



City of Yachats

EMERGENCY PREPAREDNESS COMMITTEE

January 3, 2019

Approved Minutes

Chair Rick McClung called the January 3, 2019 meeting of the Emergency Preparedness Committee at 3:00 pm in Room 1 of the Yachats Commons. Members present: Bob Bennett, Rick McClung, Max Glenn, and Don Groth. Absent: Larry Nixon, Tracy Crews and Joan Davies. Audience: 2.

I. Minutes

A. December 6, 2018

Bennett moved to approve the December 6, 2018 minutes as presented: Aye – 5; No – 0.

II. Announcements and Correspondence

Glenn announced the City Council developed its goals for the year and some apply to Emergency Planning.

McClung announced he applied to the Oregon Emergency Management, Lincoln County Section for a grant to purchase a new radio system for City Hall. He later learned that the County only selects six projects, making the Yachats proposal very low on their priority list. McClung suggested they go through a tabletop exercise and plan for another grant in next year's grant cycle. He suggested they might be able to piggyback on a bigger project in the county. Bennett suggested they include injured persons or a fire within the City in their exercise to fully incorporate the Fire Department.

Bennett reported he went to the Public Works and Streets Commission and the Parks and Commons Commission, who created a \$5,000 CIP for a culvert/path at Marine and Highway 101 for the evacuation route. McClung indicated Manager Beaucaire plans to start the new budget this month. Bennett noted the first step might be to talk to the regional ODOT representative about the requirements.

III. Citizen's Concerns - none

IV. Reports

Bennett reported there was space allocated for a trail at the east end of the new Fire Department property connecting to the Ya'Xaik Trail. He reported the main building slabs have been poured.

1 **V. Unfinished Business**

2 **A. Container Site for Southside**

3 McClung reported he had Will Williams clear the top of Crestview of brush and found there was
4 not a suitable flat area for placing a container. He noted they would need 1,000 feet of conduit
5 and wire to get electricity to that location. Groth asked if there was room by the reservoir for a
6 container. McClung advised not to disturb the area around the tank during its first year under
7 warranty. Fisher clarified these containers contain supplies such a food and water purification
8 systems. McClung noted there were currently two containers, one north and one south of the
9 bridge.

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11 Groth reported the hotels have old blankets and towels if the City could find storage for them.
12 Glenn reported the Council had discussed ideas on this topic.

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14 **B. Recruitment for new members**

15 McClung suggested working with the CERT Team to generate interest. Bennett noted Tracy
16 Crews might have additional information.

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18 **VI. New Business**

19 **A. Committee Applicant – Thomas Fisher**

20 Tom Fisher stated he moved to Yachats in April 2018 and wanted to get more involved in the
21 community. He stated he worked in computer technology, networking, and training. He
22 reported when he first arrived in Yachats, he was getting conflicting information about tsunami
23 preparations and emergency planning and wanted to help educate others about the processes. He
24 added that he had received incorrect information prior to the last tsunami walk out exercise.

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26 The Committee discussed CERT trainings and their desire to get some organization for a CERT
27 Team in Yachats.

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29 Groth moved to appoint Tom Fisher to the Emergency Preparedness Committee: Aye – 5; No –
30 0.

31
32 **B. Schedule Work Session with YRFPD**

33 **1. Assembly Point Location**

34 Bennett reported Chief Petrick was available this month to meet. Bennett indicated the main
35 issue was to reaffirm the assembly areas. He added that establishing what to do once people
36 were at the assembly areas had not yet been determined. Bennett suggested identifying who was
37 and was not present. Groth added people would need instructions on where to go to get food or
38 supplies.

39
40 Groth summarize the original ones were on Diversity Drive, King Street (2), top of E 3rd Street,
41 Horizon Hill, Cape Ranch Road, Hill Court, and the new one were on Reeves Circle and
42 Crestview Drive.

43
44 The Committee suggested the week of January 28 to February 1, 2019, excluding the morning of
45 January 31, 2019, for the workshop. Bennett indicated he would talk to Chief Petrick to
46 determine a date.

1 **2. How and when to update EOP**

2 Bennett reported he has asked Chief Petrick twice about submitting her feedback on the EOP,
3 and he asked the Assistant Chief Shelby to look at the document as well. Bennett stated he
4 would be seeing them this month to follow up.

5
6 Bennett added that new Council members needed to get a copy of the EOP before the Council
7 makes its final approval. He added they have incorporated the feedback from Jenny Demaris and
8 former Mayor Stanley, and they were just waiting on the Fire Department's input. McClung
9 indicated he would email Fisher a copy of the Plan.

10
11 **VII. Other Business**

12 **A. From the Committee**

13 McClung reported that he spoke with Clerk Richter who indicated she did not think Joan Davies
14 was interested in continuing to serve on the Committee. McClung indicated he would email
15 Davies to thank her for her work and clarify her resignation.

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17 **B. From Staff – none**

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19 McClung adjourned at the meeting at 3:59 pm.
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24 _____
25 Rick McClung

_____ Date

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27 Minutes prepared by H H Anderson on January 5, 2019
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