

1 CITY OF YACHATS

2
3 CITY COUNCIL SPECIAL MEETING

4 October 23, 2018

5
6 Approved Minutes

7
8 Mayor Gerald Stanley called the October 23, 2018 special meeting the City Council to order at
9 9:30 am in Room 1 of the Yachats Commons. Council members present: Gerald Stanley, Jim
10 Tooke, Barb Frye, Craig Berdie, and Max Glenn. Staff present: City Manager Shannon
11 Beaucaire. Audience: .
12

13 **I. Call to Order**

14 Mayor Stanley announced that this meeting was convened as a special regular meeting rather
15 than a work session to allow Council to vote if needed. He explained citizens would have an
16 opportunity to speak at the end of the meeting.
17

18 Councilor Berdie stated this work could serve as a framework for the future Council. Councilor
19 Glenn stated he looked at the vision statement in relation to the goals they identified at the
20 facilitated session. Mayor Stanley did not see this work as directing a new Council. He
21 suggested this work would be a statement of where the City currently stands and what the new
22 Council might want to focus on.
23

24 Mayor Stanley explained he had outlined a process on how they should proceed with the two
25 agenda item. He had provided a document from facilitator Larry Dillenbeck on collaborative
26 decision making. The Council discussed how they should proceed with the discussion.
27

28 Mayor Stanley asked if Councilors wanted to discuss the 2016-17 Council Goals and
29 shepherding assignments and how that document might relate to the 2018 goals. Glenn
30 suggested they start with the 2018 goals and use supporting documents as needed.
31

32 **II. New Business**

33 **A. Review and Prioritize Goals from Facilitated Meeting**

34 Mayor Stanley asked if Councilors wanted to add goals to the list. Frye wanted to add Roles
35 and Responsibilities of Council. Councilor debated where revising the City Charter should be its
36 own goal. Frye asked to change "Community Health Care" to "Heath Care for the Community."
37 Mayor Stanley wanted to have encouraging more low-density, affordable housing for the
38 workforce as a goal rather than objective.
39

40 Council tentatively set the following goals as of highest priority (not in order):

- 41 1. Water Security
- 42 2. New Staff and Organization/Office Locations
- 43 3. Streets and Infrastructure/Maintenance for City Buildings
- 44 4. Protect Natural Resources
- 45 5. Effective Governance/Financial Reserves
- 46 6. Smart City/Digital Yachats
- 47 7. Revise Charter

48
49 1. Water Security

1 Glenn asked to add, "Explore impact of climate change." Tooke asked to add, "Evaluate future
2 demand." Berdie suggested the future demand could be included under "Increase quantity."
3 Mayor Stanley noted how vacation rentals use higher amounts of water.
4

5 2. New Staff, Organization, and Office Locations

6 Glenn wanted to ensure the Civic Plus IT work was included in this section. Berdie thought that
7 issue was part of "Secure on-going IT support."
8

9 Frye asked to include, "Establish a plan for a grant writer/administrator" and "Establish a
10 program to educate citizens on how they can use government," and Mayor Stanley suggested
11 these items could go under Goal 5 on effective governance.
12

13 Berdie asked about studying community opinions around Commissions and Committees.
14 Mayor Stanley suggested that item would be appropriate under Goal 5 on effective governance.
15

16 Mayor Stanley stated the Council should begin now to address office space. Frye and Tooke
17 debated what the Library decided about possibly moving to the 501 Building versus remodeling
18 the current facility. Tooke noted the Library Commission unanimously voted to only have the
19 architect examine options for the current facility. Frye did not believe the Library Commission
20 had ruled out re-evaluating the costs for the 501 Building. Glenn suggested the Council needed
21 to act quickly on this issue. Frye indicated the Council should respect the process of the Library
22 Commission and wait until the Library officially reports their decision to Council.
23

24 Tooke suggested code enforcement was very important to citizens, and Manager Beaucaire
25 indicated it should go under staff needs.
26

27 3. Improve Streets and Infrastructure

28 Frye suggested the Library and the Little Log Church should go under "Improve Streets and
29 Infrastructure." Manager Beaucaire indicated she kept the office location issue under Goal 2
30 and added the Little Log Church and Library to Goal 3. Frye asked to add a statement about
31 establishing a maintenance schedule for building. Glenn wanted to see a plan to address
32 building maintenance.
33

34 Glenn suggested adding, "on streets and buildings" to the end of the statement to, "Develop a
35 short and mid-term plan to address the improvements." Glenn also wanted to add, "Continue to
36 address parking needs, especially for the downtown core."
37

38 4. Protect Natural Resources

39 Berdie explained believed this topic should have a high priority, as people are attracted to the
40 City because of the natural resources. He wanted to ensure that the City remain how it is and
41 suggested the Planning Commission could establish some regulations to prevent developers
42 from destroying the natural resources. Berdie noted this issue was the first statement in the
43 vision statement.
44

45 Glenn asked Berdie what he intended by "promote City practices that minimize demands on the
46 natural world." Berdie provided examples, such as adopting some renewable energy source.
47 Frye noted that banning plastic bags and adopting dark sky criteria would fall under this item.
48

49 Tooke asserted the Riggs property, the Evan/Betz, and the south view shed (Hancock property)
50 were critical to the future of Yachats. Frye noted View the Future and some other groups are

1 exploring options for these properties. Tooke wanted to assess what was important to the
2 citizens of Yachats.

3 4 5. Effective Governance/Financial Reserves/Roles and Responsibilities

5 Frye reminded Council of her suggestion of "Establish a plan for a grant writer/administrator"
6 and "Establish a program to educate citizens on how they can use government." Frye also
7 added, "Financial reports on a regular basis" and "Liaisons to Commissions and regular reports
8 from Commissions." Frye suggested that Council should examine the tax structure. Berdie
9 noted he included "lobby for 'fair share' of property tax payments" under Effective Governance.
10 Frye asked to add, "Develop evaluation procedures for City Manager and for Council." She
11 suggested, "Conduct satisfaction surveys of the citizens," and Berdie suggested this item would
12 be a method of evaluation.

13
14 Glenn suggested adding, "Collaborate with relevant governmental entities."

15
16 Glenn asked to remove "Create ordinance than mandates reserves for capital projects" under
17 Financial Reserves. Council agreed.

18 19 6. Digital Yachats

201. Mayor Stanley noted this goal was previously listed as, "Long Range Revisioning as a Smart City
21 with Community Input." Glenn did not want to lose the concept of "Smart City" and suggested
22 adding an objective of, "Create small group to familiarize themselves with what is happening in
23 small communities in the area of smart cities and suggest how this concept might enhance the
24 spirit of Yachats."

25
26 Frye asked for clarification on what was meant by improving digital communications. Council
27 discussed perspectives.

28
29 Glenn suggested revising the last objective under Long Range Revisioning to state, "Encourage
30 exploration of alternative energy sources and continue to explore the EIP wind energy project."
31 Berdie noted the EIP project is very long term and suggested generalizing the clause. Council
32 agreed to include two points: "Encourage green energy practices throughout the citizenry of
33 Yachats" and "Encourage alternative energy businesses to locate in Yachats."

34 35 7. Revise the City Charter

36 Mayor Stanley noted the goal is to have this revision ready for the May 2019 ballot. He
37 believed it was better to review the entire charter rather than to just focus on one item, as he
38 speculated that citizens would be more likely to approve changes if they read the entire
39 document rather than voting on just one change. Council agreed to objectives of, "Encourage
40 education about Charter changes" and "Identify potential changes in the Charter using the
41 League of Oregon Cities model charter as a guide."

42
43 Tooke wanted clarification on whether the Council planned to present these objectives as a
44 recommendation to the new Council in January 2019 or wanted to vote on a revision by
45 December 2018. Councilors discussed having a special meeting to discuss the Charter or only

1 discussing the topic during a work session. Manager Beaucaire indicated she added this topic
2 to the November 7, 2018 work session to begin the discussion.

3
4 Mayor Stanley asked if any Councilor believed one of the above seven items should be of lesser
5 importance and if the Council was comfortable with presenting this to the public. Frye raised
6 the topics of emergency planning and healthcare. Mayor Stanley questioned the high priority
7 on protecting natural resources.

8
9 Glenn suggested dividing the goals into three categories: goals only the City can do, goals the
10 City needs to form a partnership with community in order to accomplish, and goals the City
11 needs to form a private partnership in order to accomplish. He suggested healthcare would fall
12 under the third option.

13
14 Frye stressed that not having healthcare on this list would send a bad signal to outside agencies
15 and the citizens, suggesting people would see Yachats as not supporting healthcare. Council
16 agreed to add "Healthcare for the Community" as a high-priority goal. She suggested the
17 objectives of, "" and the objective for encouraging healthful practices. She stated the objective
18 about leveraging services was not needed. Council agreed to:

19 8. Healthcare for the Community

- 20 - Continue work to establish healthcare services in Yachats
21 - Encourage healthful practices such as community run/walk, commons activities, etc.

22
23 Berdie suggested "encouraging broadband access" infrastructure did not rise to the level of
24 these eight objectives. He noted the government has allowed private cell providers to put their
25 5G transmitters on any street pole. He also suggested they discuss what the City could do to
26 help businesses. He believed they had spent adequate time today on emergency planning.

27
28 Berdie noted he had an objective for low-density, affordable housing and getting away from
29 affordable housing being rows of condominiums. He wanted to highlight affordable housing. He
30 suggested pursuing creative solutions such as repurposing existing structures like the Alder
31 Bistro and the existing Fire Department.

32
33 Glenn did not believe crafts defined Yachats and suggested they would want a person to focus
34 on creativity and economic development.

35
36 Attract and Encourage a Diverse and Creative Citizenry

- 37 - Create, in cooperation with experienced developers, work-liye space in underutilized
38 buildings (e.g., Fire Station, Alder)
39 - Create, in cooperation with experience developers, shared workspace for artisans,
40 makers, programmers, etc.
41 - Fund or support staff for promoting creativity and economic development
42 - Encourage low-density, affordable housing for workforce

43
44 Regarding Grow/Smooth Tourist Revenue, Glenn suggested adding the following statements:

45 Grow/Smooth Tourist Revenue

- 46 -Address the visual appeal of the City
47 - Complete Ocean View Drive project with enhanced 804 Trail and consistent, attractive
48 fencing

- Create an interpretive kiosk with large screen digital display of existing videos of trails and attractions, including the Native American transformative story, the "Community History Timeline" created for the 50/100 anniversary
- Explore ways to utilize the unique interests and backgrounds of Yachatsians to offer workshops, mentoring opportunities, and specialized trainings during the "off season" to attract targeted clientele

Berdie suggested the City was not leveraging the unique environment of Yachats. Mayor Stanley asked Berdie to write a generalized statement on this topic for the Grow/Smooth Tourism goal.

Frye recalled there was interest in have art along the highway when they were planning the Highway 101 project. She would recommend to the new Council that they resume this objective. Mayor Stanley suggested Berdie could add creative artworks to his statement.

Mayor Stanley believed that, while very important, work was already being done in the area of emergency planning. Berdie suggested there might be ways to personalize and make more fun the emergency planning process. Tooke pointed out that emergency planning was an ongoing process rather than a goal that would be completed.

Mayor Stanley suggested giving Berdie's document to the incoming Council.

B. Discussion of Goal Impacts on 2018/19 Budget

Mayor Stanley asked Manager Beaucaire what she was expecting from this agenda item. Frye asserted that the Council needed to address the goals in the context of financial planning.

Manager Beaucaire noted there were four meetings remaining for this Council, and she suggested Council stipulate what they want to accomplish at these meetings.

Glenn asked to add a presentation by Tom Kerns on climate change for the November 14, 2018 Council agenda. Mayor Stanley suggested that when they get the Library Commission update, they would need to address the utilization of all City facilities. He suggested "best use of City properties" for the November 14, 2018. Glenn suggested they could direct the City Manager to discuss with the architect what it would take to move City Hall to the 501 Building. Frye wanted to see a more thoughtful presentation from the City Manager about what she needs.

Manager Beaucaire noted there was an outstanding motion to move City Hall to the 501 Building that had never been rescinded. Frye asserted there was disagreement about this motion. Glenn asserted there was a unanimous vote by Council. Manager Beaucaire asked Council for more clarity on what they wanted her to include in a preliminary report. Frye did not think a motion was needed to direct the City Manager to prepare a preliminary report. Glenn suggested Council was now giving the City Manager to explore options for the 501 Building, including consultation with the architect. Frye wanted a recommendation from the City Manager before talking to the architect, and Glenn disagreed with this request. Mayor Stanley suggested they leave the decision to consult with the architect up to the City Manager. Manager Beaucaire stated she heard she was to report on what was needed for staff for comfortable, secure, efficient, optimal use of space including additional personnel. Berdie suggested Manager Beaucaire make these recommendations without reference to a specific building. Manager Beaucaire indicated she did not need to consult with the architect prior to the Library Commission presenting their recommendations.

1 Mayor Stanley announced the League of Oregon Cities had adopted all four of Yachats'
2 recommendations. He urged the City to continue to work with the League on priorities for
3 legislative issues.

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6 Mayor Stanley adjourned the meeting at 12:05 pm.
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10 _____
11 GERALD STANLEY, Mayor
12

13 ATTEST:
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16 _____
17 Shannon Beaucaire, City Manager
18

Date