

City of Yachats
LIBRARY COMMISSION
Special Meeting
May 11, 2018

Approved Minutes

Chair Marv Wigle called the May 11, 2018 work session of the Library Commission to order at 11:02 am in Room 1 of the Yachats Commons. Members present: Marion Godfrey, Nikki Carlson, and Marv Wigle. Staff present: Shannon Beaucaire. Others present: City Councilor Barbara Frye. Audience: 4.

I. Minutes

Minutes will be reviewed at the June 2018 regular meetings.

II. Business

A. Commission Applicant – Dianne Allen

Commissioners noted they have known Dianne Allen as a Library volunteer. Commissioner Carlson asked Allen if she would still want to be part of the Commission if the Library were not to move to the 501 Building. Wigle explained they are waiting on a preliminary cost estimates and have some concerns about the status of the building and the inability to use the attic for storage of books. Wigle reported grant writer Meredith Howell has noted the funds raised thus far are not restricted to just the 501 Building. Wigle clarified the current Library is structurally strong enough to enable stacking of books.

Allen indicated while she is excited about the possible move, she wants to help the Library no matter where they are. She emphasized wanting to support the Librarians. Allen believed the Library has a social component where people gather and feel they have family. Allen noted she had been directing retreats and events and was looking forward to having this work on her schedule.

Wigle noted demand on the Commission is high due to issues around the move and would likely continue until the Library is settled.

Carlson moved to recommend to the City Council that Dianne Allen be appointed to the Library Commission: Aye – 3; No – 0.

Other Business

A. From the Commission – none

Commissioners reviewed the proposed FY18-19 budget. Manager Beaucaire highlighted the addition of the Software/Hardware item for \$1,000 and an increase of \$500 for Building and Land Maintenance to cover carpet cleaning.

B. From the Floor

1 Manager Beaucaire reported she had spoken to Oregon Council of Governments about
2 Library IT. COG requested taking one computer out of service so they could link-in to
3 work. COG was most concerned about updating the Centurion software and book
4 checkout software. He suggested looking at nearby libraries to see what they use and
5 how satisfied they are. They offered to help organize a regional get together to talk
6 about what can be done together.

7
8 Commissioner Godfrey noted the other libraries in the county belong to the Lincoln
9 County Library District and they use Koha for books checkout. Beaucaire clarified the
10 COG's biggest concern was Centurion not updating properly. She said COG noted
11 Centurion's own website had not been updated in two years and suspected they are
12 billing users without supporting the product.

13
14 Yvonne Wulff reported the current book checkout software is an integrated system that
15 not only manages circulation but also connects with user lists, the catalog, and other
16 items. She noted another system would need to have this capability. Wulff suggested
17 the American Library Association and the Oregon State Library as resources. Godfrey
18 recalled that the time, cost, and size of the re-cataloging would be daunting. Godfrey
19 suggested Chuck Carlson knows much about Library technical systems.

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21 Wigle clarified this issue is in the information gather phase at present does not yet
22 require a recommendation.

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24 Beaucaire asked the Commission to get a few dates from Janet Hickam about dates the
25 computer could be offline and used for remote access.

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27 Wigle closed the work session at 11:37 am.

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34 Marv Wigle, Chair

_____ Date

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36 Minutes prepared by H.H. Anderson on May 11, 2018