

# YACHATS PLANNING COMMISSION

September 19, 2017

## Regular Meeting Minutes

Chair Helen Anderson called the October 17, 2017 regular meeting of the Yachats Planning Commission to order at 3:01 pm in Room 1 of the Yachats Commons. Members present: Helen Anderson, James Kerti, Ron Urban, JD Deriberprey, Shelly Shrock, Ginny Hafner. Absent: none. Staff present: City Planner Larry Lewis. Audience: 1.

### **I. Announcements and Correspondence - none**

### **II. Minutes**

#### **A. Regular Meeting and Work Session of July 18, 2017**

Commissioner Urban moved to approve the September 19, 2017 work session minutes and regular meeting minutes of the Planning Commission: Aye - 6; No - 0; Abstain - 1 (Orchard absent).

### **III. Citizen's Concerns - none**

### **IV. Public Hearing - none**

### **V. Planner's Report**

Planner Lewis summarized the activity in his report.

### **VI. Other Business**

#### **A. From the Commission**

Commissioner Shrock asked that the next regular meeting be moved to after Thanksgiving. Commissioners agreed to have the next regular meeting on November 28, 2017. Commissioner Deriberprey asked to receive the information on the conditional use hearing as soon as possible. Planner Lewis stated he would have the information one week prior to the meeting.

Lewis noted he prepares the staff report one week prior to meetings, but Commissioner do not always see the report until later. Commissioner Hafner wanted to be notified of when documents are available online. Commissioners and Lewis agreed that Lewis would scan and email the packet directly on the Tuesday prior to meetings.

Deriberprey noted he has people coming to his store asking questions about Planning Commission work. Commissioners noted ways to indicate to people that matter cannot be discussed outside of the meeting, and noting ex parte conversations only need to be recorded at public hearings.

Commissioner Urban noted Anderson and Deriberprey have terms ending in December 2017. Commissioner Orchard suggested the City advertise the openings. Urban noted the Commission recommends applicants to the Council, but the decision to appoint is the Council's.

#### **B. From Staff - none**

With no further business before the Commission, Anderson adjourned the meeting at 3:12 pm.

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Helen Anderson, Chair

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Date

Minutes prepared by H H Anderson on November 11, 2017.