City of Yachats

LIBRARY COMMISSION SPECIAL MEETING

January 30, 2018

Approved Minutes

Chair Marv Wigle called the January 30, 2018 meeting of the Library Commission to order at 10:00 am in Room 1 of the Yachats Commons. Members present: Marion Godfrey, Nikki Carlson, Nancy Bolton-Rawles, and Marv Wigle. Staff present: none. Audience: 5.

Councilor Barb Frye reported a recent fire safety inspection determined that the children from YYFAP cannot be in the basement of the Commons. Therefore, YYFAP would need to move or the basement would have to undergo significant upgrades. Frye indicated there could be a temporary relocation of City Hall to the 501 Building. Frye reported Manager Beaucaire had indicated in an email that the Library was not that committed to moving to the 501 Building. Frye did not know the timeline of when decisions would be made. She noted the issue of moving the kids from the basement because of earthquake and fire concerns has been a long-term conversation. Frye speculated that the City could move to a portable building on the ball field.

Commissioner Bolton-Rawles asked for clarification on whether City Hall needed to move. Frye noted that office facilities for both YYFAP and City Hall were inadequate.

Bolton-Rawles stated the Library Commission is committed to the move. Commissioners speculated on how the various groups could be moved around.

Frye noted person in charge of Lincoln County Health was fired so the south clinic plans may be delayed. She speculated City Hall could use the old Library building.

Commissioner Carlson clarified that the kids need to be out of the basement now and asked if YYFAP could use Rooms 7 and 8 on a temporary basis. Commissioner Godfrey suggested the safest option for both the preschool and YYFAP would be a building on the ball field.

Frye noted YYFAP is not a City program.

Frye asked the Commission to reaffirm their commitment to moving to the 501 Building. Wigle noted that nothing is finalized at this time and a decision about the location of YYFAP has not been determined. Wigle suggested moving forward with discussion regarding plans for a move. He noted they could delay the agenda item (IV.B) on the request to the City Council about building upgrades.

I. Approve Minutes

Wigle asked they delay minute approval to next voting meeting in March 2018 (regular meeting and work session)

III. Reports

A. Library Volunteers

Sara Moore reported the Quilt Show is scheduled for late February and they are preparing for the Library Book Sale.

B. Friends of the Library

Maggie Marshall, Treasurer for Friends of the Library, reported they have been raising money and have had two grants approved. She added that the Friends are one hundred percent committed to the move.

Yvonne Wulff asked if grant applications should be put on hold until a decision about potential reshuffling of groups is made. Wigle suggested that question be raised with the Friends as the Commission and the Friends are separate entities.

IV. Business

A. Proposal to approve materials in preparation for RFP

Wigle reported Commissioner Godfrey has put a tremendous amount of work into the assembled information in the packet before them. Bolton-Rawles asked if an interior designer would be involved in the design process as there are many aspects that need to be coordinated. Godfrey indicated that would be a decision for the project manager. Bolton-Rawles emphasized importance of a professional look.

Wigle read his draft of the cover sheet for the agenda item for the Council meeting.

Commissioners discussed what level of detail is required for the proposal at this stage. Frye added that the 2+2 Committee is committed to supporting a professional appearance with consistent design themes. Godfrey noted many volunteers have reviewed this proposal.

Godfrey moved to recommend the Project Design Program to the City Council: Aye – 4; No -0.

B. Proposal on occupancy issues to the City Council

Wigle asked to postpone discussion of this request and that the Commission consider this request going to the City Manager as opposed to the City Council.

VI. Other Business

A. From the Commission

Frye stated the position of the Council is that the Library will move to a building that meets its needs. Frye reasserted there is commitment from the Library Commission to move to the 501 Building.

Godfrey raised a question about what to do with the $75,000 in the Hall Bequest not committed to the move project. Wigle suggested they discern how short-term the access to funds needs to be. Wigle noted there is a short-term investment program with the State Treasurer. Frye suggested the Commission consult with the Finance Committee on this matter.

B. From the Floor - none

With no further business before the commission, Wigle adjourned the meeting at 10:42 am.

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Marv Wigle, Chair Date

Minutes prepared by H.H. Anderson on February 10, 2018