

2025-11-06

**Grants/Gifts**   **Grants/Gifts**  
**Received**   **Anticipated**

| FUND/CODE           | PRIORITY | MASTERPLAN | DEPARTMENT / DETAIL                                   | Budget           | Spending          |
|---------------------|----------|------------|-------------------------------------------------------|------------------|-------------------|
|                     |          |            |                                                       | 2025-2026        |                   |
| ENTERPRISE          |          |            | WATER (WTP)                                           |                  |                   |
| E2PHS3WL            | 1        | M/P D-13   | 2ND ST PH3 Loma to River Rd Waterline Construction    | 284,000          | 186,433.27        |
| SWLCWPUD            | 1        | M/P S-03   | Analysis / Engineering SWLCWPUD                       | 50,000           | 10,877.25         |
| REEDYIMP            | 1        | M/P S-05   | Reedy Creek Raw Water Pipeline Improvements           | 300,000          | 7,801.50          |
| WTPUPGRD            | 1        | M/P T-01   | WTP Upgrade CIP Annually                              | 30,000           | 12,243.93         |
|                     | 2        | M/P D-08   | West Third Street Engineering Water                   | 30,000           |                   |
| WTRSPJ26 + WTDESDEV | 2        | M/P ST-04  | Feasibility Study For Water Tank - New Reservoir Site | 210,000          | 85,005.68         |
|                     |          |            | Property Acquisition for Reservoir Replacement        | 750,000          |                   |
| HYDRTIMP            |          |            | Annual Hydrant Replacements                           | 30,000           | 25,184.90         |
|                     |          |            | Blackstone 126 res Fence                              | 25,000           |                   |
| WELECGT0            |          |            | Public Works Slide Gate                               |                  | 18,849.00         |
| WTPSCADA            |          |            | SCADA Upgrade                                         | 30,000           |                   |
|                     |          |            | Water Booster Stations Gensets                        | 80,000           |                   |
|                     |          |            | Water Meter Upgrades                                  | 25,000           |                   |
|                     |          |            | Water Treatment Plant Fence                           | 20,000           |                   |
|                     |          |            | Water Unplanned / Contingency                         | 25,000           |                   |
|                     |          |            | <b>TOTAL WTP BEFORE CAPITALIZED LABOR</b>             | <b>1,889,000</b> | <b>346,395.53</b> |

20,000.00      80,000.00

|            |   |          |                                                     |                  |                   |
|------------|---|----------|-----------------------------------------------------|------------------|-------------------|
| ENTERPRISE |   |          | WASTEWATER (WWTP)                                   |                  |                   |
|            | 1 | M/P G-02 | Mainline A Manhole between A-040 to A-050           | 15,000           |                   |
|            | 1 | M/P G-04 | Hanley Drive Sewer Manholes                         | 20,000           |                   |
|            | 1 | M/P P-03 | Quiet Water Lift Station Improvements               | 50,000           |                   |
|            | 1 | M/P T-05 | Outfall Pipeline Improvements                       | 30,000           |                   |
|            | 2 | M/P F-01 | Pontiac Lift Station Force Main Engineering         | 12,000           |                   |
|            | 2 | M/P F-02 | Riverside Lift Station Force Main Engineering       | 33,000           |                   |
| MLSUPGRD   | 2 | M/P P-04 | Main Lift Station Improve                           | 166,000          | 48,513.00         |
|            |   |          | Annual Inflow and Infiltration (I&I) Rehabilitation | 40,000           |                   |
| WWELECGT   |   |          | Public Works Slide Gate                             |                  | 18,849.00         |
| E2PHS3WW   |   |          | 2ND PH3 Loma to River Rd Wasteline Construction     | 50,000           | 24,355.62         |
| WWTPUPGR   |   |          | Wastewater Treatment Plant Upgrades                 | 85,000           | 1,389.00          |
| 949YRRIM   |   |          | 949 Yachats River Rd Property Improvements          | 58,000           | 161.70            |
|            |   |          | West 3rd Street Engineering Wastewater              | 10,000           |                   |
|            |   |          | Wastewater Unplanned / Contingency                  | 25,000           |                   |
|            |   |          | <b>TOTAL WWTP BEFORE CAPITALIZED LABOR</b>          | <b>594,000</b>   | <b>93,268.32</b>  |
|            |   |          | <b>TOTAL ENTERPRISE BEFORE CAPITALIZED LABOR</b>    | <b>2,483,000</b> | <b>439,663.85</b> |