1. Agenda

    Documents:

    2016-03-09 Public Works And Streets Agenda.pdf

2. Meeting Materials

    Documents:

    2016-03-09 Financial Report.pdf
    2016-03-09 Water Billing Information.pdf

CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
Civic Meeting Room, Yachats Commons
March 9, 2016
3:00 p.m.
Agenda

I. Minutes – February 2, 2016

II. Reports

- **A. Civil West Engineering**
- **B. Public Works Department**
- **C. Financial Data for Water and Sewer Funds**
- **D. Solid Waste District Advisory Council**

III. Business

- **A. Consider Amendments to Municipal Code for Sewer Service and Utility Billing for Industrial Users**

IV. Other Business

- **A. From the Commission**
- **B. From the Staff**
- **C. From the Floor**

This meeting is open to the public and all interested citizens are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be given to the City Office one-week prior to the meeting. Minutes of all public meetings are available for review in the City Office. The facility is handicapped accessible; those needing assistance please contact the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted March 4, 2016 Nancy Batchelder, City Recorder

City of Yachats

Directors Report

03/03/2016

From - 2016-02-01 00:00:00 To - 2016-02-29 23:59:59 Account Type - All Account Category - All

Distribution Efficiency Summary

	Units	Percent
WAT Supplied	445016.0	100
WAT Sold	443216.0	100
WAT Lost	1800.0	0
WAT Average Per Parcel	531.68	
Parcels Using WAT	837	

Summary by Billing Type

Billing Type	Total Charges	Bill Count	Average Charge
WAT	$45,431.07	834	$54.47
SEW	$43,475.95	789	$55.10
LATE	$397.60	103	$3.86
RET	$25.00	1	$25.00
CAPRW	$2,993.69	821	$3.65
CAPRS	$2,859.94	778	$3.68

Accounts Receivable

Balance Due 2016-02-01		$11,887.05	1429
0 Balances	$0.00		1245
Credit Balances	($9,612.02)		101
Debit Balances	$21,499.07		83
Payments		$90,432.28	776
Credit Adjustments		$596.25	5
Debit Adjustments		$103.00	4
Balance after payments and adjustments		($79,038.48)	1429
Late Fees		$397.60	1
Bills		$94,682.65	834

Balance Due	$16,041.77	1429

Fiscal Year 2015-2016

Water System	Budget for Year	Actual To Date 2/29/2016	% of Budget 67%
Operations			
Revenue			
Cash Carried Forward	$ 28,395.00	$ 28,395.37	100%
Services	$ 530,000.00	$358,171.46	68%
Installations	$ 3,000.00	$ 4,799.92	160%
Capital Reserve Fee	$ -	$ 2,993.69	
Other income	$ 300.00	$ -	0%
Total Revenue	$ 561,695.00	$ 394,360.44	70%
Personnel Expenses	$ 271,992.00	$ 164,885.94	61%
Materials & Services	$ 163,515.00	$ 103,499.35	63%
Capital Expenditures	$ 38,808.00	$ 2,264.34	
Transfer to Reserve	$ 47,400.00	$ 47,400.00	100%
Transfer to Debt Service			
Revenue Bonds & Fees	$ 39,980.00	$ 39,980.00	100%
Total Expenses	$ 561,695.00	$ 358,029.63	64%

	Budget	Actual
Revenue From Rates	$ 530,000.00	$ 358,171.46
Expenses paid by rates	$ 514,295.00	$ 310,629.63
available for reserve	$ 15,705.00	$ 50,535.52

Personnel Expenses and Materials/Services Capitalized & Transferred to Fund 15 $ 34,077

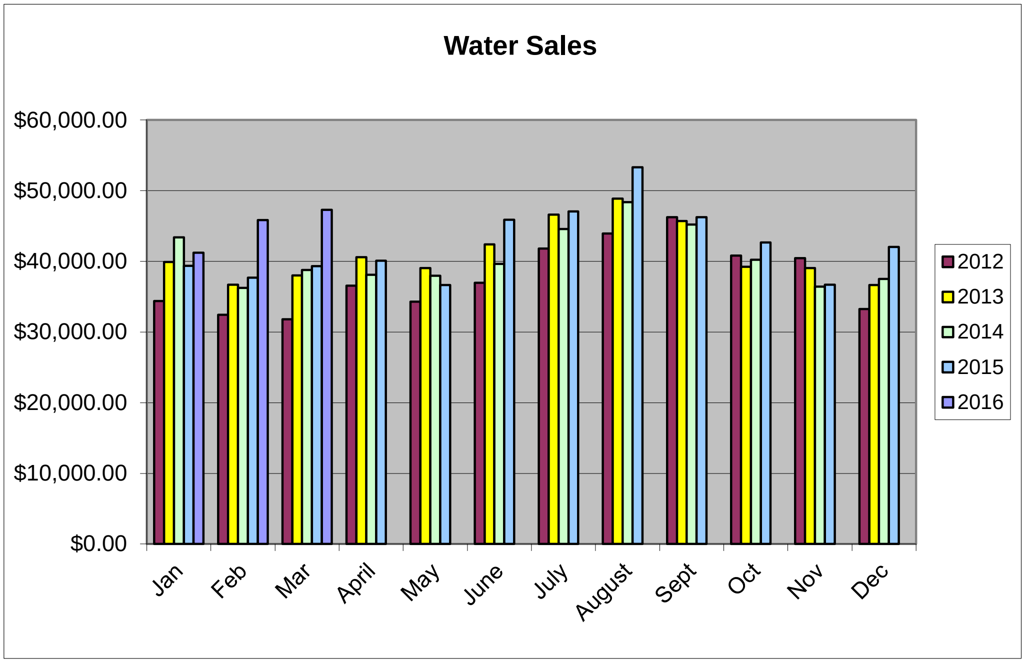
Sewer System	Budget for Year	Actual To Date 2/29/2016	% of Budget 67%
Operations			
Revenue			
Cash Carried Forward	$ 20,255.00	$ 20,255.81	100%
Services	$ 495,000.00	$339,585.59	69%
Installations	$ 600.00	$ 1,400.00	233%
Capital Reserve Fee		$ 2,859.94	
Other income	$ 600.00	$ 52.82	
Total Revenue	$ 516,455.00	$ 364,154.16	71%
Personnel Expenses	$ 225,239.00	$ 147,132.30	65%
Materials & Services	$ 169,086.00	$ 94,476.96	56%
Capital Expenditures	$ 36,538.00	$ 2,264.33	
Transfer to Reserve	$ 25,000.00	$ 25,000.00	
Transfer to Debt Service	$ 60,592.00	$ 60,592.00	100%
Revenue Bonds			
Total Expenses	$ 516,455.00	$ 329,465.59	64%

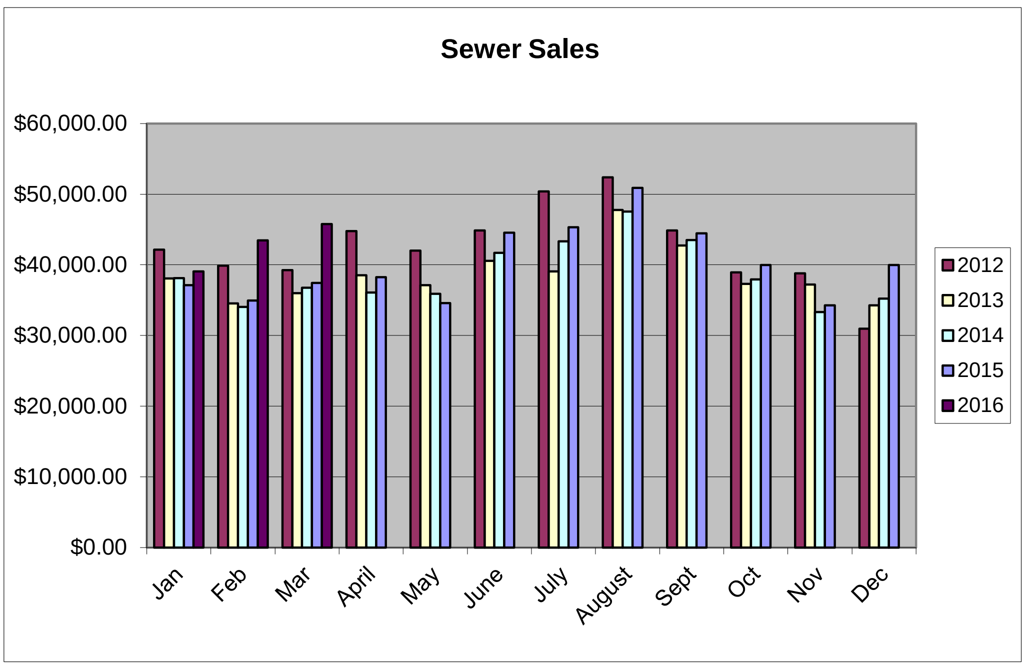
	Budget	Actual
Revenue From Rates	$ 495,000.00	$ 339,585.59
Expenses paid by rates	$ 491,455.00	$ 304,465.59
available for reserve	$ 3,545.00	$ 37,979.94

Personnel Expenses and Materials/Services Capitalized & Transferred to Fund 15 none

Other Income

	Budgeted	Received	%
Urban Renewal Receipts	$ 200,000.00	$ 215,628.55	108%
Food & Beverage Tax	$ 284,000.00	$ 256,060.70	90%


Water Sales
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$0.00
Jan
Feb
Mar
April
May
June
July
August
Sept
Oct
Nov
Dec
2012
2013
2014
2015
2016


Sewer Sales
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$0.00
Jan
Feb
Mar
April
May
June
July
August
Sept
Oct
Nov
Dec
2012
2013
2014
2015
2016

City of Yachats

Directors Report

03/03/2016

From - 2016-02-01 00:00:00 To - 2016-02-29 23:59:59 Account Type - All Account Category - All

Distribution Efficiency Summary

	Units	Percent
WAT Supplied	445016.0	100
WAT Sold	443216.0	100
WAT Lost	1800.0	0
WAT Average Per Parcel	531.68	
Parcels Using WAT	837	

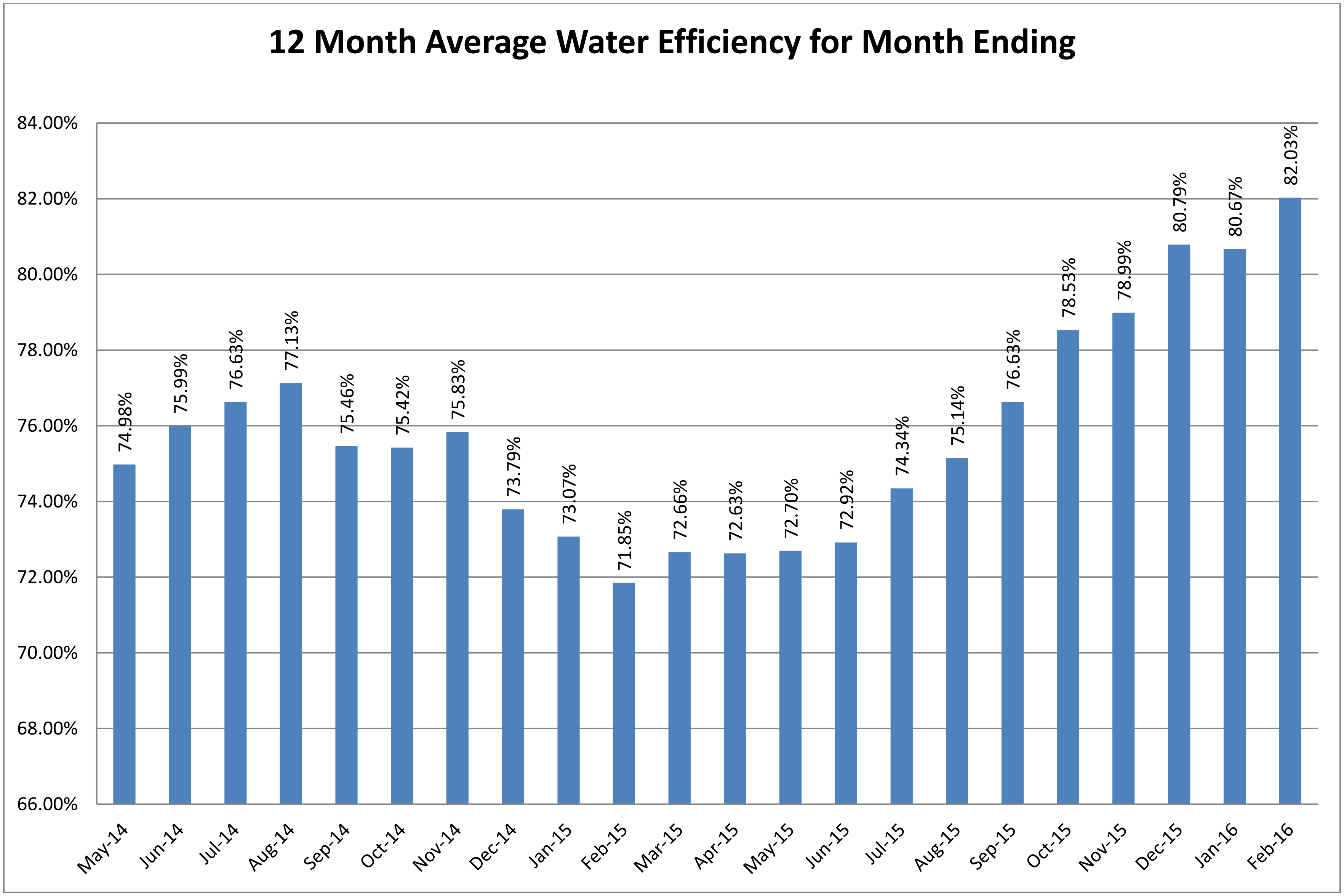
Summary by Billing Type

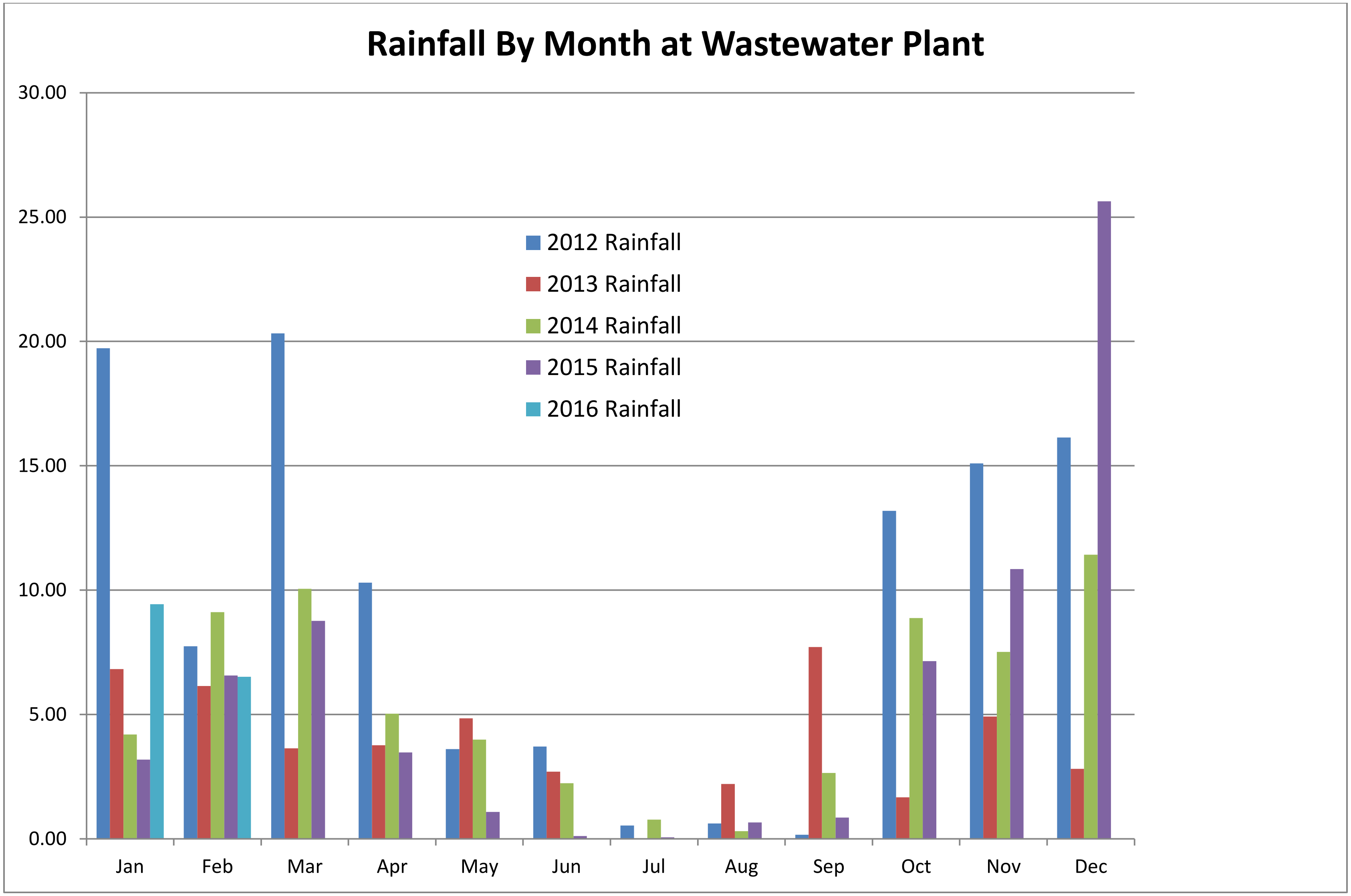
Billing Type	Total Charges	Bill Count	Average Charge
WAT	$45,431.07	834	$54.47
SEW	$43,475.95	789	$55.10
LATE	$397.60	103	$3.86
RET	$25.00	1	$25.00
CAPRW	$2,993.69	821	$3.65
CAPRS	$2,859.94	778	$3.68

Accounts Receivable

Balance Due 2016-02-01		$11,887.05	1429
0 Balances	$0.00		1245
Credit Balances	($9,612.02)		101
Debit Balances	$21,499.07		83
Payments		$90,432.28	776
Credit Adjustments		$596.25	5
Debit Adjustments		$103.00	4
Balance after payments and adjustments		($79,038.48)	1429
Late Fees		$397.60	1
Bills		$94,682.65	834

Water Data For February 2016




Rainfall By Month at Wastewater Plant
30.00
25.00
20.00
15.00
10.00
5.00
0.00
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
2012 Rainfall
2013 Rainfall
2014 Rainfall
2015 Rainfall
2016 Rainfall

Balance Due	$16,041.77	1429