

CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
Civic Meeting Room, Yachats Commons
March 8, 2016
3:00 P.M.

Minutes

Chair Bob Bennett called the regular meeting of the Public Works and Streets Commission to order at 3:00 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Bennett, Walt Weyand Doug Johnson, and Don Groth. Absent: Larry Nixon.

I. Minutes – February 2, 2016

Bennett said that the Minutes are not available, so approval will be continued to the next meeting.

II. Reports

A. Civil West Engineering

Matthew Wadington, Project Manager for the South Tank Project reported:

- They have added a new storm drain component to the plans.
- The pump station will have two rooms; one of the rooms will replace the emergency supply container.
- Although three-phase would be more efficient, it is just not available in that area so the plans are for single-phase power.
- Plans include having a generator installed at the pump station.
- There will be valves to prevent the water from draining in case of an earthquake.
- There will be a fence around the tank site and a gate at the foot of the access road.

Wadington said that the plans should be complete by April 8 and ready to go out for bid on April 11. The bids should be due on May 2 and construction should begin sometime in June.

New Item: Application to Serve on the Commission - Rick Haynes

Motion to recommend to City Council that Haynes be appointed to serve on the Public Works and Streets Commission, Aye 4, No, 0, Absent – 1 (Nixon).

B. Public Works Department – Attached, in writing.

McClung asked the Commission how involved they would like to be in the budget development.

Bennett said that he would like to see more of a project description than just a title when they are working on the CIP listing so that the Commission can help set the priorities.

1 **C. Financial Data for Water and Sewer Funds** – Will be circulated to members later;
2 the report is not completed yet due to changes in the billing system and the resulting
3 changes in the necessary accounting procedures, as well as staff absences.

4
5 **D. Solid Waste District Advisory Council** – None.

6
7 **III. Business**

8 **A. Consider Amendments to Municipal Code for Sewer Service and Utility Billing**
9 **for Industrial Users**

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11 McClung said that there is more cost to treat the additional Biochemical Oxygen Demand
12 (BOD) any industrial user may discharge into the wastewater treatment system and so there
13 should be a surcharge for any user that discharges additional BODs. And, it is important to
14 make any amendments to the Code in a generic manner that would work for all industrial
15 users, not just the brewery. It is just that the brewery is the first industrial user that Yachats
16 has ever had.

17
18 Bennett said that with the new billing structure the City needs to arrive at a system for
19 evaluating the billing for any new business that comes online or when there is a change in
20 business.

21
22 Buckwald said that the City will need to wait until the brewery starts producing before the
23 discharge can be tested to determine the amount of BODs in that discharge.

24
25 Bennett will continue to work with McClung and Buckwald on the evaluation process and
26 proposed Code Amendments.

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28 **IV. Other Business**

29 **A. From the Commission** – None.

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31 **B. From the Staff** – None.

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34 **C. From the Floor** – None.

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36 There being no further business before the Commission, the meeting was adjourned at 5:00
37 p.m.

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41 _____
42 Bob Bennett, Chair

43
44 Attest:

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48 Nancy Batchelder, City Recorder