City of Yachats

EMERGENCY PREPAREDNESS COMMITTEE
February 7, 2019

Approved Minutes

I. Call to Order

Chair Larry Nixon called the February 7, 2019 meeting of the Emergency Preparedness Committee at 3:00 pm in Room 1 of the Yachats Commons. Members present: Bob Bennett, Rick McClung, Tom Fisher, Larry Nixon, Max Glenn, James Sanders, Tracy Crews, and Don Groth. Absent: none. Audience: 1.

II. Minutes - January 3, 2018

James Sanders was present
2018 dates should be 2019

Bennett moved to approve the January 3, 2019 minutes as amended: Aye – 7; No – 0.

III. Unfinished Business

A. Emergency Operations Plan – input from YRFPD

Nixon appreciated the clarifying comments from the Yachats Rural Fire Protection District.

Page 1A 3-1: YRFPD should be replaced with County Emergency Management and YRFPD should be listed as a Supporting Agency

Page 3-7: Bennett noted the primary communication agency either needed to be YRFPD or the City. The Committee was not certain of which groups had radio access to which other groups. They identified Public Works, State Police, ODOT, and the County as critical communication partners. McClung indicated he would check which groups Public Works could access, and if they could connect with the State Police, ODOT, and the County, the Public Works should be the primary communication agency.

Page 3-12: correct name is South Lincoln Ambulance Inc.

Page 3-21: Change the primary special facilities agencies from YRFPD to the City of Yachats, Public Works.

Page FA 1-6: Remove the bulleted section under 4.2 beginning with "Firefighters who are unable to get to their home departments…"

FA 1- 14, first paragraph:

- Add a first sentence: The City of Yachats does not have a City Fire Department.
- Second sentence: replace agency with Yachats Rural Fire Protection District
- Third sentence: delete "and radiological protection operations"

FA 1-14, third paragraph: delete "radiological materials" item

The Committee noted the section numbering was inconsistent with 5.x mixed in with 6.x.

FA 1-16, section 5.6: change "operations level" to "awareness level" Awareness level was assumed to mean that they would only try to contain rather than remove materials.
FA 1-17: Change "will" to "may" regarding YRFPD role
FA 1-37: Add YRFPD to item 6 regarding traffic flow coordination (put before Public Works)
FA 2-i: correct to Yachats Rural Fire Protection District in 4.3
FA 2: change Newport to Yachats in the header
FA 3-8: modify the bullet for YRFPD to read "hazardous waste assessment and arrange for containment…"

Bennett summarized there was one outstanding matter which McClung would check into regarding communication abilities. Bennett indicated he would make the suggested changes in the master document.

Sanders asked about the timeframe for getting the project finalized. Bennett recalled the deadline was for getting the reviews done. He added the next step would be to discuss the presentation to Council so that they can sign off. Glenn suggested that the Committee present the document to Council in terms of asking questions for clarification rather than for editing. Crews noted the document was created by experts who understood the proper language to use.

McClung suggested the Public Works and Streets Chair present the document to Council.

Crews reported the new tsunami app is now available for both iPhone and android phones (NVS Tsunami Evacuation). She added the app allows for custom printing of brochures and suggested the Committee educate vacation rental managers of the availability. Bennett noted users must register to access the app.

Sanders reported there were new evacuation signs on the 804 Trail near Salmon Street.

Bennett indicated they had agreement on the locations of evacuation signs along Highway 101 as outlined in the January work session with YRFPD. McClung stated he would ask Jenny Demaris about getting the new signs.

Bennett raised the question about the easement on the east side of the highway where Marine Drive connects. He stated they needed an easement to connect from the highway to Spring Hill Road. McClung suggested asking the City Manager to ask the City Planner to investigate the issue.

Bennett asked if someone could ask Jenny Demaris if she has signage, procedures, or information about what people should do once they get to an assembly area. Crews volunteered to contact Demaris.

Crews explained there was information at the South Beach cache that explain what people need to do with things like setting up tents, setting up first aid, etc. Groth noted they had not formally assigned long-term camping areas. Nixon suggested that location would be decided at the time, depending on what was available.

Groth asked about educating the people around Diversity Drive. Bennett suggested the YRFPD indicated a willingness to work with the City on a route and assembly area.

Sanders suggested the Committee visit the container as a group to assess the area and check the inventory.

Crews indicated she would get the electronic versions of the job duty assignments to Nixon. She added the South Beach cache has an excellent color-coding system to connect the container items to the specific applications and tasks.

McClung reported he would be sending some evacuation preparation materials to all Committee members as it might be useful in applying for grants. Crews added that the South Beach cache group created a list of everything they had and everything they wanted and distributed it to residents and businesses to see if there were items they could contribute.

Crews reported YYFAP received some funding to get Go Bags for all of the kids in the program and she would be helping Alice Beck put those together.

Sanders asked if anyone had found out information about getting CERT training. Fisher reported he contacted Linda at Lincoln County CERT who told him there was a program for getting recertified and there would be a training beginning in late February. Bennett recalled to actually get certified, one had to pay for fingerprinting and for an FBI background check in addition to the training.

IV. Other Business

A. From the Committee - none

B. From Staff – none

Nixon adjourned at the meeting at 4:14 pm.

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Larry Nixon Date

Minutes prepared by H H Anderson on March 3, 2019