

1. Agenda

Documents:

[2018-07-05 Emergency Preparedness Agenda.pdf](#)

2. Meeting Materials

Documents:

[2018-06-07 Emergency Preparedness Minutes DRAFT.pdf](#)

[2018-07-05 Tsunami Walk Out Ops Plan.pdf](#)

[2018-07-05 Tsunami Walk Out Schedule.pdf](#)



CITY OF YACHATS

Emergency Planning Committee Meeting

441 Hwy 101 N., Yachats Commons, Room 1

Thursday July 5, 2018 at 3:00pm

AGENDA

- I. Meeting called to order
- II. Minutes of June 2018
- III. Public Comments
- IV. Reports
 - a. Progress Report on Update of Emergency Operations Plan
- V. Business
 - a. Tsunami Walk Event
 - b. James Sanders – Welcome New Member
- VI. Other Business
 - a. From the Staff
 - b. From the Committee Members
 - c. From the Floor

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

Posted:



1 City of Yachats
2 **EMERGENCY PREPAREDNESS COMMITTEE**
3 June 7, 2018

4
5 Draft Minutes
6

7 Chair Marc Courtenay called the June 7, 2018 quarterly meeting of the Emergency
8 Preparedness Committee at 3:02 pm in Room 1 of the Yachats Commons. Members
9 present: Marc Courtenay, Larry Nixon, Don Groth, and Joan Davies. Absent: Tracey
10 Crews and Bob Bennett. Staff Present: Clerk Judy Richter, Water Treatment Plant
11 Lead Rick McClung. Others Present: Councilor Max Glenn. Audience: ?.

12
13 **I. Minutes – May 3, 2018**

14 Larry Nixon moved to adopt the May 3, 2018 minutes as presented: No objections.
15

16
17 **II. Public Comment**

18 McClung reported Public Works recently painted the blue line Tsunami Zone marks on
19 evacuation streets and has received complaints from residents, one being that it would
20 decrease their property value. McClung noted they needed to complete the work by
21 June 15, 2018. Glenn indicated he would give Council a progress report at their next
22 meeting. McClung reviewed what needed to be completed. McClung reported the work
23 by the crew did excellent work in their first experience with the torching process.
24

25 **Reports**

26 **A. Emergency Operations Plan Update**

27 Previously reviewed.
28

29 **IV. Business**

30 **A. Discussion: Tsunami Walk Planning**

31 Courtenay summarized Demaris' press report. The Committee discussed the Highway
32 crossing process and who would be involved. McClung noted they previously recorded
33 how many people crossed and how many of those brought their "Go Bag." Lynda Engle
34 indicated there would be between 8-10 CERT people. The Committee discussed
35 preparations. Davies noted there are ten routes starting at King going down to
36 Crestview. Engle reported Demaris indicated she could pull some CERT people from
37 other communities. Courtenay asked everyone to be at the Commons front door at 9:30
38 am. Davies indicated she was getting copies of the evacuation route map. Engle
39 added Demaris indicated there would be reader boards on both ends of the Highway
40 and Oregon State Police, Lincoln County Sheriff's Office, and ODOT would be present.
41 Demaris wanted CERT people to bring their radios. Courtenay was not certain of where
42 the command center would be. Courtenay asked Engle to check with Demaris on
43 further needs and to send that information to him.
44

45 Glenn asked what was being done as part of the "Seafood Celebration." Davies
46 indicated they downplayed this component, as they did not have funding or the time to
47 develop it more. Courtenay suggested each restaurant could have a special seafood

1 dish. Courtenay asked Davies to communicate to restaurants their desire to have a
2 seafood special. Engle clarified the workers should encourage walkers to go the
3 restaurants for a seafood lunch. Courtenay added that Demaris wants Yachats to have
4 this event annually.

5 6 **B. New Member Application – James Sanders**

7 Courtenay indicated he had not had the time to give Sanders the application.
8 Courtenay asked Sanders about his interest in the Committee. Sanders reported he
9 has been involved in disaster relief, especially in mass feeding. He was trained and
10 certified as a disaster relief chaplain. He has some experience in fire cleanup. He
11 helped with cleanup work after Katrina and Harvey in Beaumont, Texas. He will be
12 getting Crisis Intervention and Stress Management training in two weeks, a program for
13 emergency responders.

14
15 Courtenay moved to accept John Sanders as a member to the Committee. Glenn noted
16 the Council would be meeting on June 13, 2018 where Council could officially appoint
17 Sanders. Courtenay indicated he would inform Kimmie Jackson that Sanders would be
18 bringing her his application.

19 20 **C. Map Your Neighborhood – Lynda Engle**

21 Courtenay introduced Lynda Engle to talk about the Map Your Neighborhood program.
22 Courtenay stressed the potential dangers of wildfires.

23
24 Engle explained the program, highlighting the importance of neighbors helping
25 neighbors, especially when first responders were not available. She reported during
26 Katrina, the areas that rebounded quickest were the ones where neighbors helped each
27 other. Engle indicated she learned about this program during her CERT training in Seal
28 Rock. She noted the program helps identify the resources each neighbor has through a
29 nine-step process. Engle presented the materials available through herself, Jenny
30 Demaris, and websites, including a DVD. Glenn noted City Planner Lewis had
31 developed neighborhood maps, which might be useful in this process.

32
33 Courtenay suggested September as a month for this workshop. Davies suggested they
34 could have an event in late July. Groth added July could accommodate more seasonal
35 residents. Courtenay proposed Monday, July 23, 2018 at 7:00 pm.

36 37 **V. Other Business**

38 **A. From the Committee**

39 Groth asked if there was discussion on the logistics regarding alerts with wildfires.
40 Courtenay indicated they stressed the Lincoln County Alert system. Sanders added
41 that they suggested establishing volunteers who could go door-to-door to notify
42 residents.

43 44 **B. From Staff – none**

45 46 **C. From the Floor**

1 Lassie Cullen asked about maintenance of the emergency containers on the hillsides.
2 McClung explained the contents and confirmed there would be a water spigot on the
3 new South Tank.

4
5 Courtenay adjourned at the meeting at 4:06 pm.
6
7
8
9

10
11
12 _____
13 Marc Courtenay, Chair

Date

14 Minutes prepared by H H Anderson on July 11, 2018



Event Ops Plan – Tsunami Hike 2018

Event Date: 06/23/18

Revised: 07/05/18

Event: City of Yachats - Tsunami Hike 2018

Event Date/Time: Saturday, June 23, 2018 @ 1000 to 1100

Planning Leads: Yachats Emergency Planning Committee, Lincoln County Sheriff's Office – EM Division

Planning Meetings: Initial Planning – 05/03/18, 1500hrs
Tactical Planning – 06/06/18, 0900hrs
Final Planning – 06/21/18, 1600hrs

Event Contact: Marc Courtenay, Yachats Emergency Planning Committee Chair
Jenny Demaris, Lincoln County Emergency Manager

Event Summary:

City of Yachats will encourage community members, businesses and visitors to practice their local tsunami inundation zone evacuation route at 10:00am Saturday, June 23, 2018. Participants will initiate their evacuation routes, stopping for vehicle traffic where appropriate and making their way to high ground and/or their designated tsunami assembly areas.

Local public safety officials will provide safety monitoring, signage and event coordination the day of the event as noted below.

Event Objectives:

This drill is to enhance and strengthen the capability of the City officials, residents, business owners and visitors of the City of Yachats to safely evacuate the local tsunami inundation area to high ground and/or tsunami assembly areas.

Specific areas to be addressed include:

- Evacuate to actual evacuation point, identify time needed to evacuate to high ground and answer questions evacuees may have about the evacuation process, route and/or other preparedness questions.
- Evaluate placement of signs for possible expansion or other improvements.
- Provide outreach information in advance of the drill to help ensure wide spread participation by Yachats citizens and visitors.
- Work in partnership with Yachats businesses to ensure minimal impact on their services and demonstrate concern for their customers.

Safety Objectives:

- Participants shall safely cross Hwy 101 and other city roads, ***stopping for normal traffic flow***
- All Safety Monitors will wear approved reflective safety vests.

Fiscal Impact to City: Overtime for two City staff

Event Ops Plan

Event Date: 06/23/18

Event Planning Assignments:

Assignments:	City	LCSO – EM	LCSO/OSP	ODOT	CERT
Messaging: • Media Release - Initial • Lincoln Alerts - Initial • Event Flyers Distributed • Social Media Posting • Lincoln Alert – Activation • Media Release – Follow-up	J. Davies J. Davies J. Davies	J. Demaris J. Demaris J. Demaris J. Demaris			
Signage: • Sidewalk Drill Signs (3) • ODOT Hwy Digital Reader Board Signs (2)		J. Demaris		J. Barnard	
Safety Monitors w/Identification Safety Vests	M. Courtenay		Deputy Vaille & Deputy Akin OSP, if available		L. Engle and 18 CERT Members
Event Coordination	M. Courtenay	J. Demaris			
Participant Feedback Survey		J. Demaris			
Event Ops Plan		J. Demaris			
Event Briefing		J. Demaris			
Event After Action Report	J. Davies				

Event Ops Plan

Event Date: 06/23/18

Event Timeline:

Time	Task	Location
By 1600 Friday	ODOT ERB Signs Placed	North and South of Yachats
Saturday		
0900	Safety and CMD Briefing	Yachats Commons – North Side Parking Lot
0930	Safety Monitors to assigned positions	Assignment Positions
0945	Lincoln Alerts Drill Initiation Message	City of Yachats – Opt In and Landline numbers
1000 – 1045	Tsunami Hike Drill Initiated - Provide participant sticker at assembly areas	High Ground/Tsunami Assembly Areas
1045 - 1115	Hot Wash/Demob (Public safety officials)	Yachats Commons – North Side Parking Lot

Signage Resources:

- ODOT, Electronic Reader Board Signs (ERBs), two each
 - Place ERBs the morning/afternoon before event (06/22/18)
 - One at north end (near Vingie Street) and one at south end of town (near Crestview Drive)
 - ODOT to pick up Monday morning (06/25/18)
- LCSO, “Drill in Progress” signs, three each

Command Center Assignments/Comm’s Assignments:

Position	Name	Comm’s
Event Coordinator Command Post	Jenny Demaris	Law 2 – 299 Cell: 541-270-0702
City Coordinator	Marc Courtenay	Cell:
Fire Lead – Yachats	Duty Officer	
Law Enforcement Lead	Deputy Vaille	Law 2 – Radio #
CERT Coordinator	Lynda Engle	FRS Radio Freq Cell: 541-921-4008

Safety Monitor Assignments: (Will have approved reflective vests)

Local Law Enforcement, CERT Teams and City of Yachats volunteers and staff will act as Safety Monitors to communicate flow of traffic, address safety concerns, and provide assistance as needed. The Safety Monitors will remain in place until participants have exited their high ground destinations and have crossed back across Hwy 101 to their original starting places.

Event Ops Plan Distribution:

- City of Yachats
- Lincoln County Sheriff's Office – Patrol Command and Deputy Vaille
- Oregon State Police – Lt. Boyd
- WVCC Dispatch (Salem) – Tony Collins & WVCC Supervisor Email
- So. Lincoln County CERT – Lynda Engle
- ODOT – Jon Banard

Exercise Ops Plan: 06/23/18

City of Yachats: Tsunami Evacuation Drill

Revised: 07/05/18

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Exercise Schedule:

Time	Task (Location)	POC
0830 - 0900	▪ Activate/deploy "Drill in progress" signs (6) ▪ Confirm ODOT Electronic Reader Boards (ERBs) are in place and functional ▪ Notification to WVCC Dispatch	LC EM
0900 - 0930	Ops Briefing for Drill Volunteers (Yachats Commons North Side Parking Lot)	LC EM
0930	Volunteers Stage to Assigned Locations	Group
0945	Lincoln Alerts Call to City of Yachats Polygon (Pre-recorded)	LC EM
1000	Activation of Tsunami Exercise, evacuation routes monitored and residents begin arriving at assembly areas	CERT/City Teams
1015 – 1030	CERT/City Teams: • Call in to ICP when first evacuee arrives ○ CERT Team # to CERT Command • Distribute participant stickers • Conduct participant count • Call in to ICP when final participant begins departure. • Demob position and return to ICP for Hotwash	CERT/City Teams
1100	Hotwash/Demob: Upon return of all Teams to ICP, conduct event Team Accountability, Hot Wash and Demob (Yachats Commons North Side Parking Lot)	LC EM

Locations:

- Incident Command Post: Yachats Commons – North Side Parking Lot
 - Jenny Demaris, LCSO EM; Rick McClung, City; Joe Frechette, CERT; Yachats Rural Fire District

Communications:

- ICP: **Cell 541-270-0702**
- CERT Command – **Channel 12, Code 12**

Safety:

- Identification – Reflective Safety Vests: All CERT Safety Monitors along evacuation routes will be identified with appropriate identification vests.
- Report any participant injuries, safety concerns to Incident Command; First Aid response will be located at the Yachats Rural Fire District Station;
- Maintain awareness of vehicular traffic, pedestrian crossings

Parking:

- Carpool as needed to assembly areas.

****Event Ops Plan Timeline / Schedule Subject to Change Day of Event****

Exercise Ops Plan: 06/23/18

City of Yachats: Tsunami Evacuation Drill

Revised: 07/05/18

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Safety Monitor Assignment Locations:

Team #	Location	Name
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Assembly Areas – CERT Member/City Member

00	Incident Command Post	Joe Frechette
01	Assembly Area - Diversity Drive	Linda Carskadon & Shannon Beaucaire
02	Assembly Area - King Street N.	Michael Meagher & Joan Davies
03	Assembly Area - King Street S./E. 7 th St.	Lynda Engle & Tracy Crews
04	Assembly Area - E. 3 rd Street	Chris Nintzel & Marc Courtenay
05	Assembly Area - Spruce Street/Yachats River Road	Vicki Kish & Bob Bennet
06	Assembly Area – Reeves Circle N.	Fran Perkins & Judy Richter
07	Assembly Area – Green Hill Dr./Overlook	Rodney Evans & Karen Evans
08		
09		

Hwy 101 CERT Team

11	Hwy 101/Diversity Drive W.	Peter Benjamin
12	Hwy 101/King Street W	Dennis Knapwurst
13	Hwy 101/W 7 th St.	CMD Staff
14	Hwy 101/W 3 rd St.	Yachats Rural Fire District
15	Yachats River Road/Lori Lane	Renee Milicia
16	Hwy 101/Reeves Circle S.	Scott Perkins
17	Hwy 101/Yachats Ocean Rd	Dean Gissell & Pattyrose Nakashima
18		
19		

Mobile Safety Monitors – Law Enforcement

LCSO Deputy 1	Deputy Vaille
LCSO Deputy 2	TBD

****Event Ops Plan Timeline / Schedule Subject to Change Day of Event****