

1. Agenda

Documents:

[2018-06-07 Emergency Preparedness Agenda.pdf](#)

2. Meeting Materials

Documents:

[2018-05-03 Emergency Preparedness Minutes DRAFT.pdf](#)



CITY OF YACHATS

Emergency Planning Committee Meeting

441 Hwy 101 N., Yachats Commons, Room 1

Thursday June 7, 2018 at 3:00pm

AGENDA

- I. Meeting called to order
- II. Minutes of May 2017
- III. Public Comments
- IV. Reports
 - a. Progress Report on Update of Emergency Operations Plan
- V. Business
 - a. Discussion – Jenny Demaris Tsunami Walk Planning
 - b. New Member Application - James Sanders
 - c. Map Your Neighborhood - Lynda Engle
- VI. Other Business
 - a. From the Staff
 - b. From the Committee Members
 - c. From the Floor

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted: 05-31-18



City of Yachats
Emergency Planning Committee

May 3, 2018

Minutes

Marc Courtenay called the May 3, 2018 meeting of the Emergency Planning Committee to order at 3:00 pm in Room 1 of the Yachats Commons. Members present:, Don Groth, Larry Nixon, Tracy Crews, Bob Bennett– Absent - Joan Davies.
Staff Present: Rick McClung, Public Works Lead/WTP, and Kimmie Jackson, Clerk II.

Discussion – Jenny Demaris – Tsunami Walk Planning

Courtenay stated that EOP applied for grant for signage, and the City need to complete an exercise, tsunami walk out exercise.

Need to write Media Release – Jenny will assist writing the release

Set up survey monkey – Jenny will set up for the City if there is no active account.

Jackson will contact Greg Scott, who set up the first survey monkey in 2016 to see if still available.

Title the event and ask for participation

For safety purposes ,ask ODOT for the signs to display on event day

Lincoln Alert – type in Yachats and it will give alert message.

Emergency Declaration process is in the work and will be distributed

Delegation of Authority is being revised and will be distributed

6 month process for the committee to review the emergency plan by using the City of Newport- replace “City of Newport” to “City of Yachats” and delete police section – Crews will obtain copy and distribute to committee.

Set date for exercise – June 23rd at 10:am

Ask OSU graphics design department to assist with design & printing

Need event logo & Name of Event

Start 4 weeks before event to blast out notifications on event

No permit needed for this event – will not be closing the street

Jenny will rewrite media release from 2015, and will draft an email for distribution

Jenny needs commitment for safety monitors, and who will push out the notifications.

Jackson will speak with City Manager & staff regarding attendance to this event.

Send out notice to using Lincoln Alert on 23rd or 25th of May.

Jenny will send out Save the Date to the agency’s

Week of June 4th, Jenny will contact ODOT for Signs, CERT and law enforcement as to what we will need for signs and presence.

Jenny suggested the City purchasing commemorative items for people that participated.

Other Business

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Comments from the Floor & Staff

Adjourned the meeting at 4:09 pm.

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Marc Courtenay, Chair	Date

Minutes prepared by Kimmie Jackson