

1. Agenda

Documents:

[2016-06-14 Public Works And Streets Agenda.pdf](#)

2. Meeting Materials

Documents:

[2016-06-14 Financial Report.pdf](#)

[2016-06-14 Public Works Department Report.pdf](#)

[2016-06-14 Water Data May 2016.Pdf](#)



**CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
Civic Meeting Room, Yachats Commons
June 14, 2016
3:00 p.m.
Agenda**

- I. Minutes – May 10, 2016**
- II. Business**
 - A. Yachats Clean Sweep**
 - B. Utility Billing evaluation for new business or one that changes type of business or operation; How to determine a base; Billing based on BOD's (Biochemical Oxygen Demand) - Discussion**
- II. Reports**
 - A. Civil West Engineering – Discussion South Tank Project**
 - B. Public Works Department**
 - C. Financial Data for Water and Sewer Funds**
 - D. Solid Waste District Advisory Council**
- IV. Other Business**
 - A. From the Commission**
 - B. From the Staff**
 - C. From the Floor**

This meeting is open to the public and all interested citizens are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be given to the City Office one-week prior to the meeting. Minutes of all public meetings are available for review in the City Office. The facility is handicapped accessible; those needing assistance please contact the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted June 8, 2016 Kimmie Jackson, Deputy City Recorder



Fiscal Year 2015-2016**Water System**

Budget for Year	Actual To Date 5/31/2016	% of Budget 92%
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Operations

Revenue			
Cash Carried Forward	\$ 28,395.00	\$ 28,395.37	100%
Services	\$ 530,000.00	\$497,510.49	94%
Installations	\$ 3,000.00	\$ 5,199.92	173%
Capital Reserve Fee	\$ -	\$ 12,125.04	
Other income	\$ 300.00	\$ 300.00	100%
Total Revenue	\$ 561,695.00	\$ 543,530.82	97%

Personnel Expenses	\$ 271,992.00	\$ 224,992.11	83%
Materials & Services	\$ 163,515.00	\$ 153,984.80	94%
Capital Expenditures	\$ 38,808.00	\$ 2,264.34	
Transfer to Reserve	\$ 47,400.00	\$ 47,400.00	100%
Transfer to Debt Service			
Revenue Bonds & Fees	\$ 39,980.00	\$ 39,980.00	100%
Total Expenses	\$ 561,695.00	\$ 468,621.25	83%

	Budget	Actual
Revenue From Rates	\$ 530,000.00	\$ 497,510.49
Expenses paid by rates	\$ 514,295.00	\$ 421,221.25
available for reserve	\$ 15,705.00	\$ 88,414.28

Personnel Expenses and Materials/Services Capitalized & Transferred to Fund 15	\$ 58,647
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Sewer System

Budget for Year	Actual To Date 2/29/2016	% of Budget 83%
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Operations

Revenue			
Cash Carried Forward	\$ 20,255.00	\$ 20,255.81	100%
Services	\$ 495,000.00	\$471,582.74	95%
Installations	\$ 600.00	\$ 1,500.00	250%
Capital Reserve Fee		\$ 11,547.06	
Other income	\$ 600.00	\$ 726.67	
Total Revenue	\$ 516,455.00	\$ 505,612.28	98%

Personnel Expenses	\$ 225,239.00	\$ 210,072.69	93%
Materials & Services	\$ 169,086.00	\$ 127,547.47	75%
Capital Expenditures	\$ 36,538.00	\$ 2,264.33	
Transfer to Reserve	\$ 25,000.00	\$ 25,000.00	
Transfer to Debt Service	\$ 60,592.00	\$ 60,592.00	100%
Revenue Bonds			
Total Expenses	\$ 516,455.00	\$ 425,476.49	82%

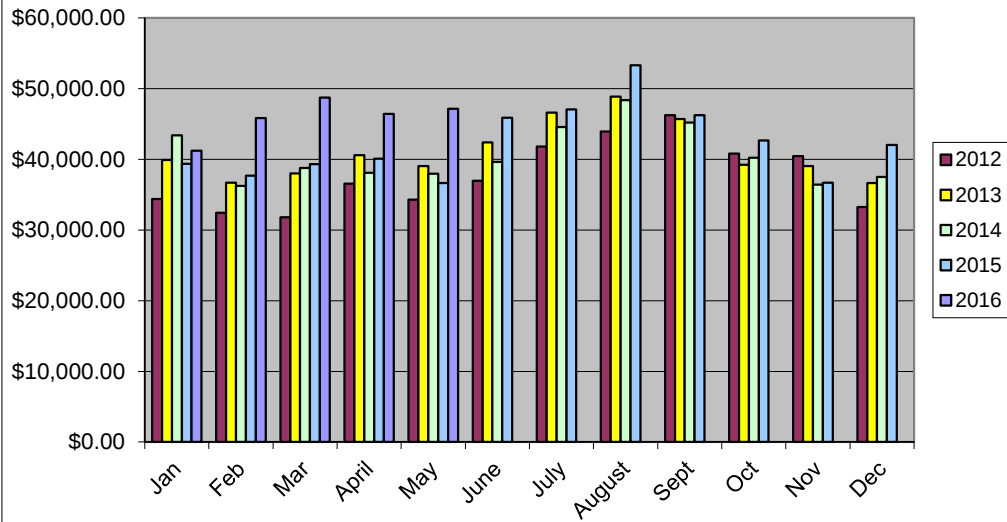
	Budget	Actual
Revenue From Rates	\$ 495,000.00	\$ 471,582.74
Expenses paid by rates	\$ 491,455.00	\$ 400,476.49
available for reserve	\$ 3,545.00	\$ 82,653.31

Personnel Expenses and Materials/Services Capitalized & Transferred to Fund 15	\$ 1,310
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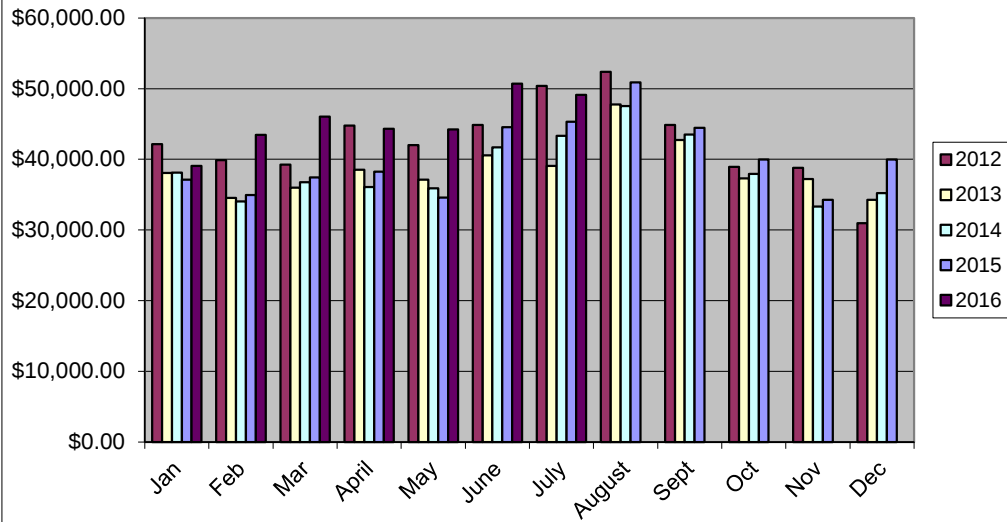
Other Income

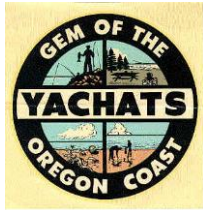
	Budgeted	Received	%
Urban Renewal Receipts	\$ 200,000.00	\$ 224,827.56	112%
Food & Beverage Tax	\$ 284,000.00	\$ 316,454.86	111%

Water Sales



Sewer Sales





City of Yachats

Public Works Department
500 W. 7th St.
P.O. Box 345
Yachats, OR 97498

Date: June 3rd, 2016

To: City Council and Public Works & Streets Commission

From: Rick McClung & David Buckwald

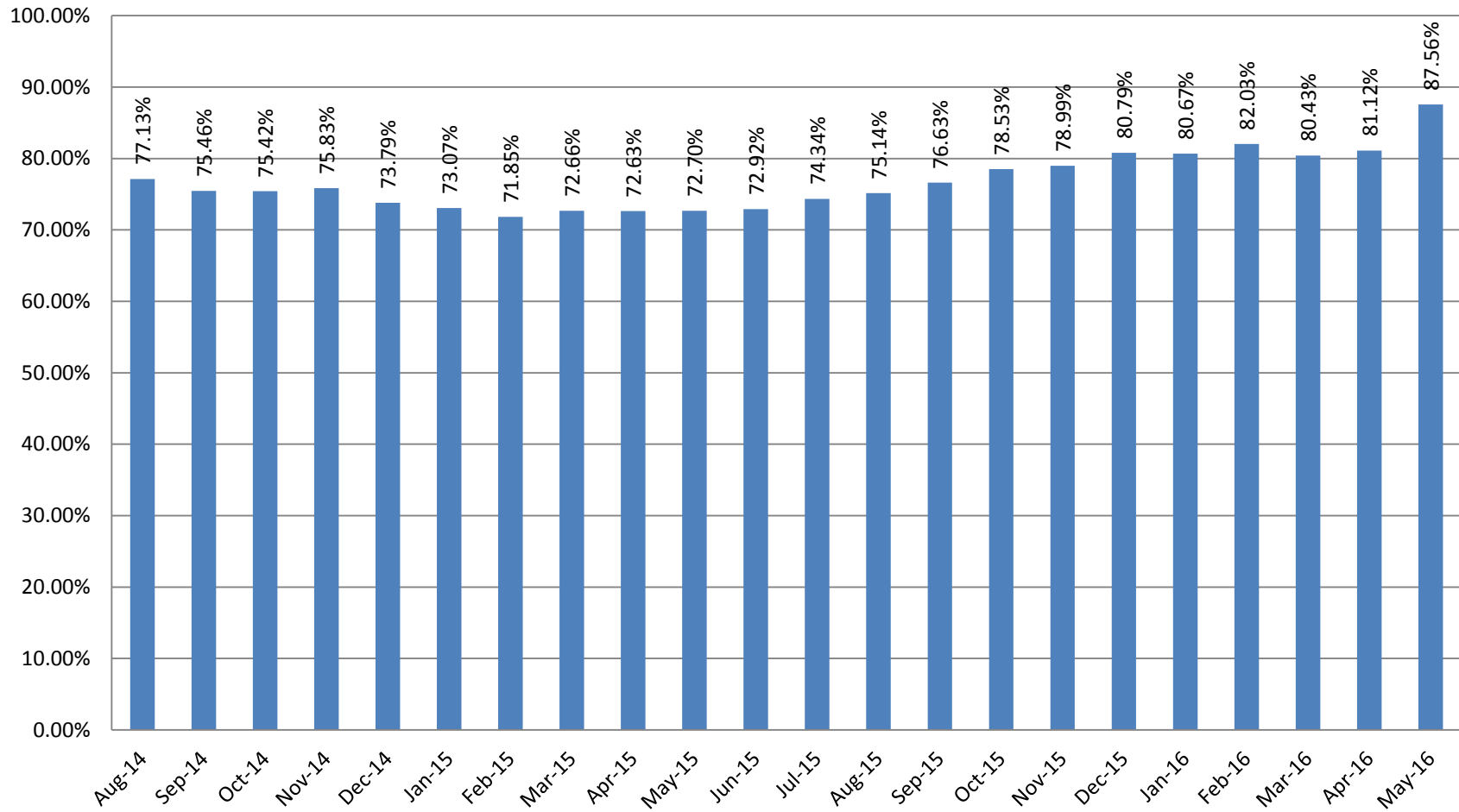
Re: May 2016 Public Works Report **Subject:** Work Outside of Normal Operations

Department	Subject	Description
Emergency Preparedness	Storage Containers	Organized and added new supplies.
Emergency Preparedness	Evacuation Drill	Assisting Emergency Management Committee(EMC) for the June 10 th Evacuation Drill.
Buildings	501 Building	Installed photocell for outside lighting.
Buildings	Stainless Steel Hardware	Installed new S.S. door knobs and hinges at the Main Pump station & WWTP
Streets	Curb Cleaning/Stripping	Began prepping and cleaning curbed streets for painting white stop bars, yellow curbing and parking strips. Summer is here!
Streets	Bollards	Covered the bollards on 1 st St. & Pontiac St. with PVC covers to maintain a clean appearance.
CIP -Wastewater	Decant Center	35% complete.

Water Dept.	Meters	Installed new 2" water meter at the Dublin House
Water Dept.	Leaks	A massive effort was set forth all month to fix leaks identified in the Leak Survey. The crew has fixed an estimated 18 gpm/ 777,000 gallons a month in leaks.
CIP- S. Reservoir	Plan Review	Considering all possible options including a possible land purchase.
CIP- 101 Sidewalks	Bid Opening	Bids will be opened June 7 th at 2pm

Water Data For May 2016

12 Month Average Water Efficiency for Month Ending



Rainfall By Month at Wastewater Plant

