



City of Yachats

PARKS AND COMMONS COMMISSION

January 8, 2019

Approved Minutes

I. Call to Order

Chair Bob Bennett called the January 8, 2019 regular meeting of the Public Works and Streets Commission to order at 3:00 pm in Room 1 of the Yachats Commons. Members present: Larry Nixon, Bob Bennett, and Don Groth. Absent: Tom Bedell and James Sanders. Staff present: Water Plant Lead Rick McClung and Wastewater Plant Lead Dave Buckwald. Audience: 4.

II. Minutes of December 11, 2018

Commissioner Nixon moved to approve the December 11, 2018 minutes as presented: Aye – 3; No – 0.

III. Reports

A. Public Works Department

Water Treatment Plant Lead Rick McClung summarized the report in the meeting packet. McClung highlighted it took a week to clean up after the recent storm but systems worked well. McClung reported there was a 270,000 gallon leak last month when a fire hydrant blew off the main line. He noted they now use “mega lugs” that were less likely to fail. He complimented the crew in getting the leak contained within an hour.

McClung reported South Lincoln Water Department (LCWD) had five trees block passage to their plant and had a leak. The LCWD manager asked the City to turn on its connection to supply them water. They crew prepared to open the connection and the procedure went smoothly and identified one extra valve involved in the process. South Lincoln got their plant online before water was actually distributed. Bennett concurred that the situation was a useful test of their preparedness and processes.

McClung explained how Nathan Barnard’s sewer service was damaged during Highway 101 construction. McClung added that Barnard just learned his storm drain line was crushed under the sidewalk, and he was working with Barnard to remedy the issue.

McClung highlighted camera inspecting 320 feet of sewer main on 8th Street and 120 feet on Highway 101 and flushing/cleaning of 160 feet on sewer main on 8th Street. He reported Wastewater Treatment Plant Lead Dave Buckwald was preparing to build the Pole Barn. He also added that they could not find a flat spot on Crestview to place the emergency supply container but could not find one after the area had been cleared.

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2 **B. Emergency Preparedness Committee**

3 Commissioner Groth moved to appoint Tom Fisher to the Emergency Preparedness Committee:
4 Aye – 3; No – 0.
5

6 **C. Solid Waste District Advisory Council**

7 Nixon reported the meeting this week was cancelled. Bennett asked if there were any new
8 developments on the acceptance of Class B biosolids. Commissioners discussed that if Class A
9 were required, it would need a county-wide effort develop a solution. McClung noted it would
10 require a lot of energy, heat, and personnel hours to process Class A biosolids. He estimated the
11 cost could be as much as \$100,000.
12

13 **D. Financial Report**

14 Groth noted revenues were at just over 50% and asked if they expected that trend to continue.
15 McClung recalled the up trend continued through normally slow months last year. Bennett noted
16 water was at 57% collection and they have another two or three lean months before revenues
17 increase again. Bennett explained it was not clear if the increase in revenues was due to an
18 increase in sales or an increase of fees. Bennett indicated he would be meeting with the City
19 Manager, Tom Lauritzen, and McClung about rates for the large users. McClung reported he
20 asked the engineers about what information about water rates would be included in the Water
21 Master Plan and the engineers indicated it would only be whether a study was needed or not.
22 McClung noted he was normally making 3.5 million gallons per month at this time of year and
23 he was currently making around 4 million. Bennett indicated he would work with McClung to
24 get twelve month estimates of production and usage.
25

26 Bennett asked about the 246% expenditure on Main Plant Parts. McClung noted he had to
27 replace a SC100 device at \$4,000 and the two online probes for pH both needed replacing \$1,500
28 each. He reported he also has a clarifier drive that needed replaces. Regarding Outside Services
29 at 243%, McClung noted some of this amount was for meters at Fistera which would be
30 recategorized into SDC fees.
31

32 **III. Current Business**

33 **A. Ocean View Drive meeting on January 30, 2019 at 1:30 pm**

34 Bennett stated this meeting of the relevant parties would be a status review. McClung
35 reported he, the City Manager, and the Mayor met with the County and the
36 archeologists. He indicated they walked the entire section. McClung reported they
37 planned to move the guardrails in toward the street by about two feet to give them
38 longer life. He also reported the county was also going to slope the road to get the
39 water to drain on the east side into the drainage ditches, helping divert water runoff from
40 causing erosion on the west side. He reported the plan was to erect a cantilevered
41 boardwalk trail with pilings along the southern section of Ocean View. He indicated the
42 Trails group was acutely aware of what was needed. He expected work to move fast in
43 the spring of 2019.
44

1 Bennett asked about decisions on traffic flow. McClung reported the engineer agreed
2 with the Commissions previous recommendations. Commissioners were not certain of
3 the current plan for traffic direction.

4
5 Groth asked how the ocean impacts the archeological requirements. McClung stated
6 he learned the archeological concerns apply to areas above the pre-human layer of soil.
7 Nixon recalled how smelt fishing had impacted areas with the guardrails.

8 9 **IV. New Business**

10 **A. Review City Council Goals**

11 Bennett highlighted Goal 5 on Administrative Policies and reported that Manager
12 Beaucaire gave him a list of items that the Public Works Commission was responsible
13 for, such as the franchise fees for cable, telephone, electrical, trash. Bennett suggested
14 that maintaining the storm ready/tsunami ready status be included in Goal 6 on
15 Emergency Preparedness. He indicated they would need some sort of activity or
16 tabletop exercise for this purpose.

17
18 Nixon asked what Smart City meant. Councilor Kerti stated the idea was to maximally
19 interface and integrate information and technologies in all city functions.

20
21 Regarding Goal 15 on Water Security, Bennett stated that the Commission would at
22 some point need to generate a list of options, especially around water storage. Nixon
23 suggested storing water in old reservoirs in the county. Bennett recalled the old Green
24 Ribbon Panel who worked to find a way to upgrade the Wastewater Treatment Plant
25 and wondered if that approach could work again. Bennett clarified that the City still had
26 water rights on Cave Creek that runs next to the Kittel property.

27 28 **B. Status of Access from Marine Drive & trail to King Street**

29 Bennett reported he raised the issue at the Parks and Commons Commission, who
30 agreed to create a \$5,000 CIP for the project. He indicated the effort would be joint
31 between this Commission and Parks and Commons. He stated the first step would be
32 to contact ODOT to determine requirements for the project. Bennett suggested the
33 width only needed to be one pipe length or four feet. Nixon noted the importance of
34 ensure vehicles do not use the area. Bennett reported the Trails Committee recognized
35 that area as a valid trail.

36
37 Bennett asked McClung if he would contact the ODOT regional representative about the
38 project.

39 40 **IV. Other Business**

41 **A. From the Commission**

42 Groth asked if the Commission had finalized their CIPs. McClung wanted to have the
43 Ocean View Drive transfer as a CIP. Groth suggested they learn from the Finance
44 Committee meeting on January 9, 2019 which CIPs were definite and revisit the topic at
45 the February 2019 Public Works and Streets Commission meeting.

1 Bennett asked Tom Fisher if he would be interested in joining the Commission. Fisher
2 indicated he would consider the position.

3
4 Patty Hodges asked how much work outside of Commissions was required. Bennett
5 suggested there was not a lot of outside work involved and that curiosity and interest
6 were the main criteria.

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8 **B. From the Floor - none**

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10 With no further business before the commission, Bennett adjourned meeting at 4:02 pm.

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15 _____
16 Bob Bennett, Chair

Date

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19 Minutes prepared by H.H. Anderson on January 10, 2019.