

1. Agenda

Documents:

[4-17-18_PC_AGENDA.PDF](#)

2. Meeting Materials

Documents:

[SOGN_ORD_AMEND_04-17-18.PDF](#)

[BLDG_PERMIT_4-10-18.PDF](#)

[CHAPTER_9.44_SIGNS_RVW_3-13-18.PDF](#)

[DRAFT_03-20-18_PLANNING_MINUTES.PDF](#)

[DRAFT_03-20-18_PLANNING_WORK_SESSION_MINUTES.PDF](#)

3. Work Session Minutes

Documents:

[2018-04-17 PLANNING WS MINUTES.PDF](#)



CITY OF YACHATS

PLANNING COMMISSION MEETING

441 Hwy 101 N., Yachats Commons, Room 1

**TUESDAY, APRIL 17, 2018: 2 PM WORK SESSION;
3 PM REGULAR MEETING**

WORK SESSION AGENDA

- A. Sign Ordinance

REGULAR MEETING AGENDA

- I. Announcements and Correspondence
- II. Minutes
 - A. Regular Meeting and Work Session – March 20, 2018
- III. Citizen's Concerns
- IV. Planner's Report
- V. Other Business
 - A. Code Violations - Discussion of Code Enforcement
 - B. From the Commission
 - C. From Staff

Commission meets the third Tuesday of each month.

Next scheduled meeting: May 15, 2018 at 2:00pm and 3:00pm.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD).

Posted: April 13, 2018



April 10, 2018

To: Yachats Planning Commission

From: Larry Lewis, City Planner

Re: Sign Ordinance Amendments

The Planning Commission will continue review of the draft sign ordinance amendment at the April 17, 2018 Planning Commission Work Session. The draft ordinance dated March 13, 2018 is attached.

City of Yachats **2018 LAND USE / BUILDING PERMIT ACTIVITY**

For the Period March 14, 2018 through April 10, 2018

Date	Application/ Activity	Owner/Applicant	Tax Map/Lot Location	Zoning	Description	Status
3/13/18	Building Permit	Eric Bertrand	14-12-27DA/2100 167 E. 3 rd St	R-1	New single family dwelling	Approved 3/27/18
3/19/18	Building Permit	David & June Kelly	14-12-27AC/2400 856 Ocean View Dr	R-1	New single family dwelling	Approved 3/27/18
4/2/18	Building Permit	City of Yachats	14-12-34AD/202 219 Crestview Dr	R-1	New water tank	Approved 4/3/18 per #2- CU-PC-18 conditions

Chapter 9.44 - Signs

Sections:

9.44.010	Scope.
9.44.020	Definitions.
9.44.030	Permits required.
9.44.040	Zone requirements.
9.44.050	Temporary signs.
9.44.060	Nonconforming signs.
9.44.070	Maintenance and appearance of signs.
9.44.080	Abandoned signs.
9.44.090	Variances.

9.44.010 Scope.

Every sign erected, altered or relocated within the City of Yachats shall conform to the provisions of this Chapter. It does not regulate traffic and street signs erected and maintained by a road authority as defined in ORS 801.445, trespass signs posted in accordance with ORS 164.245 to 164.270, holiday decorations, temporary interior window signs, or the display of the national or state flag.

9.44.020 Definitions.

"A-Frame sign" means a freestanding sign which is ordinarily in the shape of an "A" or some variation thereof, which is readily moveable, and is not permanently attached to the ground or any structure.

"Banner sign" means a ground-mounted or building-mounted banner, pennant, flag or similar type of sign on fabric or similar material.

"Building sign" means a wall, projecting/hanging, window or roof sign.

"Digital sign", also referred to as "LED sign" means a sign or portion thereof that uses light emitting diode technology or similar semiconductor technology to produce an illuminated image, picture, or message of any kind, regardless of whether the image, picture, or message is moving or stationary. This type of sign includes conventional (using discrete LEDs), surface mounted (otherwise known as individually mounted LEDs), transmissive, organic light emitting diodes (OLED), light emitting polymer (LEP), organic electro luminescence (OEL), or any similar technology.

"Free standing sign" means a sign which is supported by a separate independent structure and is not attached to or supported by any other building or structure.

"Monument sign" means a ground-mounted sign supported from grade with a solid base that is at least 75% of the width of the sign. A monument sign can also be supported with multiple architectural-designed posts. Single posts are prohibited.

"Nonconforming sign" means a sign which was erected legally but which does not comply with currently applicable sign restrictions and regulations.

"Off-premises sign" means any sign used for the purpose of displaying, advertising, identifying or directing attention to a business, service, activity or place, including products offered for sale or sold on premises other than on the premises where such sign is displayed.

"Projecting sign" means a sign which is attached to the wall, overhang or awning of a building and which projects more than twelve (12) inches beyond the wall, overhang or awning of the building.

"Sign" means an identification, description, illustration, or device which is affixed to or represented, directly or indirectly, upon a building, structure or land, and which directs attention to a product, place,

activity, person, institution or business.

"Temporary sign" means any sign that is not permanently installed or affixed to any sign structure or building, and is accessory to an event, election, government or institutional sponsored activity, lease, rental, or sale. A temporary sign does not include an A-Frame sign as identified above.

"Size" means the aggregate area of all sign display surfaces located on a single structure, but excluding posts and base that are without attached identification, description or illustration. Two surfaces parallel and back to back on the same structure, e.g. a projecting sign or 2-sided monument sign, shall be considered a single display surface.

"Wall sign" means a sign attached to or painted on a wall of a building with a display surface which projects no more than twelve (12) inches from the surface of the wall and not higher than the lowest roof edge above the building wall to which it is attached.

9.44.030 Permits required.

A. Except as herein provided, no sign shall be erected, replaced, altered or relocated without the business owner first obtaining a sign permit and the property owner (if different) granting permission for a sign permit, demonstrating that the sign is or will be in compliance with all provisions of this Chapter. A-Frame signs and Banner signs, as defined above, are exempt from sign permits.

B. Permits are issued for specific property only. Permits may transfer with ownership provided the signage is not altered or moved except to bring it into compliance with this section.

C. Fees for sign permits shall be established by resolution of the city council, and shall be paid prior to the sign being placed or altered.

D. Signs conforming to the current code that are damaged by acts of nature, vandalism or accident shall not be assessed a new sign permit fee when repaired to the pre-damaged condition.

E. A building permit shall be required for all free-standing signs as specified in the Oregon Structural Specialty Code, which shall be issued prior to sign placement, construction, or alteration.

9.44.040 Zone requirements.

A. **In the R-1, R-2, and R-3 zones:** one (1) accessory sign shall be allowed and shall be limited to the following sizes and restrictions:

1. Only wall signs are allowed in the R-1, R-2 and R-3 zones. The one exception is that free-standing address (house number) signs are permitted with a maximum size of four (4) square feet.

2. A sign not exceeding two (2) square feet in size accessory to a single-family dwelling or a home occupation, or six (6) square feet for a bed and breakfast inn.

3. A sign not exceeding twenty-four (24) square feet in size accessory to any other permitted or conditional use in the zone.

4. No moving or flashing signs, lit signs, roof signs, A-Frame signs, or banner signs shall be allowed in the R-1, R-2 and R-3 zones.

5. No sign shall be placed within ten (10) feet of any government-installed sign within a street right-of-way (stop signs, traffic control sign, etc.)

B. In the R-4, C-1, P-F, and S-P zones:

1. General sign requirements:

a. No sign shall be placed within ten (10) feet of any government-installed sign within a street right-of-way (stop signs, traffic control signs, etc.)

b. External light illuminating from a sign shall be directed away from a residential use or zone and shall not be located so as to distract motorists.

c. No sign shall be of such intensity or brilliance as to impair the vision of a motor vehicle driver or interfere with the effectiveness of an official traffic sign, device, or signal.

d. Where it can be demonstrated that directional signs are needed for directing or controlling vehicular access, or where such signs are required as a condition of approval for public safety, such signs may be permitted in addition to any other signs permitted by this section. Such signs shall be placed at each motor vehicle entrance or exit, shall not exceed nine (9) square feet in size and six (6) feet in height, and shall not restrict required sight distances or pedestrian and vehicular flow.

2. Sign types:

a. **Building Signs.** A maximum 20% of a building façade is allowed to have signs. A building façade is an exterior side of a building excluding the roof. [20% for large building is too much.]

1) Wall signs – not internally illuminated.

2) Wall signs – internally illuminated. Wall signs internally illuminated shall be limited to one sign per façade with a maximum size of ____ square feet.

3) Projecting signs. Projecting signs may extend a maximum five (5) feet from a building. Projecting signs may extend over a sidewalk within the public right-of-way with a minimum clearance of 7.5 feet from the ground so as to not affect pedestrian traffic. Placement of projecting signs on Hwy 101 sidewalks are subject to agreement with the Oregon Department of Transportation.

4) Window signs.

5) Roof signs. Roof signs shall not exceed 16 feet in height above the adjacent street grade or up to the peak of the roof, whichever is less restrictive. [30' height is too high.] Roof signs painted directly on the roof surface, or on a surface attached flush to the roof surface, are prohibited.

b. Permanent free-standing signs.

1) No more than one free-standing sign is permitted per street frontage per property.

2) Single pole signs are prohibited.

3) Monument signs shall have a maximum 8 foot height, maximum 10 foot width, and maximum 50 square feet. [1) Max. square footage should be smaller. 2) size tied to property frontage.]

4) Electrical service to free-standing signs shall be underground.

c. ~~A Frame signs. [Temporary use in conjunction with events but not permanent.]~~

~~1) No more than one A Frame sign is permitted per business.~~

~~2) A Frame signs may be placed on private property.~~

~~3) A Frame signs may be placed within the right of way on a sidewalk, however a minimum four (4) feet of lateral clearance shall be maintained on a sidewalk. A Frame signs may not impede pedestrian access or opening of vehicle doors. Placement of A Frame signs on Hwy 101 sidewalks are subject to agreement with the Oregon Department of Transportation.~~

~~4) A Frame signs shall be a maximum of eight (8) square feet with maximum dimensions of two (2) feet wide by four (4) feet tall.~~

~~5) A Frame signs shall be weighted and secured so as not to be movable (pushed, pulled, blown, etc.)~~

~~6) No objects shall be attached to A Frame signs, e.g. balloons, banners, etc.~~

~~7) A Frame signs are only permitted during business hours and should be removed during periods of high winds.~~

dc. Banner signs. [1) Wind concerns. 2) 10' setback at driveways not enough, 3) take down at night, 4) problem with long-term banners]

1) One banner sign is allowed per business.

2) Banner signs shall not exceed 20 square feet.

3) Ground-mounted banner signs may be placed on private property. Such signs shall not be mounted in or extend into public right-of-way. Ground mounted banner signs shall be setback 10 feet from the street at ingress/egress locations.

4) Banners that are attached to a building and that extend over a public right-of-way shall have a minimum clearance of 7.5 feet from the ground.

5) No banner, other than the American flag, shall be placed in flagpole holes along Hwy 101, and no banners shall be placed in the planters.

e. **Digital signs.** [Consensus to prohibit digital signs.]

1) One digital sign is allowed per business or institution. In addition, one digital 'open' sign is allowed per business.

2) Digital signs may not be externally or internally illuminated by a flashing light.

3) Digital signs must be equipped with a light sensor that automatically adjusts the intensity of the sign according to the amount of ambient light.

4) Digital signs may only display one static message daily.

5) If attached to a building or displayed inside a building so as to be visible from outside, the digital sign shall be considered to be a building sign and included in the maximum 20% of a building façade that is allowed to have signs.

9.44.050 Temporary signs.

In addition to the allowances for signs provided by this section, temporary signs are allowed on private property with the following standards:

A. No more than one temporary sign is permitted per **issue per** property. Temporary signs are not permitted in the public right-of-way.

B. Temporary signs shall be a maximum of eight (8) square feet.

C. Temporary signs are allowed for not more than ninety (90) consecutive days or for any period of time during ~~which the property is for sale, lease or rent, or for an election or event.~~

D. Temporary real estate signs for property for sale or lease shall be removed within fifteen (15) days of the sale or lease.

E. Temporary signs shall be secured so as not to be movable (pushed, pulled, blown, etc.)

F. No objects shall be attached to temporary signs, e.g. balloons, banners, etc.

G. Temporary A-Frame signs.

1) Temporary A-frame signs are allowed for a maximum of three days in conjunction with a special occasion or unique event not related to an ongoing business.

~~**1) No more than one A-Frame sign is permitted per business.**~~

2) A-Frame signs may be placed on private property.

3) A-Frame signs may be placed within the right-of-way on a sidewalk, however a minimum four (4) feet of lateral clearance shall be maintained on a sidewalk. A-Frame signs may not impede pedestrian access or opening of vehicle doors. Placement of A-Frame signs on Hwy 101 sidewalks are subject to agreement with the Oregon Department of Transportation.

4) A-Frame signs shall be a maximum of ~~eight (8)~~ six (6) square feet with maximum dimensions of two (2) feet wide by ~~four (4)~~ three (3) feet tall.

5) A-Frame signs shall be weighted and secured so as not to be movable (pushed, pulled, blown, etc.)

6) No objects shall be attached to A-Frame signs, e.g. balloons, banners, etc.

7) A-Frame signs are only permitted during ~~business~~ event hours and should be removed during periods of high winds.

9.44.060 Maintenance and appearance of signs.

All signs, together with all of their supports, braces, guys and anchors, shall be kept in good repair and maintained in a safe condition. All signs shall be maintained in a neat, clean and attractive condition.

9.44.070 Nonconforming signs.

Any sign deemed to be nonconforming at the time these sign regulations become effective shall be

deemed to be in compliance if the sign was erected with an approved sign permit. In the event that a nonconforming sign is damaged or destroyed by any means to the extent of fifty (50) percent or more of its replaced value, the sign may not be rebuilt or used thereafter unless it conforms to all of the provisions of this title.

9.44.080 Abandoned signs.

- A. Any sign shall be removed when the associated business or event has been discontinued or completed, or when the sign is no longer properly repaired or maintained as required by this Chapter.
- B. Abandoned non-conforming signs shall be removed in their entirety.

9.44.090 Variances.

To provide for reasonable interpretation of this Chapter, and in certain instances where this Chapter will produce hardship, a business owner (with permission from the property owner, if different) may apply for a variance pursuant to Chapter 9.80 of this Code.

YACHATS PLANNING COMMISSION

March 20, 2018

Draft Minutes

Chair Helen Anderson called the March 20, 2018 meeting of the Yachats Planning Commission to order at 3:06 pm in the Room 1 of the Yachats Commons. Members present: Ron Urban, Helen Anderson, Shelly Shrock, Ginny Hafner, Christine Orchard, Mary Ellen O'Shaughnessey, and James Kerti. Absent: Planner Larry Lewis. Audience: 0.

I. Announcements and Correspondence

II. Minutes

A. February 27, 2018 Work Session Meeting

Footer: should be February 27, not March 16

Absent: Kerti was absent, Hafner was present

Shrock moved to approve the February 27, 2018 Planning Commission work session minutes as amended: Aye - 6; No - 0; Abstain - 1. (Orchard absent)

B. February 27, 2018 Work Session

Footer: should be February 27, not March 16

Footer: should be regular meeting, not work session

Page 1, Line 38: Kerti was absent, Hafner was present

Page 1, Line 44: Kerti was absent, Hafner was present

Page 1, Line 41: sentence starting with "Urban moved" should be deleted

Page 2, Line 7: "copes" should be "copies"

Urban moved to approve the February 27, 2018 Planning Commission work session minutes as amended: Aye 6; No - 0; Abstain - 1. (Orchard absent)

III. Citizen's Concerns - none

IV. Planner's Report – postponed to next meeting

V. Other Business

A. From the Commission

Anderson reviewed the current five criteria that are required to be met to grant a variance. She noted the State provides guidance on variance criteria, but it is up to the jurisdiction to identify its criteria. The State stipulates, "The land subject to the exception is irrevocably committed to uses not allowed by the applicable goal because existing adjacent uses and other relevant factors make uses allowed by the applicable goal impracticable" [Oregon Goal 2, Part II – Exemptions, item (a)]. Anderson reported that other jurisdictions often have different variance criteria for different land use issues.

Orchard and Hafner noted that they did not want to change the existing Yachats criteria. Orchard emphasized that the existing criteria are very hard to me, and therefore it is imprudent to suggest property owners can easily get variances for their particular situations. Commissioners discussed examples of how applicants could apply the criteria to their special situation.

B. From Staff – none

1 Anderson adjourned the meeting at 3:21 pm.
2
3
4
5

6 _____
7 Helen Anderson, Chair

_____ Date

8 Minutes prepared by H H Anderson on April 12, 2018.
9

DRAFT

YACHATS PLANNING COMMISSION

March 20, 2018

Work Session Draft Minutes

Vice-Chair Ron Urban called the March 20, 2018 meeting of the Yachats Planning Commission to order at 2:00 pm in the Room 1 of the Yachats Commons. Members present: Ron Urban, Helen Anderson, Shelly Shrock, Ginny Hafner, James Kerti, Christine Orchard, and Mary Ellen O'Shaughnessey. Absent: City Planner Larry Lewis. Audience: 0.

I. Sign Ordinance

The Commission thanked Urban for his rhododendrons/hydrangeas presentation at the State of the City event.

9.44.040(B)2.a – Building Signs

Urban reported he found data that indicated a maximum of one square foot for each linear foot of building width, which would be less than the current 20% of the façade in the Yachats code. Anderson located several jurisdictions with 10% of the façade limitations. For a ten-foot high façade, 10% of square footage is the same as one square foot for each linear foot of building. Commissioners discussed various building sizes within the City. Some jurisdictions set smaller percentages for a side façade, such as 5%.

Commissioners debated whether signs on the inside of a building showing through to the outside were part of the allowable façade calculation. Anderson felt strongly that any signage visible from the street is part of the façade signage. Several Commissioners thought the language about having signs on the interior being included as part of the maximum allowable façade.

Urban found that other jurisdictions use 32 square feet for the largest allowable sign size for any individual sign. Commissioners considered that a 24 square foot sign was very large, equivalent to a sheet of plywood. Several citizens at the public meeting believed 32 square feet was too big.

Commissioners agreed that:

- Signage on a given façade should be limited to 10% of the square footage of the façade.
- The maximum size of any one sign should be limited to 10% of the façade (all of the allowable sign footage on the facade)
- The maximum size of a given internally lit sign should be 24 square feet.

It was noted that Commissioners might want to revisit the working of the first sentence under 9.44.040(B)2.1 as the 10% façade maximum applies only to items 1, 2, and 4.

Urban suggested that the roof sign be limited to 16 feet high above the street grade, regardless of the height of the roof peak. Anderson and Kerti suggested roof signs not be allowed to be higher than the peak of the roof. Commissioners discussed whether a flat roof building could have a roof sign, and decided that peak roof and flat roofs should have different criteria. Commissioners agreed to the following:

5) Roof Signs

- i. No signs shall be painted directly on the roof
- ii. The roof sign height on a peak roof shall be limited to the lesser of 16 feet above the street or the peak of a the roof.
- iii. A roof sign on a flat roof shall be limited to a maximum of 16 feet above the street grade but not more than 3 feet above the roofline.

1
2 Kerti recalled a recommendation that monument sign size be tied to the frontage length of the
3 property. Kerti asked if the thickness of the sign should be considered.

4
5 Urban continued the work session at 3:05 pm to after the regular meeting.

6
7 Urban re-opened the work session at 3:21 pm.

8
9 Shrock asked for clarification on how the eight feet height would be determined if the sign were on
10 a slope. Commissioners discussed how the slope would be considered and concluded the
11 requirement applied to the sign itself, not the ground upon which it is installed.

12
13 Commissioners discussed the depth or thickness of a sign. Shrock noted that an end or the
14 thickness used as a sign would be included, and accounted for, in the total square footage allowed
15 for that sign.

16
17 Shrock asked how the base of a monument sign would be calculated in total signage square feet.
18 Urban and Shrock suggested the sign part should be limited to 32 square feet.

19
20 Commissioners discussed the street frontage amount that should be applied to situations allowing
21 larger signs. Anderson noted the west corner lots on Aqua Vista Loop have a frontage of 100 feet.
22 There was consensus that the only area that should be allowed larger signs is for the larger
23 properties north of Marine Drive. Several Commissioners argued the criteria should be much
24 larger than the lots in residential areas. Anderson estimated the Dublin House frontage to be
25 around 240 feet. Commissioners agreed that 300 feet would be a reasonable frontage amount to
26 allow for a wider monument sign.

27
28 Commissioners agreed to:

29 3) Monument signs shall have a maximum of:

30 i. 5 feet wide, 8 feet high, and 32 square feet area on lots having up to 300 linear
31 feet of street frontage.

32 ii. 8 feet wide, 8 feet high, and 50 square feet of area on lots with more than 300
33 linear feet of street frontage.

34
35 9.44.040(B)2.d – Banner Signs

36 Hafner recalled from the public meeting that citizens wanted to prohibit banner signs. Other
37 Commissioners did not have the same recollection. Commissioners could not find a reference on
38 this issue in the minutes. There was consensus that banner signs are useful to events.

39
40 For item 3, Commissioners agreed the 10 feet setback along the ingress/egress is too low and
41 suggested a change to 15 feet.

42
43 Commissioners did not believe a criterion for removing banners during high winds as an owner
44 would be motivated to not have their sign damaged into high winds and the regulation would be
45 hard to enforce.

46
47 Commissioners disagreed about what constitutes a banner sign and what types of banner signs
48 should be removed when the business is closed. Festivals leave their banner signs up for the
49 entire festival. Kerti noted regulating signs around business hours was relevant to lit signs but not
50 to banner signs.

1 Commissioners agreed that banner signs not be regulated for high wind conditions based on the
2 factors that an owner would not want their sign damaged in high wind and the regulation would be
3 very difficult to enforce.

4
5 Commissioners noted they need to address the definition of types of banners and additional
6 regulations around those types at the next work session.

7
8 Commissioner Shrock reported she will not be at the April meeting.

9
10 Urban adjourned the meeting at 3:50 pm.
11
12
13
14

15
16 _____
17 Ron Urban, Vice-Chair

Date

18 Minutes prepared by H H Anderson on April 12, 2018.
19

YACHATS PLANNING COMMISSION

April 17, 2018

Work Session Approved Minutes

Vice-Chair Ron Urban called the April 17, 2018 meeting of the Yachats Planning Commission to order at 2:00 pm in the Room 1 of the Yachats Commons. Members present: Ron Urban, Helen Anderson, Mary Ellen O'Shaughnessey, Ginny Hafner, and James Kerti. Absent: Shelly Shrock and Christine Orchard. Staff present: City Planner Larry Lewis. Audience: 0.

I. Sign Ordinance

Referring to Draft Ord 4-17-18

Page 3, B2a(2): Commissioner Anderson noted Lewis had indicated window signs are part of the allowed signage square footage on a façade. Lewis amended item (2) to specifically state window signs are part of the façade restriction.

Page 3, B2a(1): "24 feet" should be "24 square feet"

Page 3, B2a(1): Anderson noted they have limited the size of any one sign to be 24 square feet, but there is not a limitation on the total amount of internally lit signage. Commissioners discussed where in the section to put a maximum restriction and agreed to put it as its own number under "a. Building Signs." The maximum size of any internally lit sign shall be 24 feet" should be removed in B2a(1) and a new number added to state, "The maximum amount of internally lit building signs shall be limited to a total of 24 square feet.

Page 3, B2b(3): Commissioners discussed whether "multi-pole" needed to be added to "Monument signs shall have..." It was noted that multi-pole is part of the definition for monument signs so no addition is necessary.

Commissioners discussed the possible ways a monument sign could be constructed given the size limitations on width, height, and total square feet.

Urban suggested the maximum on height needed to have a defined reference point for the base, such as the elevation of the street. Commissioners agreed the demarcation should be from the center line of the street, so that a new criterion is added to B2b(3)a:

- a. 8 feet in height as measured from the elevation of the centerline of the adjacent street
- b. 5 feet in width and 32 square feet of area on lots having up to 300 linear feet of street frontage with more than 300 linear feet of street frontage

Anderson clarified that the maximum square footage on signs applied to the total structure or just the sign part. Lewis indicated that maximum typically applies only to the sign.

Page 3, B1: Anderson noted some regulation for trespass lighting. Anderson indicated she would bring information about how to address trespass light at the next work session.

Page 3, B2(a)3: Lewis noted a surface sign attached flush to the roof was omitted from this section. Anderson indicated that restriction should be included under Roof Signs.

Page 3, B2c: Commissioners agreed that only freestanding banner signs should be limited to one.

- 1) One freestanding banner sign is allowed per business
- 2) Banners affixed to a building are regulated under section B2: Building Signs.
- 3) Banners shall not exceed 20 square feet

continue with criteria currently numbered 3,4 and 5

Commissioners noted Projecting Signs were inadvertently omitted from this draft. Lewis will add this section back as Item 3 under Building Signs, making Roof Signs item 4.

Commissioners noted an exemption for one “Open” sign was inadvertently removed from a previous draft and should be included under section B2a.

Commissioners noted this “Open” sign should be included as a sign exempted from permitting in section 9.44.030.A: Temporary A-Frame signs, Banner signs, and one Open sign, as defined above, are exempt....” This change necessitates adding a definition for an Open sign.

Lewis noted there is no limitation on the number of projecting signs. Commissioners did not reach a conclusion.

Commissioner agreed to each review this code in detail so the draft might be completed at the next work session.

Urban adjourned the work session at 3:09 pm.

Ron Urban, Vice-Chair

Date _____

Minutes prepared by H H Anderson on May 8, 2018.