

1. Agenda

Documents:

[CC AGENDA 03-14-18.PDF](#)

2. Meeting Materials

Documents:

[03-07-18 COUNCIL ADDENDUM - YYFAP.PDF](#)
[ATTNY VR MEMO.PDF](#)
[CAPE PERP PRESEN.PDF](#)
[COMMONS PRICING.PDF](#)
[DAHL PRESENTATION.PDF](#)
[DRAFT 02-07-18 CITY COUNCIL MINUTES.PDF](#)
[DRAFT 02-14-18 CITY COUNCIL MINUTES.PDF](#)
[JOHNSTONE LTR.PDF](#)
[MID COAST PRESEN.PDF](#)
[PLANNING ADDENDUM 02-27-18.PDF](#)
[PWS BENNETT APPLICATION ACTION ITEM COVER SHEET .PDF](#)
[STATE OF THE CITY DRAFT.PDF](#)
[YYFAP ACTION ITEM COVER SHEET.PDF](#)

Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS

CITY COUNCIL MEETING

441 Hwy 101N, Yachats Commons, Room 1

Wednesday, March 14, 2018 at 6:00pm

AGENDA

I. Announcements, Correspondence and Proclamations

Public Comment *(topics not listed on the agenda: 5-minute limitation per person)*

II. Reports

- A. Council Reports
- B. City Manager Report

III. Lincoln County Joint Session Topics

- a. Introductions
- b. Marijuana Tax Revenue – Proposed Prevention and Education Programs –
- c. Presented by Jess Palma & Rebecca Austin
- d. Affordable Housing
- e. County Permitting & Inspection Processes /Rules around Tiny Houses Outside City Limits
- f. Adoption of Legislation Similar to Portland Regarding Tiny Houses
- g. Pollinator Plant Project – Specifically within Yachats City Limits
- h. Transportation to Florence
- i. Future of Health Clinics in Yachats
- j. Status of Ocean View Dr. –Presented by Roy Kinion
- k. Public Comment

IV. Other Business

- a. From Mayor
- b. From Staff
- c. From Council

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED March 7, 2018



Snapshot of YYFAP

Fiscal Year 2016-17

Where did our families reside?

Yachats	47%
Waldport	40%
Other (Seal Rock/ Tidewater)	13%

What were the sources of our income?

Government (city/county/state)	23%
Private Foundations	18%
Individual Donations	17%
Earned Revenues	22%
Fundraising Events	17%
United Way	2%
Corporate/Civic Grants	1%



How many did we serve?

Preschool children	31
Indoor Park/LIFT children	39
Rec-Plus Afterschool youth	41
Summer Camp children	44
Water Safety	14
Families Together (unduplicated families)	70
Parent's Group	12



Other Information

We are a certified childcare program and a USDA Food and Nutrition Program through the Oregon Department of Education.

This year we adopted *Creative Curriculum*; the same curriculum used by Head Start and the majority of Lincoln County Early Childhood Programs. We use this curriculum to guide our preschool children to be better prepared for kindergarten.

We are proud of our summer water safety/ swimming program thanks to Ken and Mary Aebi and the Quiet Water Homeowners Association.

This institution is an equal opportunity provider and employer.

P.O. Box 151
441 Hwy 101 N
Yachats, OR 97498

Phone: 541-547-4599
E-mail: yyfapkids@gmail.com
www.yachatsyouth.org



City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Update from City Attorney – Vacation Rentals

Question Before Council:

Council question related to vacation rentals as a “Business”

Person/Group Initiating Request:

Council discussion

Item Summary/Background:

Memo from City Attorney Ross Williamson

Memo

To: Yachats City Council
Shannon Beaucaire

From: Ross M. Williamson

Date: March 2, 2018

Re: Council Question Related to Vacation Rentals as a “Business”

Question

At its February 14 meeting, the Council discussed the current status of vacation rental regulations. Although the full context of the question presented to me is a little difficult to grasp from the draft minutes of the meeting, I believe there was a discussion of zoning issues related to vacation rentals and a question about whether a vacation rental property could transform a property into a business use that would then not be allowed in the City’s R-1 residential zone.

The specific question I was asked is: At what point does a vacation rental become a business in the R-1 zone?

Short Answer

Under the City’s current zoning and land use regulations, a vacation rental is a residential use. Converting a single-family residential structure in the R-1 zone from an owner-occupied property to a vacation rental does not change the use of the property from single-family residential.

Occupancy of a single-family structure by a family unit on a short-term basis is no different than occupancy of a single-family structure by a family unit on a long-term basis. In addition, how the property is paid for (whether owned outright, mortgaged, long-term rental, or short-term rental) does not change the “use” of a single-family structure into some unspecified business use simply because the property’s owner is not the resident and the property’s owner may be realizing income from the property. A property’s use is neither defined by whether the property is owner-occupied nor defined by whether the resident is paying rent or loan payments for the tenancy.

Discussion

Chapter 9 of the Yachats Municipal Code regulates “uses” within the City’s various zones. The term “use” is defined in YMC 9.040.030 as: “the purpose for which land or a building is arranged, designed or intended, or for which either land or a building is, or may be occupied.”

Vacation rentals are regulated within the City’s business regulations in Chapter 4.08, but are not a separately defined use category within Chapter 9. Thus, to classify a single-family home being used as a vacation rental, we look to the use tables to determine how it should be classified. The City’s R-1 residential zone permits “residential home” as a use permitted outright. YMC 9.12.020(G). There is no other classification that would fit better for a single-family home being used as a vacation rental.

Chapter 9 defines the term “business” as “a commercial enterprise carried on for profit.” YMC 9.04.030. But, the various use tables do not use the term “business” as an independent use classification. For example, the City’s C-1 retail commercial zone permits “business or professional office” uses. YMC 9.28.010(F). As a result, the City’s use classifications deal with uses in terms of either how a structure on the property is designed or how a structure is occupied. In the C-1 zone, it is an “office” that is used for business purposes that classifies an allowed use within the C-1 zone. Similarly, it is the residential use of a single-family home that classifies a single-family structure as an allowed use within the R-1 zone. Whether an owner of a single-family home is making income off of the residential use is not a factor considered by the City’s use classifications. (Chapter 9 defines the term “owner-occupied dwelling” but a search revealed that the term is not used in reference to any use category.)

Under the City’s current zoning and land use regulations, so long as a single-family residential structure is used as a residential structure, there is no point at which the single-family residential structure would transform into a “business” when the residential structure is rented on a short-term basis as a vacation rental. Occupancy of a single-family home in a residential capacity, whether short-term tenancy or long-term tenancy, meets the City’s “residential home” use classification that is permitted outright in the R-1 zone.

City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Presentation – Cape Perpetua Collaborative Guiding Principles and Draft Support Letter

Question Before Council:

The City of Yachats to acknowledge support of the Cape Perpetua Collaborative program.

Person/Group Initiating Request:

Paul Engelmeyer

Item Summary/Background:

Cape Perpetua Collaborative Guiding principles, Draft letter from the City of Yachats in support of the program, Summary brochure of Cape Perpetual Collaborative information

Cape Perpetua Collaborative Guiding Principles

These principles guide all management tasks and activities carried out by partners through the Cape Perpetua Collaborative.

- **Engaging in Partnerships:** Agencies and other partners understand the importance and value that exists from communicating and working together and will strive to support one another through active communication and partnership.
 - **Leveraging Resources:** Agencies and other partners will seek opportunities to streamline efforts and leverage human and financial resources to advance management, monitoring, public engagement and enjoyment of *Cape Perpetua special management areas**.
 - **Ensuring Community Engagement:** Agencies and other partners understand the importance of building community and public confidence and understanding in management and monitoring efforts within *Cape Perpetua special management areas**. As such, agencies and other partners will be forthcoming, honest and open in communications about actions related to *Cape Perpetua special management*
-

From: City of Yachats

To: Paul Engelmeyer

Subject: Letter in Support of Cape Perpetua Marine Reserve Collaborative -

To Whom It May Concern,

The City of Yachats would like to acknowledge our support of the Cape Perpetua Collaborative.

We have been supportive of the Cape Perpetua Communications Coordinator who has worked closely with the City and the USFS/Cape Perpetual Visitor Center, Oregon State Parks, Fish and Wildlife, and other managing agencies in the area to raise awareness and appreciation of the Cape Perpetual Marine Reserve/MPA area.

We believe it is essential that we work together to preserve the area's history and natural resources. We acknowledge that we have visitors from Oregon as well as all over world. This creates an opportunity to raise awareness of our local conservation efforts and issues. With many volunteers and docents from all these agencies as well as the State Park guests, working to ensure there is a clear educational message for them about what they are seeing as they walk these paths and why it is so important to preserve this area.

The Cape Perpetua Marine Reserve Collaborative will enhance and support all our efforts (government and private) to foster awareness, conservation, restoration, and stewardship along this beautiful Oregon coast line.

Sincerely,



ON THE HORIZON

- Intercept survey report
- Business/hospitality packet
- Newsletter & additional communications
- Annual events (Land-Sea Symposium, Volunteer Appreciation, etc..)
- Upcoming summer season with citizen science opportunities, our doc field trips, and more



ADMINISTRATIVE



CAPE PERPETUA COLLABORATIVE

Communications Coordinator Executive
Summary -- Created by Tara DuBois

Links:

facebook.com/capeperpetuamarinereserve
oregonmarinereserves.org
oregonmarinereserves.com

CAPE PERPETUA COLLABORATIVE

Communications Coordinator
Executive Summary

COMMUNICATIONS

Developed a Cape Perpetua Collaborative Communications Plan

SOCIAL MEDIA

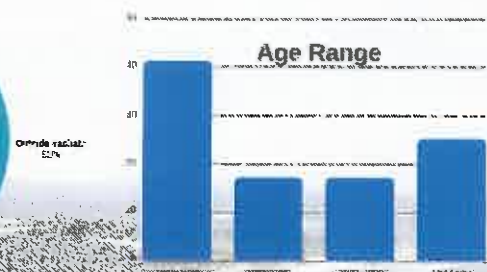
- Developed strategy for Cape Perpetua Marine Reserve Facebook page
- 11% organic growth

INTERCEPT SURVEYS

Completed 118 with up

BUSINESS OUTREACH

- Developing a business plan for conservation tourism & business patronage
- Received 1K from Sea Lion Cayendo support citizen science



Volunteer App



55 Attendee local repre

Field Trips



Assisted 6 field trips Reaching 207 people

Speaker Series



17 presentations 312 attendees



City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Yachats Commons Rental Pricing Policy

Question Before Council:

At the last council meeting, you asked the Parks & Commons Commission to increase use of Room 3 under Community pricing to accommodate up to 25 people. You also asked for clarification of any waivers for a security/damage deposit.

Person / Group Initiating Request:

Members of the City Council

Item Summary / Background:

The Parks & Commons Commission now recommends that Room 3 be available by reservation for use by organizations or groups of up to 25 people to hold small meetings, where no funds are solicited for any purpose.

In addition to waiving rental fees for Friends of the Commons, the Commission also recommends a waiver of rental fees for the Friends of the Yachats Library for their annual book sale, and for YYFAP for their events and activities.

Security deposits will be waived for memorial services only.

Yachats Commons Rental Pricing Policy

Standard Use

- For-profit events

Private Use

- Events with restricted access (i.e., reunions, receptions, birthdays, anniversaries)
- All other uses not covered in the descriptions above

Non Profit Use

- Use by 501©3 non-profit organizations (i.e., STEM, Polly Plumb Productions, One of Us)
- Fund-raising event to benefit a community member in need
- Use by service clubs and organizations involving a collection of money (i.e., Ladies Club, Lions Club)

Community Use

- Room 3 is available by reservation for use by organizations or groups of individuals to hold small meetings, where no funds are solicited for any purpose. The room is available for up to 2 hours for such groups up to **25** people at no charge.

Waiver of Rental Fees

- Any government or tax-supported governmental agency will not be charged for meeting time
- Friends of the Yachats Commons will not be charged for meeting or events time, but any group they might sponsor or take under their umbrella for insurance purposes would pay for their room rental charges
- View The Future would not be charged for meeting time
- **Friends of the Yachats Library will not be charged for their annual book sale**
- **YYFAP will not be charged for their events and activities**

By Donation

- Small community groups that collect a cash donation for use of the facility for exercise, tai chi, yoga, art, music will forward the cash to Friends of the Commons for insurance

Fees For the 501 Building

- If tenant chooses to rent the entire building, the fee will be the same as the multi-purpose room
- If tenant chooses a room in the Commons that is already rented, they may use a portion of the 501 Building, but will be charged the same amount as that room would have cost them instead of paying for the entire building

Deposit Required

- \$100 refundable damage/cleaning deposit for any full-day or multiple-day event for reservations of 1 or 2 rooms. Reservations for more than 2 rooms requires a \$500 refundable damage/cleaning deposit for any full-day or multiple-day event. Fifty percent of the rental fees are required up front; applicable to the total rent due.
- If reservation is cancelled at least 30 days prior to the event, tenant would receive 100% of their deposit back. If cancelled between 15-30 days, they would receive 50% of their deposit back. If cancelled within the last 14 days, the deposit would be forfeited.
- **A deposit will not be charged for memorial services. All other uses would require a deposit to be paid up front.**

Set-Up or Practice Time

- No charge for setup time after 5:00 p.m. the day prior to the event
- If 1-3 hours is needed prior to 5:00 p.m., the charge would be one half the hourly rate
- If 4 or more hours is needed prior to 5:00 p.m., the charge would be one half the daily rate

If One of Us Productions requires rehearsal time, there would not be a charge for rehearsal time so long as they are willing to use whatever room is available.

Revised February 15, 2018

Pricing to be effective March 1, 2018

YACHATS COMMONS RENTAL RATES

SPACE	Standard	Private	Non-Profit
Mtg rms 5, 8	\$ 36.00/hour \$180.00/day	\$ 18.00/hour \$ 90.00/day	\$ 9.00/hour \$ 45.00/day
Mtg room 3	\$ 24.00/hour \$120.00/day	\$ 12.00/hour \$ 60.00/day	\$ 6.00/hour \$ 30.00/day
Multipurpose Room	\$60.00/hour \$300.00/day	\$ 30.00/hour \$150.00/day	\$ 15.00/hour \$ 70.00/day
501 Building	Same as Multipurpose room – see Rental Pricing Policy		
Enclosed picnic Shelter	\$36.00/hour \$120.00/day	\$ 18.00/hour \$ 60.00/day	\$ 9.00/hour \$ 30.00/day
Kitchen	\$200.00/day \$100.00/ ½ day	\$100.00/day \$ 50.00/ ½ day	\$ 50.00/day \$ 25.00/ ½ day
Coffee Service Limited use of kitchen; room rent is extra	\$20.00	\$10.00	\$5.00
Grand piano	\$100.00/day	\$50.00/day	\$25.00/day

Equipment	Rate
Portable sound system (Includes small speaker & microphone)	\$ 15.00

Pipe and Drape system	\$ 100.00
-----------------------	-----------

May only be used in the Commons Building or the 501 Building – not to be taken off site

Community Use: Room 3 is available by reservation for use by organizations or groups of individuals to hold small meetings, where no funds are solicited for any purpose. The room is available for up to 2 hours for such groups of up to 25 people at no charge.

NOTE: Room 7 and Room 1 are not eligible to be rented individually. However, for large groups that rent out the rest of the building (Multi-purpose room, Room 8, Kitchen, and Room 3) that need additional space, Room 7 and half of room 1 (the audience side of the room) can also be rented at the same rate as room 3.

Equipment only rental (off-site)

Black chairs	\$ 2.50/chair
Folding chairs	\$ 1.50/chair
Folding tables	\$ 5.00/table
(5' Round or 6' & 8' Rectangular)	

City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Presentation – Dahl Disposal

Question Before Council:

Presentation on Conditional Material Handling Concurrence, and Suggested list of materials to include & exclude in comingled recycling programs. Discussion on youtube video

Person/Group Initiating Request:

Dahl Disposal Representatives

Item Summary/Background:

Presentation on recycling



Oregon

Kate Brown, Governor

Department of Environmental Quality

Western Region Salem Office

4026 Fairview Industrial Dr SE

Salem, OR 97302

(503) 378-8240

FAX (503) 373-7944

TTY 711

February 12, 2018

TRANSMITTED VIA ELECTRONIC MAIL

Mr. Clay Warner, Recycling Service Manager

Garten Services Inc.

3334 Industrial Way NE

Salem, OR 97301

RE: Conditional Material Handling Concurrence

Dear Clay,

As you are aware, China prohibited the import of certain mixed paper and plastic grades beginning on Jan. 1, 2018. Additionally, China has announced a new and exceedingly stringent recyclable contamination standard of 0.5 percent. China is the main market for Oregon's recyclable mixed paper and plastic. This has created a condition where the primary market for much of Oregon's recyclable materials is severely constrained and in jeopardy of disappearing.

In an effort to meet the tightened contamination standards, recycling processing facilities have slowed their sorting lines. This has resulted in a slower throughput of materials. The flow of materials from Oregonians sent for recycling has not slowed to match this constraint. Without an outlet for the collected materials, sorting and storage capacity have become constrained. In some cases, processing and storage capacity have already been exceeded and recycling costs exceed disposal costs.

DEQ, working closely with representatives from the recycling industry and local governments has initiated a short-term stopgap solution to help alleviate the flow of materials throughout the collection and processing system. When all options to find markets for recyclable commodities have been exhausted, DEQ concurs that landfilling these materials on a temporary basis is an unfortunate but needed option at this time.

This concurrence is subject to the conditions set forth below:

Effective date: February 12, 2018.

Duration: May 1, 2018 expiration date. Adjustments may be made if conditions change.

Required conditions

The following required conditions must be met prior to disposal of the materials identified below. DEQ may in the future also verify that the conditions continue to be met.

- 1.1. Prior to disposal, good faith efforts were made to find recycling processors or end markets for the materials. (Documentation that at least three processors or end markets were solicited should be available upon DEQ request); and
- 1.2. The material disposed of can no longer be collected (including consideration of storage, processing and safety constraints) and sold at a net cost equal to or less than the cost of collection and disposal. (Financial documentation demonstrating this should be available

upon DEQ request). Where no feasible market exists, costs for recycling are assumed to exceed the costs for disposal; and

1.3. Impacted local governments have been informed and required approval obtained.

Notification Summary

The following information has been provided to DEQ:

1.4. Material type(s)

- #3-7 Plastic
- Rigid Plastic
- Mixed Waste Paper

1.5. Estimated amount(s) of material to be disposed per month

- #3-7 Plastic 25 tons/month
- Rigid Plastic 14 tons/month
- Mixed Waste Paper, 800 tons to start, then 300 tons/month

1.6. Estimated amount of recyclable material sent to market or a processing facility for recycling

- 0 tons/month for materials listed above

1.7. Source(s)

- Residential and commercial curbside commingle

1.8. Geographic area of material origin

- Salem, Dallas, Eugene, Monmouth, Independence, Keizer, Waldport, and Newport

1.9. Proposed start date

- February 12, 2018

1.10 Proposed disposal site

- Coffin Butte Landfill or Covanta Waste to Energy Facility

Reporting Requirements

The following information shall be completed by an authorized representative and submitted to DEQ by the 15th of the following month until the end date or expiration date. A web link to date submittal will be provided.

2.1. Actual material types disposed

2.2. Actual amounts of materials disposed

2.3. Actual sources of materials – Commercial, Residential or Depot

2.4. Actual geographic area of material origin (City, County, etc)

2.5. Actual disposal date(s)

2.6. Actual disposal location(s)

2.7. Actual amounts of recyclable material sent to market or a processing facility for recycling

2.8. What efforts have you made to determine if recycling of this material can resume?

Provided all the information submitted above is correct, DEQ concurs that landfilling of this material on a temporary basis is an unfortunate but necessary option. Please let DEQ know if any of the above information changes. DEQ will provide a web link to you for you to submit your monthly report to us. We will notify you when it is available.

If you have any questions, please contact Cathie Rhoades at 503-378-5089 or rhoades.cathie@deq.state.or.us.

Sincerely,



Brian Fuller
Manager Western Region
Materials Management and Hazardous Waste Programs

BRF/cdr

cc: Brian May, Marion County Environmental Services, Wasteshed Representative: BMay@co.marion.or.us
Jim Solvedt, Polk County Community Development, Wasteshed Representative: solvedt.jim@co.polk.or.us
Mark Saelens, Lincoln County Solid Waste District, Wasteshed Representative: msaelens@co.lincoln.or.us
Sarah Grimm, Lane County Waste Management, Wasteshed Representative: Sarah.GRIMM@co.lane.or.us
Steve Powers, City Manager, Salem OR: manager@cityofsalem.net
Chris Eppley, City Manager, Keizer OR: eppleyc@keizer.org
Greg Ellis, City Manager, Dallas OR: greg.ellis@dallasor.gov
David Clyne, City Manager, Independence OR: clyne.david@ci.independence.or.us
Scott McClure, City Manager, Monmouth OR: smcclure@ci.monmouth.or.us
Spencer Nebel, City Manager, Newport OR: s.nebel@newportoregon.gov
Kerry Kemp, City Manager, Waldport OR: kerry.kemp@waldport.org
David Lear, Mid-Valley Garbage & Recycling Association: david@mrrf.net
Casey Holiday, Brandt's Sanitary Service: casey@brandtssanitary.com
Rachel Snyder, Republic Services: RSnyder2@republicservices.com
Rob Thompson, Thompsons Sanitary Services: rob@thompsonsanitary.com
Zack Dahl, Dahl & Dahl Inc.: z.dahl@dahl DISPOSAL service.com
Aaron Donley, EcoSort LLC: aarond@wasteconnections.com
Cathie Rhoades, MMTA, DEQ – Salem
Ms. Denise Miller, WR Solid Waste Permit Coordinator, DEQ – Eugene



East County Transfer Center
5441 W. Hwy 20
PO Box 357

Toledo, OR 97391
Office: 541.336.2932
Fax: 541.336.4817

South County Transfer Center
235 SW Dahl Ave.
PO Box 1059

Waldport, OR 97394
Phone: 541.563.3888
Fax: 541.563.7373

Suggested List of Materials to Include in Comingled Recycling Programs

1. Paper

- a. Newspaper including adds and inserts
- b. Corrugated Cardboard Boxes
- c. Direct Mail
- d. Cereal, Cracker & Shoe Boxes (Chipboard)
- e. Office paper- copier and printer paper, note paper, computer paper, brochures
- f. Magazines & Catalogs

2. Metal

- a. Steel (Tin) Cans
- b. Aluminum Cans

3. Plastic

- a. Plastic Bottles- #1 PET & #2 HDPE- Soda bottles, water bottles, milk jugs, Orange Juice bottles & jugs, detergent & cleaning solution bottles

*This is the most comprehensive list of materials to include, as of 2/21/2018.

Suggested List of Items to Exclude from Comingled Recycling Programs

- 1. Plastic Bags & Plastic Film of all kinds
- 2. #3-#7 Plastic Items
- 3. Flower pots
- 4. Paper Milk & Paper Juice Cartons
- 5. Aseptic Packaging
- 6. Shredded Paper
- 7. Trash
- 8. Medical Waste of any Type
- 9. Diapers
- 10. Fabric (Textiles) of any type
- 11. Wire, Rope, Chain, Garden Hoses & Christmas Lights
- 12. Wood

Suggested informational video:

Plastic China <https://www.youtube.com/watch?v=ooRVhRt1p54>

<https://www.youtube.com/watch?v=ooRVhRt1p54>

<https://www.youtube.com/watch?v=ooRVhRt1p54>

<https://www.youtube.com/watch?v=ooRVhRt1p54>

<https://www.youtube.com/watch?v=ooRVhRt1p54>

<https://www.youtube.com/watch?v=ooRVhRt1p54>

CITY OF YACHATS
CITY COUNCIL WORK SESSION & REGULAR MEETING
February 7, 2018

Minutes

Mayor Gerald Stanley called the February 7, 2018 work session and regular meeting of the City Council to order at 9:30 am in Room 1 of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, Greg Scott, and Max Glenn (teleconference). Staff present: City Manager Shannon Beaucaire, Water Plant Lead Rick McClung. Audience: 11.

I. Work Session Discussion Topics

Councilor Scott announced he is presenting his travel photography on Sunday, February 11, 2018 at 2 pm in the multipurpose room.

A. Parks & Commons Commission: Commons Rental Rates and Policies

Parks and Commons Chair John Moore highlighted the following recommended changes:

1. Room 3 can be used for short meetings at no charge (up to two hours)
2. Change the name of the current "Community Use" category to "Nonprofit Use"
3. Add "Community Use" category to include the use of Room 3 at no charge to groups of 15 or fewer people for up to 2 hours
4. Adjust pricing so all rates are based on a 100-50-25% proportion. Only the standard pricing of coffee service would increase (\$15 to \$20)
5. Create a dual structure for damage deposit: \$100 for two rooms, \$500 for three or more rooms.
6. Simplify the setup time rates where:
 - i. No charge for set up after 5 pm the day prior to the event
 - ii. One-half the hourly rate for 1-3 hours of daytime setup
 - iii. One-half the daily rate for 4 or more hours of daytime setup
 - iv. One of Use rehearsals at no charge as long as they are willing to use any room
7. Add Room 7 and the audience-half of Room 1 to the fee schedule at Room 3 rate.

Scott asked Moore about increasing 15-person limit to 25 to accommodate more users. Scott thanked Moore and his Commission for their responsiveness to his concerns. Moore indicated he saw no problems with increasing the limit to 25 people.

Councilor Frye expressed concern over the \$500 deposit and echoed Scott's concern about the size limit. Frye asked Moore if he had contacted people who were concerned over the rate changes. Moore indicated the Friends of the Commons had not had a representative at the last two Parks and Commons meetings. Frye stressed the importance of getting the policy correct and avoiding another "knock down drag out meeting." Moore asked Frye for clarification on what she meant by "reaching out to everyone who expressed concern." Moore asked Frye if she was asking for door-to-door contact with the concerned parties. Frye noted not everyone can attend the Parks and Commons meetings and was not opposed to using email to contact people. Councilor Tooke asked Frye if she had a list of persons who were concerned. Frye suggested someone could go through minutes to identify persons. Frye also suggested emailing all the Commissions to inquire about their concerns. Frye would rather see the City reach out than face another situation where citizens were so angry. Tooke reiterated there have been numerous meetings on this issue and there is only so much reaching out than can be

1 reasonably expected. Glenn stated the proposal looked complete and appropriate. Mayor
2 Stanley also supported increasing the size limit on Room 3.

3
4 Scott stated he did not believe this was a final step on the rental policy and noted the issue of
5 insurance has not been finalized.

6
7 Mayor Stanley asked Moore what the cost for One of Us Productions would be under the
8 recommended fee schedule. Moore summarized previous discussions with One of Us at recent
9 meetings. Mayor Stanley asked if the deposit would remain at \$100 if One of Us did not rent
10 Room 5. Moore indicated the City had been allowing a deposit waiver for "regular users." Scott
11 indicated waivers would be an issue for how the system generates invoices. Frye was stressed
12 the City needs to have better communications, the Commissions were doing a better job of
13 communicating than in the past, and most people do not come to meetings. Frye asserted that
14 if the goal is better communications, she did not understand the resistance to reaching out to
15 people who were upset. Frye did not believe meetings alone were an adequate way to allow
16 people to provide input.

17
18 Mayor Stanley suggested if Councilors were in agreement with the size increase from 15 to 25
19 people, they could ask Manager Beaucaire to proceed with publishing the document as she
20 sees fit. Frye wanted to ensure the waiver on deposits be included in the documentation. Frye
21 expressed concerned that there might be other unwritten deals that they were not aware of.
22 Frye clarified that she wanted someone to reach out to people who were upset to ascertain if
23 this document met their needs and that she was not asking the Commission to rewrite the
24 document.

25
26 Per Frye's suggestion, Manager Beaucaire summarized what had been agreed to. Frye
27 asserted Manager Beaucaire had omitted the request to reach out. Frye indicated that posting
28 the changes on the website did not meet her request to have personal, one-to-one
29 communication with individuals who voiced concern. Manager Beaucaire asserted the minutes
30 would not have email addresses so she would have to send a letter. Frye added she would
31 help Manager Beaucaire go through old minutes to get names and addresses of persons who
32 spoke at previous meetings. Mayor Stanley asked that Frye and Manager Beaucaire resolve
33 the matter at a later time.

34 35 **B. Parks & Commons Commission: Parks and Open Space Master Plan**

36 Moore highlighted the new document addresses parks and open spaces and does not mention
37 "Commons," which was the focus of the previous document on which this plan was based. The
38 current proposed plan includes the new areas of:

- 39 1. Whale Park
- 40 2. Smelt Sands State Recreation Area
- 41 3. Yachats State Park Recreation Area
- 42 4. Yachats Ocean Road Natural Site
- 43 5. Evans/Betz Property Open Space
- 44 6. Southeast View Shed (abutting Evans/Betz)
- 45 7. East Hillside Watershed, including Reedy Creek

46
47 Moore reported Parks and Commons approved this document with two additions: (1) a photo
48 and description of the park behind the Little Log Church, and (2) a trails map.

49
50 Councilors concurred the plan was appropriate.

1 **C. Library Commission: Update on Library Move**

2 Library Commission Chair Marv Wagle acknowledged the 2+2 Working Group, Librarians Janet
3 Hickam and Janet Ratcleff, the Library Volunteers, Marion Godfrey and the Library Commission,
4 and especially Loren Dickenson, Chuck Carlson, and Meredith Howell for their contributions to
5 the project. He summarized the documents before the Council represent the “dream library”
6 plan for the 501 Building. Wagle indicated the 2+2 Committee will be have a public meeting to
7 share their plans with the community. He noted the feasibility of meeting all of the
8 recommendations would be assessed once a Project Manager has assessed what the
9 construction requirements would be.

10
11 Councilor Frye raised the issue of YYFAP needing to be out of the basement and how that
12 might affect the Library move. Manager Beaucaire reported the State Fire Marshall inspected
13 the Commons on January 25, 2018 as part of YYFAP's recertification. The Fire Marshall
14 identified three deficiencies:

- 15
16 1. Extension cords and flexible cords powering stage lights
17 2. Combustible materials in a storage area of the basement
18 3. Building fire alarm system meeting NFPA72 approval. Until an UL-Listed fire
19 monitoring company tests the alarm system, occupancy of the basement should not
20 be allowed and checks should be made every fifteen minutes.

21
22 Manager Beaucaire noted the City is to be in compliance by February 21, 2018.

23
24 Manager Beaucaire reported that, after discussions with the Fire Marshall, the following actions:

- 25 1. The temporary cords for stage lights will be unplugged after each use (temporary
26 solution)
27 2. A dumpster has been delivered so items in the storage area can be cleared
28 3. A certified inspection company will be coming to assess the building alarm system
29 later that day. The fire extinguisher company the City uses does not do the
30 approvals needed and the company recommended by them does not do work on
31 the coast.

32
33 Manager Beaucaire highlighted the Fire Marshal asserted the basement is not ideal for
34 occupancy by anyone, but could be used for storage purposes.

35
36 Mayor Stanley asserted that the YYFAP fire code situation was not as severe as first
37 understood in that it might not impact the Library move. Scott asserted that the Council had
38 made a decision to move the Library to the 501 Building, and until they have information to
39 warrant a change, the City's position is to have the Library move to the 501 Building.

40
41 Frye noted YYFAP is not a City program, and suggested YYFAP's Board look at other options
42 for a location.

43
44 Mayor Stanley clarified that the contract for the RFP would happen before any financial
45 assessment of project costs.

46
47 Maggie Marshall (PO Box 365) read a letter on behalf of Sandy Dunn, President of the Friends
48 of the Library. The letter emphasized the Board's commitment to the move to the 501 Building.
49 She noted the Friends have raised \$19,000 from grants and \$15,101 from individuals and
50 nonprofits. The Quilts Show at the end of February will be a benefit for the Friends.

1 Frye indicated they need to set a date for a public meeting on the move update. Frye also
2 noted the Friends believed the City, rather than the Friends, should write the major grant from
3 the Ford Foundation. Frye added the 2+2 Committee is on hiatus, as their work to establish
4 criteria for the Library has been completed.

6 **D. State of the City Agenda**

7 Mayor Stanley indicated he had included the agenda from last year's meeting. He believed the
8 short statements from each of the Commissions and Committees should be done again. Mayor
9 Stanley explained some of what he planned to discuss in his opening remarks, noting that
10 Manager Beaucaire will provide remarks about the management of the City.

11
12 Scott stated he had an issue with the title of "State of the City" address, as State of the City has
13 the model of a report from the head of the organization. Frye found the previous style of the
14 Mayor talking boring and not satisfying. She suggested the approach be to recognize people
15 and to educate about who is doing what type of work. Tooke asked Scott for clarification on
16 what he wanted to see for the meeting. Scott indicated his concern is with the title, as "State
17 of..." implies a particular format. Glenn liked the format last year where citizens gain familiarity
18 with the people who are running things.

19
20 Stanley indicated he could give a short "State of the City," and the rest of the gathering could be
21 called an "Annual City Update." Mayor Stanley would like to have the event in the 501 Building
22 again but was not certain that building would be available.

23
24 Mayor Stanley announced the date would be Sunday, March 18, 2018.

26 **E. Continuance of Council Shepherds**

27 Scott believed the shepherding system is causing some confusion and has served its purpose.
28 Councilors agreed the system is no longer needed, especially with a City Manager. Councilors
29 agreed the shepherding system was no longer needed.

30
31 Mayor Stanley expressed concern for the potential loss of governing in eight areas: the
32 Marketing Committee, Healthcare, Transportation, Public Art, Dark Skies, Ocean Resiliency,
33 Memorials, and the County Economic Alliance. Frye suggested Councilors have their individual
34 areas of interest, and they could appoint Councilors to pursue these areas with the expectation
35 that they make regular reports to Council and the City Manager. Tooke noted he was in favor of
36 a system where the City Manager could ask a specific Councilor to assist with a given project
37 without a formal program.

38
39 Scott noted there is not an obvious "home" for these topics as the areas identified by Mayor
40 Stanley fall outside of the scope of the City Charter. Scott summarized some of the issues
41 involved with Dark Sky compliance. Glenn noted that the Economic Alliance issue could be
42 managed through a vibrant Chamber of Commerce.

43
44 Mayor Stanley suggested oversight of these areas is matter of advocacy, where individual
45 Councilors could include updates during their regular Council reports. Frye expressed concern
46 over Councilors speaking on behalf of the Council.

48 **F. Review City Council Rules**

49 Mayor Stanley reported the review of this policy arose over a situation where a Councilor moved
50 to have an executive session and the Mayor objected to such a meeting. As the Mayor is the
51 one to call for an executive session, the meeting would not happen (section 2.4). He wanted to

1 have this situation mirror that for special meetings (section 2.3), where three or more Councilors
2 could vote to overrule the Mayor's objection.

3
4 Mayor Stanley called attention to the following rules:

5 3.1.2 Right of Councilor to be Heard: all Councilors speak once before a Councilor gets
6 a second turn

7 3.1.6 Citizen Question or Discussion: after a motion has been made, no citizen shall
8 speak unless three Councilors say they can speak

9 3.3.1 Ordinary and Special Motions: there is not motion to table an item

10 3.7 Duty to Vote: every member shall vote unless three or more Councilors excuse the
11 member from voting

12 4.2 Late Submissions: agenda items submitted after a deadline may be heard by the
13 Council at their own discretion. Manager Beaucaire's goal is to get items published
14 a week prior to meetings.

15
16 Frye asked to have a clean copy of the document for their review.

17 18 **G. Topics for Joint Session with Lincoln County Board of Commissioners**

19 Mayor Stanley asked if Councilors had anything to add to the agenda. Frye wanted the transfer
20 of Ocean View Drive to be on the agenda so that the County Board must state their position on
21 the transfer for accountability reasons. Mayor Stanley indicated Frye could raise the question at
22 the meeting.

23
24 Tooke reported he, Moore, Manager Beaucaire, Rick Haynes, County Counsel Wayne Belmont,
25 and the County engineer had a productive meeting about a variety of issues. They hope to
26 have more information about what will happen in a few months.

27
28 Bette Perman asked if south county health care should be addressed. Mayor Stanley agreed
29 health care should be added.

30 31 **H. Approve Agenda for 2/14/18 City Council meeting at 6 pm in Room 1**

32 Frye asked that the Council get regular updates at Council meetings on projects. Manager
33 Beaucaire asked if Frye wanted something more than her report at the second Council meeting
34 of the month. Frye wanted updates at each meeting. Mayor Stanley suggested they include an
35 agenda item after Public Comment at the first monthly meeting.

36
37 Manager Beaucaire added a vote on Council Rules would be added to the agenda.

38
39 Scott wanted to start the discussion on how the vacation rental program is working as the
40 ordinance they passed was for a pilot program.

41
42 Councilors consented to the agenda.

43
44 Mayor Stanley adjourned the work session of the City Council at 11:20 am.

45 46 47 **REGULAR MEETING**

48 Mayor Stanley called to order the regular meeting of the City Council at 11:37 am.

49 50 **I. Public Comment/Citizens Concerns**

1 1. Maxine Johnston (330 King St) raised six issues including: the 804 Trail needing
2 woodchips, unfinished construction in town, sidewalks are an obstacle course at Beach
3 and 2nd St, the covers on the wetlands paths allow puddling, what is the City Planner's
4 role in addressing these issues, would Council consider a yearly Yachats Commons
5 celebration day to raise funds so the suggested donation of \$5 be eliminated for events.
6

7 Tooke suggested the Trails Committee address the wood chip issue. Scott suggested the
8 Council take time to look at Johnston's suggestions and not discuss at this time.
9

10 2. Helen Anderson (77 8th St) felt there have been derogatory comments in the last few
11 meetings about Commissions not working and not being up to speed. She saw
12 Commissions to be very functional.
13

14 Frye asked if Anderson could give an example. Anderson stated Frye had talked about how the
15 Commissions needed to be brought up to speed and about their not working effectively. Mayor
16 Stanley stated he did not hear that and asked Anderson if she could be more specific.
17 Anderson offered to play back the tape. Frye asserted that it was not her intention to say
18 anything derogatory. Scott noted he was recently caught saying something he was not aware
19 he was saying. Frye noted interpretations can vary.
20

21 Mayor Stanley stated they do not want to be attacking, but it is their job to criticize the work to
22 make it better. Scott suggested they refer to their job as constructive feedback.
23

24 **II. Commons Rental Rates and Policies**

25 Mayor Stanley noted the policy is going back to the Parks and Commons Commission.
26

27 **III. Parks and Open Space Master Plan**

28 Scott moved to accept the Parks and Open Space Master Plan as amended and submitted: Aye
29 – 5; No – 0.
30

31 **IV. Materials for Library Project Manager RFP**

32 Frye moved to accept the packet of materials from the Library Commission and to instruct the
33 City Manager to create an RFP for a Project Manager for the Library Move Project with these
34 materials attached: Aye – 5; No – 0.
35

36 **V. Rescheduling July 4 Council Work Session**

37 Mayor Stanley suggested July 3, 2018 for the first meeting of the month. Councilors consented.
38

39 **VI. Resolution 2018-02-01: Unanticipated Revenues Resolution**

40 Manager Beaucaire read the resolution into the record. Scott added this resolution is pro-forma
41 for managing these types of issues. Mayor Stanley asked why the vacation rental revenues
42 were not going into Visitors Amenities. Scott explained this money comes from licenses, not
43 taxes, and that they are appropriate for the General Fund.
44

45 Scott moved to approve Resolution 2018-02-01 on unanticipated revenues due to Hwy 101 and
46 Vacation Rental fees: Aye – 5; No – 0.
47

48 Mayor Stanley adjourned the regular meeting at 12:52 pm.
49
50
51

1
2
3 _____
4 GERALD F. STANLEY, Mayor

5 ATTEST:
6
7

8 _____
9 Shannon Beaucaire, City Manager

_____ Date
10

DRAFT

CITY OF YACHATS
CITY COUNCIL MEETING
February 14, 2018

Draft Minutes

Mayor Gerald Stanley called the February 14, 2018 meeting of the City Council to order at 6:00 pm in Room 1 of the Yachats Commons. Council members present: Mayor Gerald Stanley, Barbara Frye, Jim Tooke, Greg Scott, and Max Glenn. Absent: none. Staff present: City Manager Shannon Beaucaire. Audience: 10.

I. Announcements, Correspondence, and Proclamations

Mayor Stanley welcomed back Councilor Glenn, who provided an update on his procedure.

Mayor Stanley announced:

1. The Honey Lover's Festival is this weekend. He thanked Pat Rollins and Patti Johnson for their organizational efforts.
2. The Art Quilt Show and fundraiser for the new Library is February 25th.
3. Robbie Schoonover's memorial will be at the Presbyterian Church on March 3, 2018. He recognized her contributions to the City, One of Us Productions, and Lunch.

II. Public Comment

Ann Stott (915 Driftwood Lane) indicated she has been gathering information on street lights and noted dark skies was a recurring theme. Her perspective was that the majority wanted less light. She suggested the City needs a vision for addressing dark sky issues, possibly developed through a committee. Councilor Scott indicated he wanted to discuss the dark sky issue with her.

Leslie Vaaler (205 Radar Rd) noted on February 28, 2018, a new edition of Keesey's Rules of Order would be released.

III. Minutes

A. January 3, 2018 Work Session and Regular Meeting

Councilor Glenn asked about the procedure for approving corrections to minutes. Manager Beaucaire explained the corrections noted in the January 10, 2018 minutes reflect changes to the December 6, 2017 minutes. Frye asked whether the original statement is retained after a correction. Manager Beaucaire explained minutes are in draft form until they are approved, and the approved version would reflect all of the corrections.

Frye moved to approve the January 3, 2018 minutes: Aye – 5; No – 0. Minutes approved.

B. January 10, 2018 Meeting

Frye stated on page 5, lines 34-36, what the second sentence referred to was unclear with the reference to "She." Frye suspected that sentence belonged earlier in the discussion with the reason they did the shepherding goals. Minute taker Helen Anderson clarified "she" is referring to Frye, and the statements were almost verbatim. Frye indicated the statements were out of context, and Mayor Stanley asked Frye to clarify her comments. Frye explained the shepherding goals were created to ensure there was follow up from Commission work. She noted Commissioners would find it frustrating to make decisions that would not go anywhere. She noted there was a time when many of the Commission did not have full membership and

1 did not have Chairs. Frye asserted the second sentence was out of context because they were
2 not very operational because there were not enough people on them. Anderson asked for
3 clarification on what Frye wished to add.
4

5 Mayor Stanley asked if Councilors agreed Frye's recollection of how the shepherding program
6 began was factually accurate. Scott recalled the shepherding system was started out of a need
7 for communication, whereby the system created some structure for facilitating conversations on
8 important topics. Glenn recalled there was no follow-through on decisions from the
9 Commissions.
10

11 Mayor Stanley asked Frye if she wanted to rephrase some portion or to drop the sentence. Frye
12 explained, "She believed that was a problem as the Commissions were not very operational..."
13 was out of order and does not describe her intent. Frye noted what she believed was irrelevant.
14 Frye asserted the fact was the Commissions were having difficulty because the Council was not
15 giving clear directions and that Commissioners were frustrated. Frye explained that there was
16 not a problem so much as there was a process issue.
17

18 Mayor Stanley asked if Frye would be satisfied with dropping that sentence (lines 35-36). Frye
19 agreed. Frye added that using the term, "She believed..." in minutes was questionable.
20

21 Scott moved to accept the January 10, 2018 minutes as amended: Aye – 5; No – 0. Minutes
22 approved.
23

24 **IV. Reports**

25 **A. Council Reports**

26 Tooke reported he attended a meeting of the Mid-Coast Planning Water Partnership on
27 February 9, 2018. He noted the group is trying to come up with a long-term plan for addressing
28 water needs in Lincoln County. The Partnership has been working for two years to first build the
29 collaboration and process and to second understanding the system. Tooke said they will plan
30 out to 2050 and highlighted the complexity of the project. Tooke reported Tim Gross, Newport
31 Public Works Director, would like to be on the agenda for the next Council work session. Frye
32 suggested Tooke involve Yachats Public Works in the discussions. Scott explained the City will
33 need an alternative to the rivers as the environment dries out. Scott noted there is extensive
34 infrastructure between the supply and the City. Scott believed the City should focus on short-
35 term issues, such as installing check valves on the north water tank reservoirs.
36

37 Frye reported work is in progress to get a Project Manager for the Library Move Project. She
38 reported Lincoln County Community Health is still committed to getting a clinic in Yachats,
39 despite the firing of the Health and Human Services Director. Frye added Lincoln County
40 Community Health received a grant for training people in crisis intervention and has gotten that
41 program operational.
42

43 Mayor Stanley was concerned about how information will continue to be conveyed to the
44 community about the move project. Frye suggested the Library Commission develop a plan for
45 communication.
46

47 Mayor Stanley reported he had attended both hearings for the Evans/Betz project; he
48 represented the City at the Newport Women's March; he attended the Local Public Safety
49 Coordinating Committee, and he noted Lincoln County is one of seven counties in the country
50 who received a major grant for addressing mental illness in the legal system (the Stepping Up
51 Program); he attended the first Pollinator Restoration Project meeting, a collaboration between

1 ODOT and Lincoln County to restore pollinator plants between the Newport bridge and the
2 south County line; he went to the Friends of the Commons public meeting.

3 4 **B. City Manager Report**

5 Manager Beaucaire highlighted the following from her detailed report:

- 6 1. Communication/Community Engagement - She has been having ongoing
7 conversations with persons who attend her Manager's meetings. She highlighted the
8 next meeting will focus on the website, and one of the programmers and Greg Scott
9 will be there. Along with identifying issues, they plan to prioritize what should be
10 completed first.
- 11 2. IT - She is pursuing a partnership with Oregon Cascades West Council of
12 Governments to have a team analyze the City's software and hardware and to ensure
13 equipment is up to date.
- 14 3. Budget - She has been having weekly budget meetings and encouraging Public
15 Works staff to coordinate with Clerk Richter. Mayor Stanley suggested putting an
16 article in the March Newsletter about how citizens could get involved in the budgeting
17 process.
- 18 4. Ocean View Drive Transfer - She noted page 16, paragraph 66 of the settlement
19 agreement addressed the transfer of Ocean View Drive and Marine Drive to the City.
20 Frye clarified there is much work to be completed before the City addresses street
21 directions.
- 22 5. Evans/Betz Property – She reported the OWEB hearings will be on April 24th and 25th.
23 The Trust for Public Lands is working on another grant.
- 24 6. Code Enforcement – The Code Enforcement Officer tendered her resignation effective
25 March 15, 2018. Waldport and Yachats have placed a joint advertisement in the
26 Newport News Times and with the League of Oregon Cities for a new officer, but
27 each City will retain their own contract. The application deadline is February 28,
28 2018.
- 29 7. Little Log Church – She sent the Pincus report on the rehabilitation of the building to
30 Parks and Commons. She highlighted a point in the conclusion about the scope of
31 work and the need to close the Little Log Church to complete the work. She noted the
32 Little Log Church Board reports to the Parks and Commons Commission.

33
34 Scott complimented Manager Beaucaire for her attention to establishing a budgeting process,
35 noting he has been involved in City activities for thirteen years and had not previously observed
36 such work emanating from the front office.

- 37
38 8. South Entrance Sign – She is working with Parks and Commons to move this project
39 along.
- 40 9. Commission Round Tables - She indicated this meeting has been productive and will
41 be ongoing. She highlighted the success of the recent Planning Commission public
42 meeting. She summarized the many activities of Parks and Commons and Public
43 Works. Glenn asked who participated in the Round Table meetings, and she
44 explained groups involved and process.
- 45 10. Library RFP for Project Manager – She plans to get an RFP to the attorney tomorrow
46 for his review.
- 47 11. South Tank – She reported Civil West has submitted a final amendment to cover the
48 completion of the project.
- 49 12. 501 Building – She summarized improvements and status of door glass
50 replacement. She noted she asked for a quote for dark sky heads on the parking
51 lights, and that information is with Parks and Commons. Several Councilors noted

1 there are other streetlights that could use retrofitting. She has enlisted a volunteer to
2 explore seeing if Central Lincoln PUD would install dark sky compliant heads if the
3 City purchased them.

- 4 13. Commons – She conferred with the Facilities Manager and Fire Marshall to
5 concluded that the report on violations would stand regardless of who occupies the
6 building. She noted they are working with the YRFD to find more economical
7 solutions to the requests.
8

9 Glenn suggested Manager Beaucaire have a section on Rumor Control. Beaucaire reported
10 she and Scott are working to address create better communications through the website.
11

12 Mayor Stanley asked Manager Beaucaire to check if the code violation on a bus on W 3rd Street
13 was for the County bus. Mayor Stanley also asked about the significance of fourteen man-
14 hours of time devoted to cleaning grease traps. Manager Beaucaire concurred that issue
15 remains a struggle.
16

17 **C. Visitors Center Report**

18 Manager Beaucaire reported Beverly Wilson created the report in the packet. Glenn was
19 pleased they added specific activities related to their goals. Mayor Stanley asked about the
20 numbers indicated for April-June 2018 (Q4), which would be projections or incorrect. He noted
21 several line items with significant budgets and little expenditures. Tom Lauritzen noted the City
22 Budget's Committee does not oversee the budget of the contract for managing the Visitors
23 Center (currently with the Chamber of Commerce). Manager Beaucaire will get a corrected
24 report.
25

26 **V. Business**

27 **A. Review and Discuss Updates to Council Rules**

28 Mayor Stanley summarized his concern raised at the previous meeting about executive
29 sessions. Scott suggested the numerous references to the "City Administrator" should be
30 changed to "City Manager." Frye was reluctant to change one piece of the document without
31 fully reviewing the entire document. Scott suggested this issue be of lower priority in light of
32 other matters before the City Manager.
33

34 Frye moved to update the Council Rules to indicate that three Councilors could call for an
35 executive session in the event that the chair disagrees: Aye – 5; No – 0.
36

37 Scott moved to authorized the City Manager to search and replace "City Administrator" with
38 "City Manager:" Aye- 5; No – 0.
39

40 **B. Discussion of Vacation Rental Pilot Program**

41 Scott wanted to get closure on the topic before he leaves the Council. He referred the Council to
42 the three items under Questions Before Council on the packet cover sheet. Glenn asked how
43 many approved rentals there were, and Scott indicated 146. Glenn asked if there had been
44 applications, and Manager Beaucaire indicated this item has recently come up among staff.
45 Staff did not know if they should keep a list and would vacancies be filled first-come first-serve.
46 Scott did not believe that decision has been made. Frye reviewed the ordinance to find what
47 she believed addressed the matter. Councilors concurred that an administrative policy
48 specifying how vacancies are filled needs to be created.
49

50 Glenn asked how many did not renew for the 2018 year, and Scott indicated the number was
51 fewer than ten. Glenn also asked if the Code Enforcement Officer had identified any

1 substantive problems with the pilot system. Tom Lauritzen reported he, Cathy Perkins, and
2 Officer Davies drove by all 146 properties to assess code compliance in terms of the house
3 number being visible, the rental company sign being visible from the street, trash cans being
4 stored properly, and parking being clearly defined. He noted he and Officer Davies are
5 generating a report.

6 Lauritzen estimated 95% of homes do not have contact information on the house; and if
7 neighbors cannot identify whom to call, there is no way to enforce compliance.
8

9 Glenn concurred with Scott's desire to get closure on the system so they can move to a
10 permanent program. Glenn cited Yachats Code 4.08.010 stipulating that a vacation rental
11 shall not adversely affect the residential character of the neighborhood. He suggested some
12 neighborhoods are already adversely affected and would not likely be changed for the better.
13 Glenn was not certain as to how to address the issue of a neighborhood being identified as
14 adversely impacted going forward.
15

16 Glenn asked for clarification on how the Rock Park Cottages were treated, given only one
17 vacation rental is allowed per tax lot. Scott believed the four cottages were categorized as a
18 hotel and the large house was a vacation rental.
19

20 Frye asked if there had been pushback around the vacation rental changes. Manager
21 Beaucaire reported there were frustrations from people who were expecting to be able to rent
22 their homes. Frye asked Manager Beaucaire to keep log on vacation rental issues, as their goal
23 was to get data on how the program was working.
24

25 Frye raised the issue about what constitutes a business in a residential zone, noting that Scott
26 has expressed concern over cases being appealed to LUBA. Frye would like to get a legal
27 opinion on this possibility.
28

29 Mayor Stanley wanted to keep gathering information on how the program is going. Mayor
30 Stanley was concerned with vacation rentals having different rules than other homes, such as
31 the requirement for bear proof cans.
32

33 Scott asserted the primary reason for this program due to residents concerns. He believed
34 there was no value in asking staff to track how many calls City Hall gets about vacation rentals.
35 Scott argued the question they need to address is how satisfied residents are with the program.
36

37 Frye moved to direct the City Manager to get a legal opinion about at what point a vacation
38 rental becomes a business in an R-1 zone: Aye – 4; No – 1 (Scott).
39

40 **VI. Other Business**

41 **A. From Mayor - none**

42

43 **B. From Council**

44 Frye suggested the Library give an update on the move project at the State of the City event.
45

46 **C. From Staff**

47 Manager Beaucaire called attention to an application before the Council for a liquor license.
48 Tooke explained the Underground Pub dba Shrew Brewery is asking to add brewing to their
49 current liquor license.
50

1 Scott moved to approve the liquor license application from the Yachats Underground, LLC: Aye
2 5; No – 0.

3
4 Mayor Stanley adjourned the meeting at 7:44 pm.
5
6
7

8
9 _____
10 GERALD F. STANLEY, Mayor

11 ATTEST:
12
13

14 _____
15 Shannon Beaucaire, City Manager

_____ Date

City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Discussion of draft letter to Maxine Johnstone

Question Before Council:

Mayor Stanley to present letter for discussion

Person/Group Initiating Request:

Mayor Gerald Stanley

Item Summary/Background:

Discussion of letter to Maxine Johnstone regarding list of concerns



CITY OF YACHATS

PO Box 345 (441 N. Highway 101), Yachats OR 97498

Phone (541) 547-3565

Fax (541) 547-3063

Relay Oregon 800-735-2900 (TDD)

February 23, 2018

Maxine Sheets-Johnstone
Address

Dear Maxine:

Thank you for coming to the February 7 Meeting of the City Council and for presenting to the Council a list of concerns. In this letter, approved by the members of the City Council and the City Manager, I wish to address each of the concerns you presented

Your suggestion about putting wood chips on the 804 Trail where it goes from Aqua Vista Loop to the ocean is a good one. We have followed up on it and the trails committee will be investigating options. .

There is not much a city can do about an unfinished property, other than call the owner's attention to the issue. If the owner is actively seeking funds to complete the project, he (she) has the right to do this. If the owner is not interested in completing the project, the City might be able to recommend some alternate plans to deal with the situation.

Many people, as I am sure you are aware, have reported to the City difficulties that they have encountered negotiating, as pedestrians or motorists, parts of the recently completed Highway project. The several parts of that project all belong to ODOT and can only be revised by ODOT. The City has made ODOT aware of difficulties when they are reported, and will continue to do so.

The covering of the wood planks on the wetlands walkways was done some years ago by the Yachats Trails Committee. I took part in that endeavor. The purpose was to prevent walkers from slipping on the wet boards. I will alert the Trails Committee to the issue you have raised to see if the situation can be remedied.

The City Planner was involved with all the Yachats governance people who worked with ODOT on the Highway plan. I agree that the more that Yachats "officials" could be visible in the town, the better our ambience could be. But we should probably also be aware that people hired by an agency don't have to take on further working hours to help an agency's reputation.

You may by now know that the latest reworking of Commons use fees allows for individual groups to use Room 3 for a two-hour meeting with less than about 25 people present without cost.

E-MAIL cityhall@mail.yachatsoregon.org WEB SITES www.yachatsoregon.org www.yachatsdocuments.info

The City of Yachats OR does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation or any other legally-protected status.



CITY OF YACHATS

PO Box 345 (441 N. Highway 101), Yachats OR 97498

Phone (541) 547-3565 Fax (541) 547-3063 Relay Oregon 800-735-2900 (TDD)

These proposed changed fee structures have not yet been officially adopted, but if you had been at the Council meeting when that part was discussed (I forget if you were or not), you could clearly surmise the mind-set of the Council Members about this issue.

Maxine, it is always a pleasure to talk with you. Thank you for taking the time to present your thoughts to us. Let me know if you would like to discuss any of these issues further.

Yours sincerely,

Gerald Stanley, Mayor

Yours sincerely,

Gerald Stanley
Mayor

I: The 804 trail: the 804 trail meets Aqua Vista Loop and then runs west, down to the ocean. That trail needs wood chips!! Wood chips were available free to citizens some time back! Why doesn't the city use them to enhance the 804 trail, i.e., make the trail actually walkable instead of sloshy, muddy, and puddled????

II: Why does the City Council allow unfinished construction—for umpteen years—to exist right across from Commons, all the while ostensibly improving Yachats in all kinds of ways and exalting the beauty of Yachats as the gem of the Oregon coast. The unfinished construction has been an eyesore long enough!

III: “Sidewalks”: An obstacle course at times for anyone who walks around Yachats, especially just past C& K Market, at corner of #101, Beach Street, and 2nd Street. An obstacle course too for drivers who are turning up or coming down 7th St. and who meet a car in the opposite direction, neither of them being able to proceed, the result of an utterly unaesthetic and functionally useless jutting-out planter and sidewalk.

IV: The wetlands: Whose idea was it to cover the wood plank path through the wetlands with a covering that allows water to collect along the path in big puddles during rains, and thus makes it impossible to walk through the wetlands without getting your feet all wet.

V: Was the City Planner, who works here in Yachats half-time, involved in #2, #3, and #4 above? If so, shouldn't one of his responsibilities be to acquaint himself in person with the city by walking on the trail, walking on the wetlands, not to mention driving in and around Yachats prior to making any decisions about it. In fact, should it not be the responsibility of all administrators (paid and unpaid) of this small city of no more than 740 people (voting population 661 people) to do the same?

VI: Several years back, I made a suggestion and in fact a request that the City Council consider a yearly Yachats Commons Celebration Day and do away with “suggested donations,” and, in effect, to live up to its motto of caring for the mental, physical, artistic, and spiritual development of its citizens. In short, citizens of Yachats must pay \$5.00 at the door for their mental, physical, artistic, or spiritual development. As several people remarked to me and in fact stated at a City Council meeting several years ago when the topic was addressed, people can be embarrassed, for example, if they do not have the money. Moreover, has it ever occurred to the administrators of the City of Yachats, both paid and unpaid, that there is a sizable contradiction not only in asking for donations at the same time as avowing an unconditioned caring concern for its citizens, but in sponsoring a volunteer kitchen for those lacking resources sufficient to feed themselves. Wouldn't it be grand if those lacking resources could attend various Commons activities without being put on the spot to make a donation? Kindly do consider a yearly Yachats Commons Celebration Day!

Maxine Sheets-Johnstone
330 King St.
24+ year resident of Yachats

City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Presentation – Mid-Coast Water Planning Partnership

Question Before Council:

Presentation on helping Oregon communities plan for their current and future water needs.

Person/Group Initiating Request:

Tim Gross, Public Works Director - Newport

Item Summary/Background:

Place-Based Integrated Water Resources Planning

MID-COAST WATER PLANNING PARTNERSHIP

CONVENERS:

TIMOTHY GROSS

DIR. OF PW/CITY ENGINEER
CITY OF NEWPORT

HARMONY BURRIGHT

PLANNING COORDINATOR
OREGON WATER RESOURCES

ALAN FUJISHIN

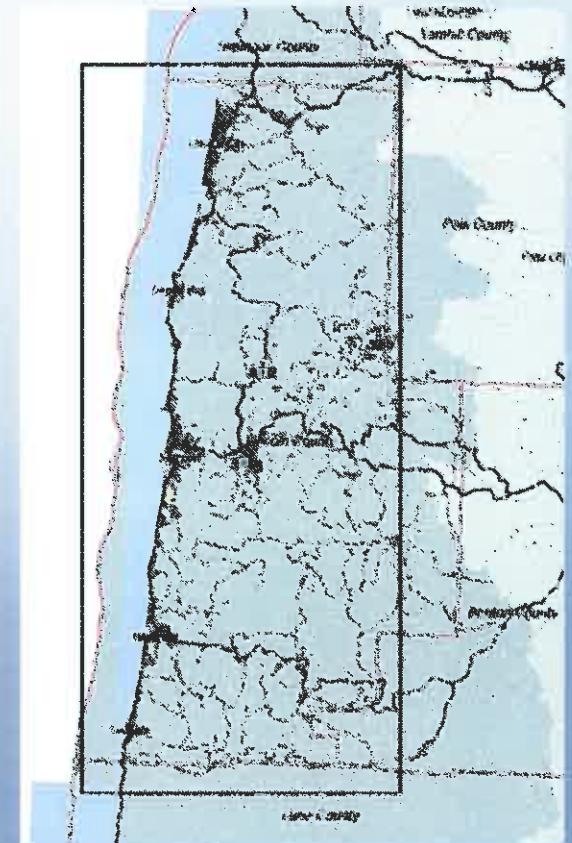
CO-MANAGER
GIBSON FARMS, SILETZ

ADAM DENLINGER

GENERAL MANAGER
SEAL ROCK WATER DISTRICT

WHAT IS THE MID-COAST WATER PLANNING PARTNERSHIP?

- In June 2016 the City of Newport received a grant from the Oregon Water Resources Department (OWRD) to develop a collaborative, integrated water planning effort that looks at instream and out-of-stream water needs while considering water quantity, quality and ecosystem health.
- The City and OWRD together act as conveners for the Mid-Coast Water Planning Partnership, a diverse group who have been work together to understand and meet our collective water needs.



PLACE BASED PLANNING

The Mid-Coast area was one of 4 planning regions selected to pilot the Place Based Planning process

Five Planning Steps:

1. Build a collaborative process
2. Characterize local water resources
3. Quantify current and future water needs
4. Identify integrated solutions to meet needs
5. Develop an integrated water resources plan

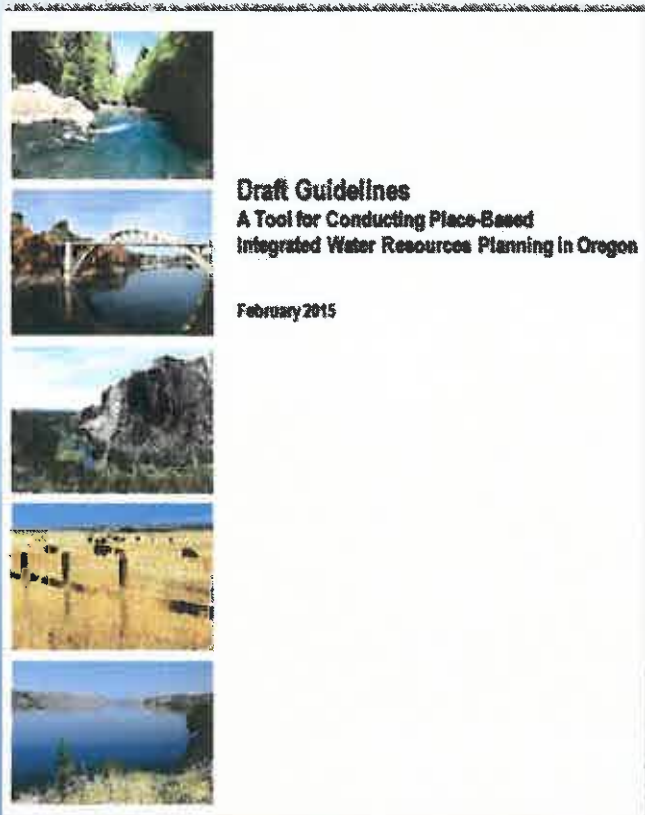


PILOT PHASE OBJECTIVES

- TEST THE DRAFT GUIDELINES
- GAIN EXPERIENCE TO INFORM THE IWRS
- INSPIRE COLLABORATION AND INTEGRATION
- BUILD LOCAL CAPACITY AND SUPPORT
- FOSTER CREATIVE PROBLEM SOLVING AND OUTSIDE OF THE BOX SOLUTIONS
- LEVERAGE ADDITIONAL RESOURCES



INTEGRATED WATER RESOURCE STRATEGY PLACE BASED PLANNING - 2015 DRAFT GUIDELINES



- Voluntary, not regulatory
- Locally initiated and led
- Balanced representation
- Basin or watershed scale
- Partnership with the state
- Five planning steps

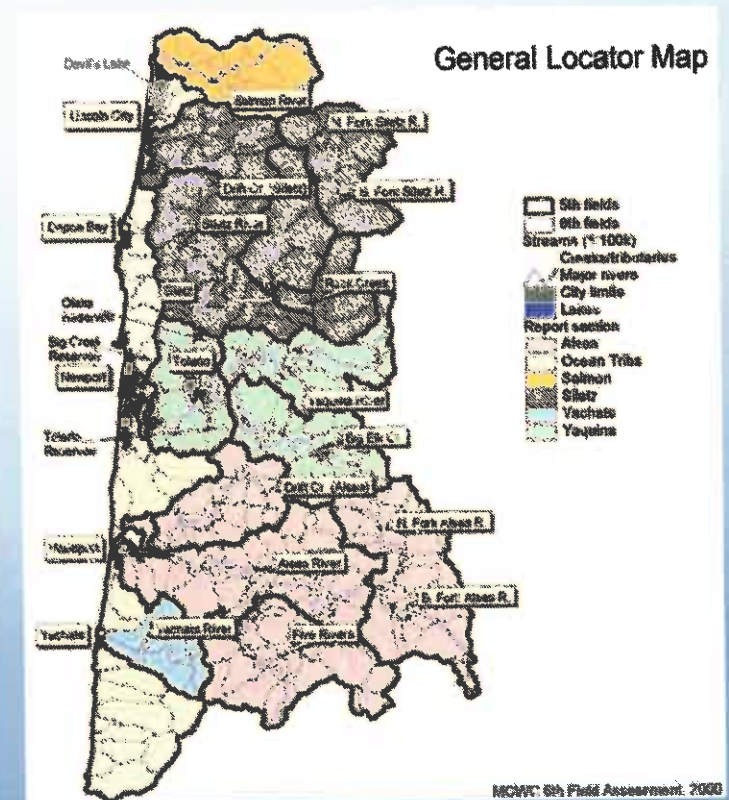


Mid-Coast Water Planning Partnership

HOW DOES IT WORK?

Over the three-year planning phase, the Partnership will explore strategies to:

- **Replace** aging infrastructure, **improve** conservation, **enhance** regional water supply options, and more effectively **share** water.
- **Relieve pressure** on rivers, streams, and tributaries while **meeting the water needs** for coastal communities and industries.
- **Create redundancies** in our systems so we are more resilient to drought, storms, and other natural vulnerabilities.
- **Create a learning and action network** for small water providers who are often most vulnerable to environmental and regulatory challenges.
- Identify and facilitate **cooperative solutions** among local partners.



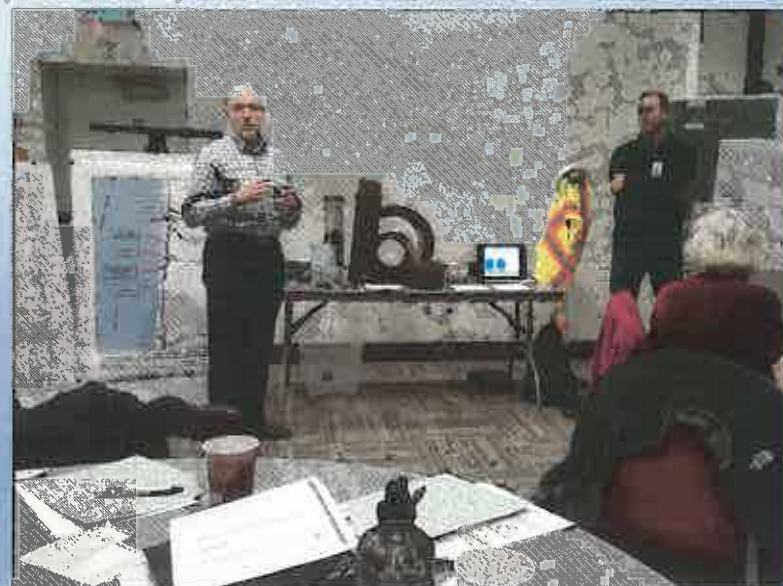
WHO HAS BEEN INVOLVED?

- 280 STAKEHOLDERS ON OUR MASTER LIST AND 120 ACTIVELY PARTICIPATING
- 50+ PARTNERS HAVE SIGNED THE CHARTER
- 5 PARTNERSHIP MEETINGS WITH AN AVERAGE ATTENDANCE OF 50 PEOPLE
- 8 STUDY GROUP MEETINGS WITH AN AVERAGE ATTENDANCE OF 12 PEOPLE
- 3 FIELD TOURS AVERAGING 35-40 ATTENDEES
- 4 COMMUNICATION AND OUTREACH MEETINGS WITH ~10 MEMBERS REGULARLY PARTICIPATING
- 15 COORDINATING COMMITTEE MEETINGS WITH ~10 MEMBERS REGULARLY PARTICIPATING



WHAT HAVE WE ACCOMPLISHED?

- FORMED NEW COLLABORATIVE RELATIONSHIPS WITH DIVERSE PARTNERS
- SHARED TECHNICAL INFORMATION, RESOURCES, AND ASSISTANCE AMONG PARTNERS
- DEVELOPED A SHARED BASELINE UNDERSTANDING OF WATER RESOURCES IN THE MID-COAST
- DEVELOPED TECHNICAL REPORTS ON WATER QUANTITY, WATER QUALITY, ECOLOGY, AND INFRASTRUCTURE
- DEVELOPED AND SIGNED A GOVERNING CHARTER
- DEVELOPED AND INITIATED A COMMUNICATION AND OUTREACH PLAN
- SECURED GRANT FUNDING TO KEEP US MOVING FORWARD



HOW DOES YOUR ORGANIZATION BENEFIT FROM PARTICIPATION IN THE MCWPP?

WATER SUPPLIERS/CITIES

- THE PARTNERSHIP CREATES OPPORTUNITIES TO DEVELOP CONTACTS AND RELATIONSHIPS AS AN ESSENTIAL BASIS FOR MUTUAL AID AGREEMENTS IN EMERGENCIES
- PROVIDES OPPORTUNITIES TO COLLABORATE WITH PARTNERS ON GRANT FUNDING AND PROJECTS WITH REGIONAL SIGNIFICANCE AND LOCAL BENEFITS
- FOSTERS CONVERSATIONS TOWARD UNDERSTANDING THE NEEDS OF EACH AGENCY IN A COMMUNITY AND REGIONAL CONTEXT
- HELPS DEMONSTRATE LOCAL AND REGIONAL BENEFITS OF PROPOSED PROJECTS THAT SEEK MITIGATION FUNDING



HOW DOES YOUR ORGANIZATION BENEFIT FROM PARTICIPATION IN THE MCWPP?



NATURAL RESOURCE INDUSTRIES

- NON-REGULATORY APPROACH TO MANAGING LOCAL WATER ISSUES
- FOSTERS LOCAL, DIRECT RELATIONSHIP BUILDING WITH COMMUNITIES AROUND SHARED VALUES AND PRIORITIES
- PROVIDES A FORUM FOR EDUCATION AND OUTREACH ABOUT YOUR BUSINESS AND INDUSTRY → OPPORTUNITIES TO PROMOTE GREATER PUBLIC UNDERSTANDING OF NATURAL RESOURCE ACTIVITIES AND THEIR IMPACTS
- ALLOWS YOUR PRIORITIES, GOALS, AND ROLE IN LOCAL WATER RESOURCES TO BE INCLUDED IN A REGIONAL PLAN

HOW DOES YOUR ORGANIZATION BENEFIT FROM PARTICIPATION IN THE MCWPP?

LOCAL BUSINESSES

- OPPORTUNITY TO INFLUENCE WATER SUPPLIERS ABOUT IMPORTANT ISSUES RELATING TO WATER AVAILABILITY, ECONOMY AND COST/VALUE OF WATER.
- RAISES AWARENESS OF THE IMPORTANCE OF WATER TO THE SUCCESS OF LOCAL BUSINESSES AND ECONOMIES
- PROVIDES A FORUM TO EDUCATE LOCAL COMMUNITIES ABOUT WATER USE PATTERNS AND PRIVATE CONSERVATION EFFORTS
- CONTRIBUTES TO DEVELOPMENT OF SUSTAINABLE WATER SUPPLIES
- PROMOTES STRATEGIES THAT HELP BUSINESSES TO RECOVER AFTER A NATURAL DISASTER



HOW DOES YOUR ORGANIZATION BENEFIT FROM PARTICIPATION IN THE MCWPP?



CONSERVATION/ECOLOGY/COMMUNITY DEVELOPMENT

- HELPS DEVELOP A PROCESS FOR DISCUSSING AND COMMUNICATING LOCAL WATER PRIORITIES
- PROVIDES A FORUM TO EDUCATE LOCAL COMMUNITIES ABOUT THE ECOLOGICAL ROLE AND VALUE OF WATER RESOURCES
- PROVIDES OPPORTUNITIES TO PARTICIPATE IN NOVEL COOPERATIVE PARTNERSHIPS ON PROJECTS OF MUTUAL BENEFIT
- ENSURES THAT REGIONAL PLANNING CONSIDERS LONG TERM WATER NEEDS AND IMPACTS

WHAT DO WE NEED?

Place Based Planning Resources and Costs

RESOURCES

	<i>Consulting</i>	<i>Administrative</i>	<i>Specialty</i>	<i>Comm/Outreach</i>	<i>Partnership</i>	<i>Total</i>
CWRD Grant	\$135,000					\$135,000
City of Newport	\$135,000					\$135,000
Oregon Community Foundation					\$20,000	\$20,000
Meyer Memorial Trust	\$90,000	\$12,500	\$42,500	\$20,000	\$20,000	\$185,000
	<u>\$360,000</u>					<u>\$475,000</u>

EXPENSES

CONSULTING COSTS

FACILITATION: \$234,525

TECHNICAL WATER CONSULTING: \$283,900

FINANCIAL/GRANT CONSULTING: \$72,770

Total Consulting Obligations Through Planning Step 3: \$591,195

Consulting Obligations through Planning Step 2: \$291,210

Projected Consulting Funding Shortfall through Planning Step 3: \$291,195

ADMINISTRATIVE COSTS

AS OF 1-17-18

MISC COSTS: \$6,470

SPECIALTY COSTS

OREGON KITCHEN TABLE: \$42,500

COMMUNICATION & OUTREACH

DESIGN SERVICES, MATERIALS, AND TRANSLATION SERVICES: \$20,000

PARTNERSHIP

STIPENDS AND TRAVEL EXPENSES: \$40,000

Total Obligations: \$700,165

Start of Planning work: 7/6/2016

Completion of Planning Step 3: 12/30/2017

Months: 18

Costs per month through planning step 2: \$16,724

WHAT DO WE NEED?

Place Based Planning Resources and Costs

RESOURCES

	<u>Consulting</u>	<u>Administrative</u>	<u>Specialty</u>	<u>Comm/Outreach</u>	<u>Partnership</u>	<u>Total</u>
QWRD Grant	\$135,000					\$135,000
City of Newport	\$135,000					\$135,000
Oregon Community Foundation					\$20,000	\$20,000
Meyer Memorial Trust	\$90,000	\$12,500	\$42,500	\$20,000	\$20,000	\$185,000
	<u>\$360,000</u>					<u>\$475,000</u>

EXPENSES

CONSULTING COSTS

FACILITATION: \$234,525

TECHNICAL WATER CONSULTING: \$783,900

FINANCIAL/GRANT CONSULTING: \$72,770

Total Consulting Obligations Through Planning Step 3: \$591,195

Consulting Obligations through Planning Step 2: \$291,270

Projected Consulting Funding Shortfall through Planning Step 3: \$291,195

ADMINISTRATIVE COSTS

AS OF 1-17-18

MISC COSTS: \$6,470

SPECIALTY COSTS

OREGON KITCHEN TABLE: \$42,500

COMMUNICATION & OUTREACH

DESIGN SERVICES, MATERIALS, AND TRANSLATION SERVICES: \$20,000

PARTNERSHIP

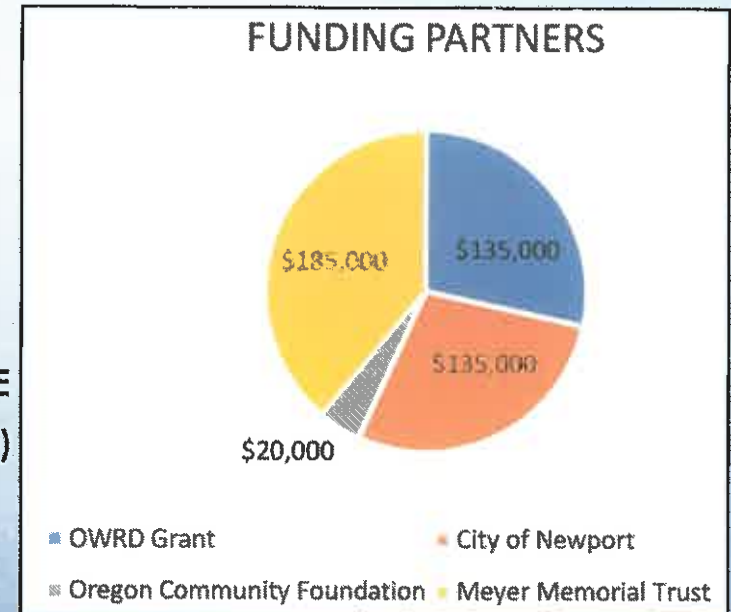
STIPENDS AND TRAVEL EXPENSES: \$40,000

Total Obligations: \$780,165

Start of Planning work: 7/6/2016
 Completion of Planning Step 2: 12/30/2017
 Months: 18
 Costs per month through planning step 2: \$16,724

HOW CAN YOU HELP?

- \$231,195 EXPECTED SHORTFALL TO COMPLETE PLANNING STEP 3. PLANNING STEP 3 IS PLANNED TO END IN APRIL 2019. INCLUDES NO CONTINGENCY.
- TO CONTINUE PLANNING PROCESS THROUGH END OF FY18-19 (JUNE 30, 2019) PARTNERSHIP NEEDS AN ADDITIONAL **\$285,000**.
- TO DATE, FINANCING FOR THE PLANNING PROCESS HAS COME ONLY FROM THE CONVENERs (CITY OF NEWPORT AND OWRD) AND FROM GRANTS ACQUIRED BY THE CONVENERs.
- YOUR IN-PERSON PARTICIPATION IN PARTNERSHIP MEETINGS IS THE BASIS OF OUR SUCCESS. FACILITATING THAT PARTICIPATION AND LEVERAGING IT TOWARD ACTUAL RESULTS REQUIRES FUNDING.



HOW CAN YOU HELP?



Local Match Detail

Tiers

Tier One - Local Government - 10,000 - 25,000

Tier Two - Business Leaders - 7,500 - 15,000

Tier Three - Water Protectors - 3,000 - 7,000

Tier Four - Community Water Partners - 500 - 2,500

Potential Funding Partners		Tier	High	Middle	Low
1	Bay Hills Water Association	Four	\$2,500	\$1,500	\$500
2	Beverly Beach Water District	Four	\$2,500	\$1,500	\$500
3	Seal Rock Water District	Four	\$2,500	\$1,500	\$500
4	Otter Rock Water District	Four	\$2,500	\$1,500	\$500
5	Panther Creek Water District	Four	\$2,500	\$1,500	\$500
6	SW Lincoln County Water District	Four	\$2,500	\$1,500	\$500
7	Department of Environmental Quality	Three	\$7,000	\$5,000	\$3,000
8	Oregon Fish and Wildlife	Three	\$7,000	\$5,000	\$3,000
9	Lower Siletz Water District	Three	\$7,000	\$5,000	\$3,000
10	Pacific Shrimp	Two	\$15,000	\$10,000	\$7,500
11	Central Lincoln People's Utility District	Two	\$15,000	\$10,000	\$7,500
12	Georgia Pacific Foundation	Two	\$15,000	\$10,000	\$7,500
13	Port of Newport	Two	\$15,000	\$10,000	\$7,500
14	Rogue Brewery	Two	\$15,000	\$10,000	\$7,500
15	Confederated Tribe of Siletz Indians	One	\$25,000	\$15,000	\$10,000
16	City of Newport	One	\$25,000	\$15,000	\$10,000
17	City of Depoe Bay	One	\$25,000	\$15,000	\$10,000
18	City of Lincoln City	One	\$25,000	\$15,000	\$10,000
19	City of Toledo	One	\$25,000	\$15,000	\$10,000
20	City of Waldport	One	\$25,000	\$15,000	\$10,000
21	City of Yachats	One	\$25,000	\$15,000	\$10,000
22	City of Siletz	One	\$25,000	\$15,000	\$10,000
23	Lincoln County	One	\$25,000	\$15,000	\$10,000
Potential Totals			\$336,000	\$209,000	\$139,500

HOW CAN YOU HELP?

CONSIDER THE BENEFITS YOUR ORGANIZATION HAS ALREADY RECEIVED BY PARTICIPATING IN THE MCWPP, AND OTHER WAYS YOU CAN SUSTAIN THE PARTNERSHIP OUTSIDE OF SIMPLE CASH CONTRIBUTIONS:

- PERHAPS YOUR GROUP WOULD CONSIDER HOSTING A MCWPP MEETING IN THE FUTURE, PROVIDING A VENUE OR SPONSORING A MEAL FOR PARTICIPANTS.
- COORDINATE WITH OTHER PARTNERS TO DEVELOP AND HOST A FIELD TOUR.
- DEVELOP AN INFORMATIONAL PRESENTATION FOR PARTNERSHIP PARTICIPANTS.
- SPONSOR THE COST OF CONSULTANTS' TIME TO ATTEND MCWPP MEETINGS.





THANK YOU!

NEXT PARTNERSHIP MEETING: FEBRUARY 22, 2018

BEST WESTERN AGATE BEACH, NEWPORT, OR

MIDCOASTWATERPARTNERS.COM

TIMOTHY GROSS

DIR. OF PW/CITY ENGINEER

CITY OF NEWPORT

T.GROSS@NEWPORTOREGON.GOV

541-574-3369

HARMONY BURRIGHT

PLANNING COORDINATOR

OREGON WATER RESOURCES

HARMONY.S.BURRIGHT@OREGON.GOV

503-986-0913

ALAN FUJISHIN

CO-MANAGER

GIBSON FARMS, SILETZ

ALAN.GIBSONFARMS@GMAIL.COM

541-270-6210

ADAM DENLINGER

GENERAL MANAGER

SEAL ROCK WATER DISTRICT

ADENLINGER@SWRD.ORG

541-563-3529







Looking E. from 804 trail down Lemwick Ln.



Looking SE from 804 tree.



City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

PW & S Commission recommendation for Bob Bennett

Question Before Council:

The commission recommended Bob Bennet for membership on the PW & S Commission

Person/Group Initiating Request:

John More

Item Summary/Background:

Application attached

City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Presentation – State of the City

Question Before Council:

Review draft presentation for the State of the City

Person/Group Initiating Request:

Gerald Stanley, Mayor

Item Summary/Background:

Shannon Beaucaire

From: Gerald Stanley
Sent: Monday, March 05, 2018 3:04 PM
To: Shannon Beaucaire
Subject: First draft for State of the City presentation

I would appreciate your printing this off for me

WELCOME TO ALL IN ATTENDANCE

I HAVE COMPLETED 14 MONTHS AS YOUR MAYOR

—there have been difficult times and difficult challenges
—I will speak of these in a moment

I MOSTLY WANT TO TELL YOU HOW MUCH I ENJOY WHAT I AM DOING.

—whether I am doing it in a satisfactory or even an exemplary way is not my judgment to make

I SOUGHT THE POSITION OF MAYOR FOR THREE MAIN REASONS

—to create a new enthusiasm among all the citizens to feel they are a part of the governance of the city

—the agenda for the city's governance begins in a significant way with the conversations the citizens have with each other over coffee or a beer wherever they may take place
—I hope my coffee morning sessions have helped in this

—to tackle the challenge of securing affordable housing in Yachats

—here I find myself ill at ease that we have not been able to make significant progress
—many, starting with the Council, have worked hard to accomplish something. Members of the business community have accomplished a significant amount, and we have moved from the shock of so many of our workforce having no where to live last summer, to a surprising number who are now housed
—but we have not had the noticeable success I had hoped for —finally (and this I came to understand this soon after my election) to continue the process of guiding the city as we move from a mayor-leader model to one led by a City Manager
—from my past experience in managing I have always valued structures of governance which are internally consistent and which give the various parts of the system accurate and needed importance
—in particular, I wanted to restore the City's Commissions and Committees to the prominence I saw them to have when I first came here 14 years ago. I am grateful to Joan Davies and to Shannon Beaucaire that in their management, they share this value
—In October, in a change meant to promote this goal, we made the decision to restore the position of Commons Facilitator to be directly under City governance. As the only City official to vote against the change in the other direction when it was made 9 years ago, I was happy to see that all concerned wanted the change. Sometime later a story was made public in the Newport newspaper stating that the City actually used

this structural change surreptitiously to effect a personnel change I want you to know that

—had I any inkling that this interpretation was true, I would have delayed the organizational decision until the other issue was studied and resolved.

AS TO OUR VILLAGE'S REPUTATION FOR ANXIETY AROUND CHANGES IN OUR TOWN, I THINK MOST OF YOU NOW KNOW I TEND NOT TO SHARE THAT ANXIETY. Recently a young woman came up to me, speaking of her hopes in wanting to move here, to ask if it was allowed to have a hair salon within the city limits. I hope you get the point

I LOOK FORWARD TO BEING YOUR MAYOR FOR THE NEXT 10 MONTHS. LONG BEFORE THAT YOU WILL KNOW IF I PLAN TO RUN FOR ANOTHER TERM. THE DETERMINING ISSUES AROUND THAT STILL BEING WORKOUT OUT IN MY HEAD,

City Council Action Item Cover Sheet

March 7, 2018

Agenda Item:

Presentation – YYFAP Board President

Question Before Council:

Request to revisit space as it pertains to YYFAP

Person/Group Initiating Request:

Michelle Korgan & Alice Beck

Item Summary/Background: