

1. Agenda

Documents:

[2018-12-06 Emergency Preparedness Agenda.pdf](#)

2. Meeting Materials

Documents:

[2018-11-02 Emergency Preparedness Minutes DRAFT.pdf](#)



CITY OF YACHATS

Emergency Planning Committee Meeting

441 Hwy 101 N., Yachats Commons, Room 1

Thursday December 6, 2018 at 3:00pm

AGENDA

- I. Meeting called to order
- II. Approve Minutes of November 1, 2018
- III. Public Comments
- IV. Business
 - a. Evacuation Signs Update
 - b. Container – R McClung
 - c. Status on Liaison with YRFPD
 - d. Report on Red Cross Survey of Potential Shelter Areas in Yachats
 - e. Answer questions sent to City Manager, Shannon from Jenny Demaris
 - f. Answer questions posed by Mayor Stanley regarding the emergency plan draft
 - g. Discussion - Dynamics of a Co-chair committee and how to make it the most beneficial
 - h. Recruitment for members
- V. Other Business
 - a. From the Staff
 - b. From the Committee Members
 - c. From the Floor

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted: 11/30/18



1 City of Yachats
2 **EMERGENCY PREPAREDNESS COMMITTEE**
3 November 1, 2018
4

5 Draft Minutes
6

7 Bob Bennett called the November 1, 2018 meeting of the Emergency Preparedness
8 Committee at 3:00 pm in Room 1 of the Yachats Commons. Members present: Larry
9 Nixon, Bob Bennett, Rick McClung, Tracy Crews, and Max Glenn. Absent: Joan
10 Davies, James Sanders, and Don Groth. Audience: 0.
11

12 **I. Minutes**

13 **A. October 4, 2018**

14 Nixon moved to approve the October 4, 2018 minutes as presented: Aye – 5; No – 0.
15

16 **II. Public Comment - none**
17

18 **III. Business**

19 **A. Elect New Chair**

20 Bennett asked Nixon if he would agree to Chair the Committee for one year. Nixon
21 reported he was uncertain of his health and could not commit for a year. Crews clarified
22 the status of Joan Davies was unknown. McClung indicated he would be willing to co-
23 chair with Nixon.
24

25 The Committee agreed by consensus that Rick McClung and Larry Nixon would co-chair
26 Emergency Planning for one year.
27

28 **B. Status of Liaison with YRFPD**

29 Bennett reported he went to the last YRFPD Board meeting. He indicated he would
30 discuss with this group how they would establish assembly areas. Nixon indicated he
31 would add an agenda item for the next meeting to address how areas would be selected
32 and processes that would happen.
33

34 **C. Report on Red Cross Survey of Potential Shelter Areas in Yachats**

35 McClung reported the Red Cross was in town the previous day and indicated they
36 wanted to make the Commons and the Churches disaster shelters. He noted they
37 would provide all of the equipment. He the City would retain the right to tell the Red
38 Cross to use the Churches should there be some conflict with the Commons. McClung
39 reported they took inventory of the facilities and received the Yachats evacuation map.
40 He reported the Red Cross was pleased with the facilities and with the information
41 provided.
42

43 Bennett reported the last agreement was signed with the Red Cross in 2010. McClung
44 noted the Red Cross was required to do a physical evaluation every four years and a
45 phone report annually.

1 McClung reported he and Manager Beaucaire attended the FEMA Weather Update
2 meeting on updates for the winter. He noted cities were finishing summer work with the
3 recent good weather. McClung reported they predicted dryer and slightly warmer than
4 average, noting one storm could have severe impact.
5

6 **D. Answers to questions from Jenny Demaris**

7 Bennett noted he distributed Demaris' questions. Bennett reported Demaris thought the
8 City was low on Tsunami Maps. McClung reported they have plenty of the big maps but
9 are nearly out of the folded maps. The date of last order was unknown.
10

11 Bennett suggested they hold off on printing additional maps until they have the revision
12 of the assembly areas. The Committee agreed to inform Demaris they wanted to
13 participate in a group order, but would need more time.
14

15 Bennett reported Dave Buckwald found assembly area signs in the shop, so new signs
16 are not needed.
17

18 McClung noted the City needed to be recertified for storm ready and tsunami ready
19 status. Bennett recalled the input for this process was completion of forms. He added
20 they would need the dates of exercises or citywide meetings. The Committee recalled
21 the Tsunami Walk drill, the Map Your Neighborhood event, and a presentation by
22 Demaris. Bennett added they could include the plan update as an event.
23

24 Bennett noted the Map Your Neighborhood event, the Tsunami Walk, and the blue
25 stencil signs on the streets, Demaris' presentation, the mass email, and revision of the
26 EOP. Crews recalled there was information mailed to everyone in the water bills.
27 McClung indicated he would complete the forms.
28

29 Glenn suggested the outdoor metal signs of the tsunami map a good idea. The
30 Committee discussed where the signs could be placed. The Committee agreed on two,
31 one along the 804 Trail and one near the Commons.
32

33 Bennett noted remaining issues to be addressed:

- 34 - What happens after people gather in the assembly area
- 35 - How to tell people on Ocean View Drive which route is the most efficient
- 36 - How to cross the ditch at Marine Drive and Hwy 101 to reach King Street.
37

38 **E. Answers to questions from Mayor Stanley**

39 Bennett indicated he would respond to Question 2 that the County Manager is the
40 Lincoln County Sheriff's Office Emergency Management. McClung indicated Demaris
41 told him the Emergency Management work would continue to grow. Committee
42 members discussed how Yachats would likely be isolated from the valley in terms of
43 response resources.
44

1 The Committee noted the language around Hispanic or Latino residents was from
2 another source, which the Committee did not control.

3
4 Crews asked if the Emergency Preparedness Committee had officially changed their
5 name. Crews argued that if they were still Emergency Planning, this language should
6 be used in the EOP draft. She recalled their discussion where the previous chair noted
7 the Committee did more than planning. Bennett indicated he would put the name
8 change on the agenda for Public Works and Streets.

9
10 Bennett stated the Emergency Coordination Center needed to be added to the
11 Glossary. The Committee noted location of this Center could be anywhere

12
13 Bennett reported he could not find instances of where "Mayor" needed to be changed to
14 "City Manager."

15 16 **V. Other Business**

17 **A. From Committee Members**

18 Crews announced the Tsunami Conference in Newport on December 3 and 4, 2018 at
19 the Center for Health Education. Crews and McClung indicated they would be
20 attending. Bennett recalled the one he attended was extremely useful in understanding
21 the relationship between the ocean and the coast and the mechanics of the response.

22
23 Crews asked about the required FEMA trainings. McClung reported Manager
24 Beaucaire was going through the classes and he had completed the trainings.

25 26 **B. From Staff** – none

27 28 **C. From the Floor** – none

29
30 Bennett adjourned at the meeting at 3:56 pm.

31
32
33
34
35
36
37 _____
38 Bob Bennett

39 _____
Date

Minutes prepared by H H Anderson on December 5, 2018