1. Agenda

   Documents:

   PNC_AGENDA_6-16-16.PDF.PDF

2. Meeting Materials

   Documents:

   USER SUPPORT REPORT -6-16-16.PDF

CITY OF YACHATS
PARKS AND COMMONS COMMISSION
Civic Meeting Room – Yachats Commons
June 16, 2016
REGULAR MEETING – 3:00 P.M.

I. Minutes – May 19, 2016

II. Reports
- A. Commons User Support Manager
- B. Year to Date: Revenue and Expenditures
- C. Yachats Trails Committee
- D. Public Works Report

III. Business
- A. Doors on Picnic Shelter
- B. Vendor limit at Arts & Crafts Fairs

IV. Other Business
- A. From the Commission
- B. From the Staff
- C From the Floor

Next Meeting – July 21, 2016

This meeting is open to the public and all interested citizens are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be given to the City Office one-week prior to the meeting. Minutes of all public meetings are available for review in the City Office. The facility is handicapped accessible; those needing assistance please contact the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted June 13, 2016 by Linda Wangsness, Deputy City Recorder

User Support Report
June 2016
Leon Sterner

Skatepark update: As of a couple days ago I am taking over the fastening down of the skate equipment. This involves obtaining anchoring hardware and finding a local contractor with appropriate tools to accomplish the task. I am expecting to accomplish this phase within a week.
A week or two ago, I pressure washed the wall facing the skatepark as well as the wooden fence on both sides. Mike Guerriero and I are in process of priming the West side of the wall and both sides of the fence to make ready for the upcoming mural design painting. Several local youths will participate in the painting for which they will receive a monetary payment for their participation.

We have had several weddings on as many consecutive weekends at the Commons. I was able to give them support and direction in planning their events, as well as direct help setting up equipment, decorations and seating arrangements. Ona catered a large sit down reception last weekend for 150 guests. Thanks for a wonderful job doing the food! And thanks for leaving the kitchen in such good condition upon your leaving! We seem to be attracting more and more weddings these days. These three in a row as well as several more I am planning in the future.

It is most helpful to have the calendar for reservations in good order while making all these " future " plans for wedding reservations as well as for the numerous events which are in the planning works. Thanks especially to Greg Scott who has been instrumental in the development of the calendar reservations system, and for his ongoing assistance to work out bugs and get it to the place it is in today. Please refer people to me who have questions, comments, or difficulties utilizing the calendar reservation system on the Goyachats.com website. I have been trained to tutor folks in its use and to assist those making reservations. My number is 541- 272-4213. And as a reminder, this number is the contact phone for user support person - either myself, or someone covering for me in my absence.

The recent arts and craft show demonstrated that there are some issues around such events that seem to need addressing. One issue the concentration of booths. I am wondering how we can clearly set limits on where and how many booths are feasible while leaving enough " comfortable " and safe room for the attending public. Another issue is possibly eliminating certain types of vendors who have products that put a very strong and lingering (1-2 weeks) odor in the building. I noticed that the remnants of a soaps/oils fragrance booth in the kitchen was still evident one and a half weeks later as I was showing the room to a wedding planning party. And it is not a pleasant odor to experience.
And a third related issue, is that at three times I was called to the venue to address blown electrical circuits. My guess is that the building is not wired to have so many users accessing the electrical system at once. As you know, our Commons was not designed to be ' an events center ' per se. We do have a number and variety of events yes, but it was not designed for heavy event designs - either space, traffic flow, electrical etc. Therefore, it seems we have to set down some clear parameters for event planners. Recent visits by the fire marshal have clarified how we can maintain a safe space in case of emergencies like a fire. Parks and Commons help in this area will be appreciated.

Issues remain after the installation of the new doors around the outside of the Commons. They don't close tightly - and I am frequently finding them ajar in the mornings. Also I have had numerous complaints that there are not windows in a number of these doors. Also I'm finding water leaking onto the floors by a couple of doors and note that there is quite an opening (gap) under several of the doors. My concern is that when we get into the rainy and windy season that we will have water issues.

Lastly, and on a positive note, I continue to get numerous and very positive comments on the commons facility and the equipment and programs which take place here. People who are visiting our area from far and wide, stop by and comment on what a vital and energetic community center the commons is here in Yachats. Lots of good words about the playground, skatepark, the new Mosaic planters on the corner. And even though the Ladies Club Annual Pie Social will not be taking place at our facility this July Fourth, (it will be held the same time at the Ladies Club) - you can rest assure that there will be lots of action around the Commons as the crowds gather for the Parade and festivities on that day.