



City of Yachats
Public Works and Streets Commission Meeting
To Be Held Via Zoom & In Person
Tuesday, February 10, 2026, 2:00 PM

In Person Meeting Location:

Commons Building, Civic Meeting Room 1
441 N. Hwy 101, Yachats OR 97498

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/87044929816>

Meeting ID: 870 4492 9816

Agenda

Work Session

- Review Septic requirements of Lincoln County, State & DEQ (Jim)
- Review Letter Draft to Septic Owners (Alex)
- Review Property Ownership of Septic's (Kevin)
- Assignments for February

Regular Session

I. Call to Order

II. Announcements & Correspondence

III. Citizens' Concerns (limited to items not on the Agenda, 5-minute limitation per person)

IV. Reports

- a. Meeting Summary
- b. Fire Dept Report
- c. Emergency Preparedness Committee Report
- d. Public Works Report
 - i. Monthly Speed Data
- e. PW Finance Report
- f. Status of Utility Rate Increases 2025

V. Current Business

- a. CC Goals – PW & SC Work for 2026
- b. Review Ch. 2.08 draft3

VI. Other Business

- a. From Commission
- b. From Staff
- c. Next Meeting

VII. Adjourn

This meeting is open to the public and interested citizens are invited to attend. . This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review on the City website at www.yachatsurgeon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.

POSTED February 3, 2026 By: Kimmie Jackson, Recorder



In Lincoln County, Oregon, septic system maintenance involves regular pumping (when solids exceed 35%), inspections by a [DEQ-licensed contractor](#), protecting the [drainfield](#) from damage (no driving/planting), conserving water, and only flushing toilet paper/waste; while routine maintenance for standard systems is recommended every 3-5 years, Alternative Treatment Systems (ATTs) require mandatory contracts with certified providers who submit annual reports to the county for properties like [Short Term Rentals](#) (STRs).

Key Requirements & Best Practices

- **Pumping & Inspection Frequency:**
 - Pump tanks when sludge/scum fills 35% (or around 1/3) of the tank volume, generally every 3-5 years for standard systems, says [Lincoln County, OR](#) and [Oregon.gov](#).
 - Use a [DEQ-licensed pumper](#) and have them perform maintenance, as noted by [Oregon.gov](#) and [Oregon.gov](#).
- **Drainfield Protection:**
 - Keep heavy vehicles, livestock, and deep-rooted plants (trees, shrubs) away from the drainfield, suggests Lincoln County, OR and [Lincoln County, OR](#).
 - Direct rainwater runoff away from the drainfield, says Lincoln County, OR and [Advantage Real Estate](#).
- **Water Conservation:**
 - Use water-efficient fixtures and spread out heavy water use (like laundry) to avoid overwhelming the system, according to Lincoln County, OR and Lincoln County, OR.

- **What to Flush:**
 - Only flush human waste and toilet paper; avoid grease, chemicals, wipes, etc., note Lincoln County, OR and Advantage Real Estate.
- **For Alternative Treatment Systems (ATTs) & STRs:**
 - Mandatory annual service contracts with certified providers are required, with reports submitted to Lincoln County.
 - Failure to maintain can lead to license revocation for Short Term Rentals, says [Lincoln County, OR](#).

How to Find a Contractor & More Info

- Contact the [Lincoln County Onsite Waste Management Division](#) for lists of licensed professionals and specific local requirements, notes Lincoln County, OR <https://www.co.lincoln.or.us/DocumentCenter>

LOOK AT MAPS

1. URGENCY.....CURRENT DEVELOPMENT OF PROPERTIES ON HORIZON HILL
WE NEED TO DEVELOP AN APPROACH TO THIS FOR FUTURE AREAS.....**brainstorm**
2. AS OF FEB '25 WE HAD 14 PROPERTIES WITH SEPTIC SYSTEMS AND 15 PROPERTIES UNDEVELOPED THAT DO NOT HAVE ACCESS TO WASTEWATER SYSTEM (**Map**)
3. BACK-UP.....WHAT ARE THE REASONS TO TRY TO GET RID OF SEPTIC SYSTEMS?
 - a. **Ground leaching of system = contamination of storm water**
 - b. **Old systems.....maintenance being done?**
4. ARE THERE COUNTY AND / OR STATE REQUIREMENTS SURROUNDING SEPTIC SYSTEMS?
 - a. **MAINTAINENCE?.....REPORTS?.....INSPECTIONS? Assign – copy & summarize**
 - b. **EXISTING ENFORCEMENT?**
 - c. **VISUAL OF SITES OCCUPIED Assign**
5. AS A PUBLIC WORKS GOAL.....
 - a. **PLANNING & ENFORCEMENT Assign/Katherine**
 - b. DETERMINE HOW WE CAN PROVIDE SANITARY SERVICE TO THESE PROPERTIES
 - i. **CIP for each area -City \$**
 - ii. **LID – City is currently looking into this (Local Improvement Dist)**
 1. **Identify how determine each cost**
 2. **Options for payment**
 - iii. **Other?**
 1. **Property Owners pay & install syst to meet city standards and hook into City System.....PO responsible for all issues**
6. EDUCATE CURRENT VACANT PROPERTY OWNERS & HOMEOWNERS THAT HAVE SEPTIC SYSTEMS **HOW?**
 - a. **WHAT THEY NEED TO BE DOING Write up Assign**
 - b. **CITY IS LOOKING INTO GETTING SANITARY SYSTEM NEAR THEM THAT WOULD REQUIRE THEM TO HOOK UP \$ Dave**
 - c. **CREATE PLANNING REQUIREMENT FOR ANY DEVELOPMENT TO HOOK UP WITH IN xxxFT Assign other cities**
7. **Potential issues**
 - a. **Property Owner doesn't agree to the LID**
 - b. **Property Owner doesn't want to hook up**

Everything due by: 2/13 to LW to distribute

Review & decide direction next month

Code/Ttl 8: Public Services/Ch 8.08: SEWER SERVICE SYSTEM

- A. Connection to Private Sewage System Required. Where a public sanitary sewer...be connected to a private sewage disposal system complying with the requirements of the...property served by a private sewage disposal system, as provided in Section 8.08.... sewer in compliance with this chapter. Any septic tanks, cesspools or
- B. **8.08.060 Private sewage disposal.** Connection to Public Sewer Required When Available. At such time as a public sewer becomes available to a property served by a private sewage disposal system, as provided in Section **8.08.030(D)**, a direct connection shall be made to the public sewer in compliance with this chapter. Any septic tanks, cesspools or similar private sewage disposal facilities shall be abandoned and filled with approved granular material, except as provided below or as the Director shall otherwise permit. Where existing buildings are too low to be served by gravity to an available sewer, the existing septic tank facilities shall be maintained in use and, when so ordered by the Director under Section **8.08.030(D)**, approved pumping facilities shall be installed to pump the septic tank effluent into the available sanitary sewer system. Refusal to connect to public sewer shall result in termination of water services until the condition is corrected.

City of Yachats

Mr/Ms Householder
Yachats
OR

Jan 20 2026

Dear Mr/Ms Householder

Re. Septic systems

The City of Yachats understands that your property at 777 ZYZZX ST. uses a septic system. As you probably know, these systems need to be assessed every few years.

Lincoln County and the State of Oregon recommend routine maintenance every 3-5 years. [Are you keeping yours functioning properly?](#)

Some questions: Has your septic system been checked out lately? How much use has it had? What is its life expectancy? Is it approaching its end of life? [Is the drain field leaching downhill?](#)

The City of Yachats would [like to begin eliminating septic systems. We are looking into ways](#) to connect your property to the Yachats [sanitary system. There will be costs involved, we are also looking for ways to help with that.](#)

If you'd like to discuss this, please contact ZYZZX at ZYZZX.COM.

(If you don't have a septic system, and you've received this in error, please let us know!)

Many thanks, and best regards,

ZYZZX

1 **Account #:** [R79945](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-27-AA-04802-00
Situs Address(es):
Owner: HEALD ELIZABETH L TRUSTEE
Mailing Add1: 5825 SW PATTON RD
Mailing Add2:
Mailing Add3:
CityStateZip: PORTLAND, OR 97221

2 **Account #:** [R82318](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-27-AA-04803-00
Situs Address(es):
Owner: HEALD ELIZABETH L TRUSTEE
Mailing Add1: 5825 SW PATTON RD
Mailing Add2:
Mailing Add3:
CityStateZip: PORTLAND, OR 97221

3 **Account #:** [R219692](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-27-AA-07300-00
Situs Address(es):
Owner: HEALD ELIZABETH L TRUSTEE
Mailing Add1: 5825 SW PATTON RD
Mailing Add2:
Mailing Add3:
CityStateZip: PORTLAND, OR 97221

4 **Account #:** [R222035](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-27-AA-07200-00
Situs Address(es):
Owner: HEALD ELIZABETH L TRUSTEE
Mailing Add1: 5825 SW PATTON RD
Mailing Add2:
Mailing Add3:
CityStateZip: PORTLAND, OR 97221

5 **Account #:** [R224356](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-27-AD-03301-00
Situs Address(es):

Owner: HEALD DEMIAN Z TSTEE
Mailing Add1: 10175 SW BARBUR BLVD
Mailing Add2: STE 214B
Mailing Add3:
CityStateZip: PORTLAND, OR 97219

6 **Account #:** [R513919](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-04000-00
Situs Address(e) 890 HORIZON HILL RD
Owner: HALLAHAN EDWARD T JR TRUSTEE & HALLAHAN JOANN H T
Mailing Add1: PO BOX 211
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

7 **Account #:** [R243102](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-03800-00
Situs Address(e) 889 HORIZON HILL RD
Owner: KIMMEL PETER B & KIMMEL BARBARA E
Mailing Add1: PO BOX 187
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

8 **Account #:** [R273806](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-03700-00
Situs Address(e) 877 HORIZON HILL RD
Owner: EMETCHI J M & SHAPIRO ROSALIND
Mailing Add1: 1624 NW 28TH AVE
Mailing Add2:
Mailing Add3:
CityStateZip: PORTLAND, OR 97210

9 **Account #:** [R233761](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-02800-00
Situs Address(e) 867 HORIZON HILL RD
Owner: KELLEY SUSETTE
Mailing Add1: PO BOX 854
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

- 10 **Account #:** [R238477](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-03000-00
Situs Address(e) 841 HORIZON HILL RD
Owner: ZWIG ADAM L
Mailing Add1: 2030 NW RALEIGH ST
Mailing Add2: APT #101
Mailing Add3:
CityStateZip: PORTLAND, OR 97209
- 11 **Account #:** [R297468](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-03400-00
Situs Address(e) 851 HORIZON HILL RD
Owner: KELTNER MARIA L TSTEE
Mailing Add1: 2770 SW DEARMOND DR
Mailing Add2:
Mailing Add3:
CityStateZip: CORVALLIS, OR 97333
- 12 **Account #:** [R295247](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-03500-00
Situs Address(e) 859 HORIZON HILL RD
Owner: HARRIS JERRY DOUGLAS & EISENBERG NANCY HOPE TRUS
Mailing Add1: 16008 E OCOTILLO DR
Mailing Add2:
Mailing Add3:
CityStateZip: FOUNTAIN HILLS, AZ 85268
- 13 **Account #:** [R281070](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-04100-00
Situs Address(e) 860 HORIZON HILL RD
Owner: HARRIS KAYE ELLEN
Mailing Add1: 4555 SW 53RD ST
Mailing Add2:
Mailing Add3:
CityStateZip: CORVALLIS, OR 97333
- 14 **Account #:** [R266781](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-BC-04400-00
Situs Address(e) 633 HORIZON HILL RD
Owner: MINDELL ARNOLD TRUSTEE & MINDELL AMY SUE TRUSTEE
Mailing Add1: PO BOX 549

Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

15 **Account #:** [R179583](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-26-CD-04300-00
Situs Address(e) 921 YACHATS RIVER RD
Owner: CREWS TRACY DIANE TSTEE
Mailing Add1: 921 YACHATS RIVER RD
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

16 **Account #:** [R233077](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-34-AC-09200-00
Situs Address(e) 25 E WINDY WAY
Owner: BEDELL WINFIELD THOMAS TSTEE & BEDELL KATHLEEN EV.
Mailing Add1: PO BOX 368
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

17 **Account #:** [R167744](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-34-AC-03400-00
Situs Address(e) 539 OVERLOOK DR
Owner: KORMAN DON
Mailing Add1: PO BOX 847
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

18 **Account #:** [R165115](#)
Map Image: [Tax Map](#)
Map Taxlot: 14-12-34-AC-03300-00
Situs Address(e) 521 OVERLOOK DR
Owner: PARIS RHEYCHOL Z
Mailing Add1: PO BOX 686
Mailing Add2:
Mailing Add3:
CityStateZip: YACHATS, OR 97498

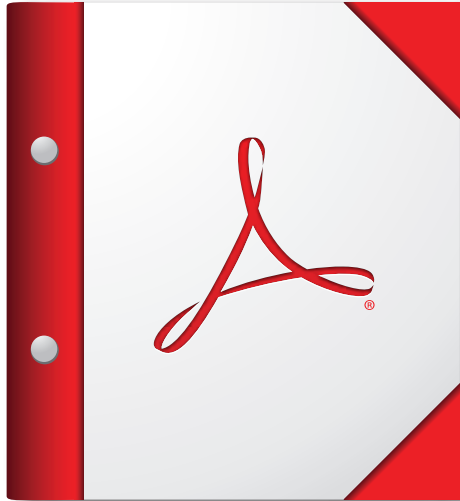
19 **Account #:** [R526306](#)
Map Image: [Tax Map](#)

Map Taxlot: 14-12-34-AD-02500-00
Situs Address(es):
Owner: WALKER MICHELLE G & WALKER ERIC C
Mailing Add1: 61595 AARON WAY
Mailing Add2:
Mailing Add3:
CityStateZip: BEND, OR 97702

TRUSTEE

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A TSTEE



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**CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
MEETING SUMMARY MINUTES
City Hall, 441 Hwy 101 N, OR 97498
Tuesday, January 13, 2026**

WORK SESSION

1. (01:28) Discussion - Vacant Properties w/o services & Properties with septic Tanks, Approach to provide services, and Commissioner assignments for February.

The discussion focused on long-term infrastructure planning for vacant properties without utility services and for developed properties currently served by septic systems within city limits; members reviewed information indicating that approximately fourteen developed properties rely on septic systems and approximately fifteen vacant properties currently lack sewer service, with many located significant distances from existing sewer infrastructure, making extensions costly and technically complex.

Discussion continued regarding existing City Code provisions related to sewer connection requirements, including the requirement to connect when service is available, the lack of clarity regarding distance thresholds, the continued installation of septic systems, and coordination with Planning and Code Enforcement. Environmental risks, system maintenance, septic system lifespan, and Lincoln County and State of Oregon regulatory requirements were reviewed.

Discussion continued around potential strategies to address these issues, including identifying property ownership and occupancy status, educating property owners about septic maintenance obligations, evaluating phased sewer extensions, considering Local Improvement Districts (LIDs), and incorporating projects into the City's Capital Improvement Program.

Commissioner assignments were identified for February to gather additional information, including researching maintenance requirements, property ownership, and comparable policies used by other jurisdictions.

REGULAR MEETING

I.Public Works & Streets Commission Meeting 3:00 pm

II.Call to Order

III.Roll Call

Committee Members	P/A
Linn West, Chair	P
Don Groth, Vice Chair	P
Alex Cox	P
James Welch	P
Kevin Erdahl	P
Don Phipps	P

Staff Members	
Neal Morphis, City Clerk	Bobbi Price, City Manager
Rick McClung, Water Lead	Dave Buckwald, Wastewater Lead

Audience
10

- a. (1:02:10)Vote for Chair and Vice Chair for 2026.

Motion:	The motion was made to have West continue as Chair and Groth continue as Vice-Chair. :			
Ayes:	Groth, Cox, Erdahl, Phipps, Welch, and West	Nays:	Absent:	Abstained:
Passed:	6/0			

IV.(1:06:12) Announcements / Correspondence - The Commission received updates regarding the ongoing process to transition from a Commission to a Committee under the City Charter, coordination and planning related to the Transportation Plan with ODOT, and the need to fill a vacant Commission seat. The updates were informational, and no action was taken.

V.Citizens’ Concerns (5-Minute Limit)

VI.(1:09:37) Reports

- b. Meeting Summary (Information only) No comments.
- c.Fire Dept Report - (Linn) No report.
- d. Emergency Preparedness Committee Report (Linn)gave updates on preparedness planning and coordination efforts.

- e. (1:12:16) Public Works Report (Rick & Dave) Water Lead Rick McClung and Wastewater Lead Dave Buckwald presented the Public Works report, providing updates on current system operations, maintenance activities, and ongoing infrastructure considerations. No immediate issues requiring Commission action were identified. Monthly Speed Data was received as informational and will continue to be monitored as part of ongoing traffic safety discussions.
- f. (1:59:17) PW Finance Report - (Don G) summarized the current financial status and expenditures related to Public Works operations.

Adjourn Meeting 4:20 pm.

Minutes prepared by: Kimmie Jackson, Recorder

December 17, 2025

City of Yachats
c/o Westech Engineering
3841 Fairview Industrial Drive SE, Suite 100
Salem, OR 97302

Attention: Chris Brugato (cbrugato@westech-eng.com)
Ray Engel (rengel@westech-eng.com)

Subject: Report of Geologic Hazard Evaluation
Central Project: Westech-34-01
Proposed Water Tank Site – 963 Yachats River Road
Yachats, Oregon

INTRODUCTION AND PROJECT UNDERSTANDING

This letter presents the results of Central Engineering Services' (Central's) Geologic Hazard Evaluation of the proposed 1.5-million-gallon water tank site located near the northwest corner of the property at 963 Yachats River Road in Yachats, Oregon. The site location is shown in Figure 1. The purpose of our evaluation was to assess feasibility of the project with respect to geologic hazards prior to potentially completing a geotechnical feasibility investigation of the tank site. This letter includes recommendations for the geotechnical feasibility phase, including prospective number and depth of explorations suitable for proposed tank development.

The project site is a roughly rectangular, polygon-shaped parcel that is approximate 28-acres in size, and is owned by the City of Yachats. At present, the property is partially developed with two water tanks and a water system facilities building, located on the southern portion of the property near Yachats River Road. The proposed tank site is located uphill from the facilities building in the northwest quadrant of the property. Westech Engineering, acting city engineer, provided us with the following documents:

- Topographic map (2-foot contour interval) of the western portion of the property showing the proposed water tank site and access road alignment.
- Topographic map (2-foot contour interval) of the proposed water tank site with proposed finish grade contours.
- Profile drawing of existing grade and proposed water tank pad grade.
- Profile drawing of existing grade and proposed access road grade.

Documents provided to us show the new water tank to be a 90-foot diameter, circular tank surrounded by a circular, 20-foot-wide access drive. The tank site would be constructed on a level pad founded at elevation 220 feet above mean sea level (msl), resulting in a maximum cut of 30 feet. Access to the tank site would be from a new access road extending through the western margin of the property and adjacent property to the west. The proposed access road extends approximately 1,600 lineal feet from the existing upper tank to the proposed new tank. The preliminary layout plan of the proposed water tank and access road is shown in Figure 2.

SCOPE OF SERVICES

For the purpose of our geologic hazard evaluation, we performed the following scope of services:

1. Reviewed published geologic and geologic hazard mapping.
2. Reviewed preliminary design and layout documents provided to us by Westech Engineering.
3. Reviewed and analyzed LiDAR imagery and historical aerial photographs.
4. Performed a 2-day geologic field reconnaissance to observe transects of slopes and ground surface landforms and examine earth materials exposed in logging roadcut exposures and drainage channels.
5. Prepared this letter summarizing our review of publicly available and provided information, reconnaissance observations, and initial conclusions and considerations for the project with respect to potential geologic hazards.

REVIEW OF GEOLOGIC AND HAZARD MAPPING

The site is located in an area of steep slopes that descend to the Yachats River, Salmon Creek, and their tributary channels. The area is underlain by the Basalt of Yachats, a formation consisting primarily of terrestrial basalt and basaltic-andesite flows with flow breccia at the tops and base of individual flows.¹ The flows typically have irregular fracturing and localized columnar jointing resulting from cooling and tectonic deformation. The unit also includes interbedded subaqueous pillow basalts, breccia, lapilli tuff, boulder conglomerate, and basaltic sandstone and siltstone. Volcanic rock near the ground surface is typically decomposed to residual silt and clay with relict rock fragments.

Tectonic forces have tilted, fractured, and faulted the basalt layers. Five bedding attitudes within 2 miles of the site show stratigraphic bedding inclined at 8 to 15 degrees to the north-northwest. An inactive bedrock fault is mapped about 1,800 feet southwest of the site.

Landslide inventory and hazard mapping for Oregon has been compiled by the Oregon Department of Geology and Mineral Industries (DOGAMI) in their SLIDO 4.5, database, which was last updated on April 12, 2024. The inventory shows no mapped landslides in the immediate vicinity of the site; however, a landslide feature is mapped north of the proposed water tank site about 100 feet to the north on the other side of an incised drainage. This feature is identified as an earth flow included in the inventory with a moderate level of confidence. The landslide is estimated to be prehistoric in age (more than 150 years) and with an estimated failure depth of 26 feet. The DOGAMI landslide inventory map overlying a LiDAR imagery base map is shown in Figure 3.

Regional mapping by DOGAMI of landslide susceptibility shows slopes in the site vicinity to have a relatively “high” susceptibility to landsliding on a relative scale that includes low, moderate, high, and very-high. This susceptibility designation is based primarily on the steepness of the slope.

REVIEW OF LIDAR AND AERIAL PHOTOGRAPHS

We reviewed LiDAR imagery of the site acquired in 2009 through 2011 and available from DOGAMI’s LiDAR Data Viewer. LiDAR imagery is useful for evaluating slope landforms because it provides the most accurate digital elevation model of the ground surface in areas of dense vegetation. In general, the LiDAR shows smooth, rounded topography in the site vicinity consistent with relatively stable slopes over hundreds to thousands of years. Landforms include a series of low mounded areas and ridges dissected by drainage channels (see Figure 3). These features could be erosional relicts associated with ancient landsliding or simply be areas of erosion-

¹ Snavely, P.D. Jr., MacLeod, N.S., Wagner, H.C. and Rau, W.W. 1976. Geologic Map of the Waldport and Tidewater Quadrangles, United States Geologic Survey Miscellaneous Investigations Series Map I-866, scale 1:62,500.

resistant bedrock. Our inference at this time is that if the landforms do reflect ancient landslide debris, the landslide debris is likely to be relatively thin. It should be noted that the features are in a geologically complex area that is difficult to characterize solely on landforms.

We reviewed a set of aerial photographs of the site vicinity obtained from Environmental Risk Information Services (ERIS), including 1:9,600-scale photos from 1954, 1969, 1976, 1982, 1994, 2000, 2003, 2004, 2005, 2009, 2011, 2012, 2014, 2016, 2018, 2020, and 2022. In the photographs, we did not see any obvious evidence of active landsliding at the tank site or along the proposed access road, and the site remained relatively unchanged during the time period covered by the photographs. The photographs show the site was densely vegetated from 1954 to 2022. From the photos, we infer that logging of the site must have occurred prior to the 1950s and reforestation has occurred over at least the last seven decades. The area immediately north the site was logged circa 2014 to 2016.

RECONNAISSANCE OBSERVATIONS

We performed 2 days of field reconnaissance consisting of slope transects in localized areas and along selected drainage channels and landforms, and examined earth materials exposed in roadcut excavations. Our observations are as follows:

- The proposed new water tank site is located on a narrow spur ridge bound by deeply incised drainages forming tributary channels to Salmon Creek. Slopes along the nose and sides of the ridge are moderately-steep to steep inclining at about 35-percent to 65-percent grade. On the northern portion of the tank site, the nose of the ridge is gently-sloping.
- The proposed development area appears to have been logged in the past based on the presence of large-diameter cut tree stumps that are severely decayed, mature trees with trunk diameters generally less than 3 to 4 feet, and old logging roads that are overgrown with dense brush.
- The spur ridge terminates at Salmon Creek at the location of an approximate 8-foot-tall waterfall. The waterfall exposes basaltic rock that is moderately fractured. The channel of Salmon Creek narrows at the ridge termination, a landform that can result from landslide movement into the drainage. The narrowing of the channel appears to be a result of deeper channel incision at the waterfall rather than being landslide-related.
- Exposures of apparent bedrock in roadcuts along the lower portion of the spur ridge and at several locations along the incised channel on the east side of the spur ridge consist primarily of basaltic rock that is moderately fractured. One roadcut exposure on the crest of the ridgeline northwest of the tank site consists of silt with rock fragments.
- A reconnaissance transect along the crest of the ridge and the slope extending several hundred feet above the tank site to the northwest revealed relatively smooth, uniform topography. We did not observe distinct landforms associated with past, deep-seated landsliding.
- On the slopes descending below the proposed tank site, we observed localized areas of hummocky, irregular landforms that may be associated with localized landsliding, past slope movement, or disturbance during logging operations. In general, the scale of these features is consistent with shallow-seated landsliding of colluvial soil overlying basalt.
- The proposed access road alignment traverses moderate to moderately-steep slopes inclined at about 40- to 60-percent grade. The alignment parallels segments of what appears to be an old logging road with shallow cuts on the uphill side and shallow fill on the downhill side. Some of the roadcuts expose weathered basalt at depths of 4 to 8 feet below ground surface.
- We observed one area of irregular, hummocky landforms about 100 feet-wide that is suggestive of past landslide movement or disturbance during logging operations. We estimate that this area could be

underlain by landslide debris or uncontrolled fill on the order of several tens of feet thick. Elsewhere along the alignment, the scale of slope landform features appeared consistent with relatively shallow-seated landsliding involving colluvial soil overlying basalt.

Figure 3 shows the approximate location of observed features along with observation notes.

PRELIMINARY FINDINGS AND RECOMMENDATIONS

Based on our review, analysis, and reconnaissance observations, we consider the proposed new water tank site to be generally feasible for development of the project and to have a relatively low potential for deep-seated landslide hazard concerns. Regional geologic mapping combined with earth material exposures in roadcuts and drainage channels indicates the site is underlain at depth by basaltic rock layers that dip northwest into the hillside, a configuration that is conducive to slope stability. Mounded landforms in the site vicinity suggest that remnants of ancient landslide debris could be present at the site. However, our inference at this time is that the landform reflects ancient landslide debris, and the landslide debris is likely to be relatively thin. Given the planned excavation depth for the water tank pad, the potential for deep-seating landsliding in the as-constructed state is likely to be low. This conclusion will need to be confirmed with a geotechnical investigation and analyses that includes subsurface exploratory borings.

The primary geologic hazard of concern appears to be shallow-seated instability of near-surface colluvial soils that overlie basaltic bedrock. Shallow-seated instability could affect the margins of the tank pad and the proposed access road. Deep excavations required for site grading may extend into the underlying basalt and may require hard excavation or blasting.

Another potential hazard to note is in one area along the proposed access road and beyond the eastern margin of the pad where we observed possible landslide debris, uncontrolled fill, or disturbed soil that could be relatively thick and pose a hazard to slope stability.

In order to gain an understanding of the subsurface conditions of the proposed tank footprint, we recommend three to five geotechnical borings, with at minimum one at each location where the side slope is tallest and one on the northwest side of the tank where the proposed excavation will be deepest. The borings should extend a minimum of 40 to 60 feet below the planned base of the water tank and penetrate at least 10 feet into competent basalt bedrock if encountered within those depths. In addition, we recommend drilling at least one boring along the access road at the possible location of landslide debris, uncontrolled fill or disturbed soils noted in our reconnaissance. The approximate locations of the recommended borings are shown in Figure 2. Actual boring locations should be adjusted at the time of drilling based on field observations, access constraints, and modifications to the proposed layout plan.

LIMITATIONS

We have prepared this report for the exclusive use of Westech Engineering, the City of Yachats, and their authorized parties for the project specifically identified in this report only. The report should be provided in its entirety to prospective contractors for bidding and estimating purposes; however, the conclusions and interpretations presented should not be construed as a warranty of the subsurface conditions. Experience has shown that soil and groundwater conditions can vary significantly over small distances. Inconsistent conditions can occur between explorations that may not be detected by a geotechnical study. If, during future site operations, subsurface conditions are encountered, which vary appreciably from those described herein, Central should be notified for review of the recommendations of this report, and revision of such if necessary.

This report is not intended for use by others, and the information contained herein is not applicable to other sites. No other party may rely on the product of our services unless we agree in advance and in writing to such reliance.

Within the limitations of scope, schedule, and budget, the analysis, conclusions, and recommendations presented in this report were prepared in accordance with generally accepted professional principles and practices in the fields of geotechnical engineering and engineering geology in this area at the time the report was prepared.

CLOSING

Thank you very much for the opportunity to work with you. If you feel obliged, we welcome referrals from our previous clients and would enjoy the opportunity to work with others in your professional and personal networks.

Respectfully,

Central Engineering Services



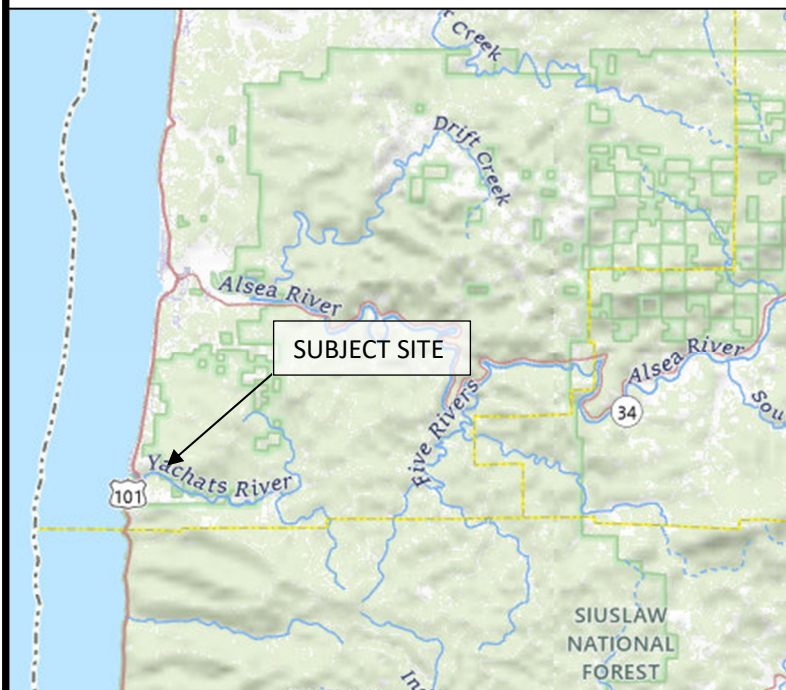
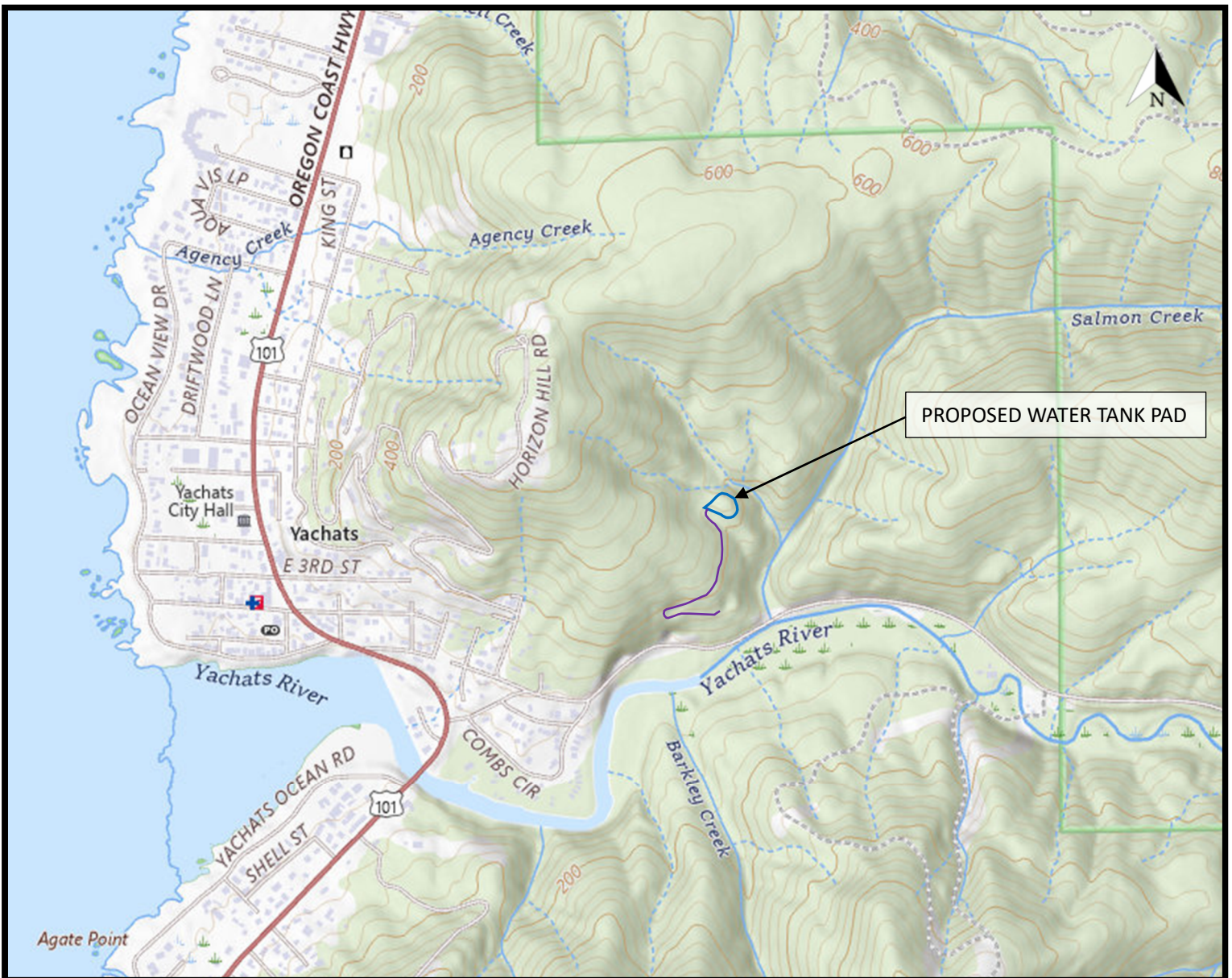
Paul Crenna, CEG
Principal Engineering Geologist



Reed Kistler, PE
Senior Project Manager

Attachments:


- Figure 1 – Location Map
- Figure 2 – Preliminary Layout Plan with Reconnaissance Observation Notes
- Figure 3 – DOGAMI Landslide Inventory Map

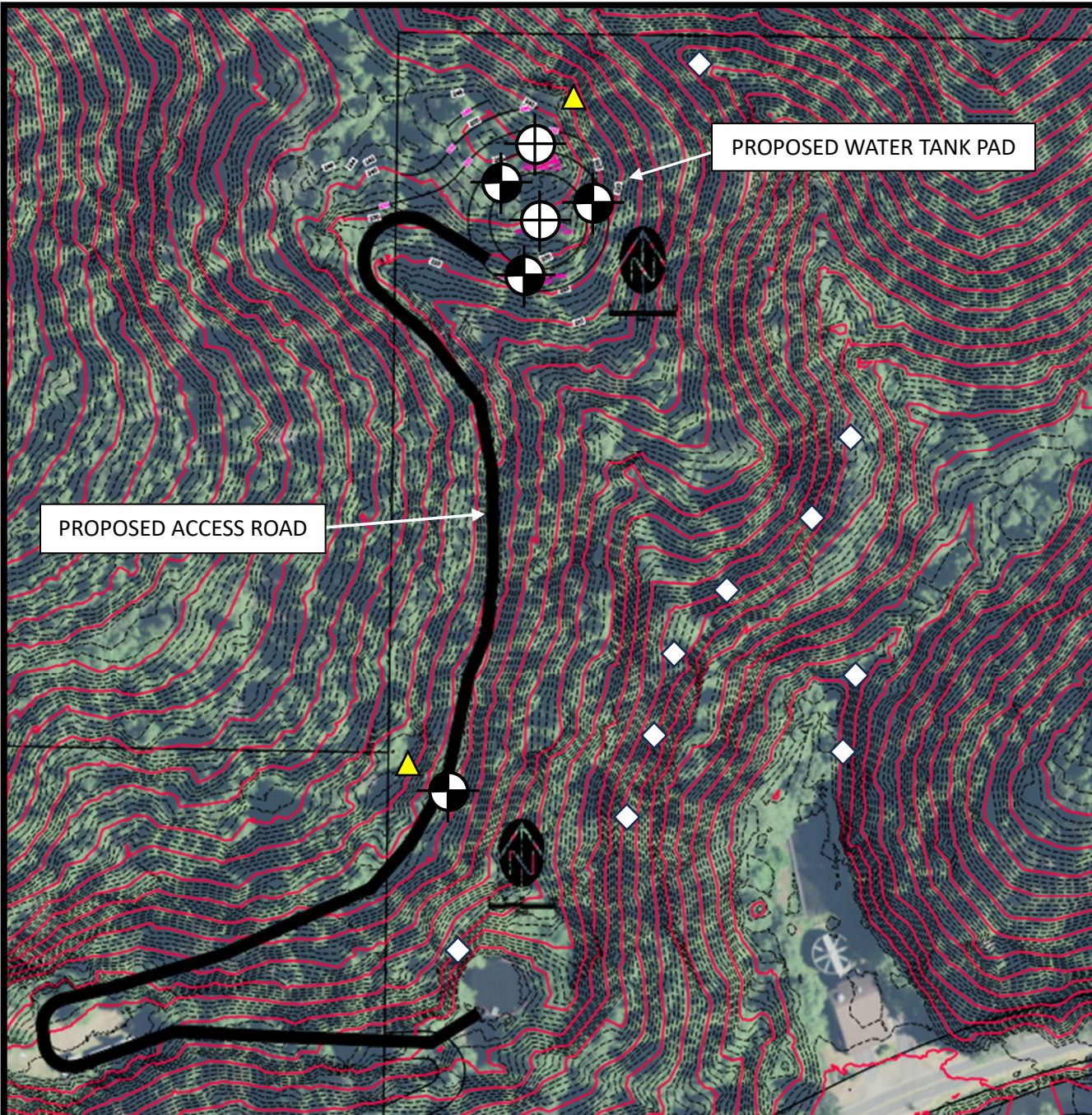


Notes:

1. The location of all features shown are approximate.
2. This drawing is for information purposes. It is not intended to assist in showing features discussed in an attached document. Central Engineering Services (CES) cannot guarantee the accuracy and content of electronic files. The master file is stored by CES and will serve as the official record of communication.
3. Coordinates using World Geodetic System 1984 (WGS 84).

Map Source: Above- USGS National Map
Below- USGS National Map





Location Map	
Westech-34-01 New Water Tank – 963 Yachats River Road Yachats, Oregon	
	CENTRAL ENGINEERING SERVICES
Figure 1	



PROPOSED ACCESS ROAD

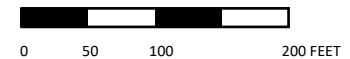
PROPOSED WATER TANK PAD

LEGEND

-  Basalt rock exposed in excavation or drainage channel
-  Hummocky area, possible localized landslide debris
-  Recommend location for geotechnical boring
-  Recommended optional shallow boring to evaluate depth to basalt in excavation area

All locations are approximate.

APPROXIMATE SCALE



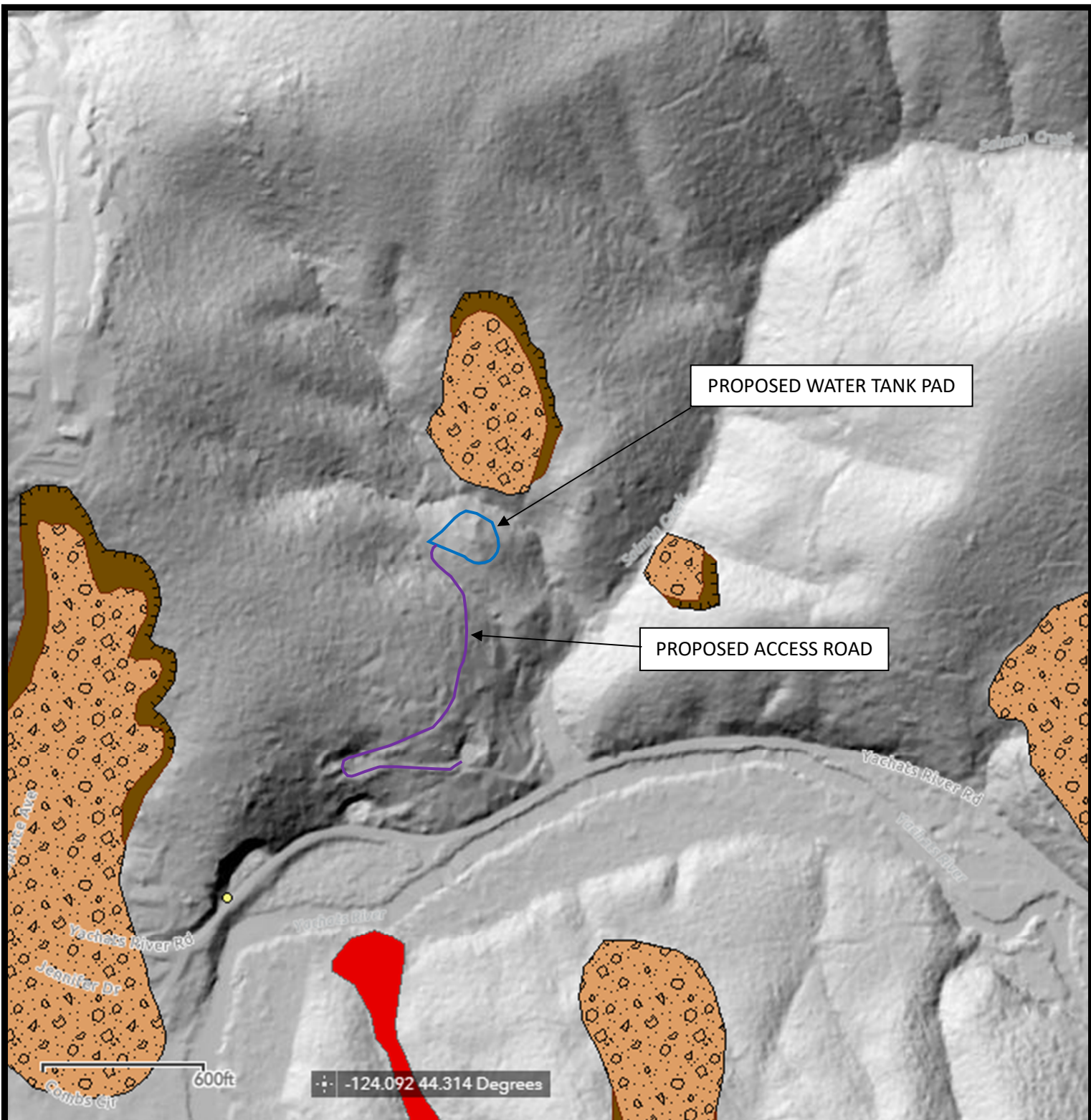
Preliminary Layout Plan with Notes

Westech-34-01
 963 Yachats River Road
 Yachats, Oregon



Figure 2

- Notes:
1. Base plan provided by Westech Engineering, undated.



LEGEND	
Scarp	
Head Scarp	
Deposits	
	Telus-Colluvium
	Fen
	Landslide

Yellow dot is historical report of slope instability

All locations are approximate.

- Notes:
1. Base map is DOGAMI SLIDO 4.5 landslide inventory on LiDAR basemap, last updated April 12, 2024.



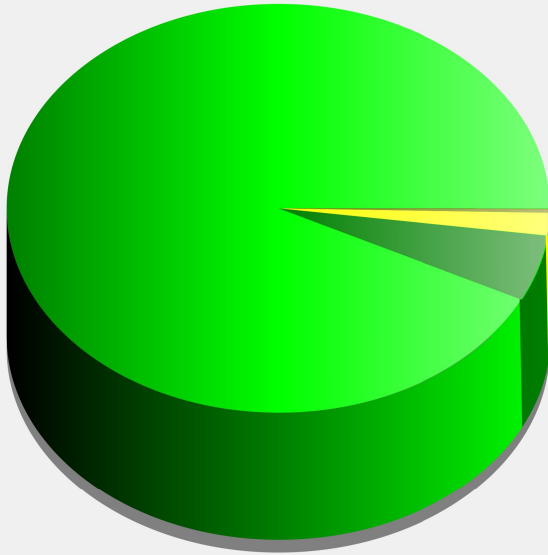
Landslide Inventory Map







Westech-34-01
New Water Tank – 963 Yachats River Road
Yachats, Oregon



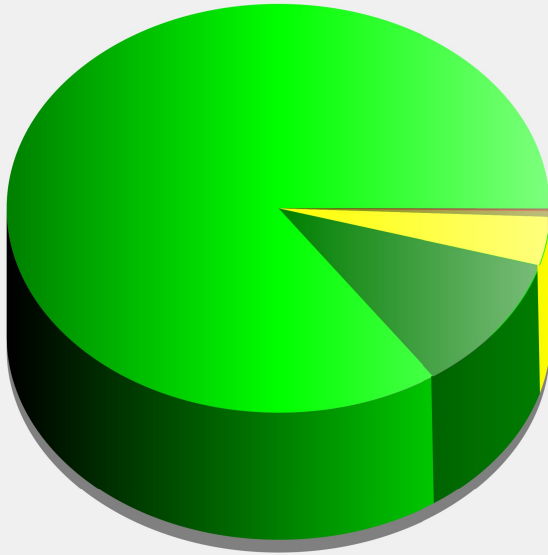
Figure 3







Incoming vehicles



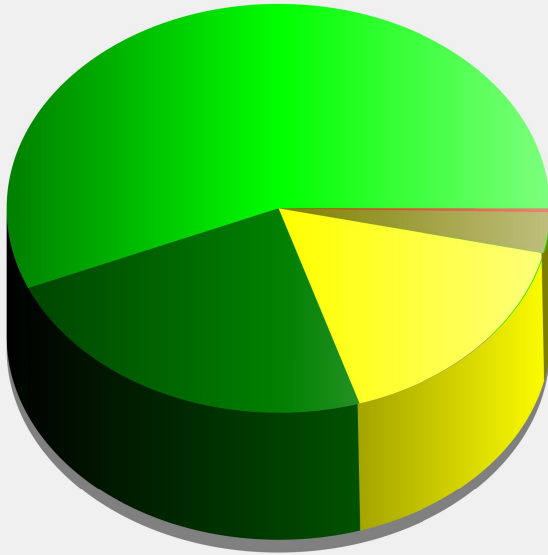
	<= 25 Mph : 66,257 - (92.65 %)
	26 - 30 Mph : 3,731 - (5.22 %)
	31 - 35 Mph : 1,279 - (1.79 %)
	36 - 40 Mph : 198 - (0.28 %)
	41 - 45 Mph : 36 - (0.05 %)
	46 - 65 Mph (and more) : 11 - (0.02 %)




Outgoing vehicles



	<= 25 Mph : 66,038 - (84.67 %)
	26 - 30 Mph : 8,460 - (10.85 %)
	31 - 35 Mph : 2,993 - (3.84 %)
	36 - 40 Mph : 339 - (0.43 %)
	41 - 45 Mph : 63 - (0.08 %)
	46 - 65 Mph (and more) : 104 - (0.13 %)

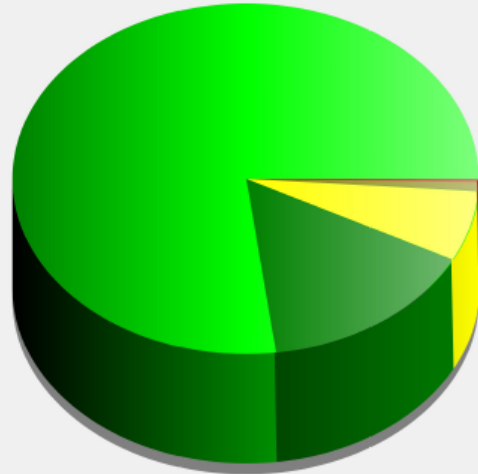
Incoming vehicles



	<= 25 Mph : 25,308 - (56.37 %)
	26 - 30 Mph : 10,524 - (23.44 %)
	31 - 35 Mph : 7,488 - (16.68 %)
	36 - 40 Mph : 1,447 - (3.22 %)
	41 - 45 Mph : 121 - (0.27 %)
	46 - 65 Mph (and more) : 6 - (0.01 %)

January Speed Sign Data- North Sign

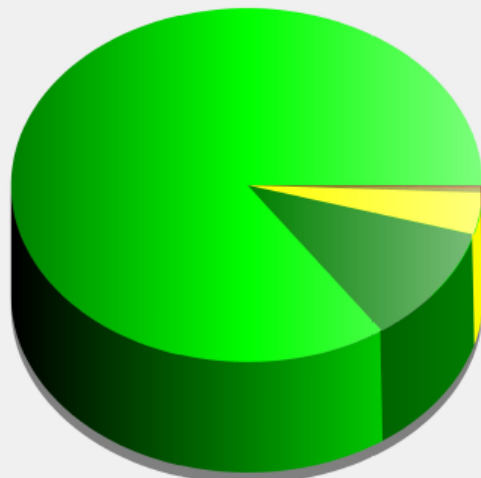
Outgoing vehicles



<= 25 Mph	: 53,957 - (77.06 %)
26 - 30 Mph	: 10,731 - (15.33 %)
31 - 35 Mph	: 4,542 - (6.49 %)
36 - 40 Mph	: 581 - (0.83 %)
41 - 45 Mph	: 96 - (0.14 %)
46 - 65 Mph (and more)	: 112 - (0.16 %)

2025

Outgoing vehicles

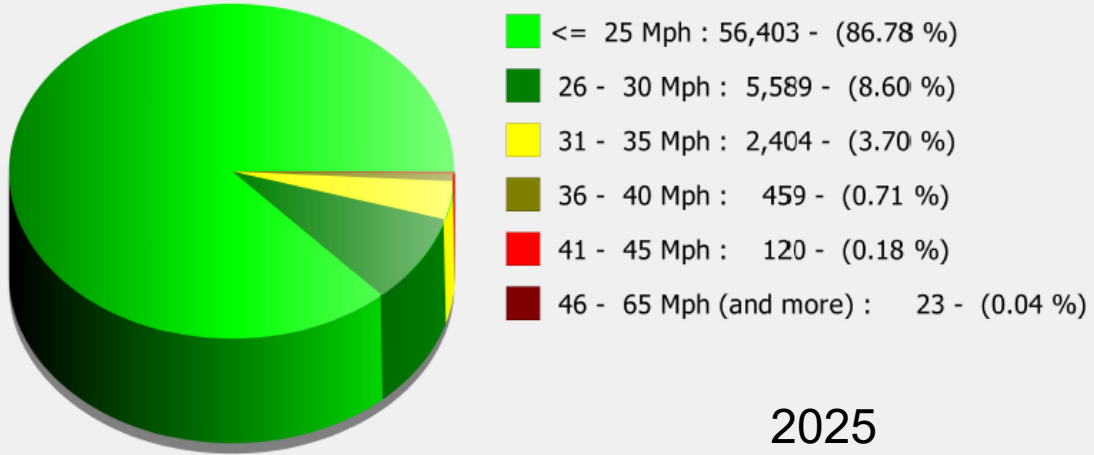


<= 25 Mph	: 66,038 - (84.67 %)
26 - 30 Mph	: 8,460 - (10.85 %)
31 - 35 Mph	: 2,993 - (3.84 %)
36 - 40 Mph	: 339 - (0.43 %)
41 - 45 Mph	: 63 - (0.08 %)
46 - 65 Mph (and more)	: 104 - (0.13 %)

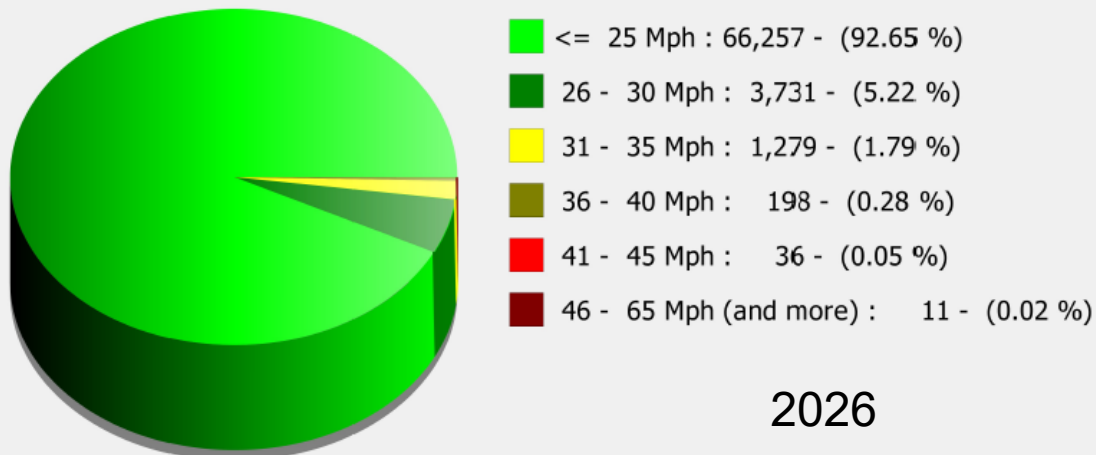
2026

January Speed Sign Data- North Sign

Incoming vehicles

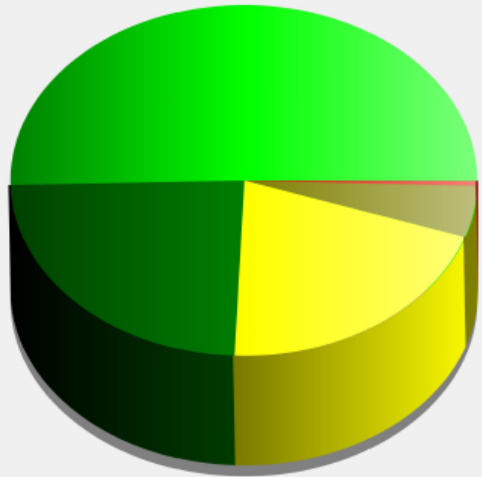


Incoming vehicles



January Speed Sign Data- South Sign

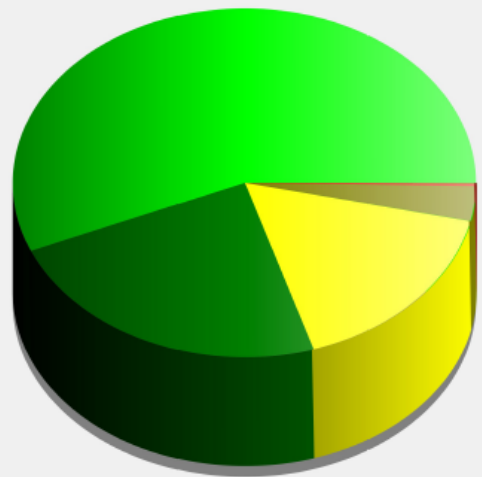
Incoming vehicles



<= 25 Mph	: 21,930 - (50.41 %)
26 - 30 Mph	: 10,406 - (23.92 %)
31 - 35 Mph	: 8,897 - (20.45 %)
36 - 40 Mph	: 2,060 - (4.74 %)
41 - 45 Mph	: 192 - (0.44 %)
46 - 65 Mph (and more)	: 14 - (0.03 %)

2025

Incoming vehicles



<= 25 Mph	: 25,308 - (56.37 %)
26 - 30 Mph	: 10,524 - (23.44 %)
31 - 35 Mph	: 7,488 - (16.68 %)
36 - 40 Mph	: 1,447 - (3.22 %)
41 - 45 Mph	: 121 - (0.27 %)
46 - 65 Mph (and more)	: 6 - (0.01 %)

2026



Date: February 9, 2026
To: Bobbi Price, City Manager
From: Public Works Department
Re: January 2026 Public Works Report/WW CIP Report

Rainfall at Yachats Public Works:

	<u>Inches</u>			
	2026	2025	2024	2023
January	3.51	5.41	16.25	9.36
Rain year to date:	3.51	5.41	16.25	9.36

Total water produced: **4,503,300** gallons

Total water accounted for: **3,771,705** gallons Water loss efficiency: **79%**

Total wastewater treated: **5,805,000** gallons

The following is a list of what was done by Public Works staff in January 2026.

Streets:

- Multiple potholes filled.
- Repaired crosswalk sign.
- Installed replacement delineators on Ocean View Drive.
- Street sign maintc.
- 7th Street crosswalk flags installed.

Storm Drainage:

- Storm drain clearing.
- Brush cut Riverside drainage area.
- Cleaned culvert at E. 2ne & Loma.
- Brush cut end of culvert on W. 6th Street.

Water Treatment Plant:

- Water systems operations.
- Water plant maintc.
- Reedy Creek headworks maintc.

Distribution Sys:

- Meter reading and rereads.
- Meter maintc.
- Leak inspections.
- Maintc. on 10k reservoir.
- Installed service line for North Emergency Container.
- Two fire hydrants repaired.
- Water main repair on Hwy 101 S.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.
- Siding replacement at the WWTP generator room.
- Outfall inspection.

Collection Sys:

- Lift station inspections.
- Degreased lift stations.
- Float cleaning.
- Pontiac lift station pump #1 sent to Albany.

Public Works:

- Shop maintc. and clean up.
- Customer complaints.
- Fleet maintc. & repair.
- Equipment maintc. & repair and fueling.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- City Hall and Commons and New Library work orders.
- PW yard organizing.
- Brush cutting.
- Parts run to Newport.
- Prospect Trail signs installed.

- Playground equipment repair.
- Assist electricians at WWTP.
- Safety meeting.

Wastewater Capital Improvement Projects:

- **Main Lift Station Improvements:**
 - Major projects completed. Final project is to paint the building in the Spring.
- **Quiet Water Lift Station Improvements/Riverside Force Main Replacement:**
 - Engineering in process.
- **Pontiac Force Main Replacement / 3rd St Improvements:**
 - Engineering in process.
- **Wastewater Treatment Plant Upgrades:**
 - Continuing with upgrading such as component replacement.



	9.2024	10.2024	11.2024	12.2024	1.2025	2.2025	3.2025	4.2025	5.2025	6.2025	7.2025	8.2025	9.2025	10.2025	11.2025	12.2025	1.2026
Gallons of Water Produced																	
Water Plant	4,401,455	3,791,600	3,590,300	3,445,800	3,541,300	3,201,800	3,344,100	4,017,200	3,767,100	3,980,800	5,327,200	5,205,500	4,551,900	4,037,800	3,698,000	3,463,500	4,503,300
Total	4,401,455	3,791,600	3,590,300	3,445,800	3,541,300	3,201,800	3,344,100	4,017,200	3,767,100	3,980,800	5,327,200	5,205,500	4,551,900	4,037,800	3,698,000	3,463,500	4,503,300
Gallons of Accounted for Water																	
Reservoir Level Feet	30.0	30.0	28.0	29.0	29.7	26.3	23.0	29.9	29.9	21.9	28.8	29.5	26.3	28.0	24.8	22.3	28.1
Reservoir +/- Gallons 41,666 per Foot	149,998	0	-83,332	41,666	29,166	-141,664	-137,498	287,495	0	-333,328	287,495	29,166	-133,331	70,832	-133,331	-104,165	241,663
Waterline Flushing/Est. Water main breaks in gallons.	0	110,000	0	21,000	84,000	64,000	350,000	12,000	0	0	45,000	0	30,000	67,000	0	45,000	17,000
Gallons Sold	4,361,200	3,323,969	3,047,388	2,687,766	3,396,930	2,493,510	2,821,291	3,370,443	3,097,012	4,355,395	4,397,716	4,799,998	4,303,596	3,273,398	3,323,274	3,012,106	3,513,042
Total Water Accounted for	4,511,198	3,433,969	2,964,056	2,750,432	3,510,096	2,415,846	3,033,793	3,669,938	3,097,012	4,022,067	4,730,211	4,829,164	4,200,265	3,411,230	3,189,943	2,952,941	3,771,705
Final Water Report																	
Water Loss Efficiency	N/A	89%	79%	74%	99%	68%	89%	90%	78%	N/A	86%	92%	92%	81%	85%	83%	79%
Unaccounted Gallons per Month	N/A	357,631	626,244	695,368	31,204	785,954	310,307	347,262	670,088	N/A	596,989	376,336	351,635	626,570	508,057	510,559	731,595
Unaccounted Gallons per Minute	N/A	8.3	14.5	15.6	0.7	19.5	7.0	8.0	15.5	N/A	13.8	8.7	8.1	14.5	11.8	11.8	16.9

Streets Operating 100-1040
Monthly Financial Detail Report
DECEMBER 2025

Printed: 1/7/2026
 Period 06
 Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
100	1040	300101	Beginning Balance	\$ 72,095.14	\$ 72,095.14	\$ -	\$ 72,095.14	100.00%	Beginning Balances - Unaudited
100	1040	304650	Tax - State Highway	\$ 82,033.24	\$ 27,498.78	\$ 7,266.97	\$ 34,765.75	42.38%	
			REVENUE	\$ 154,128.38	\$ 99,593.92	\$ 7,266.97	\$ 106,860.89	69.33%	
100	1040	105110	Water Lead	\$ 2,102.00	\$ 156.32	\$ 56.54	\$ 212.86	10.13%	
100	1040	105111	Wastewater Lead	\$ 2,614.00	\$ 2,572.88	\$ 115.47	\$ 2,688.35	102.84%	
100	1040	105114	Utility Worker 2	\$ 1,598.00	\$ 508.17	\$ 135.70	\$ 643.87	40.29%	
100	1040	105118	Succession Planning w/License	\$ 3,781.00	\$ 1,894.46	\$ 383.33	\$ 2,277.79	60.24%	
100	1040	105119	Code Enforcer/PW	\$ 2,896.00	\$ 651.97	\$ 82.39	\$ 734.36	25.36%	
100	1040	105121	Utility Field Foreman	\$ 4,236.00	\$ 1,639.21	\$ 358.87	\$ 1,998.08	47.17%	
100	1040	105122	Utility Worker 1	\$ 1,200.00	\$ 1,458.32	\$ 242.55	\$ 1,700.87	141.74%	
100	1040	105140	Fringe Benefits	\$ 2,012.00	\$ 637.04	\$ 98.67	\$ 735.71	36.57%	
100	1040	105141	Insurance Benefits	\$ 3,779.00	\$ 2,367.12	\$ 312.43	\$ 2,679.55	70.91%	
100	1040	105142	Regular PERS System	\$ 4,156.00	\$ 1,996.62	\$ 306.32	\$ 2,302.94	55.41%	
			PERSONNEL	\$ 28,374.00	\$ 13,882.11	\$ 2,092.27	\$ 15,974.38	56.30%	
100	1040	205222	Insurance	\$ 4,297.00	\$ 4,662.73	\$ -	\$ 4,662.73	108.51%	Annual Property/Liability Renewal FY26
100	1040	205312	Equipment Fuel/Tires/Parts	\$ 341.66	\$ -	\$ -	\$ -	0.00%	
100	1040	205313	Equipment Repair	\$ -	\$ 304.04	\$ -	\$ 304.04	0.00%	
100	1040	205317	Tools and Small Equipment	\$ 5,000.00	\$ 472.43	\$ -	\$ 472.43	9.45%	
100	1040	205361	Parts	\$ 3,000.00	\$ 4,602.74	\$ 537.55	\$ 5,140.29	171.34%	
100	1040	205362	Consumables	\$ 2,000.00	\$ 71.50	\$ -	\$ 71.50	3.58%	
100	1040	205363	Outside Services	\$ 599.06	\$ 286.96	\$ -	\$ 286.96	47.90%	
100	1040	205411	Street Lighting	\$ 21,808.95	\$ 9,571.94	\$ 2,066.56	\$ 11,638.50	53.37%	
100	1040	205470	Equipment Repair/Maintenance	\$ 922.50	\$ 2,697.76	\$ -	\$ 2,697.76	292.44%	
100	1040	205474	Mowing	\$ 9,042.04	\$ 7,027.00	\$ -	\$ 7,027.00	77.71%	
100	1040	205475	Tree Removal/Trimming	\$ 7,500.00	\$ -	\$ -	\$ -	0.00%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
			MATERIALS AND SERVICES	\$ 54,511.21	\$ 29,697.10	\$ 2,604.11	\$ 32,301.21	59.26%	
			EXPENSE	\$ 82,885.21	\$ 43,579.21	\$ 4,696.38	\$ 48,275.59	58.24%	
			Revenue Total	\$ 154,128.38	\$ 99,593.92	\$ 7,266.97	\$ 106,860.89	69.33%	
			Expense Total	\$ 82,885.21	\$ 43,579.21	\$ 4,696.38	\$ 48,275.59	58.24%	
			NET GAIN/(LOSS)	\$ 71,243.17	\$ 56,014.71	\$ 2,570.59	\$ 58,585.30	82.23%	

Streets Capital Reserve 150-1040

Monthly Financial Detail Report

DECEMBER 2025

Printed: 1/7/2026

Period 06

Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
150	1040	300101	Beginning Balance	\$ 66,499.87	\$ 66,499.87	\$ -	\$ 66,499.87	100.00%	Beginning Balances - Unaudited
150	1040	304481	Grants	\$ -	\$ -	\$ -	\$ -	0.00%	
150	1040	314861	Transfer in General Fund	\$ 100,000.00	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	50.00%	
150	1040	314883	Transfer in Urban Renewal	\$ 50,000.00	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	50.00%	
			REVENUE	\$ 216,499.87	\$ 103,999.87	\$ 37,500.00	\$ 141,499.87	65.36%	
150	1040	105110	Water Lead	\$ 2,628.00	\$ 1,617.21	\$ 202.15	\$ 1,819.36	69.23%	
150	1040	105111	Wastewater Lead	\$ 523.00	\$ 276.43	\$ -	\$ 276.43	52.85%	
150	1040	105122	Utility Worker 1	\$ -	\$ 23.08	\$ -	\$ 23.08	0.00%	
150	1040	105140	Fringe Benefits	\$ 336.00	\$ 137.50	\$ 14.50	\$ 152.00	45.24%	
150	1040	105141	Insurance Benefits	\$ 631.00	\$ 410.67	\$ 44.62	\$ 455.29	72.15%	
150	1040	105142	Regular PERS System	\$ 694.00	\$ 511.75	\$ 55.77	\$ 567.52	81.78%	
			PERSONNEL	\$ 4,812.00	\$ 2,976.64	\$ 317.04	\$ 3,293.68	68.45%	
150	1040	407947	Capital Outlay-Street Projects	\$ 165,000.00	\$ 92,872.68	\$ 51,622.25	\$ 144,494.93	87.57%	Dec - Laskey Clifton Corporation \$40,990, Eberl Iron Works \$3567.17, Road & Driveway Co \$7065.08
			CAPITAL OUTLAY	\$ 165,000.00	\$ 92,872.68	\$ 51,622.25	\$ 144,494.93	87.57%	
			EXPENSE	\$ 169,812.00	\$ 95,849.32	\$ 51,939.29	\$ 147,788.61	87.03%	
			Revenue Total	\$ 216,499.87	\$ 103,999.87	\$ 37,500.00	\$ 141,499.87	65.36%	
			Expense Total	\$ 169,812.00	\$ 95,849.32	\$ 51,939.29	\$ 147,788.61	87.03%	
			NET GAIN/(LOSS)	\$ 46,687.87	\$ 8,150.55	\$ (14,439.29)	\$ (6,288.74)	-13.47%	

Storm Drains Operating 100-1050

Monthly Financial Detail Report

DECEMBER 2025

Printed: 1/7/2026

Period 06

Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
100	1050	300101	Beginning Balance	\$ 23,242.01	\$ 23,242.01	\$ -	\$ 23,242.01	100.00%	Beginning Balances - Unaudited
100	1050	314861	Transfer in General Fund	\$ 30,000.00	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	50.00%	Quarterly Transfer from 100-1010
			REVENUE	\$ 53,242.01	\$ 30,742.01	\$ 7,500.00	\$ 38,242.01	71.83%	
100	1050	105110	Water Lead	\$ 2,102.00	\$ 156.32	\$ 56.54	\$ 212.86	10.13%	
100	1050	105111	Wastewater Lead	\$ 2,614.00	\$ 1,190.65	\$ 190.86	\$ 1,381.51	52.85%	
100	1050	105114	Utility Worker 2	\$ 1,598.00	\$ 431.35	\$ 43.52	\$ 474.87	29.72%	
100	1050	105118	Succession Planning w/License	\$ 3,781.00	\$ 306.62	\$ 169.47	\$ 476.09	12.59%	
100	1050	105119	Code Enforcer/PW	\$ 2,896.00	\$ 282.91	\$ 54.54	\$ 337.45	11.65%	
100	1050	105121	Utility Field Foreman	\$ 4,236.00	\$ 1,401.48	\$ 240.07	\$ 1,641.55	38.75%	
100	1050	105122	Utility Worker 1	\$ 1,200.00	\$ 281.40	\$ 138.71	\$ 420.11	35.01%	
100	1050	105140	Fringe Benefits	\$ 1,962.00	\$ 288.80	\$ 64.12	\$ 352.92	17.99%	
100	1050	105141	Insurance Benefits	\$ 3,685.00	\$ 1,136.56	\$ 202.10	\$ 1,338.66	36.33%	
100	1050	105142	Regular PERS System	\$ 4,054.00	\$ 971.37	\$ 200.18	\$ 1,171.55	28.90%	
			PERSONNEL	\$ 28,128.00	\$ 6,447.46	\$ 1,360.11	\$ 7,807.57	27.76%	
100	1050	205317	Tools and Small Equipment	\$ 500.00	\$ 386.00	\$ -	\$ 386.00	77.20%	
100	1050	205367	Storm Drain Parts	\$ 500.00	\$ 276.15	\$ -	\$ 276.15	55.23%	
100	1050	205470	Equipment Repair/Maintenance	\$ 5,000.00	\$ 3,435.44	\$ -	\$ 3,435.44	68.71%	
			MATERIALS AND SERVICES	\$ 6,000.00	\$ 4,097.59	\$ -	\$ 4,097.59	68.29%	
			EXPENSE	\$ 34,128.00	\$ 10,545.05	\$ 1,360.11	\$ 11,905.16	34.88%	
			Revenue Total	\$ 53,242.01	\$ 30,742.01	\$ 7,500.00	\$ 38,242.01	71.83%	
			Expense Total	\$ 34,128.00	\$ 10,545.05	\$ 1,360.11	\$ 11,905.16	34.88%	
			NET GAIN/(LOSS)	\$ 19,114.01	\$ 20,196.96	\$ 6,139.89	\$ 26,336.85	137.79%	

Storm Drains Capital Reserve 150-1050

Monthly Financial Detail Report

DECEMBER 2025

Printed: 1/7/2026

Period 06

Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
150	1050	300101	Beginning Balance	\$ 49,936.18	\$ 49,936.18	\$ -	\$ 49,936.18	100.00%	Beginning Balances - Unaudited
150	1050	314861	Transfer in General Fund	\$ 30,000.00	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	50.00%	
150	1050	314883	Transfer in Urban Renewal	\$ 50,000.00	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	50.00%	
			REVENUE	\$ 129,936.18	\$ 69,936.18	\$ 20,000.00	\$ 89,936.18	69.22%	
150	1050	105110	Water Lead	\$ 2,628.00	\$ 555.93	\$ -	\$ 555.93	21.15%	
150	1050	105111	Wastewater Lead	\$ 523.00	\$ 201.04	\$ 100.52	\$ 301.56	57.66%	
150	1050	105140	Fringe Benefits	\$ 336.00	\$ 54.37	\$ 7.23	\$ 61.60	18.33%	
150	1050	105141	Insurance Benefits	\$ 631.00	\$ 156.93	\$ 16.10	\$ 173.03	27.42%	
150	1050	105142	Regular PERS System	\$ 694.00	\$ 185.16	\$ 22.14	\$ 207.30	29.87%	
			PERSONNEL	\$ 4,812.00	\$ 1,153.43	\$ 145.99	\$ 1,299.42	27.00%	
150	1050	407947	Capital Outlay-Street Projects	\$ 107,000.00	\$ -	\$ 38,538.50	\$ 38,538.50	36.02%	Dec - Laskey Clifton Corporation \$37,590, Dyer Partnership \$948.50
			CAPITAL OUTLAY	\$ 107,000.00	\$ -	\$ 38,538.50	\$ 38,538.50	36.02%	
			EXPENSE	\$ 111,812.00	\$ 1,153.43	\$ 38,684.49	\$ 39,837.92	35.63%	
			Revenue Total	\$ 129,936.18	\$ 69,936.18	\$ 20,000.00	\$ 89,936.18	69.22%	
			Expense Total	\$ 111,812.00	\$ 1,153.43	\$ 38,684.49	\$ 39,837.92	35.63%	
			NET GAIN/(LOSS)	\$ 18,124.18	\$ 68,782.75	\$ (18,684.49)	\$ 50,098.26	276.42%	

Water Operating 660-1700
Monthly Financial Detail Report
DECEMBER 2025

Printed: 1/7/2026
 Period 06
 Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1700	300101	Beginning Balance	\$ 164,252.31	\$ 164,252.31	\$ -	\$ 164,252.31	100.00%	Beginning Balances - Unaudited
660	1700	301500	Interest Earned	\$ 6,898.60	\$ -	\$ -	\$ -	0.00%	
660	1700	304310	Water/Wastewater Services	\$ 1,072,500.00	\$ 438,575.27	\$ 81,651.47	\$ 520,226.74	48.51%	
660	1700	304320	Installation Charges	\$ 7,500.00	\$ 3,400.00	\$ -	\$ 3,400.00	45.33%	
660	1700	304335	Rents or Fees	\$ 2,500.00	\$ 1,391.15	\$ 296.09	\$ 1,687.24	67.49%	
			REVENUE	\$ 1,253,650.91	\$ 607,618.73	\$ 81,947.56	\$ 689,566.29	55.00%	
660	1700	105101	City Manager	\$ 31,684.00	\$ 13,202.20	\$ 2,798.83	\$ 16,001.03	50.50%	
660	1700	105102	Deputy Recorder	\$ 16,958.00	\$ 7,242.42	\$ 1,460.81	\$ 8,703.23	51.32%	
660	1700	105103	Bookkeeping/Accounting	\$ 15,425.00	\$ 6,219.17	\$ 1,348.69	\$ 7,567.86	49.06%	
660	1700	105104	CIP Coordinator	\$ 16,093.00	\$ 5,504.57	\$ 1,149.38	\$ 6,653.95	41.35%	
660	1700	105105	Utility Billing Clerk/CSC	\$ 25,977.00	\$ 10,774.07	\$ 2,266.99	\$ 13,041.06	50.20%	
660	1700	105108	Planner	\$ 7,343.00	\$ 3,087.07	\$ 702.20	\$ 3,789.27	51.60%	
660	1700	105110	Water Lead	\$ 63,066.00	\$ 25,056.98	\$ 5,637.95	\$ 30,694.93	48.67%	
660	1700	105111	Wastewater Lead	\$ 10,454.00	\$ 11,686.24	\$ 2,133.08	\$ 13,819.32	132.19%	
660	1700	105112	Field Utility 2	\$ -	\$ 403.85	\$ -	\$ 403.85	0.00%	
660	1700	105114	Utility Worker 2	\$ 6,391.00	\$ 7,224.85	\$ 1,499.03	\$ 8,723.88	136.50%	
660	1700	105118	Succession Planning w/ License	\$ 45,376.00	\$ 20,236.74	\$ 4,528.72	\$ 24,765.46	54.58%	
660	1700	105119	Code Enforcer/PW	\$ 11,585.00	\$ 3,624.70	\$ 691.72	\$ 4,316.42	37.26%	
660	1700	105121	Utility Field Foreman	\$ 42,356.00	\$ 17,858.18	\$ 3,766.51	\$ 21,624.69	51.05%	
660	1700	105122	Utility Worker 1	\$ 14,397.00	\$ 6,514.66	\$ 1,041.23	\$ 7,555.89	52.48%	
660	1700	105140	Fringe Benefits	\$ 32,707.00	\$ 9,961.01	\$ 2,086.61	\$ 12,047.62	36.83%	
660	1700	105141	Insurance Benefits	\$ 61,421.00	\$ 31,020.43	\$ 5,890.34	\$ 36,910.77	60.09%	
660	1700	105142	Regular PERS System	\$ 67,563.00	\$ 32,517.61	\$ 6,712.38	\$ 39,229.99	58.06%	
			PERSONNEL	\$ 468,796.00	\$ 212,134.75	\$ 43,714.47	\$ 255,849.22	54.58%	
660	1700	205210	Dues & Memberships	\$ 500.00	\$ 221.50	\$ -	\$ 221.50	44.30%	
660	1700	205211	State Fees	\$ 14,500.00	\$ 14,110.19	\$ 75.00	\$ 14,185.19	97.83%	
660	1700	205212	Fee Expense	\$ 10,395.57	\$ 5,292.67	\$ 762.01	\$ 6,054.68	58.24%	
660	1700	205222	Insurance	\$ 28,420.00	\$ 30,838.93	\$ -	\$ 30,838.93	108.51%	Annual Property/Liability Renewal FY26

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1700	205240	Office Materials & Supplies	\$ 6,769.59	\$ 2,775.33	\$ 841.06	\$ 3,616.39	53.42%	
660	1700	205241	Computer Equipment and Maint.	\$ 2,500.00	\$ -	\$ 895.00	\$ 895.00	35.80%	
660	1700	205251	Telephones/Cell Phones/DSL	\$ 13,421.38	\$ 5,327.32	\$ 1,064.16	\$ 6,391.48	47.62%	
660	1700	205253	Postage	\$ 3,204.57	\$ 1,821.99	\$ -	\$ 1,821.99	56.86%	
660	1700	205255	Education and Training	\$ 12,000.00	\$ 4,400.69	\$ 537.70	\$ 4,938.39	41.15%	
660	1700	205260	Contract/Professional Services	\$ 25,000.00	\$ 5,250.98	\$ 700.00	\$ 5,950.98	23.80%	DEC - Janet Cline \$700
660	1700	205261	Auditor	\$ 4,000.00	\$ -	\$ -	\$ -	0.00%	
660	1700	205262	Legal Expense	\$ 10,000.00	\$ 2,579.33	\$ 856.33	\$ 3,435.66	34.36%	
660	1700	205282	Software	\$ 20,000.00	\$ 12,247.40	\$ 556.69	\$ 12,804.09	64.02%	
660	1700	205311	Equipment Lease and Rental	\$ 1,172.20	\$ 693.35	\$ 138.67	\$ 832.02	70.98%	
660	1700	205312	Equipment Fuel/Tires/Parts	\$ 6,065.83	\$ 3,179.79	\$ 599.32	\$ 3,779.11	62.30%	
660	1700	205317	Tools and Small Equipment	\$ 3,000.00	\$ 931.64	\$ -	\$ 931.64	31.05%	
660	1700	205330	Building and Land Maintenance	\$ 2,562.50	\$ -	\$ -	\$ -	0.00%	
660	1700	205335	Custodial Support/Supplies	\$ 4,377.55	\$ 1,238.43	\$ 315.49	\$ 1,553.92	35.50%	
660	1700	205342	Plant Utilities	\$ 25,157.73	\$ 9,889.71	\$ 1,963.04	\$ 11,852.75	47.11%	
660	1700	205351	Main Plant Parts	\$ 10,000.00	\$ 3,093.70	\$ 81.85	\$ 3,175.55	31.76%	
660	1700	205352	Main Plant Consumables	\$ 12,000.00	\$ 6,737.59	\$ 1,304.92	\$ 8,042.51	67.02%	
660	1700	205353	Main Plant Outside Services	\$ 40,000.00	\$ 10,959.25	\$ 89.00	\$ 11,048.25	27.62%	
660	1700	205361	Parts	\$ 42,000.00	\$ 22,336.32	\$ 1,119.26	\$ 23,455.58	55.85%	
660	1700	205362	Consumables	\$ 1,500.00	\$ 1,871.02	\$ -	\$ 1,871.02	124.73%	
660	1700	205363	Outside Services	\$ 15,000.00	\$ 2,492.99	\$ 2,335.60	\$ 4,828.59	32.19%	
660	1700	205440	Equipment & Furniture	\$ -	\$ -	\$ 679.96	\$ 679.96	0.00%	
660	1700	205470	Equipment Repair/Maintenance	\$ 8,000.00	\$ 7,099.50	\$ 275.87	\$ 7,375.37	92.19%	
660	1700	205474	Mowing	\$ 6,797.79	\$ 5,410.00	\$ -	\$ 5,410.00	79.58%	
660	1700	205475	Tree Removal/Trimming	\$ 5,000.00	\$ 3,100.00	\$ -	\$ 3,100.00	62.00%	
660	1700	208000	Operating Contingency	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	
			MATERIALS AND SERVICES	\$ 358,344.71	\$ 163,899.62	\$ 15,190.93	\$ 179,090.55	49.98%	
660	1700	217126	Transfer To Capital Reserve	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
660	1700	217136	Transfer To Debt Services	\$ 43,000.00	\$ 10,750.00	\$ 10,750.00	\$ 21,500.00	50.00%	
			TRANSFERS	\$ 293,000.00	\$ 73,250.00	\$ 73,250.00	\$ 146,500.00	50.00%	
			EXPENSE	\$ 1,120,140.71	\$ 449,284.37	\$ 132,155.40	\$ 581,439.77	51.91%	
			Revenue Total	\$ 1,253,650.91	\$ 607,618.73	\$ 81,947.56	\$ 689,566.29	55.00%	
			Expense Total	\$ 1,120,140.71	\$ 449,284.37	\$ 132,155.40	\$ 581,439.77	51.91%	
			NET GAIN/(LOSS)	\$ 133,510.20	\$ 158,334.36	\$ (50,207.84)	\$ 108,126.52	80.99%	

Water Capital Reserve 660-1705
Monthly Financial Detail Report
DECEMBER 2025

Printed: 1/7/2026
 Period 06
 Fiscal Year 2026

Fund	Dept	Account Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
660	1705	300101 Beginning Balance	\$ 1,925,492.61	\$ 1,925,492.61	\$ -	\$ 1,925,492.61	100.00%	Beginning Balances - Unaudited
660	1705	301500 Interest Earned	\$ 80,870.69	\$ 38,154.67	\$ 7,158.10	\$ 45,312.77	56.03%	LGIP Interest Earned
660	1705	304481 Grants	\$ 100,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	20.00%	
660	1705	314866 Urban Renewal Contribution	\$ 500,000.00	\$ 125,000.00	\$ 125,000.00	\$ 250,000.00	50.00%	
660	1705	314875 Transfer in Water Operations	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
660	1705	314879 Transfer From SDC	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
		REVENUE	\$ 3,106,363.30	\$ 2,233,647.28	\$ 257,158.10	\$ 2,490,805.38	80.18%	
660	1705	105110 Water Lead	\$ 15,765.00	\$ 11,387.86	\$ 1,616.74	\$ 13,004.60	82.49%	
660	1705	105111 Wastewater Lead	\$ 523.00	\$ 1,215.66	\$ 241.04	\$ 1,456.70	278.53%	
660	1705	105114 Utility Worker 2	\$ -	\$ 1,167.63	\$ -	\$ 1,167.63	0.00%	
660	1705	105118 Succession Planning w/License	\$ -	\$ 2,399.39	\$ -	\$ 2,399.39	0.00%	
660	1705	105119 Code Enforcer/PW	\$ -	\$ 306.39	\$ -	\$ 306.39	0.00%	
660	1705	105121 Utility Field Foreman	\$ -	\$ 2,816.62	\$ -	\$ 2,816.62	0.00%	
660	1705	105122 Utility Worker 1	\$ -	\$ 1,453.85	\$ -	\$ 1,453.85	0.00%	
660	1705	105140 Fringe Benefits	\$ 1,733.00	\$ 1,486.60	\$ 133.15	\$ 1,619.75	93.47%	
660	1705	105141 Insurance Benefits	\$ 3,255.00	\$ 4,976.06	\$ 384.29	\$ 5,360.35	164.68%	
660	1705	105142 Regular PERS System	\$ 3,580.00	\$ 5,746.97	\$ 499.17	\$ 6,246.14	174.47%	
		PERSONNEL	\$ 24,856.00	\$ 32,957.03	\$ 2,874.39	\$ 35,831.42	144.16%	
660	1705	407948 Capital Outlay - Water systems	\$ 1,889,000.00	\$ 415,075.89	\$ 118,456.51	\$ 533,532.40	28.24%	Dec - Laskey Clifton Corporation \$91,590.24, Hach Company \$8276.80, Road & Driveway Co \$1226.03, Dyer Partnership \$948.50, Ferguson Enterprises Inc \$8877.60, Westech Engineering \$7537.34
		CAPITAL OUTLAY	\$ 1,889,000.00	\$ 415,075.89	\$ 118,456.51	\$ 533,532.40	28.24%	
		EXPENSE	\$ 1,913,856.00	\$ 448,032.92	\$ 121,330.90	\$ 569,363.82	29.75%	
		Revenue Total	\$ 3,106,363.30	\$ 2,233,647.28	\$ 257,158.10	\$ 2,490,805.38	80.18%	
		Expense Total	\$ 1,913,856.00	\$ 448,032.92	\$ 121,330.90	\$ 569,363.82	29.75%	
		NET GAIN/(LOSS)	\$ 1,192,507.30	\$ 1,785,614.36	\$ 135,827.20	\$ 1,921,441.56	161.13%	

Wastewater Operating 670-1800

Monthly Financial Detail Report

DECEMBER 2025

Printed: 1/7/2026

Period 06

Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1800	300101	Beginning Balance	\$ 320,176.55	\$ 320,176.55	\$ -	\$ 320,176.55	100.00%	Beginning Balances - Unaudited
670	1800	301500	Interest Earned	\$ 13,447.42	\$ -	\$ -	\$ -	0.00%	
670	1800	304310	Water/Wastewater Services	\$ 877,500.00	\$ 386,225.63	\$ 67,036.59	\$ 453,262.22	51.65%	
670	1800	304320	Installation Charges	\$ 5,000.00	\$ 1,875.00	\$ -	\$ 1,875.00	37.50%	
			REVENUE	\$ 1,216,123.97	\$ 708,277.18	\$ 67,036.59	\$ 775,313.77	63.75%	
670	1800	105101	City Manager	\$ 25,923.00	\$ 10,801.78	\$ 2,289.99	\$ 13,091.77	50.50%	
670	1800	105102	Deputy Recorder	\$ 13,874.00	\$ 5,925.56	\$ 1,195.19	\$ 7,120.75	51.32%	
670	1800	105103	Bookkeeping/Accounting	\$ 12,621.00	\$ 5,088.38	\$ 1,103.49	\$ 6,191.87	49.06%	
670	1800	105104	CIP Coordinator	\$ 13,167.00	\$ 6,116.41	\$ 1,277.13	\$ 7,393.54	56.15%	
670	1800	105105	Utility Billing Clerk/CSC	\$ 21,254.00	\$ 8,815.14	\$ 1,854.82	\$ 10,669.96	50.20%	
670	1800	105108	Planner	\$ 6,008.00	\$ 2,525.83	\$ 574.52	\$ 3,100.35	51.60%	
670	1800	105110	Water Lead	\$ 1,051.00	\$ 1,005.27	\$ 28.27	\$ 1,033.54	98.34%	
670	1800	105111	Wastewater Lead	\$ 78,402.00	\$ 31,623.35	\$ 7,001.34	\$ 38,624.69	49.26%	
670	1800	105114	Utility Worker 2	\$ 51,129.00	\$ 21,014.13	\$ 4,522.66	\$ 25,536.79	49.95%	
670	1800	105118	Succession Planning w/ License	\$ 22,688.00	\$ 4,468.30	\$ 1,212.93	\$ 5,681.23	25.04%	
670	1800	105119	Code Enforcer/PW	\$ 8,689.00	\$ 2,701.12	\$ 665.03	\$ 3,366.15	38.74%	
670	1800	105121	Utility Field Foreman	\$ 14,119.00	\$ 6,795.51	\$ 1,733.44	\$ 8,528.95	60.41%	
670	1800	105122	Utility Worker 1	\$ 23,994.00	\$ 6,319.23	\$ 1,585.38	\$ 7,904.61	32.94%	
670	1800	105140	Fringe Benefits	\$ 31,196.00	\$ 8,137.31	\$ 1,801.29	\$ 9,938.60	31.86%	
670	1800	105141	Insurance Benefits	\$ 58,584.00	\$ 24,074.82	\$ 4,937.13	\$ 29,011.95	49.52%	
670	1800	105142	Regular PERS System	\$ 64,442.00	\$ 25,582.23	\$ 5,523.90	\$ 31,106.13	48.27%	
			PERSONNEL	\$ 447,141.00	\$ 170,994.37	\$ 37,306.51	\$ 208,300.88	46.59%	
670	1800	205210	Dues & Memberships	\$ 700.00	\$ 221.50	\$ -	\$ 221.50	31.64%	
670	1800	205211	State Fees	\$ 4,319.28	\$ 4,364.44	\$ -	\$ 4,364.44	101.05%	
670	1800	205212	Fee Expense	\$ 9,888.06	\$ 5,292.65	\$ 762.01	\$ 6,054.66	61.23%	
670	1800	205222	Insurance	\$ 21,385.00	\$ 23,205.15	\$ -	\$ 23,205.15	108.51%	Annual Property/Liability Renewal FY26
670	1800	205240	Office Materials & Supplies	\$ 7,126.21	\$ 2,775.24	\$ 841.05	\$ 3,616.29	50.75%	

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1800	205241	Computer Equipment and Maint.	\$ 1,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205251	Telephones/Cell Phones/DSL	\$ 8,821.47	\$ 3,488.90	\$ 695.65	\$ 4,184.55	47.44%	
670	1800	205253	Postage	\$ 3,204.61	\$ 1,821.98	\$ -	\$ 1,821.98	56.85%	
670	1800	205255	Education and Training	\$ 7,500.00	\$ 2,693.33	\$ -	\$ 2,693.33	35.91%	
670	1800	205260	Contract/Professional Services	\$ 25,000.00	\$ 5,250.98	\$ 700.00	\$ 5,950.98	23.80%	DEC - Janet Cline \$700
670	1800	205261	Auditor	\$ 3,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205262	Legal	\$ 8,000.00	\$ 2,579.32	\$ 856.33	\$ 3,435.65	42.95%	
670	1800	205282	Software	\$ 20,000.00	\$ 12,247.34	\$ 556.68	\$ 12,804.02	64.02%	
670	1800	205311	Equipment Lease and Rental	\$ 2,000.00	\$ 693.30	\$ 138.66	\$ 831.96	41.60%	
670	1800	205312	Equipment Fuel/Tires/Parts	\$ 6,000.00	\$ 3,439.48	\$ 624.48	\$ 4,063.96	67.73%	
670	1800	205313	Equipment Repair	\$ -	\$ 22.69	\$ -	\$ 22.69	0.00%	
670	1800	205317	Tools and Small Equipment	\$ 3,000.00	\$ 908.11	\$ 364.95	\$ 1,273.06	42.44%	
670	1800	205330	Building and Land Maintenance	\$ 4,000.00	\$ -	\$ -	\$ -	0.00%	
670	1800	205335	Custodial Support/Supplies	\$ 5,271.66	\$ 1,581.34	\$ 374.89	\$ 1,956.23	37.11%	
670	1800	205342	Plant Utilities	\$ 30,627.24	\$ 11,135.72	\$ 2,472.51	\$ 13,608.23	44.43%	
670	1800	205351	Main Plant Parts	\$ 8,000.00	\$ 6,591.31	\$ 173.61	\$ 6,764.92	84.56%	
670	1800	205352	Main Plant Consumables	\$ 20,000.00	\$ 11,666.77	\$ 947.21	\$ 12,613.98	63.07%	
670	1800	205353	Main Plant Outside Services	\$ 20,000.00	\$ 10,853.77	\$ 1,996.90	\$ 12,850.67	64.25%	
670	1800	205361	Parts	\$ 20,000.00	\$ 15,652.83	\$ 154.29	\$ 15,807.12	79.04%	
670	1800	205362	Consumables	\$ 5,000.00	\$ 1,848.25	\$ 39.99	\$ 1,888.24	37.76%	
670	1800	205363	Outside Services	\$ 15,000.00	\$ 12,811.86	\$ -	\$ 12,811.86	85.41%	
670	1800	205440	Equipment & Furniture	\$ -	\$ -	\$ 679.95	\$ 679.95	0.00%	
670	1800	205470	Equipment Repair/Maintenance	\$ 11,000.00	\$ 7,450.86	\$ 229.33	\$ 7,680.19	69.82%	
670	1800	205474	Mowing	\$ 1,862.28	\$ 1,785.00	\$ -	\$ 1,785.00	95.85%	
670	1800	205475	Tree Removal/Trimming	\$ 5,000.00	\$ 2,900.00	\$ -	\$ 2,900.00	58.00%	
670	1800	208000	Operating Contingency	\$ 25,000.00	\$ -	\$ -	\$ -	0.00%	
			MATERIALS AND SERVICES	\$ 301,705.81	\$ 153,282.12	\$ 12,608.49	\$ 165,890.61	54.98%	
670	1800	217126	Transfer To Capital Reserve	\$ 200,000.00	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	50.00%	
			TRANSFERS	\$ 200,000.00	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	50.00%	
			EXPENSE	\$ 948,846.81	\$ 374,276.49	\$ 99,915.00	\$ 474,191.49	49.98%	
			Revenue Total	\$ 1,216,123.97	\$ 708,277.18	\$ 67,036.59	\$ 775,313.77	63.75%	
			Expense Total	\$ 948,846.81	\$ 374,276.49	\$ 99,915.00	\$ 474,191.49	49.98%	
			NET GAIN/(LOSS)	\$ 267,277.16	\$ 334,000.69	\$ (32,878.41)	\$ 301,122.28	112.66%	

Wastewater Capital Reserve 670-1805

Monthly Financial Detail Report

DECEMBER 2025

Printed: 1/7/2026

Period 06

Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
670	1805	300101	Beginning Balance	\$ 1,213,953.54	\$ 1,213,953.54	\$ -	\$ 1,213,953.54	100.00%	Beginning Balances - Unaudited
670	1805	301500	Interest Earned	\$ 50,986.05	\$ 28,694.42	\$ 5,427.15	\$ 34,121.57	66.92%	LGIP Interest Earned
670	1805	314876	Transfer in Wastewater Service	\$ 200,000.00	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	50.00%	
670	1805	314878	Transfer in WWater Plant Debt	\$ 100,000.00	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	50.00%	
			REVENUE	\$ 1,564,939.59	\$ 1,317,647.96	\$ 80,427.15	\$ 1,398,075.11	89.34%	
670	1805	105110	Water Lead	\$ -	\$ 977.12	\$ 353.33	\$ 1,330.45	0.00%	
670	1805	105111	Wastewater Lead	\$ 3,658.00	\$ 2,874.43	\$ 3,030.66	\$ 5,905.09	161.43%	
670	1805	105114	Utility Worker 2	\$ -	\$ 168.99	\$ 115.23	\$ 284.22	0.00%	
670	1805	105119	Code Enforcer/PW	\$ -	\$ 947.03	\$ -	\$ 947.03	0.00%	
670	1805	105121	Utility Field Foreman	\$ -	\$ 203.61	\$ 50.90	\$ 254.51	0.00%	
670	1805	105122	Utility Worker 1	\$ -	\$ 369.23	\$ 34.62	\$ 403.85	0.00%	
670	1805	105140	Fringe Benefits	\$ 390.00	\$ 396.08	\$ 258.77	\$ 654.85	167.91%	
670	1805	105141	Insurance Benefits	\$ 732.00	\$ 1,411.68	\$ 513.92	\$ 1,925.60	263.06%	
670	1805	105142	Regular PERS System	\$ 805.00	\$ 1,377.01	\$ 810.02	\$ 2,187.03	271.68%	
			PERSONNEL	\$ 5,585.00	\$ 8,725.18	\$ 5,167.45	\$ 13,892.63	248.75%	
670	1805	407921	Capital Outlay - Infrastructure Systems	\$ 594,000.00	\$ 105,454.22	\$ 35,966.07	\$ 141,420.29	23.81%	Dec - Dahl Disposal Services \$1032.37, Laskey Clifton Corporation \$22,710, Dyer Partnership \$948.50, Trojan Technologies Corp \$1122, Automation Group Inc \$10,153.20
			CAPITAL OUTLAY	\$ 594,000.00	\$ 105,454.22	\$ 35,966.07	\$ 141,420.29	23.81%	
			EXPENSE	\$ 599,585.00	\$ 114,179.40	\$ 41,133.52	\$ 155,312.92	25.90%	
			Revenue Total	\$ 1,564,939.59	\$ 1,317,647.96	\$ 80,427.15	\$ 1,398,075.11	89.34%	
			Expense Total	\$ 599,585.00	\$ 114,179.40	\$ 41,133.52	\$ 155,312.92	25.90%	
			NET GAIN/(LOSS)	\$ 965,354.59	\$ 1,203,468.56	\$ 39,293.63	\$ 1,242,762.19	128.74%	

SDC-Admin 160-1605
 Monthly Financial Detail Report
 DECEMBER 2025

Printed: 1/7/2026

Period 06

Fiscal Year 2026

Fund	Dept	Account Number	Description	Budget for Year	Prior Mo Bal	Current Activity	Actual to Date	% of Budget	Notes
160	1605	300101	Beginning Balance	\$ 671,820.23	\$ 671,820.23	\$ -	\$ 671,820.23	100.00%	Beginning Balances - Unaudited
160	1605	301500	Interest Earned	\$ 28,216.45	\$ 12,695.92	\$ 2,173.17	\$ 14,869.09	52.70%	LGIP Interest
160	1605	304341	SDC Water Improvements	\$ 18,201.98	\$ 11,013.45	\$ -	\$ 11,013.45	60.51%	
160	1605	304342	SDC Water Reimbursements	\$ 13,039.77	\$ 7,220.59	\$ -	\$ 7,220.59	55.37%	
160	1605	304343	SDC Wastewater Reimbursement	\$ 45,501.98	\$ 28,902.55	\$ -	\$ 28,902.55	63.52%	
160	1605	304344	SDC Storm Drain Improvement	\$ 9,741.27	\$ 6,439.88	\$ -	\$ 6,439.88	66.11%	
160	1605	304435	LID Assessments	\$ 2,596.54	\$ 2,287.25	\$ 1,272.96	\$ 3,560.21	137.11%	
			REVENUE	\$ 789,118.22	\$ 740,379.87	\$ 3,446.13	\$ 743,826.00	94.26%	
160	1605	217126	Transfer To Capital Reserve	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
			TRANSFERS	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
			EXPENSE	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
			Revenue Total	\$ 789,118.22	\$ 740,379.87	\$ 3,446.13	\$ 743,826.00	94.26%	
			Expense Total	\$ 250,000.00	\$ 62,500.00	\$ 62,500.00	\$ 125,000.00	50.00%	
			NET GAIN/(LOSS)	\$ 539,118.22	\$ 677,879.87	\$ (59,053.87)	\$ 618,826.00	114.78%	

Utility Rates 2025

January. 2025 – Vacation rental base rate increased by 25% from the residential base rate.

May. 2025- Large-user rates were implemented.

July. 2025- Yearly ENR increase (1%)



Utility Service Totals

2024													
	January	February	March	April	May	June	July	August	September	October	November	December	Grand Total
Totals:	\$137,241.84	\$138,242.12	\$141,383.39	\$136,604.20	\$138,297.48	\$137,073.26	\$151,341.05	\$175,302.79	\$162,772.18	\$167,011.56	\$148,143.31	\$146,338.60	\$1,779,751.78
						Annual Increase					Excluded units		

2025													
	January	February	March	April	May	June	July	August	September	October	November	December	Grand Total
Totals:	\$ 143,814.26	\$ 154,705.96	\$ 141,388.31	\$ 151,596.85	\$ 156,875.71	\$ 151,462.00	\$ 178,753.58	\$ 174,446.22	\$ 183,145.51	\$ 169,263.12	\$ 155,239.35	\$ 149,417.36	\$ 1,910,108.23
	VR Increase				Large User Increase		Annual Increase						
	\$ 6,572.42	\$ 16,463.84	\$ 4.92	\$ 14,992.65	\$ 18,578.23	\$ 14,388.74	\$ 27,412.53	\$ (856.57)	\$ 20,373.33	\$ 2,251.56	\$ 7,096.04	\$ 3,078.76	

TOTAL INCREASE: \$ 130,356.45

Jan-Dec. 2024 totals
Jan-Dec. 2025 totals

Water User	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
Large User 1	\$ 7,542.42	\$ 9,048.80	\$ 11,310.56	\$ 12,811.52	\$ 10,928.24	\$ 7,119.20	\$ 6,579.70	\$ 7,075.30	\$ 72,415.74
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 7,293.95	\$ 11,018.03	\$ 10,097.45	\$ 11,727.65	\$ 10,555.05	\$ 7,995.35	\$ 8,939.15	\$ 7,194.55	\$ 74,821.18
									\$ 2,405.44
Large User 2	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 2,277.00	\$ 2,525.76	\$ 3,154.40	\$ 2,956.16	\$ 3,324.32	\$ 2,588.00	\$ 2,260.90	\$ 1,821.94	\$ 20,908.48
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 2,932.67	\$ 3,385.79	\$ 3,462.25	\$ 3,819.75	\$ 3,533.75	\$ 2,847.35	\$ 2,704.35	\$ 2,261.05	\$ 24,846.96
									\$ 4,038.48
Large User 3	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 1,710.38	\$ 1,917.68	\$ 2,460.56	\$ 2,389.76	\$ 2,460.56	\$ 1,908.32	\$ 1,524.58	\$ 1,354.66	\$ 15,726.50
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 1,969.79	\$ 2,479.55	\$ 2,518.45	\$ 2,976.05	\$ 2,675.75	\$ 2,175.25	\$ 1,932.15	\$ 1,660.45	\$ 18,387.44
									\$ 2,660.94
Large User 4	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 1,611.30	\$ 1,760.41	\$ 2,286.53	\$ 1,997.24	\$ 1,612.66	\$ 1,688.55	\$ 1,680.34	\$ 1,793.62	\$ 14,430.65
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 2,450.61	\$ 3,229.41	\$ 2,131.69	\$ 3,146.99	\$ 3,189.89	\$ 2,717.99	\$ 3,261.39	\$ 2,460.59	\$ 22,588.56
									\$ 8,157.91
Large User 5	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 901.75	\$ 1,164.33	\$ 1,547.07	\$ 1,462.11	\$ 1,490.43	\$ 1,603.71	\$ 830.57	\$ 660.65	\$ 9,660.62
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 1,400.65	\$ 1,889.17	\$ 1,870.54	\$ 2,599.84	\$ 1,741.84	\$ 1,934.89	\$ 1,012.54	\$ 2,211.87	\$ 14,661.34
									\$ 5,000.72
Large User 6	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 3,686.64	\$ 4,502.02	\$ 6,312.08	\$ 5,632.40	\$ 6,170.48	\$ 4,570.40	\$ 3,648.58	\$ 2,529.94	\$ 37,052.54
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 4,659.88	\$ 7,406.92	\$ 4,091.33	\$ 4,286.32	\$ 4,358.53	\$ 3,419.74	\$ 3,073.10	\$ 3,662.12	\$ 34,957.94
									\$ (2,094.60)
Large User 7	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 1,917.68	\$ 2,511.94	\$ 4,669.52	\$ 3,140.24	\$ 2,743.76	\$ 2,588.00	\$ 3,252.10	\$ 2,728.18	\$ 23,551.42
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 2,833.24	\$ 3,484.60	\$ 2,062.09	\$ 2,105.42	\$ 1,997.10	\$ 1,896.00	\$ 1,751.57	\$ 3,018.62	\$ 19,148.64
									\$ (4,402.78)
Large User 8	2024-MAY	2024-JUN	2024-JUL	2024-AUG	2024-SEP	2024-OCT	2024-NOV	2024-DEC	
	\$ 1,164.42	\$ 1,178.24	\$ 1,271.08	\$ 1,115.32	\$ 1,214.44	\$ 980.80	\$ 1,567.06	\$ 1,567.06	\$ 10,058.42
	2025-MAY	2025-JUN	2025-JUL	2025-AUG	2025-SEP	2025-OCT	2025-NOV	2025-DEC	
	\$ 1,501.58	\$ 1,728.14	\$ 1,845.36	\$ 1,974.06	\$ 2,102.76	\$ 1,773.86	\$ 1,502.16	\$ 1,444.96	\$ 13,872.88
									\$ 3,814.46

Implementation of large-user rates began in May 2025

Total Increase= \$ 19,580.57

TYPE	SVC CODE	2024-2025 2.5% Increase		2025-2026 1% Increase	
WTR	1"WTO	\$	120.27	\$	121.48
WTR	1"WTR	\$	79.78	\$	83.33
WTR	2"WTR	\$	165.26	\$	169.66
WTR	3"WTR	\$	626.84	\$	633.11
WTR	4"WTR	\$	797.79	\$	805.77
WTR	5/8"WTO	\$	85.91	\$	86.77
WTR	5/8"WTR	\$	56.99	\$	63.10
WTR	LOWINC	\$	28.49	\$	31.55
WTR	ADDTL UNIT				
SWR	COM 1" LARGER	\$	70.88	\$	68.84
SWR	LOWINC	\$	28.30	\$	25.81
SWR	RES 5/8"	\$	56.60	\$	51.63
Rates Implemented in 2025					
Vacation WTR		\$	71.24	\$	78.88
Large Hotel WTR		\$	284.95	\$	315.50
Mid Size Hotel1" WTR		\$	151.97	\$	168.26
Mid Size Hotel2" WTR		\$	227.96	\$	252.40
Retirement Home WTR		\$	170.97	\$	189.30
Large Low Income WTR		\$	113.98	\$	126.20
Vacation SWR		\$	70.74	\$	64.53
Large Hotel SWR		\$	283.00	\$	258.15
Mid Size Hotel1" SWR		\$	150.93	\$	137.68
Mid Size Hotel2" SWR		\$	226.40	\$	206.52
Retirement Home SWR		\$	169.80	\$	154.89
Large Low Income SWR		\$	113.20	\$	103.26
Res. Water Users Only.		\$	56.99	\$	57.56

Yearly ENR rate increase takes effect in July.



City of Yachats 2026 Goals

City of Yachats Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.

FOCUS AREA	GOAL	#	2026 ACTIONS	DELIVERABLES	ACTION LEAD	BUDGET
INFRASTRUCTURE	Secure Sustainable Water age & Improve wastewater and water sustainability efforts	1.1	Engineering & Planning for new water storage and funding avenues exploration	Geotechnical work, Engineering if Geotech is adequate. Explore State and Federal funding opportunities	Mayor Berdie	
		1.2	Water Conservation Efforts	Engage citizens in conserving water best practices		
		1.3	Continue to collaborate with local, regional and state resources on water supply	Participate in Lincoln County Water Source Planning. Look for funding opportunities for existing infrastructure. Continue working with SWLWPUD		
		1.4	Reduce winter inflow & infiltration into wastewater system	Fund and emphasize reduction of inflow into the wastewater system		
		1.5	Continue the storm drain master plan and include an investigation into impervious surfaces	Completed Stormwater Master Plan. Develop impervious surfaces ordinances within code and development best practices		
		1.6	Develop plans and calculate the cost for new Public Works storage and emergency shelter on property near water plant	Create a project plan for PW use of city property adjacent to water plant. Note that this may be delayed to accommodate potential road to new tank		
LIVABILITY	Provide safe access to and use of City infrastructure, parks, and trails	2.1	Continue pursuing traffic calming and pedestrian safety measures with ODOT	Evaluate if a second speed trailer should be purchased, and continue developing the Transportation Growth Management Plan with ODOT and a hired consultant.	Councilor Carey & O'Shaughnessey	
		2.2	Analyzing Public Safety Data for Effective Decision-Making: Tracking the efficacy of public safety and code enforcement programs to inform decisions regarding ordinances and overall effectiveness.	Regular reports from Request Tracker, speed cameras, to radar signs from the committees. Structured report delivered to the council either monthly or quarterly. Review existing ordinances related to loitering, dogs, and camping.		
		2.3	Plan for and develop the continuation of the Estuary Walkway, extending a walkable path to the State Park and beyond to Marine Drive, thereby holistically improving overall walkability and pedestrian safety along Ocean View Drive.	Plan for improvements, add no parking and state trail signs. Relocate the camera to ensure the delineators' safety. Geotech, archeology, and planning for the Landmark Park development. Complete the Estuary Walkway build.		
		2.4	A comprehensive guide for the maintenance and improvement of all city-owned parks and trails located within the City limits.	Create a budget line item for capital improvements to parks		
		2.5	Begin implementing the Greater Commons Master Plan and complete the existing pavilion rebuild	Phase 2 of North Commons, YYFAP Extension planning, acoustic treatment in the MP room, and get the new green space pavilion planning on the 5-year CIP budget. Complete the existing pavilion. Add sound to the existing pavilion from the old MP room system. Build out the sink area with counters and shelves. Begin planning, designing and engineering of an outdoor public restroom, including pre-build suggestions.		
		2.6	Public Art Initiative	Public Art Ordinance up for approval. Form a Public Art Committee based on the proposed Public Arts Ordinance. Develop a funding mechanism for public art. Budget for public art.		
HOUSING SUPPLY	Identify ways to expand the housing supply and diversify housing options	3.1	Feasibility studies on the development of middle-income housing in combination with economic development and rentable commercial spaces associated with the housing.	Exploring properties within the City limits- Budget for property purchase and initial planning	Councilor Hedlund	
		3.2	Explore strategies for repurposing existing housing stock, including vacant or underutilized properties, to create full-time residences and multi-family housing options. Including encouraging land donations for public purposes.	Identify properties for incentives to bring homes into the middle-income housing stock. Work with Habitat for Humanity to support affordable housing. Work with the City Attorney on code updates that include condemnation for abandoned homes and projects that have been in violation of City code. Develop a workgroup to support moving this forward.		
		3.3	Continue working with consultants on amending code and zoning to align with State law on housing and expand housing options in the City.	Continue following the recommendations of Cascadia Partners and the Planning Commission. Hold public meetings, consider input, and possibly adopt corresponding ordinance changes		
		3.4				
ENVIRONMENTAL STEWARDSHIP	Environmentally aware in all we do	4.1	Street Lights Standards for City street lights to comply with Dark Sky standards	Evaluate and collaborate with CLPUD on street lighting to ensure compliance with Dark Sky and City Ordinance.	Councilor Carey	
		4.2	Identify opportunities to expand open spaces, parks, and trails and encourage land donations for public purposes	Assess donation opportunities to ensure alignment with City goals.		
		4.3	Complete the Wetlands Inventory and provide education on Wetlands Pond	Consider all means to ensure that this goal is met: Contractual, DSL Management, Legislative		
		4.4	Future City construction projects should prioritize environmental sustainability by carefully evaluating the environmental impact of land use, materials, and overall design. Additionally, all new buildings must ensure the highest level of ADA compliance.	Consider working with a University student to support this goal.		
		4.5	Review ordinances that significantly impact the environment, such as those related to trees and noxious weeds	How to support staff in the ordinance, eliminate the date for cutting and clearing each year. Who is responsible for the noxious weeds growing along the Highway 101 easement. ODOT or the property owner? Work with them on the cleanup.		
		4.6	Continue to consider the environmental impact when making decisions in all areas of City business			
FISCAL SUSTAINABILITY	Effectively manage and plan for the City's financial needs	5.1	Continue evaluating utility rates to ensure capability to build reserve funds	Working with the Public Works & Streets Committee and Finance Committees	Mayor Berdie	
		5.2	Look at incorporating stormwater fees into utility bills	Evaluate the viability of adding this fee to pay for ongoing storm drain maintenance as indicated in the storm drain master plan		
		5.3	Advocate with the League of Oregon Cities to allocate funding from the Transient Lodging Tax to Streets & Storm Drains	Write to Legislatures, join with Oregon Coastal Mayors group to advocate, educate community to provide letters of support		
		5.4	Explore a Local Improvement District for streets, water, and sewer lines to eliminate septic systems in the City	Explore this with the Public Works & Streets and Finance Committees. Educate community regarding advantages and costs		
		5.5	Continue to move forward with the creation of a new or substantial amendment to the Urban Renewal District	Reevaluate URD maps and projects. Consider implementing consultants recommendations		
PUBLIC AWARENESS	Deliver efficient, effective, transparent municipal services	6.1	Public Education on City projects, continue budget education and citizen engagement	Water capacity, public messaging, and street paving plan to be published. Work with a contractor to film a budget education piece to share with residents.	Mayor Berdie	
		6.2	Enhance the City's online presence and improve citizen engagement by modernizing and optimizing the official City website.	Update when the current contract allows in December of 2026. Request template examples from Civic Plus to prepare for this. List the photos we would like on the site and the issues we want to eliminate.		

		6.3	Schedule out the additional Council Recap videos, and continue the employee video. Start articles and videos to help people get to know our Council members.	January-Catherine, February-Craig, March-Nicole, April- Barry, May- Catherine, June-Craig, July- Nicole, August- Barry, September-Craig, October MaryEllen, November- Craig, December- Craig		
ALIGNMENT	Synchronize and update city policies and administrative rules		Evaluate the Yachats Municipal Code for clarity and comprehensiveness		Councilor Collins	
		7.1	Refine committee processes and ordinances	Develop and implement ordinance and administrative policy changes that reflect the new process. Ask Committees to develop best practices		
		7.2	Apply conduct from City Council rules to Committee, Commission, Workgroups, and City Staff			
		7.3	Continue to encourage mutual collaboration for the people of Yachats	Consider ways to consolidate Committee recruitment		
		7.4				
EMERGENCY PREPAREDNESS	Continue to prepare for all emergencies	8.1	Establish and prepare the Commons to be an Emergency Shelter when individuals are temporarily displaced from their homes.	Ensure CIP funding. Create and document storage for emergency supplies	Mayor Berdie	
			Improve the quality and organization of supplies stored in containers for major events	Create protocols for nearby key individuals to assume responsibility for the container. Create a means to distribute supplies in the event of an event.		
		8.2	Develop and distribute educational & instructional materials to residents for personal preparedness on a regular basis	Encourage attendance at County events and at City's September event		
		8.3	Improve communication systems and protocols	Encourage Committee's contribution to newsletter. Teach city council radio operations and protocols		
		8.4				



City of Yachats City Staff Report | January 2026
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CITY MANAGER (Bobbi Price)

2026 Council Goals

The City Council convened a work session on January 12th to establish its 2026 goals. Many of these goals are a continuation of the 2025 goals, reflecting ongoing, long-term initiatives. This consistent tracking and forward momentum serve as the guiding work plan for both City staff and the City budget. The Commissions and Committees provided the Council with goals to consider as they embarked on this process.

Library Grand Opening

The Yachats Public Library's highly anticipated grand opening is scheduled for **February 28th, from 10:00 am to 12:00 pm**. This celebration of a beautiful and integral community space will feature coffee, treats, entertainment, and an opportunity to explore the new library.

Basketball- Free throw competition

The new basketball hoops and open gym time at the Commons are ready to be showcased!

City Council, Staff, and the public are all invited to participate in a basketball free-throw competition. If you'd like to form a team, please contact our Commons Coordinator, Rosa, who will be organizing the event details.

The competition will take place on **February 27th at 4:30 pm**. All are welcome to join!

State of the City

The annual State of the City address is set for February 10th at 4:30 pm. This event will feature the Mayor and Committee Chairs presenting an overview of accomplishments from 2025 and outlining objectives for 2026.

Vacation Rental Code Work Session

The vacation rental code was recently opened for amendments to add clarity and update language. Any code changes, whether new or amendments, necessitate a public hearing. During the first two public hearings, the City Council heard from citizens advocating for automatic license transferability, which the current and amended codes do not allow.

For a license holder to ensure their license can be transferred to another person (such as an heir) upon their passing, they can plan ahead and follow these steps:

1. **Add the person to their deed.**
2. **Apply for a new license that includes the intended recipient.** This requires the original license holder to:
 - a. Wait for a license opening.
 - b. Secure the new license with both their name and their heir's name.
 - c. Forfeit the existing license held solely under their name.
 - d. That added person would still have the license if the second holder passes.

Through future planning, this process enables the heir to secure a license, even though the license is not automatically transferable upon the original holder's death.

To ensure the community feels heard as the amendment process moves forward, the City Council has scheduled a work session for **February 4th at 4:30 PM** to discuss this matter further.

Finance Committee

The Finance Committee has begun the planning process for the Fiscal Year 2026/2027 Capital Improvement Budget. A key step in this process was their January meeting with City Staff, where they reviewed all current capital projects to identify those to be carried forward and those that are complete, as well as to determine new projects for inclusion in the 5-year plan.

The Committee chairs have also presented annual goals to the City Council, many of which include budgetary requests. These requests are currently being assessed alongside the operating budget to ensure that the pace of project implementation aligns with the City's overall financial capacity.

The Committee received two responses to its Request for Proposals for auditors. These proposals will now be reviewed, and the Committee will select an auditor to begin work immediately.

Trolley

The Trolley has recently been utilized for several successful events, significantly increasing its exposure and providing opportunities to showcase the service. Specific uses include the Victorian Christmas at the Heceta Head Lighthouse and the Peace Hike. It is also scheduled to be used for the Land Sea Symposium partner event for the Cape Perpetua Collaborative.

Commission to Committee progress

The Commission structure has evolved to ensure that the volunteerism and spirit, core values of Yachats, remain alive and well and are used in ways that best benefit the city and move projects forward. It recognizes that the fundamental goal of committees is to support city staff in achieving city goals and to serve as an extension of our capacity to reach those objectives. The Library Commission and Emergency Preparedness Committee will move to workgroups.

ADA Restroom

See the Commons Coordinators report for updates.

Library Landscaping

Planning is progressing for the Library's exterior landscaping, which is scheduled as a Capital Improvement Project for the upcoming fiscal year. A key focus is maintaining connectivity with the adjacent green space and commons.

Library & Little Log Church Museum

Updates on these projects are in the CIP Coordinators' report.

OVD Delineators

The new delineators are being placed on Ocean View Drive, and a new location for the security camera is being identified.

CITY DEPUTY RECORDER (Kimmie Jackson)

During this reporting period, I continue providing support for Commission and Committee meetings through agendas, recordings, and minutes; AMMS trainings is still in progress; processed lien requests, created and sent holiday invitations, and prepared for city holiday events; prepared ordinances and resolutions; and processed routine daily responsibilities.

PUBLIC WORKS (Rick McClung and Dave Buckwald)

Rainfall at Yachats Public Works:

	2025	<u>Inches</u> 2024	2023	2022
December	11.98	9.65	18.17	10.58
Rain year to date:	54.62	81.79	66.69	57.64
Total water produced:	3,463,500 gallons			

Total water accounted for: **2,952,941** gallons Water loss efficiency: **83%**

Total wastewater treated: **9,729,000** gallons

The following is a list of what was done by Public Works staff in December 2025.

Streets:

- Multiple potholes filled.
- Tree removal on Crestview Drive, Horizon Hill and the playground.
- Delineator repair.

Storm Drainage:

- Storm drain clearing.
- Gender Creek overflow clean-up.

Water Treatment Plant:

- Water systems operations.
- Water plant maintc.
- Fallen trees cleared from Reedy Creek access road.
- Reedy Creek gallery cleaned x3.
- TAG repairs at WTP.

Distribution Sys:

- Meter reading and rereads.
- Meter maintc.
- Leak inspections.

Wastewater Treatment Plant:

- Wastewater systems operations.
- Plant maintc. & clean-up.
- Biosolids operations.
- Assisted TAG with repairs at WWTP.
- U.V. system repair.

Collection Sys:

- Lift station inspections.
- Degreased lift stations.
- Float cleaning.
- Vac truck repairs.
- Brush cut Riverside lift station area.
- Pontiac pump#1 replaced.

Public Works:

- Shop maintc. and clean up.
- Customer complaints.
- Fleet maintc. & repair.
- Equipment maintc. & repair and fueling.
- Multiple locates.
- Brush box handling.
- PW administration.
- Piles picked up for Trails crew.
- Garbage removal at the Commons.
- Samples to Newport.
- City Hall and Commons and New Library work orders.
- PW yard organizing.
- Brush cutting.
- Parts run to Newport.
- Safety meeting.
- Safety inspections on City property.
- Banner And lights installation.
- Emergency Container site prep.
- Storm related clean-up.
- Assisted NBS with brush box camera.
- Cleaned gutters at the Commons.

- Several power outages.
- Christmas tree repair.
- Replaced PW dryer.
- Playground slide repair.

Wastewater Capital Improvement Projects:

- **Main Lift Station Improvements:**
 - Major projects completed. Final project is to paint the building in the Spring. (Work will be done in house.)
- **Quiet Water Lift Station Improvements/Riverside Force Main Replacement:**
 - Continued surveying in process.
- **Pontiac Force Main Replacement /3rd St Improvements:**
 - Continued surveying in process.
- **Wastewater Treatment Plant Upgrades:**

Continuing with upgrading such as component replacement.

W. 3rd Engineering

Working with engineers and gathering preengineering data

WTP Reservoir Site

Geotech report - walkabout investigation -[see report](#).

Boardwalk

Working with engineers and CLPUD to underground power. The power will be routed under hwy 101 & Prospect. This power will be used for 2 streetlights, boardwalk lighting, and will provide power to phase 2 landmark property. The goal is to get this done before the boardwalk construction.

The engineer is finishing design, and we hope to put out an RFP by the end of the month.

FINANCE OFFICE (Diane Gruver)

Accounts Payable (AP)

- In December, the City paid \$505,406 in invoices from Accounts Payable
- Of this, \$445,213 was designated as spending on CIP projects

Payroll and Personnel

There isn't much news in the Payroll department – after cleaning up a few problems with how our system was reporting on deductions and benefits, things are moving along smoothly. The next big project in this department will be doing the year-end tax returns and reporting for all of 2025 (payroll functions on the calendar year cycle, six months off from our fiscal year), as well as generating W2s for employees and 1099s for our vendors. Because we have been working on tightening up our procedures over these last few months, I anticipate a hopefully smooth year-end wrap up.

CODE COMPLIANCE (David Fortmeyer)

Completed Tasks

- Made calls to businesses and homeowners about backflow testing requirements.
- Referenced older backflow reports in conjunction with field work investigations to help clarify current backflow inventory
- Advised a local business to install atmospheric vacuum breakers on any hose bibs that are used to top off swimming pool level. Will follow up with business next month
- Responded to 1 request tracker complaint about Unshielded Lighting
- Closed 1 request tracker complaint about Overgrown Vegetation
- Closed 1 request tracker complaint about piles of debris on lot
- Sent out 1 notice requiring a single-check backflow preventer on customer side of meter
- Sent out 1 letter requiring a Driveway and Culvert Permit submission
- Sent out 1 reminder for backflow prevention device testing
- Collaborated with City Hall staff to determine courses of action
- Used Request Tracker to follow up on various complaints
- Used Excel spreadsheet to track existing violations and complaints
- Used Excel spreadsheet to track backflow testing
- Resolved outstanding code cases
- Responded to citizen complaints/inquiries

Field Work

- Followed up with resident about capping abandoned ground sprinkler line.
- Performed Backflow site investigation at multiple properties and spoke with Water Department about next steps.
- Performed 3 new vacation rental inspections
- Performed regular “drive-by” compliance checks
- Took photos at various locations to send with emails and notices
- Investigated Request Tracker complaints

Ongoing Initiatives

- Community Education: Educating residents and businesses on city ordinances
- Topic of interest: Pending

LIBRARY (Traci Altson)

December we moved into our new building!

With just a few minor glitches we are up and running. We have our scaled-down collection from Room 8 in place, and a community room now furnished with chairs and a 77-inch television.

The Friends of Yachats Library book “store” is stocked, and we are now accepting credit cards for purchases for the first time ever. Patrons call also make donations via credit card.

Hopefully most of the City Council has been by the new library to check it out.

We patiently await the arrival and install of the remainder of our bookshelves in early February to be followed by our book and DVD collections. There are 22 people from the community who have volunteered to help shelve the remaining books.

The library will be closed for the bookcase installation and again during the time we are restocking our shelves. The likely closures will be 7-10 days (about 1 and a half weeks) spread out over the middle two weeks of February. When I have the dates in pen I will make sure they are communicated via social media, library signs and of course on our website, www.yachatslibrary.org

Then we will be ready for our Grand Opening from 10am-12n on Saturday 2/28/26 with a getting-to-know-your-new-library game (with prizes) along with refreshments, a ribbon cutting, and speakers.

UTILITY CLERK (Becca Parrish)

- December billing was mailed out on time.
- Updated SDC (System Development Charge) to the 2026 rate.
- Responded to phone calls and addressed customer inquiries and utility billing questions.
- Greeted and assisted walk-in customers.
- Processed payments and prepared bank deposits.
- Ongoing maintenance of the billing system to ensure utility account information stays current and accurate.

PLANNER (Katherine Guenther)

- Met with DLCD and ODOT on a scope of work for the City's upcoming Transportation Growth Management Plan.
- Completed onboarding of new Planning Commissioners
- Met with Deputy State Fire Marshall to discuss standards for hydrants and residential sprinkler systems
- Assisted with update to Center Way easement agreement
- Assisted with some code enforcement duties
- Normal volume of phone calls, emails and pre-application meetings

CIP UPDATE/CITY CLERK (Neal Morphis)

- Coordinating with Little Log Church Museum Contractor, Top to Bottom Contractors LLC. Interior work continues, drywall is up and looks good. Siding (concrete everlogs) is being installed. [Link to gallery of photos](#) Word from the contractor is "We are looking at substantial completion on January 20th. We will be finishing up the exterior work and are in the process of doing the interior work." Scheduled a visit to the storage warehouse with Karl and Rosa.
- The library is mostly done and is operating currently. The interior bookcases will arrive in early February and then the official grand opening will take place on February 28th.
- Making updates to the city website.
- Posting news flashes on the website.
- Uploading documents to the document center.

- Arranging for camera to be set up for viewing the brush box at public works. Parts are here, ethernet cables ran, NBS to finalize set up. NBS has determined that the power being supplied by the power over ethernet is not sufficient for the cameras, they will test additional hardware at their next visit, some time in the next week.
- Updated insurance policy with information about properties.
- Helping with customer service for Planning questions.
- Filling in as recorder for meetings while Kimmie is on vacation.
- Compiled Report of CIP Spending for General Fund [2026-01-09 Report](#)
- Compiled Report of CIP Spending for Public Works [2026-01-09 PW Report](#)

CITY HALL/CITY COORDINATOR (Lorraine Fritz Barrett)

- Continue to greet people, answer phones, retrieve and open mail, respond to emails;
- proofread newsletter and documents going to the public;
- continue to collect and post donations for Commons;
- continue to work with Rosa and make reservations for the Commons;
- reconcile Civic Rec and Springbrook payments;
- continue to post events on Reader Board and website and maintain City bulletin boards;
- continue to post municipal payments;
- continue to input license and taxes
- attended a TEAMS meeting with MuniRev;
- undecorated City Hall;
- post occasional social media information to City FB page.

Community Spaces Coordinator (Rosa Marchand)

- The New Lighting system has been installed. It is operational through a tablet and lighting board. The Speakers and Subwoofer have been installed. The Control Panel for the Sound system has arrived. Jeremy Russel, the Sound Engineer working on the

project, will be finishing up the instillation throughout the weekend of December 12th – 14th

- The acoustic treatment for the Multipurpose Room at the Commons was evaluated, but the cost exceeded the current fiscal year's budget capacity. It has been determined that this expense will be deferred and included in next fiscal year's budget planning
- Oil Heater Has been removed
- The ADA Bathrooms: The framing for the restrooms has been completed, and the doors have been etched out for framing. The wiring for the electricity and the venting has been completed. The Plumber is scheduled for Sunday, December 14th, at 8am, to connect the water to the restrooms. The water to the building will need to be shut off for two hours in order for him to complete his work.
- Room 3 has been outfitted to host board meetings. The city tested the space on December 2nd at the Parks and Commons Commission meeting. It was successful.
- The under the stage project continues. All of the doors have been replaced and are secured on the hinges.
- Open Gyms Basketball has been scheduled at the Commons, on Tuesdays and Fridays, from 3:30 pm – 5 pm.
- I have continued to collaborate with the emergency preparedness commission on Shelter Planning.
 - Current Focus: Collecting and organizing essential shelter supplies.
 - Developing binders with operational procedures and volunteer guidelines.
 - Creating clear documentation and signage for shelter areas.
- Dave Buckwald and I have been meeting to discuss how to get the Commons fully powered by a generator in the case of an outage. For this to happen, the generator would need to be transferred from Public Works to the Commons, and the one that is already at the Commons will be transferred to City Hall.

The breaker panel at the Commons is corroded and must be replaced before the generator can be installed there. The work will be extensive and costly, requiring us to apply for a grant and get on a wait list for repair work. We are looking at least a \$150,000 cost and a year's wait for repairs. In the meantime, I plan to go through the commons and mark each line that is currently attached to the Generator.
- I continue to schedule future reservations, conduct walk through, and help with all aspects of events at the commons
- I have been working with the Friends of the Little Log Church to create a policy manual, hours of operation, volunteer training and scheduling, fund raising and grant opportunities, and creating infrastructure as we prepare to open. We are preparing for a soft opening on February 14^{th, 2026}

- I set up, decorated, tore down, and represented the city at 2nd annual cocoa trail/
Winter Festival.

Chapter 2.08. Standing Committees and Ad-Hoc Committees

§ 2.08.010. Purpose and scope.

§ 2.08.020. Types of Committees.

§ 2.08.030. Compliance with state law.

§ 2.08.040. Qualifications.

§ 2.08.050. Appointments.

§ 2.08.060. Terms.

§ 2.08.070. Service on multiple committees.

§ 2.08.080. Vacancies.

§ 2.08.090. Removal.

§ 2.08.100. Positions.

§ 2.08.110. Meeting Procedures.

§ 2.08.120. Relationship with City Council and City Manager.

§ 2.08.130. Compensation.

§ 2.08.200. Public Works and Streets Committee.

§ 2.08.300. Community Spaces Committee.

§ 2.08.400. Finance Committee.

§ 2.08.010. Purpose and scope.

- A. The City Council may create standing committees to aid the Council in the conduct of public affairs. The City Council may also create ad-hoc committees to accomplish a specific task or project. With the exception of the Budget Committee, which is governed by applicable state law, and the Planning Commission, which is governed by state law and YMC Chapter 2.04, committees and ad-hoc committees are advisory in nature and shall be governed by this Chapter 2.08.
- B. The City Manager may create workgroups that report directly to the City Manager and are not governed by this Chapter 2.08.

§ 2.08.020. Types of Committees.

The City Council may create the following committees:

- A. Advisory Committee (Committee). A standing committee that is not required by state law. Establishment of a committee shall occur by an ordinance of the City Council.
- B. Ad-Hoc Committee. A temporary committee appointed for a specific term to accomplish a specific task or project. Ad-hoc committees shall be established by resolution of the City Council. The resolution shall set forth the term of the committee, the task or project to be accomplished, the timeline for completion of the task or project, and such other directions as the Council deems appropriate.

§ 2.08.030. Compliance with state law.

All committees and ad-hoc committees are expected to comply with the State of Oregon public records law, public meetings law, ethics law, and other applicable state laws.

§ 2.08.040. Qualifications.

- A. Qualifications for appointment and term of office for a position on a committee or ad-hoc committee shall be provided in its enabling provisions.
- B. If a member of a committee or ad-hoc committee is qualified pursuant to the enabling provisions at the time of appointment, but later ceases to be qualified, the member must notify the City Manager immediately.

§ 2.08.050. Appointments.

With the consent of the City Council, the Mayor appoints members of committees and ad-hoc committees. Prior to making any appointment, the Mayor shall:

- A. Provide notice to the public and the Council of the position to be filled, qualifications if applicable, and the time and manner in which application may be submitted.
- B. Solicit recommendations from the Council concerning potential appointees; and,
- C. Confer with the Council concerning potential appointees.

§ 2.08.060. Terms.

The term of office for each committee shall be established in its enabling provisions and shall run on a committee service year from January 1 to the next December 31. Initial terms for a newly created committee shall be staggered so that the majority of the positions do not become vacant in the same year and so that an equal or approximately equal number of positions become vacant each year.

§ 2.08.070. Service on multiple committees.

No person shall be appointed to serve simultaneously on more than one committee, unless such a position is established in the committee's enabling provisions. This provision does not prohibit serving on the Budget Committee simultaneously with a committee governed by this Chapter 2.08.

§ 2.08.080. Vacancies.

Appointments to fill vacancies on committees and ad-hoc committees shall be made in the manner set forth in YMC 2.08.050 for the remainder of the unexpired term.

§ 2.08.090. Removal.

A member of a committee or ad-hoc committee may be removed by the City Council, after a hearing, for misconduct or nonperformance of duty.

- A. Examples of misconduct include but are not limited to:
 - 1. Conviction of a felony.
 - 2. Failure to declare a conflict of interest.
 - 3. Failure to adhere to public meetings law.
 - 4. Failure to comply with any applicable requirement of the Municipal Code.
 - 5. Conduct which, in the opinion of the City Council, creates animosity, impedes the job of the particular body or tends to render the City ineffective or open to ridicule.

- B. Nonperformance of duty includes but is not limited to excessive lack of attendance, which is defined as:
 - 1. Absence from three (3) or more consecutive meetings without an excuse, as approved by the Chairperson, or
 - 2. Absence from three (3) or more meetings over the course of a service year without an excuse, as approved by the Chairperson.

§ 2.08.100. Positions.

- A. Chairperson and Vice-Chairperson. Each committee and ad-hoc committee shall elect a chair and a vice-chair from its membership at its first regular meeting of the service year to serve through the end of the service year (January 1 – December 31). Vacancies in these positions shall be filled in the same manner for the remainder of the unexpired term.

- B. Chairperson term. No person shall serve more than two consecutive full-year terms as chair.

- C. Chairperson responsibilities. The chair shall:
 - 1. Set the agenda. Any member of the committee or ad-hoc committee may request that an item of business appear on the agenda. The committee or ad-hoc committee may compel by majority vote that an item be placed on the agenda.
 - 2. Preside at all meetings.
 - 3. Be responsible for maintaining communication with the City Council and staff.
 - 4. Call special meetings. A majority of the members of the committee or ad-hoc committee may also call a special meeting.

5. Be responsible for attendance of members and report to the City Manager on instances of excessive lack of attendance.
 6. Coordinate the preparation of appropriate reports for the City Council.
- D. Vice-Chairperson responsibilities. The vice-chair shall exercise the duties of the chair in the chair's absence. To share the volunteer workload, the chair and vice-chair may work together to delegate chair responsibilities to the vice-chair on an as-needed basis, even when the chair is not absent.
- E. Ex-officio positions. Where indicated in the committee or ad-hoc committee enabling provisions, each may contain ex-officio positions as appropriate to provide communication between various groups including the City Council, staff, or other local government agencies, non-profits, or business groups. Each ex-officio member serves as an appointed member of the committee or ad-hoc committee, participates in all discussions, but does not have a vote.
- F. City Council liaison positions. As dictated in the committee or ad-hoc committee enabling provisions, each year the Council may appoint a Council liaison from its membership to each committee or ad-hoc committee. The purpose of the liaison position is to provide a direct line of communication between the committee or ad-hoc committee and the Council. Council liaison members may not speak for the Council on any item the Council has not made a formal determination upon.

§ 2.08.110. Meeting Procedures.

- A. Quorum. A majority of members of a committee or ad-hoc committee, not including ex-officio or liaison members, shall constitute a quorum for the conduct of business.
- B. Vote. Except as otherwise expressly provided by the Municipal Code or other applicable law, the concurrence of a majority of members present and eligible to vote shall be necessary to decide any question.
- C. Meetings. A committee or ad-hoc committee, in consultation with staff, shall establish a regular meeting at such times and intervals.

§ 2.08.120. Relationship with City Council and City Manager.

- A. Council authority. The City Council is the elected legislative and policy making body of the City. Committees and ad-hoc committees are appointed pursuant to the Council's authority and shall have only those powers and functions as expressly delegated by the Council. Committees and ad-hoc committees are expected to provide advice and recommendations to the Council and City Manager to help the Council implement Council goals.

- B. Recommendations. All committee and ad-hoc committee recommendations to the Council and City Manager shall be made in writing, signed by the Chair.
- C. Expenditures and obligations. No committee or ad-hoc committee has the authority to expend City funds, or to obligate the City for payment of any sum of money.
- D. Additional duties. In addition to the duties established for each committee or ad-hoc committee in its enabling provisions, the City Council or City Manager may, from time to time, assign other duties or projects as the Council deems appropriate.

§ 2.08.130. Compensation.

Committee and ad-hoc committee members shall receive no compensation for their services.

§ 2.08.200. Public Works and Streets Committee.

- A. Establishment. The City Council establishes the Public Works and Streets Committee.
- B. Membership. The Public Works and Streets Committee shall consist of five (5) to seven (7) voting members. Preference should be for members with experience in infrastructure planning, engineering, public safety, or general community planning. The City Manager, or the City Manager's designee, shall serve as an ex officio member.
- C. Term. Members shall serve a three-year term.
- D. Duties. The committee will work with the Public Works Department staff and serve in an advisory role to the City Council and City Manager. The committee shall perform the following advisory duties:
 - 1. Make recommendations to the City Council and staff on addressing the City's long-term infrastructure planning and safety needs.
 - 2. Assisting the City Manager and Public Works staff in identifying and supporting goals that ensure the effective operation and maintenance of City assets.
 - 3. Support Public Works staff in the review and update, as needed, of the City's Master Plans (water, sewer, transportation, stormwater, parks).
 - 4. Offer goal suggestions regarding infrastructure priorities to the City Council before its annual goal-setting session.
 - 5. Review and recommend projects for the City's Capital Improvement Plan (CIP) based on Public Works Department needs and City Master Plans.
 - 6. Provide recommendations to the Finance Committee regarding the relative need, impact, timing, and cost of infrastructure projects.
 - 7. Report annually to the City Council on a review of utility rates and system development charges to advise whether they provide for an equitable share of infrastructure and operational costs.

8. Hear suggestions and complaints from citizens regarding public infrastructure and traffic safety. Research and recommend remedies for public and traffic safety concerns to the City Manager and Council.
9. Support the Public Works staff on special projects, as requested.
10. Provide input on specific projects, as requested by the City Council or City Manager.
11. Prepare an annual report summarizing its activities, progress toward City Goals, and funding advocacy efforts. This report shall be submitted to the City Manager and City Council to be used for the State of the City event.

§ 2.08.300. Community Spaces Committee.

- A. Establishment. The City Council establishes the Community Spaces Committee.
- B. Membership. The Community Spaces Committee shall consist of five (5) voting members. Members must be City residents, except for one member who may reside outside the City within the 97498 zip code. The City Manager, or the City Manager's designee, shall serve as an ex officio member.
- C. Term. Members shall serve a three-year term.
- D. Duties. The committee is charged with furthering the goals of the City Council and the City Manager to assure maximum benefit for Yachats citizens and visitors from community spaces with the purpose of recreation, entertainment, education, sustainability, beautification, circulation, and accessibility. The committee shall serve in an advisory role to the City Council and City Manager. The committee's advisory function does not extend to the Yachats Public Library, the Yachats Public Works facility, or private property. The committee shall perform the following advisory duties:
 1. Promote and support the development, funding, and policy regarding the City's community spaces, with a primary focus on the Greater Commons Master Plan.
 2. Serve as an advisory body to the City Council and City Manager on the execution, phased implementation, and community aspects of the Greater Commons Master Plan.
 3. Collaborate with other committees and workgroups to coordinate policy where overlap in responsibilities exist.
 4. Research, advocate for, and recommend diverse and sustainable funding sources and grants for community spaces and trails. Implementation recommendations will be provided to the Finance Committee during its annual evaluation of the City budget.
 5. Review proposals under the City's donation and recognition policy (Administrative Policy No. 5) and forward recommendations to the City Council.
 6. Offer goal suggestions related to community spaces to the City Council before its annual goal-setting session.
 7. Provide support for specific projects assigned by the City Manager that align with established City Goals.

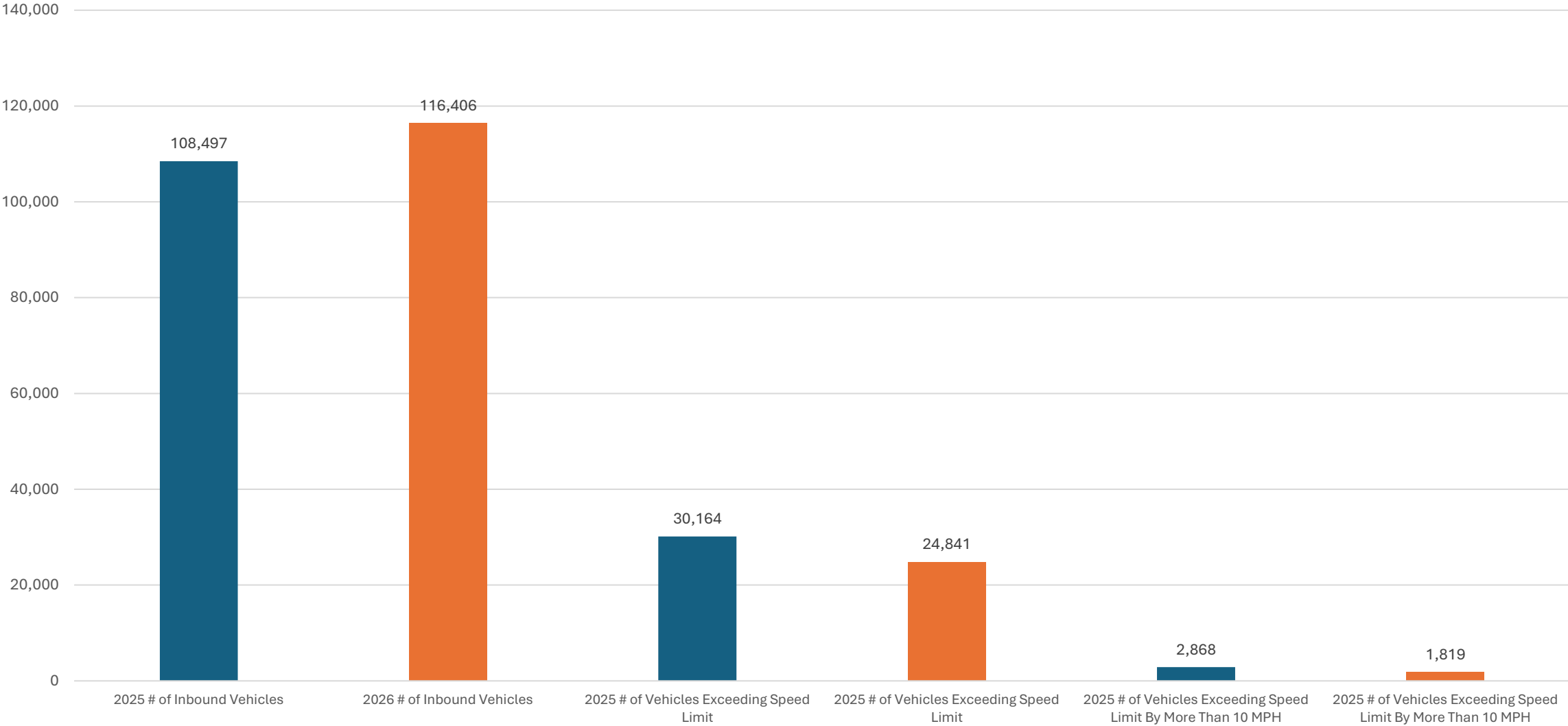
8. Advise on the development of robust community programming and activities within the Greater Commons area.
9. Serve as a forum for gathering input from citizens, relevant organizations, and user groups regarding community space use.
10. Receive reports from workgroups, as directed by the City Manager, related to items of interest to the Committee.
11. Hold work sessions, as appropriate, to deliberate on projects it is actively working on.
12. Prepare an annual report summarizing its activities, progress toward City Goals, and funding advocacy efforts. This report shall be submitted to the City Council to be used for the State of the City event.

§ 2.08.400. Finance Committee.

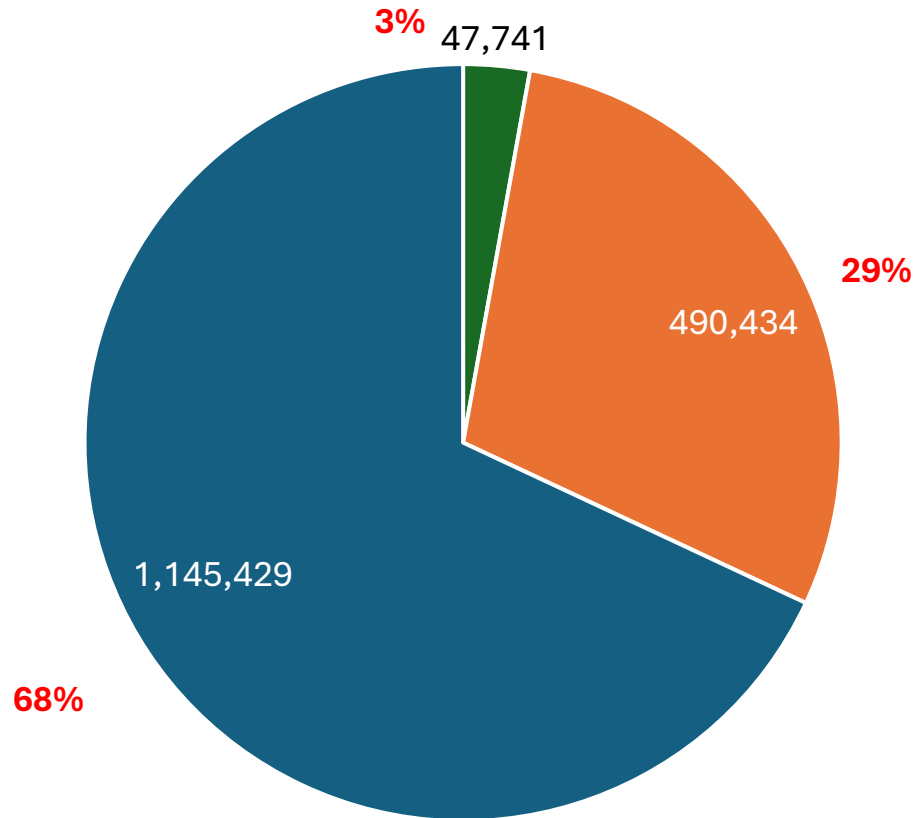
- A. Establishment. The City Council establishes the Finance Committee that shall also serve as the Capital Improvement Planning Committee (CIP Committee). The Finance Committee will work with Commission Chairs and serves in an advisory role to the City Council.
- B. Membership. The City Manager shall serve as the Chair of the Finance Committee. The Finance Committee shall include four to six members skillful in financial analysis. In addition to the process set out in YMC 2.08.050, nominations for membership on the Finance Committee will be made jointly by the Mayor, the Council President, and the City Manager in consultation with the Finance Committee.
- C. Term. Members shall serve a three-year term.
- D. Duties. The Finance Committee's mission is to address the City's long-term financial planning. This may include complex organizational issues that impact capital improvement planning, reserve generation, and other long-term financial planning. The Finance Committee, at public meetings, shall:
 1. Provide financial analysis as requested by the City Manager.
 2. Provide a long-term horizon for fund balance projections, including appropriations of remaining projects documented in master plans, revenue, capital expenditures, and reserve balances.
 3. Provide a "State of the City" financial report to the City Council. This would be a snapshot of how the financial long-term picture looks given certain assumptions.
 4. Assist the City Manager on special projects including, but not limited to:
 - a. Review and recommend changes to the City budget through the supplemental budget process.
 - b. Provide project updates, changes, and substitutions for projects in the City's CIP.
 - c. Advise whether system development charges provide for an equitable share of infrastructure and operational costs.

- d. If requested by the City Manager, advise on how the City Manager organizes the financial staff.
 - e. Advise on creation and maintenance of the City's financial reporting.
5. Study proposed capital projects and improvements involving major non-recurring tangible assets and projects which:
 - a. Are purchased or undertaken at intervals of not less than five years, and
 - b. Have a useful life of at least five years, and
 - c. Cost over \$5,000.
6. Other projects assigned by the City Council.
7. The Finance Committee will serve as the Audit Review Committee, responsible for reviewing annual audits as they are presented, conducting auditor interviews and selections as necessary, and providing recommendations to the City Council regarding the annual audit findings.
8. Each year, the Finance Committee will receive from committee chairs and staff, capital project requests identified in the City master plans, committee recommendations, or in support of Council goals. The Finance Committee shall consider the relative need, impact, timing, and cost of these expenditure requests and the effect each will have on the City's financial position. The Finance Committee will provide a completed CIP to the City Council for approval before the completion of the annual budget.
9. The Finance Committee shall prepare an annual report recommending a capital improvement budget for the next fiscal year and a capital improvement program including recommended capital improvements for the following four fiscal years. The report shall be submitted to the City Council for its consideration and approval. Following Council approval, the first-year amounts shall be included in the proposed budget for the next year for consideration by the Budget Committee.
10. Adoption of the City's budget, shall permit the expenditure on capital improvement projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals and the like; but no such expenditure shall be incurred on projects which have not been authorized by an amendment to the capital improvement plan, recommended by the Finance Committee and approved by the City Council in the current year or in prior years, and no such expenditure shall be incurred for preliminary planning for projects to be undertaken more than five years in the future.
11. The Finance Committee's report and the City Council's recommended capital budget shall be published and publicly available. The Finance Committee shall deposit its original report with the City Manager's office.

January 2025 compared to January 2026

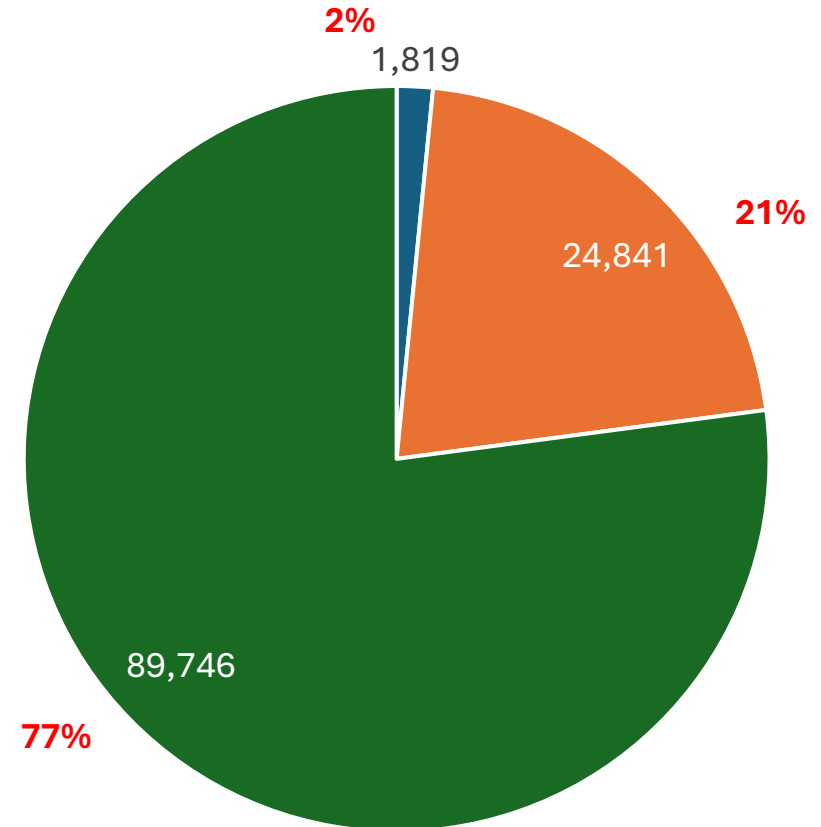


Speeding in Yachats 25 MPH Zone (City Center)



- # of inbound vehicles exceeding the speed limit by more than 10 MPH
- # of inbound vehicles exceeding the speed limit by 10 MPH or less
- # of inbound vehicles doing the speed limit

2026 Speeding in Yachats 25 MPH Zone (City Center)



- # of inbound vehicles exceeding the speed limit by more than 10 MPH
- # of inbound vehicles exceeding the speed limit by 10 MPH or less
- # of inbound vehicles doing the speed limit

of Vehicles in 25 MPH zone (2025 vs 2026)

