

1. Agenda

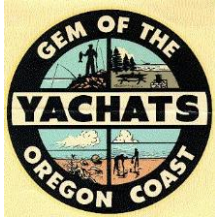
Documents:

[PNC_AGENDA_5-19-16.PDF.PDF](#)

2. Meeting Materials

Documents:

[PARKS AND COMMONS MINUTES - 5-19-2016.PDF](#)
[YACHATS TRAILS COMMITTEE REPORT 5-19-2016.PDF](#)
[COMMONS USER SUPPORT REPORT - 5-19-2016.PDF](#)



CITY OF YACHATS
PARKS AND COMMONS COMMISSION
Civic Meeting Room – Yachats Commons
May 19, 2016
REGULAR MEETING – 3:00 P.M.

- I. Minutes – April 21, 2016
- II. Reports
 - A. Commons User Support Manager
 - B. Year to Date: Revenue and Expenditures
 - C. Yachats Trails Committee
 - D. Public Works Report
- III. Business
 - A. Review CIP request
 - B. Benches
 - C. Friends Report - Retreat
 - D. Donor Policy
 - E. Dog Policy for fenced-in Play Ground
 - F. YYFAP responsibilities for closing
- IV. Other Business
 - A. From the Commission
 - B. From the Staff
 - C. From the Floor

Next Meeting – June 16, 2016

This meeting is open to the public and all interested citizens are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be given to the City Office one-week prior to the meeting. Minutes of all public meetings are available for review in the City Office. The facility is handicapped accessible; those needing assistance please contact the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted May 17, 2016 by Linda Wangsness, Deputy City Recorder



CITY OF YACHATS
PARKS AND COMMONS COMMISSION
Civic Meeting Room – Yachats Commons
May 19, 2016

The regular meeting of the Parks and Commons Commission was called to order by Chair Don Niskanen at 3:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Niskanen, Scott Gordon, John Moore, Dean Shrock, Derek Ojeda and Lauralee Svendsgaard and Ruth Bass. Audience: 3.

I. Minutes – April 21, 2016

Motion to adopt the Minutes of April 21, 2016, Aye – 7, no -0.

II. Reports

A. Friends of the Yachats Commons

Commons User Support Manager – Attached in writing.

Sterner highlighted several projects including the skate park project. Public Works has finished the tie down of the elements installed. Sterner commented on Public Works requesting the Farmers Market acquire their own barricades for traffic control. Also commenting on how busy it is around town already.

B. Year to Date: Revenue and Expenditures – Attached in writing.

C. Yachats Trails Committee – Attached, in writing.

Svendsgaard commented on the web site that the Trails have put together: yachatstrails.org. Discussion ensued about the opening of the Amanda Trail and the new Amanda Statue. The new statue is in a more protected and visible area.

The commission discussed the Gerdemann garden and the agreement to have Jim's loop open to the public.

D. Public Works Report- no report - absent – Niskanen commented about Public Works playing a great part in helping get the planters and benches in place in front of the 501 building.

Niskanen commented he had laser surgery that morning and gave a progress report to the commission about having the second eye done shortly.

III Business

A. Review CIP request – Niskanen submitted a written report as requested by the Finance Committee. Discussion ensued about the CIP projects both finished and unfinished. Svendsgaard commented about the lack of elements in the playground for the 8-12 year old age bracket. YYFAP Executive Director Alice Beck commented from the audience.

1 Niskanen also discussed the emergency generator and suggested Public Works label
2 the outlets that are hot when the generator is running for easy identification. The
3 question arose as to why the funds in the CIP fund for the 804 trails were deleted. Also
4 noted was the funding for the exercise trail was deleted.

5
6
7 **B. Benches** - Beck, from the audience, commented on the new donor bench in the
8 playground which was placed by the family who donated the original bench. There will
9 be a dedication after the plaque is remounted.

10
11
12 **C. Friends Report retreat** – It was announced that Rose Valentine was elected the new
13 president of the Friends of the Commons. – Report submitted – Svendsgaard
14 suggested the Friends contact Dave Rieseck about the design of the Commons area
15 and get his ideas for an outside restroom.

16
17 Also discussed was a small remodel on the Commons Coordinator's office to allow for
18 adequate storage of expensive audio and visual equipment. Cleaning out room 7 for
19 potential useable space was also discussed.

20
21
22 **D. Donor policy** – Svendsgaard commented the she is still revising the policy and should
23 be done by the next meeting.

24
25
26 **E. Dog Policy for fenced in Playground** - Niskanen suggested that there should be a
27 policy of no dogs allowed in the fenced area of the playground. Beck commented that
28 the playground is a public park and there have been no problems with dogs allowed in
29 the playground. She also commented about the many tourist and residents alike that
30 bring their children and dog to the playground. Shrock was pleased that there have
31 been no problems with dogs to date. Niskanen requested the commission request to
32 Council to be able to post a sign stating: "Please no animals in the fenced playground".
33 Aye – 7. No - 0.

34
35 **F. YYFAP responsibilities for closing Commons building** – Beck stated YYFAP has not
36 been responsible for locking the upstairs for the last 5 years. Discussion ensued **about**
37 **the security and final locking of the building**. The commission agreed they need to
38 make users and renters aware of the policy. Svendsgaard said she would work with
39 Kimmie from City Hall to contact all groups.

40
41
42 **IV. Other Business** – It was commented on that the gutters in the 501 building are in need
43 of cleaning. Kimmie from the City stated the Safety Committee has already requested
44 Public Works to clean them.

45
46 **A. From the Commission** – None.

47
48 **B. From the Staff** – None.

1 **C From the Floor** – Angie, the preschool teacher, requested the preschool be able to
2 paint the playground side of the concrete wall with an underwater theme. Niskanen
3 approved.
4

5 The meeting was adjourned at 4:34 p.m.
6
7

8 _____
9 Don Niskanen, Chair
10

11
12 Attest:
13
14

15 _____
16 Linda Wangsness, Deputy City Recorder



Yachats Trails Committee

Yachats Parks & Commons Commission

City of Yachats

441 Highway 101, Yachats, OR 97498

541.547.3565

Team Trails leaders

Commission Report

May 2016

Communications

Jan Brown

Development

Joanne Kittel

Invasive Plants

Wally Orchard

Trails Crew

Loren Dickinson

Bob Langley

Chair Emeritus

Lauralee

Svendsgaard

Submitted by Joanne Kittel and Wally Orchard

May is the first month that Team Trails (TI) has been operational. Team Trails' leaders are Jan Brown, Loren Dickinson, Joanne Kittel, Bob Langley and Wally Orchard. Lauralee Svendsgaard has been elevated to the position of Chair Emeritus. The Leaders are continuing to develop their new organizational structure as a "team" following Lauralee's resignation as the Yachats Trails Committee's (YTC) Chair. Trail maintenance, Invasive plant removal and restoration of the Amanda Trail are the current priorities.

Under the direction of Team Trails, Wally has established a dedicated Yachats Trails website. Though not yet complete, the website can be viewed at www.YachatsTrails.org.

There is no word from Andreea Ghetie regarding when Jim's Loop will open to the public under the terms of the recent City Resolution. Loren is serving as the Gerdemann Botanical Preserve's liaison for TI, and will keep us apprised of Andreea's progress.

Bob Langley and Wally Orchard have completed several improvements on the Ya'Xalk Trail and have continued to keep the Trail in tiptop shape.

The native history Interpretive sign project may expand from 3 to 4 or 5 signs. Diane Disse and Joanne are working with the tribes to obtain images and gain editorial collaboration.

Amanda Trail - Oregon State Parks, Siuslaw National Forest, Angeles National Forest, Job Corps' Urban Forestry unit, and TI comprise the partnership in efforts to restore the Amanda Trail. An auxiliary road is being constructed to haul out bridge debris, and to enable ODOT to repair damage to the culvert and lower portion of the Kittel property. Eighteen feet of the bridge was salvaged. The remainder of the bridge was too heavily damaged in the storm event to be safely reused. Stairs and railings to the stream have been repaired. The gathering area is almost complete. On March 27th, State Parks and a county work crew will complete the remainder of the work needed in the gathering area and will remove the unusable bridge segments.

YTC's National Trails Day event will begin at 10:00 a.m. on Saturday, June 4th, with trail work on the restored Amanda Trail. Those participating in the trail work will be invited to join in the opening of the restored Trail at 1pm. During the opening, participants will view the new Amanda statue at its new and safer location; meet donors Joan Wikler and Beth Cook, and the artist Sy Meadow; and then head to Joanne's for a meal. Special thanks to Huck Huckins and Linda Hetzler for donating food. There will be no public event for the re-opening of the trail.

Yachats Invasive Plants Subcommittee (YIPS)-Discussions have taken place regarding the potential need to salvage a population of camas lying on State Parks' property and in the path of road and trail improvements along Yachats Ocean Road. Small remnant populations of Tansey ragwort, not yet flowering, have been removed from various city sites – a remarkable achievement given the explosive growth that occurred just a few years ago.

YIPS May work event will take place this Saturday at 10am at the Commons Wetland Park. Encroaching growth along the boardwalk will be cut back and more ivy pulled.

User Support Report

May 2016

Leon Sterner

Skatepark Equipment has been assembled and placed in proper locations. Rick McClung will arrange for his staff to fasten the elements down to the Cement Pad. I have also consulted with several area youth about the equipment and it's placement - and we are all good to go!

Mike Guerrero has been working on smoothing out the surface of the mural wall. I will pressure wash the wooden fence along top of cement wall in preparation for priming in early June.

The recently held Rainspout event was very well received with the hope that next year's festival will benefit from earlier organization and promotion to result in higher attendance. A number of volunteers from the community stepped up to help for this event. Robert Rubin who is producing the Polly Plumb events was a great help in organizing this year's Rainspout Festival. The weather was so ideal on Sunday that the entire festival moved out into the Picnic Shelter.

During the festival, I consulted with two audio design people here to do audio for Rainspout, on how we might design and install elements that would make the MP room and room 8 better acoustically. They did measurements - and will send me a design and materials suggestions for this treatment.

Farmer's market opened on Mother's Day. No decision was made to acquire a Porta Potty rental unit for outside the Commons this summer. Therefore, the Commons will remain open during market hours to allow for public restrooms. I will put up a barrier by hallway leading into the MP room - with a sign that indicates the building is closed beyond this point. The atmosphere at the opening market was very nice! Weather was cooperating, and there were a good number of vendors for opening weekend.

Public Works approached both Ellis and myself to ask about the market purchasing their own barricades (hard plastic fold out types) used to control traffic on market days. Ellis says that we use 4 of the city owned units presently. It was suggested by PW that "someone (Friends, Market?) purchase ones to be used for market and return currently used ones to city as they are needed by Public Works throughout the summer months.

I asked Parks and Commons for input for our Friends Retreat - and for any goals they might have that we could use to help make our plans. It was suggested that we refer to the city goals as represented in the Document Library through goyachats.com site.

The One of Us production of Odd Couple went well. Audience greatly appreciated the improved audio from use of new microphones. We were able to work around the 4+ weeks that they use the MP room and Room 8 for pre production and for performances without too many hitches. Big Band set up and played on the MP floor rather than on stage. This is less than ideal for them, but they made do. Thanks to the Big Band for their willingness to be flexible.

It looks like the upcoming summer months will be busy at the Commons. I have booked a number of weddings and celebrations of life gatherings. Events like these, along with YAAS lectures and other presentations are all making good uses of the facility and equipment upgrades we have all been working hard on over the past months and years. I can happily report very feedback received about the Friends of the Commons and the work they are doing.