

1. Agenda

Documents:

[2017-11-02 Emergency Preparedness Agenda.pdf](#)

2. Meeting Materials

Documents:

[2017-11-02 Emergency Preparedness Minutes DRAFT.pdf](#)

[2017-11-02 Disaster Cache Medical Supplies.pdf](#)

[2017-11-02 Disaster Cache Planning.pdf](#)

[2017-11-02 Salem Backpack Contents.pdf](#)

[2017-11-02 SHH Camp Layout.pdf](#)



CITY OF YACHATS

Emergency Planning Committee Meeting

441 Hwy 101 N., Yachats Commons, Room 1

Thursday November 2, 2017 at 3:00pm

AGENDA

- I. Meeting called to order
- II. Minutes of October 12, 2017
- III. Public Comments
- IV. Reports
 - a. Container Needs
 - b. Emergency Evacuation Backpacks
 - c. Tsunami Wayfinding Signage
 - d. 2014 Emergency Operation Plan Update
 - e. Volunteer Issues
 - f. FEMA Certification Progress
- V. Business
 - a. Chairperson Change – Marc Courtenay
- V. Other Business
 - A. From the Staff
 - B. From the Floor

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted: 10/27/17



1 City of Yachats
2 **Emergency Planning Committee**

3
4 November 2, 2017

5
6 Minutes
7

8 Bill Watson called the November 2, 2017 meeting of the Emergency Planning Committee to
9 order at 2:00 pm in Room 1 of the Yachats Commons. Members present: Bill Watson, Don
10 Groth, Larry Nixon, Tracy Crews and Marc Courtenay, Joan Davies.

11 Staff Present: Rick McClung, Public Works Lead/WTP, and Kimmie Jackson, Clerk II.

12 Dave Buckwald, Public Works Lead/WWTP Max Glenn, Councilor were excused
13

14 Public Comment – None
15

16 Approved meeting minutes of November 2, 2017 with the name change on page 3. – Aye 6
17

18 Watson mentioned that the attachments to the packet from Tracy Crews are helpful tools
19 and information: Disaster Cache Planning, Disaster Medical Supply List and an overview
20 areal of the emergency locations.
21

22 **Container Inventory & Future needs**

23 Jackson stated Shelly Shrock now has a key to the south container and that other neighbors
24 Heather Hoen and Mark Smith are also willing to take a key. The Shrock's want to put the
25 key in an outside location of their home so that it may be accessible to others if they're not
26 around in an emergency.
27

28 Jackson is still looking to find a homeowner near the north container. Nixon stated we
29 should be careful of the distribution of keys.
30

31 Jackson stated that the doors are still an issue and she is unable to open without
32 assistance. The quarterly inspections were just completed. Jackson & Kevin Kentta, Public
33 Works have assessed the doors and believe that if possible we should remove one or both
34 of the doors and frame in with New secure doors. If the ground shifts now, and/or the
35 containers move, the doors may not open at all.
36

37 McClung also stated the same issues with the doors. McClung and Davies will assess the
38 doors.
39

40 Jackson stated that the water filtration units have been pulled out of the containers and will
41 be operated with anyone that wants to see how it works. McClung & Buckwald will send out
42 an email for date and time.
43

44 Watson has asked Jackson & Crews to work together to compile a list of food items that
45 should be included for purchase in each container.
46

47 Continued discussion on the assembly areas, we are not reducing the number of locations;
48 there is not a lot of flat ground to take into consideration to change assembly locations.

1 Jackson stated another factor to consider is the walk up to the assembly areas and then on
2 to the container, so as to get a realistic time frame of the time and effort it takes to reach
3 said areas.

4
5 Nixon thought the trails crew would have some interest in the trails that could lead up to the
6 container area.

7
8 Davies stated that the property purchased from Nixon could be a potential area to move the
9 container location, Nixon agreed, but thought there should be continued discussion on
10 logistics. The North location should also be reevaluated and have some discussion.

11
12 There was continued discussion on the first 15 minutes of a tsunami emergency warning
13 and what will actually happen. 10th Street towards Hanley is pretty high up the hill. Ocean
14 levels will drop; therefore the wave will hopefully be that much lower.

15
16 Courtenay provided information and a list of vendors that Salem uses to purchase
17 emergency supplies

18
19 Watson also contacted the Red Cross which has emergency supplies for purchase as well.

20
21 Jackson also checked into some of the backpack and home emergency kits and asked
22 coworkers if they would be interested in purchasing these items at the City if they were
23 available. The average price would be about \$65.00 for a couple days supply of food & first
24 aide items. The vacation rental companies might even be interested in putting them in each
25 of their homes as a tool offered when signing up with the management companies. We can
26 also offer an animal pack as well. We are proposing putting together an all in one pack to
27 offer, Courtenay will assist with gathering the information along with Jackson and Davies.
28 We need to encourage three days of self-sufficiency first.

29 30 **Tsunami Wayfinding Signage Grant Update**

31 McClung stated signage has arrived; has read the instructions and inspected the contents.
32 It needs to be very dry weather to apply. Need the GPS coordinates and will have Watson
33 forward the contact information for that.

34 35 **2014 Emergency Operation Plan Update**

36 Watson stated that he and Davies have a call in with a consulting firm who can help revise
37 the plan for us. Davies stated that it shouldn't be more than a couple thousand dollars to
38 update. Will get an estimate and forward to City Manager for approval.

39 40 **Volunteer Protocol Discussion**

41 Courtenay has approached some residents and asked about their preparedness. There is a
42 sense of under preparedness. Also would like to plan contacting businesses to get them
43 prepared, in turn to prepare their employees in case of a disaster or emergency. Would
44 also like to explore other option for the volunteer assembly site be separate from survivor
45 sites.

1 **FEMA Cert**
2 Watson stated that he had met with Betty Johnson today, and that she had a lot of
3 information and posters to offer the group. Ms. Johnston is happy to answer any questions
4 that may arise.
5
6 Crews stated that Nehalem Bay has some information on their website that may be of
7 interest for emergency preparedness and that they are light years ahead of what most other
8 cities are doing.
9
10 McClung has not done any further work on gathering information regarding CERT. The
11 FEMA training is important and the staff and members need to start getting the training as
12 soon as possible. Has asked Councilor Glenn to ask the council if they would be willing to
13 take some of the classes as well, as the policy makers need to have some training as well.
14
15 **Other Business**
16 **Chairperson –**
17 Marc Courtenay was elected as the new Chairperson of the Committee. Watson agreed to
18 co-chair for Courtenay when needed.
19
20 **Comments from the Floor & Staff**
21 None. Watson adjourned the meeting at 4:17 pm.
22
23
24
25 _____
26 Bill Watson, Chair Date
27
28
29 _____
Minutes prepared by Kimmie Jackson

SAFE HAVEN HILL DISASTER MEDICAL SUPPLY

BOX #1

• Air Splint – Leg Adult	2
• Ankle Brace (Gel) Right	1
• Arm Boards (padded)	4
• Arm Sling (Universal)	1
• Elbow Support (elastic) (universal)	1
• Emergency Blanket	1
• Finger Splints (padded metal)	10
• Foam Neck Support (pillow)	1
• Knee Immobilizer – 3 panel 25" (Universal)	1
• Orthopedic walking boot (small)	1
• Triangular Bandages	4
• Wire Splints	11
• Wrist Splints	
Left-XL	1
Left-L	1
Left-M	3
Left-S	1
Right-XL	1
Right –L	1
Right-S	1

BOX #2

• Amputation Bandage (Lg)	1
• Bulb Syringe	2
• Burn Gel	4
• CPR Mask	1
• Elastoplast	3 rolls
• Emesis Basin	14
• Feminine Hygiene Disposal Bags	50
• IV Warmer Wilderness	1
• Medicine Cups	18
• Medicine Droppers	5
• Moleskin 12" x 5yds	1 roll
• Oral Airways (various sizes)	7
• Penrose Drains (multiple sizes)_	30
• Plastic Sheeting	2 pieces
• Sterile Fields	20

SAFE HAVEN HILL

DISASTER MEDICAL SUPPLY

• Suction Connection Tubing 3ft	1
• Surgical Drape	2
• Syringes 5cc	1
• Syringe 10cc	4
• Tape Medical (various sizes)	21 rolls
• Tourniquet	11
• Emergency Blanket	
• Instruments	
Hemostat (sterile)	7
Scissors (sterile)	1
Tissue Pick-ups (sterile)	1
Pliers (sterile)	1
Sterile Gloves size 7 (latex)	45
Sterile Gloves size 7.5 (latex)	5
Sterile Gloves size 8 (latex)	6

BOX #3

• Trauma Dressing 10" x 30"	9
• Maternity Pads (Menstrual)	12
• Surgical Lap Sponges (Clean Disposable)	15
• Cotton Balls	1 bag
• Gauze Conforming (rolls)	11 rolls
• ABD Pads	3
• Band-Aids 2" x 3" (adhesive)	30
• Gauze Tube (multiple sizes)	7 rolls
• Telfa (non-adhering gauze pads-sterile)	200
• 4 x 4 gauze pads (sterile)	40
• Gauze Field Dressings	18
• Gauze Dressings 7.5" x 8" First Aid-Camo	4
• Gauze Dressings 11.75" square	6
• Gauze Absorbent Compresses (Lg) 24 x 72"	4
• Band-Aid 1" x 3" (adhesive)	2 boxes
• Bandage Compression (Hemaflex) 4"	8
• Gauze Conforming 2" rolls	17
• Ace Wraps (assorted sizes)	10
• SAM Splint	1
• Blood Pressure Cuff (regular)	1
• Emergency Blanket	1

SAFE HAVEN HILL DISASTER MEDICAL SUPPLY

• Stethoscope	1
• Trauma Sheers	1
• Bandage Compress 4"	1
• Bloodstopper	1

BOX #4

• Books (Emergency Medical References)	2
• Chux	13
• Gloves (nitrile) (Small) & (X-Large)	1 bg
• Bio-Hazard Bags	20
• Knee Immobilization Splint (medium)	1
• Morgue Bags (body-bags)	2
• Underpads – Large	2
• Gowns-plastic	2

BOX #5

• Nylon Cord (Rope)	50 ft
• Tarp All-Purpose 24ft x 40 ft	1
• ZIP TIES (Multiple sizes)	30

BOX # 6

• Blankets	7
• Wash Cloths	72

BIN #1

• Walking Splint (S)	1
• Cervical Collar (Clam Shell/Philadelphia)	4
• Cervical Collar – Soft (Adult Regular)	2
• Cervical Collar- Ambu Brand	1
• Cervical Collar – Rigid (pediatric)	1

SAFE HAVEN HILL DISASTER MEDICAL SUPPLY

BIN #2 – Disinfectants and Anti-Septics

Haz-Mat

• Ammonia Inhalants	50
• Bleach (sodium hypochlorite 8.25%)	1 gallon
• Isopropyl Rubbing Alcohol 70% 16 fl oz	2
• Providine Iodine 10% soln. (Topical) 16 fl oz	3
• Providine Iodine Swabs	1 box
• Alcohol Preps	1 box
• Dust Masks	200
• Wavicide Sterilizing/disinfecting Solution (instrument) (not for topical use) 32 fl oz	3
• Water Purification Units	
Aquamira	8 bottles
Aquatabs	11 boxes
• Medical Tent (12 person)	1
• Blankets	8

Disaster Cache Planning

Starting points:

- Where is the evacuation site?
- Site purpose? (Phase 1-assembly area: min, hrs, days and Phase 2- shelter area: weeks, months)
- How many people?
- For how long?
- Demographic of potential users?

Materials: what and how much

- Basics-water, food, shelter/warmth, first aid, sanitation...
- Support items needed to deliver each basic material
- Communication
- Mental health support

Storage:

- Container(s), access, permits, space requirements, storage plan...

Site planning:

- Camp layout
- Site resources

Protocols:

- Incident command procedures
- Directions for each basic material
- Camp layout plan

Ownership:

Maintenance:

- Who does the work?
- How often is it done?
- Who pays for it?

SALEM CERT

We are providing this consolidated list as a service to the CERT community in Salem. None of the companies on this list are specifically endorsed in any way, nor does Salem CERT warrant or guarantee any of the products or services offered. **Remember: forest green helmet, vest and backpack**

You may need to find supplies at more than one location. In general, these kinds of stores are the best sources for most supplies. Consider looking at more than one store before making any large purchases. These types of stores may stock the following supplies.

Disaster Specialty Stores Nonperishable food Nonperishable Water, Mylar blankets, Flashlights, Light Sticks, Emergency Radios, Whistles, First Aid Kits, Rain gear.	Hardware Stores Dust/Face masks, Bandages Batteries, Flashlights, Pocketknives, Duct Tape, Garbage Bags, First Aid Kits, Emergency Radios, Light Sticks,	Sporting/Camping Stores Nonperishable Food, Whistles, Mylar blankets, Batteries, Flashlights, Light Sticks, Bandages, Emergency Radios, Rain Gear	Grocery Stores/Pharmacies General Food, Plastic-bottled Water, Batteries, Flashlights, Toilet Paper/Tissue, Garbage Bags, Sealable Sandwich Bags, Extra Medication, First Aid Kits, Bandages
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<u>All Out Fire and Safety, Inc</u> PO Box 4460 Salem OR Phone: 585-5873 Fax: 503-581-5556 <u>American EHS, Inc</u> www.first-aid-product.com 449 Santa Fe Dr. Suite 127 Encinitas, California 92024 Phone: 1-760-944-1048 Email: info @first-aid-product.com <u>Armor Products LLD</u> www.armorcetkits.com 1402-B Mercantile Ct Plant City, FL 33563 Phone 800-487-9485 Email: seabonn123@aol <u>Avert</u> www.avertdisasters.org PO Box 27222 Salt Lake City, Utah 84127 Phone: 1-801-468-2779 Fax: 1-801-468-2586 Email: dcspringer@qwest.net <u>CMC Government Services, Inc</u> www.cmcgov.com/store/pc/home.asp 5200 Keller Springs Rd Suite 522 Dallas Texas 75248 972-960-8301 Ex 1 (or) 214-889-5180 <u>Emergency Lifeline</u> www.emergencylifeline.com PO Box 15243 Santa Ana, California 92735 Toll Free: 1-800-826-2201 Fax: 1-714-558-8901 E-mail: salem @emergencylifeline.com <u>Emergency Preparedness Center</u> www.emprep.com 309 S. cloverdale #B10 Seattle, Washington 98108 Toll Free: 1-888-626-0889 Fax: 1-206-762-1040 Email: emprep @qwest.net	<u>Environmental Expressions</u> www.air-land-sea-products.com 6770 West Via Tres Casas Tucson, Arizona 85743 Phone: 1-520-275-1663 Email: esales @air-land-sea-products.com <u>! More Prepared</u> www.moreprepared.com 139 Sheldon St El Segundo CA 90245 Phone: 888-543-7548 Email: mina @moreprepared.com <u>MTS Safety Products, Inc</u> www.mts-safety.com PO Box 204 Golden, MS 38847-0204 Toll Free: 1-800-647-8168 Fax: 1-800-329-9687 Email: sales @mtssafety.com <u>PrepareSmart / Red E Supply</u> 17725 NE 65 th St Suite B-200 Redmond, Wa 98052 Phone-425-881-5354 / 866-618-4911 <u>ProPac, Inc.</u> www.cert-kits.com 5601 Rivers Avenue Charleston, S.C. 29406 Toll Free: 1-800-345-3036 Tax: 1-888-877-6722 Email: propac @procacusa.com <u>Property Guard</u> www.propertyguard.com 111861 Cardinal Circle Suite M Garden Grove, CA 92843 Toll free: 1-800-345-8838 Phone: 1-714-539-9600 Fax: 1-714-539-9637 Email: cs @propertyguard.com <u>Quality CERT Supplies</u> www.qualitycertsupplies.com 1270 East 2550 North North Ogden, Utah 84414 Toll Free: 1-877-299-5679 Fax: 1-877-299-5679 Email: certsupply@aol.com	<u>Rite in the Rain</u> <u>J.L. Darling Corporation</u> www.RiteintheRain.com 2614 Pacific East Tacoma, WA 98424-1017 Phone: 253-922-5000 x 135 Fax: 253-922-5300 Email: chris @RiteintheRain.com <u>Safe-T-Proof</u> www.safetyproof.com 31143 Via Colina Suite 503 Westlake Village CA 91362 Toll free: 1-800-377-8888 Phone: 1-818-865-3121 Fax: 1-818-865-3126 <u>Sentry Safety Supply Inc.</u> www.sentrysafety supply.com 1307 NE Adams Peoria IL 61603 Phone: 800-322-6822 Fax: 800-858-3172 Email: info @sentrysafetysupply.com <u>Simpler Life Emergency Provisions, Inc</u> www.simplerlife.com/cert.html 2035 Park Ave, Suite 1 Redlands, Ca 92373 Toll Free: 1-800-266-7737 Email: sales @simplerlife.com <u>SOS Survival Products</u> www.sosproducts.com 15705 Strathern St. Unit 11 Van Nuys, CA 91406 Toll free: 1-800-479-7998 Fax: 1-818-909-0360 Email: sos-info @sosproducts.com <u>Tri-Combines Resources, Inc</u> www.tcr.safeshopper.com PO Box 25307 Salt Lake City, UT 84125 Phone 1-801-975-7650 Fax: 1-801-975-9741 <u>Cascade Nut & Bolt</u> 2085 Vista Ave Salem, OR Tom Boline 503-375-6445
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1. Agenda

Documents:

[AGENDA_11-02-17.PDF.PDF](#)

2. Meeting Materials

Documents:

[CACHE PLANNING EXAMPLE - 11-2-2017.PDF](#)

[DISASTER CACHE MEDICL SUPPLY LIST EXAMPLE - 11-2 2017.PDF](#)

[EMERGENCY PLANNING MINUTES - 11-2-2017.PDF](#)

[SALEM-CERT BACKPACK SUPPLIES LIST - 11-2-2017.PDF](#)

[SHH DRAFT - CAMP LAYOUT - 11-2-2017.PDF](#)