



City of Yachats

PARKS AND COMMONS COMMISSION

February 12, 2019

Approved Minutes

I. Call to Order

Chair Bob Bennett called the February 12, 2019 regular meeting of the Public Works and Streets Commission to order at 3:00 pm in Room 1 of the Yachats Commons. Members present: Larry Nixon, Bob Bennett, Tom Bedell and Don Groth. Absent: none. Staff present: Wastewater Plant Lead Dave Buckwald. Audience: 4.

II. Minutes of January 8, 2019

Header: Date is 2019 not 2018

Commissioner Nixon moved to approve the January 8, 2019 minutes as amended: Aye – 4; No – 0.

III. Reports

A. Public Works Department

Wastewater Plant Lead Dave Buckwald asked Commissioners if the presentation of the rain data was adequate. Buckwald highlighted the efficiency rating of 92%. He noted the activities in the report were in addition to normal operations. Buckwald stated Public Works could get an accurate indication of how the drainage systems were working by inspecting ditches when there was heavy rain and the Ocean View Drive ditches had flow. He reported they had to unclog several culverts.

Buckwald highlighted that the crew:

- Refurbished several fire hydrants and discovered one at the Adobe from the 1970s, which turned out to be cheaper to replace than find parts and expend labor hours
- Submitted their annual reports to DEQ for I&I and Biosolids
- Camera inspected 1,000 feet of sewer line
- Located sewer services on Gimlet Lane
- Discovered a covered manhole on Highway 101
- Started the survey for the pole building
- Got the bucket truck radiator repaired and back into service
- Moved a hydrant and prepared for other work on Ocean View Drive.

Buckwald reported there was a power outage the previous night, pumps in Quiet Water and at the Parkside station went down, and the backup generators kicked on as expected. He reported the pumps at the main station went offline early that morning, and the crew got them restarted

1 within 13 minutes. He noted one pump was off-line to have a seal replaced, so there were two
2 pumps in service at the time. Buckwald indicated he planned to have the crew complete an
3 exercise in working with the bypass pump in inclement weather. He noted when they were
4 working on pump #3, the VFD had an arc fault issue. He reported they got the backup pump into
5 service and was pleased that the backup pump had been running and working great all. He did
6 not expect these outages to incur any problems with DEQ. Buckwald expressed appreciation for
7 the City for having the forethought to have a backup pump.

8
9 Buckwald indicated he and Kevin Kentta would be doing I&I inspections that evening.

10
11 Commissioner Groth asked about the discontinued water lines on Fistera. Buckwald explained
12 the original plan was to have individual meters for each unit, but when construction began,
13 Fistera decided to use one 2" meter. Public Works removed the unused section when a
14 driveway needed to go.

15
16 Bennett gave recognition to Public Works to avert a significant problem with DEQ.

17 18 **B. Emergency Preparedness Committee**

19 Nixon reported YRFPD provided input on the EOP and Chief Petrick met with the Emergency
20 Preparedness Committee members about evacuation assembly areas. He noted the sign shapes
21 and sizes have changed. Nixon also reported they were looking to get more people CERT
22 trained.

23
24 Bennett reported there was agreement on the location of the temporary assembly signs. Bennett
25 indicated the Commission needed to approve the assembly area sign locations and order more
26 signs. The Commission also needed to replace the round evacuation signs with rectangular ones,
27 as round ones are reserved for railroads. Bennett noted they would need to work with the county
28 and ODOT to get new signs.

29
30 The assembly areas were designated to be at:

- 31 1. Peterson Drive/new fire station
- 32 2. King Street by cemetery
- 33 3. King Street at 7th Street
- 34 4. Horizon Hill at 3rd Street
- 35 5. Cape Ranch Road
- 36 6. Reeves Circle
- 37 7. Hill Court
- 38 8. Crestview Drive by the water tank

39
40 New rectangular Evacuation Route signs from the Highway should at Highway 101 and:

- 41 1. Crestview Drive
- 42 2. Hill Court
- 43 3. Reeves Circle South
- 44 4. Reeves Circle North
- 45 5. Cape Ranch Road
- 46 6. Lori Lane

- 1 7. E 3rd Street
- 2 8. E 7th Street
- 3 9. E 8th Street
- 4 10. E 9th Street
- 5 11. King Street
- 6 12. Peterson Drive

7 The evacuation route and assembly area at Diversity Drive were removed.

8
9 Nixon moved to move forward with installing the agreed-upon assembly area signs and to
10 replace the round evacuation signs with legal rectangular ones: Aye – 4; No – 0.

11
12 Groth clarified that the City Council would approve this action and direct Public Works to begin
13 work. Bennett asked Groth to send the assembly areas to Anderson.

14
15 Bennett noted Manager Beaucaire would be providing her comments on the EOP, and he would
16 need to incorporate former Mayor Stanley's, Chief Petrick's, and Manager Beaucaire's
17 comments.

18 19 **C. Solid Waste District Advisory Council**

20 Nixon reported the haulers were still working on incorporating their asbestos regulations. He
21 noted Dahl has been having people arrive with their completed forms. He reported they
22 discussed the Newport single use plastic bag prohibition and speculated Lincoln County might
23 take action for a county-wide ban.

24
25 Nixon reported they discussed land application of class B biosolids and the possibility of Lincoln
26 County making that a county-wide regulation. Buckwald recalled Public Works looked into
27 getting Class A biosolids ready and believed the amount in 2009 was \$375,000. He reported
28 most small cities cannot recoup their investment through selling the fertilizer.

29
30 Groth clarified that the group would be addressing recycling at their March 2019 meeting.

31 32 **D. Financial Report**

33 Anderson explained that Clerk Richter has left to become Finance Director at another city.

34 35 **III. Current Business**

36 **A. Ocean View Drive Status**

37 Buckwald reported Public Works was planning to install a new hydrant on W 3rd Street. Bennett
38 clarified this prep work was part of a CIP for Ocean View Drive.

39
40 Groth and Bennett wanted an update on the traffic direction plans for Ocean View Drive.

41 42 **B. CIP Status**

43 Groth reported they would not know the CIP projects until the February 13, 2019 Finance
44 Committee meeting. Bennett noted they need two earthquake valves, one for the bridge and one
45 for on the 125,000-gallon tank on the hill. Bennett asked that the bridge valve be installed first.

1 Groth noted they might need to determine priorities for street paving.

2
3 Buckwald reported Public Works decided they want to do three of the big door replacements in
4 the next fiscal year and to replace others at a later time.

5
6 **IV. New Business**

7 **A. Applicant Consideration – Ron Urban**

8 Urban reported he went to all of the Commissions to find the appropriate fit. Bennett noted
9 Urban had construction and heavy equipment operator experience. Bedell and Nixon noted
10 Urban walks a lot and likely understands the current status of things. Urban indicated he wanted
11 tours of the plants and shops as an introduction.

12
13 Bedell moved to recommend to the City Council that they appoint Ron Urban to the Public
14 Works and Streets Commission: Aye – 4; No – 0.

15
16 **B. Applicant Consideration – Tom Fisher**

17 Fisher stated he moved to Yachats in April 2018 and wanted to get more involved in the
18 community. Fisher reported he worked for Boise-Cascade in materials distribution.

19
20 Nixon moved to recommend to the City Council that they appoint Tom Fisher to the Public
21 Works and Streets Commission: Aye – 4; No – 0.

22
23 **IV. Other Business**

24 **A. From the Commission**

25 Bennett stated the agenda for March 2019 would focus mostly on the utility billing system.
26 Bennett indicated there were documents online about the billing systems. He noted the billing
27 systems had to cover the costs of operations.

28
29 **B. From the Floor - none**

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31 With no further business before the commission, Bennett adjourned meeting at 4:18 pm.

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36 _____
37 Bob Bennett, Chair

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40 Minutes prepared by H.H. Anderson on February 17, 2019.