

1. Agenda

Documents:

[PNC_AGENDA_2-16-17.PDF.PDF](#)

2. Meeting Materials

Documents:

[USER SUPPORT REPORT - STERNER - 2-16-2017.PDF](#)
[APPLICATION COMMISSION - HEMPEN - 2-16-2017.PDF](#)



CITY OF YACHATS

PARKS & COMMONS COMMISSION MEETING

441 Hwy 101 N., Yachats Commons, Room 1

Thursday, February 16, 2017 at 3:00pm

AGENDA

- I. Call meeting to order
- II. Minutes of January 19, 2017
- III. Business
 - A. Applications for Commission Vacancy – Michael Hempen
 - B. Election of Chair
 - C. Review of 2017-18 CIP projects
- IV. Reports
 - A. Commons User Support Manager
 - B. Revenue and Expenditure YTD
 - C. Yachats Trails Committee
 - D. Friends of the Commons
- V. Other Business
 - A. From the Commission
 - B. From the Floor

Commission meets the third Thursday of each month.

Next meeting: Thursday, March 16, 2017 at 3pm

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: Feb. 15, 2017



**CUSM Report
February 2017
Leon Sterner**

We had a very successful “Sunday Afternoon at the Movies “ event on the first Sunday in February, especially if your measure is quality and not quantity. Bonnie Thornton was the quarterback - and she threw a long Hail Mary pass, Namely; Singing in the Rain. Rose Valentine went long and received the pass with her freshly popped corn. Nan Scott and I were on the sidelines - providing important historical information for the ground game. Meredith Howell tried to get us to pause the movie and talk about grant opportunities for the Friends, while Jo Crooks was experiencing a power outage, which meant she couldn't get her car out of the garage to attend the movie showing. Shelly was there taking in the movie while planning the next Yachats Mixer event. All in all, we made a winning touchdown with this first Sunday Afternoon at the Movies - we were all dancing and singing in the rain as many of our friends were hoping for touchdowns on another level.

Speaking of rains, the rains we have been experiencing have resulted in a continuation of the problem with leaky gutters above the North doors of the Commons - I will try to keep this issue in front of us in a visible way - until the repairs can be facilitated.

New Board member Sheila Voge and I are working together to gather information about a new grant project the Friends is working on. We would like to purchase new round banquet tables to use in the MP room of the Commons. A number of the ones we presently have are compromised - and unsafe for use in the near future. The thought is to purchase 14 new round banquet tables to use for events in the MP room - and to sort out 7-10 of the current rounds (the ones which are in still in good shape) to use in the 501 building. Also included in this grant proposal are funds for 10 - stand up cabaret tables which can be used in various situations in both the Commons and in the 501 building. And as a bonus add-on, we are including 50 folding chairs to use in the 501 building (with a storage rack that is very space efficient). Presently, we are taking tables and chairs back

and forth between the Commons building and the 501 building. If we are successful at this grant request to Trust Management Services, we will have a better inventory of banquet tables at the Commons and a supply of chairs and tables at the 501 building.

I have purchased some "pin on tags" to more clearly mark the table cloths. Dan Dan, the Iron Man is in favor of using these - as they will make it easier to identify the shape and size of cloths when users access them from the Kitchen cupboards.

I have been working with a local Tree Arborist who has suggestions about how the Spruce trees on the South side of the Commons property can be better protected from negative impact of foot traffic- especially evident during the Farmer's Market events.

LED lighting fixtures have been ordered - and the work was awarded to All Electric Company. Nine LED fixtures will be installed in MP room - to replace the 16 currently in place. Eight LED fixtures will be installed in Room 8 - with the old fixtures removed. The contractor will remove and stack the old fixtures and Mychal Guerriero and I will deal with disassembling the old fixtures and recycling the parts and old fluorescent tubes. Scheduling the installation will be scheduled when the fixtures arrive. It is hoped that we will have them in place in time for the upcoming Artistic Quilt Show in early March.

Carpet squares have been ordered for the hallways and the Civic Meeting Room. I am working with Alsea Bay Granite to arrange for adhesive that will be the least invasive in terms of off gassing. This should allow the least impact on those chemically sensitive, will satisfy our value to use environmentally sensitive materials. I will work with the installer to schedule carpet installation around his schedule and the busy schedule of events here at the Commons.



CITY OF YACHATS Volunteer Registration Form

City of Yachats, PO Box 345, (441 Hwy 101N), Yachats OR 97498
541-547-3565 office 541-547-3063 fax www.yachatsoregon.org

Thank you for your interest in volunteering for CITY OF YACHATS. We look forward to partnerships with volunteers to enable us to effectively serve the citizens of our community. In order to ensure the safety of our volunteers and protect the interests of CITY OF YACHATS, we require potential volunteers to complete this questionnaire form and participate in a background check. Thank you for volunteering.

Name	MICHAEL HEMPEN	Daytime Phone	541-547-5471
Address	580 PO Box 548	Evening Phone	SAME
City/Zip	580 EVERGREEN YACHATS OR 97498	Email	MLHEMPEN1@YAHOO.COM

VOLUNTEER ACTIVITY

Please describe the type of volunteer work you are interested in performing, or activity/event you wish to volunteer for.

PARKS & COMMUNITY

Please list the date(s) or range of dates for which you would like to volunteer.

THERE'S NO ~~IMMEDIATE~~ IMMEDIATE END DATE

REFERENCES

Please list two references that are NOT related to you and that have knowledge of your relevant experience for the type of volunteer activity you are interested in.

Name	Address	Phone Number	Relationship/Years Known
DEAN SHROCK		541-547-3887	FRIEND
LAURAL EE SVENDS GAARD		54-547-3640	FRIEND

EMERGENCY INFORMATION

Name and contact information for the person(s) to reach in the event of an emergency.

Name	Phone Number	Relationship
DEBBIE HEMPEN	541-547-5471	WIFE

Volunteer Agreement and Signature

I understand and agree to the following:

- I will keep all issues pertaining to city business confidential.
- I may be subject to background and motor vehicle record checks.
- I will adhere by OR-OSHA safety standards and training I am provided.
- I have read and understand the Volunteer Policy.

I hereby certify that the facts set forth in this volunteer registration are true to the best of my knowledge. I agree that if the information given in my registration, resume, or any other materials, or during any interview, is found to be false in any way, it shall be considered sufficient cause for denial of volunteer status. I understand that CITY OF YACHATS is not obligated to appoint me to a volunteer position and that nothing contained in the volunteer registration form is intended to create a contract between CITY OF YACHATS and me. In addition to the above items, I agree to comply with the policies, rules, regulations, and procedures of CITY OF YACHATS, which I understand may change at any time and I understand that my volunteer status can be terminated with or without cause or notice, at any time, at the option of either me or CITY OF YACHATS.

Signature: Michael Hergen Date: 1-25-17

REQUIRED FOR ALL MINORS:

PARENT OR GUARDIAN'S AUTHORIZATION FOR MEDICAL CARE AND CONSENT TO AGREEMENT

I, _____ as parent or legal guardian, hereby grant permission for _____ to do volunteer work for CITY OF YACHATS. In the event of an emergency, accident, or illness, I authorize CITY OF YACHATS and its employees to administer emergency medical care to my child and/or, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature below hereby represents that I have read, understand, and consent to this agreement.

Signature: _____ Date: _____

