1. Agenda

    Documents:

    2019-07-09 Emergency Preparedness Agenda.pdf

2. Meeting Materials

    Documents:

    2019-06-06 Emergency Preparedness Minutes DRIFT.pdf
    2019-07-07 Lincoln County Alerts System.pdf
    2019-07-09 Emergency Preparedness Tabletop Schedule Grid.pdf
    2019-07-09 EP Financial Report.pdf

CITY OF YACHATS

Emergency Planning Committee
Work Session Meeting
441 Hwy 101 N., Yachats Commons, Room 3
Tuesday July 9, 2019 at 2:00pm

AGENDA

I. Call to Order

II. Approve Minutes June 19, 2019

III. Business
1. Discussion of tabletop exercise with fire department
2. Farmers Market Discussion - Betty Johnson

IV. Other Business

a. From the Committee
b. From the Staff

This is a sub-committee working on behalf of Public Works & Streets Commission. This meeting is open to the public and interested citizens are invited to attend. This is not a community forum; audience participation is at the discretion of the sub-committee members.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org .

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted:08/01/19

City of Yachats

EMERGENCY PREPAREDNESS COMMITTEE
June 6, 2019

Draft Minutes

I. Call to Order
Chair Larry Nixon called the June 6, 2019 meeting of the Emergency Preparedness Committee at 3:00 pm in Room 1 of the Yachats Commons. Members present: Bob Bennett, Rick McClung, James Sanders, Larry Nixon, Max Glenn, and Don Groth. Absent: Tom Fisher and Tracy Crews. Audience: 2.

II. Minutes
A. April 4, 2019
Bennett moved to approve the May 2, 2019 meeting minutes as presented: Aye – 6; No – 0.

III. Business
A. Update on maps and budgetary requests
Bennett noted there was a sign missing at the sharp turn on Horizon Hill. He reported Tom Fisher got the DOGAMI maps updated with the new assembly areas and the information was now live on the DOGAMI site. McClung clarified the location the easements on Hill Court.

B. Emergency Preparedness table at Farmers Market
Glenn reported he spoke with Blythe Collins and the Market Manager who indicated that Emergency Preparedness could have a table for free at the Farmers Market. McClung suggested talking to Betty Johnstone about display materials. Groth suggested June 30, 2019 for a tabling date. The Committee agreed to June 30, July 21, August 18, and September 15, 2019 as dates for the Farmers Market. Nixon agreed to contact Johnstone about getting the materials.

June 30: 9:00 am to 11:30 – Larry Nixon
11:30 to 2:00 pm - Don Groth
August 18: James Sanders volunteered for this date.

Fire Chief Frankie Petrick stated the Fire Department has plenty of handouts for the event. She noted they might still have a tent to use.

C. Tabletop exercise with Fire Department
Bennett suggested setting the incident at the Dublin House rather than the Adobe, noting that the exercise was to focus on communications. Firefighter Robert Jaegge reported:

1. He has mapped out a plan and has photographs.
2. He visited the Dublin House and identified all of the key elements.

3. There could be up to 120 people at the hotel depending on the day and time.
4. The operational plans for the Fire Department are in place.
5. The school bus that drops of kids not would not be able to get through to the Commons with a Highway 101 closure and plans are needed for this scenario
6. Details of the various scenarios the Fire Department would look at and all of the people/agencies that would be involved.
7. There was a pool at the Dublin where chlorine was stored.

Jaegge noted the fire engines suck water from the hydrants at a rate of 1200 gallons per minute, which could cause a hydrant to fail. He noted South Lincoln Water could add water to the system. He elaborated on the players that would be involved given various scenarios.

Petrick explained how they would need to close the highway.

Bennett added that Seal Rock CERT would be participating in the event.

Petrick indicated the Committee should decide who would be doing what role.

Bennett reported he spoke to Alice Beck about involving YYFAP and Beck indicated she had some health issues which prevented their participation on the scheduled date. Jaegge suggested they find a stand in for YYFAP.

Sanderson clarified that the goal was to preplan actions. Bennett suggested to think of the exercise as a play where scenes are planned ahead of time. Then participants can assess whether the lines of communication work.

Groth noted the Committee can draft some scenarios during the next meetings.

Petrick suggested conducting the exercise in early September when it is driest. She also wanted a day when the children were in the building.

Bennett stressed the key component to evaluate for the City was the EOC position and recording exactly what happened.

Bennett reviewed the major players:
1. PUD
2. Red Cross
3. Seal Rock CERT
4. Dublin House
5. Lincoln County Sheriff
6. ODOT
7. Lincoln County Transit
8. Presbyterian Church
9. PAC West
10. South Lincoln Water

IV. Other Business

A. From the Committee

The Committee agreed to move the July 4, 2019 meeting to July 9, 2019 at 2:00 pm.

B. From Staff – none

Nixon adjourned at the meeting at 4:30 pm.

______________________________ ________________

Larry Nixon Date

Minutes prepared by H H Anderson on June 26, 2019

HANDOUT 7/9/19

LINCOLN ALERTS

Emergency Notifications & Community Information

SIGN UP at www.co.lincoln.or.us/alerts

BE IN THE KNOW...

We can't alert you if we can't reach you!

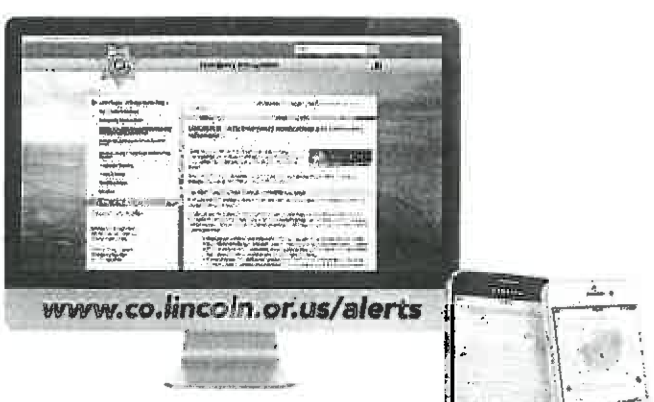
Community members and visitors can ***CHOOSE UP TO 3*** ways to receive emergency notifications and community information from Public Safety, City, Tribal, and County Officials for Lincoln County, Oregon.

HOW DO I SIGN UP FOR EMERGENCY NOTIFICATIONS?

1. Residential and business landline numbers are automatically included in the emergency contact list and do not require any action.

2. Sign-up each person in your household to receive alerts to your mobile phone, mobile text, e-mail, fax, and mobile app.

- Create a personal profile (username and password).
- Enter your contact information.
- Enter address locations of those areas you want alerts for (your home, work, school, business, other family members, vacation properties, recreational areas).



everbridge®

3 HOW DO I SIGN UP FOR COMMUNITY INFORMATION?

To Receive Via Text, Community Information

DEPOEBAY	SILETZTRIBE
LINCOLNCITY	TOLEDO
NEWPORT	WALDPORT
SILETZCITY	YACHATS

To Receive Via Text, Lincoln County Information

LINC4ALERTS	LINC4RIVERS
LINC4COUNTY	LINC4ROADS
LINC4ESPANOL	LINC4TRANSIT

ROAD & WEATHER INFO

oregontsunami.org- tsunami evacuation maps and routes.

tripcheck.com- roadside images, traffic congestion, incidents, and weather conditions for state and federal roads.

fema.gov/mobile-app- download the FEMA app for safety tips, shelters, and weather information. Available at the Apple App Store and Google Play.

weather.gov- weather, river, tidal information, warnings, advisories, and watches.

NOAA Weather Radio- Newport frequency 162.550Mhz. For surrounding Lincoln County area.

Lincoln County Sheriff's Office
Emergency Management
225 W. Olive St.
Newport, Oregon 97365
lcemergencymanagement@co.lincoln.or.us
(541) 265-4199
www.co.lincoln.or.us/sheriff

HANDOUT 7/9/19

Yachats City and YRFPD Table Top for 2019

Time Line/ Actor	Fire Starts	Fire EOC Established	City Notified	City EOC Established	+ 15 Min From Prev. Entry	+ 10 Min From Prev. Entry	+ 50 Min From Prev. Entry	+ 60 Min From Prev. Entry	+ 60 Min From Prev. Entry
Fire EOC Commander	YRFPD gets 911 dispatch	YRFPD notified LCSO, OSP, ODOT. US101 Closed	Fire EOC notifies City. Request Diversion route & possible need for Shelter	Exchange status reports with City. Send or receive requests with City as needed.	Exchange status reports with City. Send or receive requests with City as needed.	Exchange status reports with City. Send or receive requests with City as needed.	Exchange status reports with City. Send or receive requests with City as needed.	Exchange status reports with City. Send or receive requests with City as needed.	Exchange status reports with City. Send or receive requests with City as needed.
City EOC Commander				City follows procedure in EOP. Requests help from EPC, SC-CERT. Assign team leader for Diversion & Shelter	Prepare EOC staffing plan. Need Recorder, Procurement, Communication	Gets staffing requirements for Diversion & Shelter. Assigns staff to both teams.	Relief staff arrives. Work with 2 Leads to replace or add to Diversion, Shelter, or EOC.	Exchange status reports with Fire. Send or receive requests with Fire as needed.	Exchange status reports with Fire. Send or receive requests with Fire as needed.

Time Line/ Actor	Fire Starts	Fire EOC Established	City Notified	City EOC Established	+ 15 Min From Prev. Entry	+ 10 Min From Prev. Entry	+ 50 Min From Prev. Entry	+ 60 Min From Prev. Entry	+ 60 Min From Prev. Entry
City EOC Staff						Recorder tracks all requests, Procurement establish account codes. Communication prepares info release for EVB, Facebook, and bulletins to post.	Continue logging requests. Procure supplies as needed. Prepare next public announcement.	Continue logging requests. Procure supplies as needed. Prepare next public announcement.	Continue logging requests. Procure supplies as needed. Prepare next public announcement.
Lead Traffic Diversion					Prepares Diversion Plan & staff needs	Use assigned staff to setup diversion	Brief new staff and assign location	Get status from staff and report to EOC	Get status from staff and report to EOC
Staff Traffic Diversion						Place cones, barriers. Direct traffic	Hand over to relief staff as needed. Report to EOC for new assignment	Continue to run diversion until all clear	Continue to run diversion until all clear
Lead Shelter					Prepares Shelter Plan & staff needs	Use assigned staff to setup Shelter. Send request for supplies to EOC.	Brief new staff and assign location	Get status from staff and report to EOC	Get status from staff and report to EOC

Time Line/ Actor	Fire Starts	Fire EOC Established	City Notified	City EOC Established	+ 15 Min From Prev. Entry	+ 10 Min From Prev. Entry	+ 50 Min From Prev. Entry	+ 60 Min From Prev. Entry	+ 60 Min From Prev. Entry
Shelter Staff						Prepare to login refuges. Setup table & chairs. Request water & snacks	Hand over to relief staff as needed. Report to EOC for new assignment	Maintain Shelter. Login or Logout refuges	Maintain Shelter. Login or Logout refuges
Public Works Staff							Now available to assist Fire as requested.		

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	42,000		77,630.03	35,630.03-	185
	REVENUE	42,000		77,630.03	35,630.03-	185
3-30-0101	BEGINNING FUND BALANCE					0
3-30-4650	STATE HIGHWAY ALLOCATION	44,000	57,959.34	57,959.34	13,959.34-	132
	REVENUE	44,000	57,959.34	57,959.34	13,959.34-	132
3-60-4861	INTERFUND TRANS GEN FUND	35,000	35,000.00	35,000.00		100
	OPERATING TRANSFERS	35,000	35,000.00	35,000.00		100
T O T A L DEPT 100 R E V E N U E		121,000	92,959.34	170,589.37	49,589.37-	141
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	33,000	27,821.52	27,821.52	5,178.48	84
	PERSONNEL SERVICES	33,000	27,821.52	27,821.52	5,178.48	84
5-20-5222	INSURANCE	4,500	1,095.55	1,095.55	3,404.45	24
5-20-5258	ENGINEERING SERVICES	3,000	2,004.00	2,004.00	996.00	67
5-20-5311	EQUIPMENT LEASE	1,500	105.60	105.60	1,394.40	7
5-20-5312	EQUIP-FUEL/TIRES/PARTS	4,200	4,023.68	4,023.68	176.32	96
5-20-5313	EQUIPMENT REPAIR	2,000	821.13	821.13	1,178.87	41
5-20-5317	TOOLS & SMALL EQUIPMENT	1,500			1,500.00	0
5-20-5353	OUTSIDE SERVICES	2,000			2,000.00	0
5-20-5361	SYSTEM PARTS	2,500	1,051.43	1,051.43	1,448.57	42
5-20-5362	COLLECTION SYS-CONSUMMABL	500	19.20	19.20	480.80	4
5-20-5411	STREET LIGHTING	14,000	18,274.53	18,274.53	4,274.53-	131
5-20-5474	MOWING & TRIMMING	20,000	17,312.00	17,312.00	2,688.00	87
5-20-5476	TREE TRIMMING & REMOVAL	5,000			5,000.00	0
	MATERIALS AND SERVICES	60,700	44,707.12	44,707.12	15,992.88	74
5-60-7126	INTERFUND TRANS-CAP RESER	4,000	4,000.00	4,000.00		100
	INTERFUND TRANSFERS	4,000	4,000.00	4,000.00		100
	TOTAL PERSONAL SERVICES	33,000	27,821.52	27,821.52	5,178.48	84
	TOTAL MATERIAL & SERV	60,700	44,707.12	44,707.12	15,992.88	74
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	4,000	4,000.00	4,000.00		100
T O T A L DEPT 100 E X P E N D I T U R E		97,700	76,528.64	76,528.64	21,171.36	[illegible]
T O T A L FUND 621 R E V E N U E		121,000	92,959.34	170,589.37	[illegible]	[illegible]
	FUND PERSONAL SERVICES	33,000	27,821.52	27,821.52	[illegible]	[illegible]
	FUND MATERIAL & SERV	60,700	44,707.12	44,707.12	[illegible]	[illegible]
	FUND CAPITAL OUTLAY					[illegible]
	FUND ALL OTHER	4,000	4,000.00	4,[illegible]		[illegible]
T O T A L FUND 621 E X P E N D I T U R E		97,700	76,528.64	76,[illegible]	[illegible]	[illegible]
	FUND PRIOR BALANCE	[illegible]				
	NET FUND BALANCE	[illegible]				

FUND-621 STREETS
DEPT-100 NON DEPARTMENTAL

7/01/18 THRU 6/30/19

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	REVENUES					
3-01-0101	BEGINNING FUND BALANCE	75,000		86,392.82	11,392.82-	115
	REVENUE	75,000		86,392.82	11,392.82-	115
3-30-0101	BEGINNING FUND BALANCE					0
	REVENUE					0
3-60-4861	INTERFUND TRANS-GEN FUND	37,000	37,000.00	37,000.00		100
	OPERATING TRANSFERS	37,000	37,000.00	37,000.00		100
TOTAL DEPT 100 REVENUE		112,000	37,000.00	123,392.82	11,392.82-	110
	EXPENSES					
5-10-5160	PERSONNEL SERVICES	25,000	10,916.13	10,916.13	14,083.87	44
	PERSONNEL SERVICES	25,000	10,916.13	10,916.13	14,083.87	44
5-20-5313	EQUIPMENT REPAIR	1,500	659.57	659.57	840.43	44
5-20-5317	TOOLS & SMALL EQUIPMENT	1,500			1,500.00	0
5-20-5361	STORM DRAIN PARTS	6,000			6,000.00	0
5-20-5362	STORM DRAIN SYS CONSUMMAB	500			500.00	0
5-20-5363	OUTSIDE SERVICES	2,500			2,500.00	0
	MATERIALS AND SERVICES	12,000	659.57	659.57	11,340.43	5
	TOTAL PERSONAL SERVICES	25,000	10,916.13	10,916.13	14,083.87	44
	TOTAL MATERIAL & SERV	12,000	659.57	659.57	11,340.43	5
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER					0
TOTAL DEPT 100 EXPENDITURE		37,000	11,575.70	11,575.70	25,424.30	31
TOTAL FUND 630 REVENUE		112,000	37,000.00	123,392.82	11,392.82-	110
	FUND PERSONAL SERVICES	25,000	10,916.13	10,916.13	14,083.87	44
	FUND MATERIAL & SERV	12,000	659.57	659.57	11,340.43	5
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER					0
TOTAL FUND 630 EXPENDITURE		37,000	11,575.70	11,575.70	25,424.30	31
	FUND PRIOR BALANCE	86,392.82				
	NET FUND BALANCE	111,817.12				

FUND-650 WATER SYSTEM 7/01/18 THRU 6/30/19
DEPT-100 NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	17,000	--	142,422.31	125,422.31-	838
	REVENUE	17,000		142,422.31	125,422.31-	838
3-30-0101	BEGINNING FUND BALANCE		--	--	--	0
3-30-4310	WATER SERVICE	606,000	650,598.71	650,598.71	44,598.71-	107
3-30-4312	CAPITAL RESERVE FEES	37,000	41,750.22	41,750.22	4,750.22-	113
3-30-4320	INSTALLATION CHARGES	3,000	13,600.00	13,600.00	10,600.00-	453
3-30-4450	CREDIT CARD FEES	3,500-	2,226.56-	2,226.56-	1,273.44-	64
	REVENUE	642,500	703,722.37	703,722.37	61,222.37-	110
T O T A L DEPT 100	R E V E N U E	659,500	703,722.37	846,144.68	186,644.68-	128
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	285,000	254,110.54	254,110.54	30,889.46	89
	PERSONNEL SERVICES	285,000	254,110.54	254,110.54	30,889.46	89
5-20-5210	DUES/MEMBERSHIPS/FEES	2,000	3,923.52	3,923.52	1,923.52-	196
5-20-5222	INSURANCE	15,000	13,656.99	13,656.99	1,343.01	91
5-20-5240	OFFICE MATERIALS/SUPPLIES	6,000	7,969.23	7,969.23	1,969.23-	133
5-20-5251	OFFICE PHONE/CELL/DSL	9,500	9,898.91	9,898.91	398.91-	104
5-20-5253	POSTAGE	3,000	3,412.05	3,412.05	412.05-	114
5-20-5255	EDUCATION & TRAINING	3,000	12.50	12.50	2,987.50	0
5-20-5258	ENGINEERING SERVICES	7,000	--	--	7,000.00	0
5-20-5259	IT VENDOR SUPPORT	4,000	9,653.64	9,653.64	5,653.64-	241
5-20-5260	PROFESSIONAL SERVICES	10,000	12,637.42	12,637.42	2,637.42-	126
5-20-5261	AUDITOR	6,000	5,000.00	5,000.00	1,000.00	83
5-20-5270	TRAVEL	3,000	368.60	368.60	2,631.40	12
5-20-5311	EQUIPMENT LEASE	3,000	2,520.68	2,520.68	479.32	84
5-20-5312	EQUIP - FUEL/TIRES/PARTS	4,000	4,942.32	4,942.32	942.32-	124
5-20-5313	EQUIPMENT REPAIR	4,000	1,024.44	1,024.44	2,975.56	26
5-20-5317	TOOLS & SMALL EQUIPMENT	3,500	440.07	440.07	3,059.93	13
5-20-5330	BUILDING/LAND MAINTENANCE	2,000	1,944.69	1,944.69	55.31	97
5-20-5335	CUSTODIAL SUPPORT/SUPPLY	500	166.28	166.28	333.72	33
5-20-5342	PLANT UTILITIES	[illegible]	24,947.43	24,947.43	1,947.43-	108
5-20-5351	MAIN PLANT PARTS	7,000	19,392.80	19,392.80	12,392.80-	277
5-20-5352	MAIN PLANT CONSUMABLES	[illegible]	6,505.15	6,505.15	3,494.85	65
5-20-5353	MAIN PLANT OUTSIDE SVCS	[illegible]	21,657.24	21,657.24	18,342.76	54
5-20-5361	DISTRIBUTION SYS PARTS	[illegible]	18,179.58	18,179.58	4,179.58-	130
5-20-5362	DIST SYSTEM CONSUMABLES	[illegible]	1,641.92	1,641.92	358.08	82
5-20-5363	DIST SYS OUTSIDE SERVICES	[illegible]	6,211.03	6,211.03	4,211.03-	311
5-20-5440	OFFICE EXPENSES - OTHER	[illegible]	295.73	295.73	[illegible]	[illegible]
5-20-5470	EQUIPMENT REPAIR/MAINTEN	[illegible]	450.00	450.00	[illegible]	[illegible]
5-20-5474	MOWING & TRIMMING	[illegible]	8,311.00	8,311.00	[illegible]	[illegible]
	MATERIALS AND SERVICES	[illegible]	185,163.22	185,163.22	[illegible]	[illegible]
5-50-5800	CONTINGENCIES	15,000	5,420.69	5,420.69	9,579.31	[illegible]
	[illegible]	15,000	5,420.69	5,420.69	9,579.31	[illegible]
[illegible]-60-7120	[illegible] TRANS-CAP [illegible]	[illegible]	100,000.00	100,000.00		100

7/09/19 CITY OF YACHATS PAGE
:32 AM REVENUE/EXP G11831
G11 3 S
WATER SYSTEM 7/01/18 THRU 6/30/19
NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
5-60-7129	INT FUND TRANS-REST RESER	43,000	43,000.00	43,000.00	--	100
5-60-7131	INT FUND -STREET CAP RES	5,000	5,000.00	5,000.00	--	100
	INTERFUND TRANSFERS	148,000	148,000.00	148,000.00		100
	TOTAL PERSONAL SERVICES	285,000	254,110.54	254,110.54	30,889.46	89
	TOTAL MATERIAL & SERV	194,500	185,163.22	185,163.22	9,336.73	95
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	163,000	153,420.69	153,420.69	9,579.31	94
T O T A L DEPT 100 E X P E N D I T U R E		642,500	592,691.45	592,694.45	49,805.55	92
T O T A L FUND 660 R E V E N U E		659,500	703,722.37	846,144.68	186,644.68-	128
	FUND PERSONAL SERVICES	285,000	254,110.54	254,110.54	30,889.46	89
	FUND MATERIAL & SERV	194,500	185,163.22	185,163.22	9,336.78	95
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	163,000	153,420.69	153,420.69	9,579.31	94
T O T A L FUND 660 E X P E N D I T U R E		642,500	592,694.45	592,694.45	49,805.55	92
	FUND PRIOR BALANCE	142,422.31				
	NET FUND BALANCE	253,450.23				

FUND 668 WATER TANK CONSTRUCTION 7/01/18 THRU 6/30/19
DEPT 100 NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	200,000		35,442.20-	235,442.20	18-
	REVENUE	200,000		35,442.20-	235,442.20	18-
3-30-0101	BEGINNING FUND BALALNCE					0
3-30-4690	GOVERNMENT SOURCES/OTHER	138,500	438,601.00	438,601.00	300,101.00-	317
	REVENUE	138,500	438,601.00	438,601.00	300,101.00-	317
T O T A L DEPT 100 R E V E N U E		338,500	438,601.00	403,158.80	64,658.80-	119
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	7,500	10,506.24	10,506.24	3,006.24-	140
	PERSONNEL SERVICES	7,500	10,506.24	10,506.24	3,006.24-	140
5-20-5261	AUDIT SERVICES	6,000	6,000.00	6,000.00		100
5-20-5278	DESIGN & ENGINEERING	20,000	14,892.10	14,892.10	5,107.90	74
5-20-5282	ADDITIONAL SERVICES	10,000	3,412.42	3,412.42	6,587.58	34
5-20-5361	COLLECTION SYSTEM	60,000	110,910.00	110,910.00	50,910.00-	185
	MATERIALS AND SERVICES	96,000	135,214.52	135,214.52	39,214.52-	141
5-40-7921	CAPITAL OUTLAY-INFRASTRUC	225,000	47,084.27	47,084.27	177,915.73	21
	CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
5-50-5800	CONTINGENCIES	10,000			10,000.00	0
	OTHER USES	10,000			10,000.00	0
	TOTAL PERSONAL SERVICES	7,500	10,506.24	10,506.24	3,006.24-	140
	TOTAL MATERIAL & SERV	96,000	135,214.52	135,214.52	39,214.52-	141
	TOTAL CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
	TOTAL ALL OTHER	10,000			10,000.00	0
T O T A L DEPT 100 E X P E N D I T U R E		338,500	192,805.03	192,805.03	145,694.97	57
T O T A L FUND 668 R E V E N U E		338,500	438,601.00	403,158.80	64,658.80-	119
	FUND PERSONAL SERVICES	7,500	10,506.24	10,506.24	3,006.24-	140
	FUND MATERIAL & SERV	96,000	135,214.52	135,214.52	39,214.52-	141
	FUND CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
	FUND ALL OTHER	10,000			10,000.00	0
T O T A L FUND 668 E X P E N D I T U R E		338,500	192,805.03	192,805.03	145,694.97	57
	FUND PRIOR BALANCE	35,442.20-				
	NET FUND BALANCE	210,353.77				

FUND-670 WASTEWATER SYSTEM 7/01/18 THRU 6/30/19
DEPT-100 NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
	REVENUES					
3-01-0101	BEGINNING FUND BALANCE	120,000		186,506.88	66,506.88-	155
	REVENUE	120,000		186,506.88	66,506.88-	155
3-30-0101	BEGINNING FUND BALANCE					0
3-30-4310	WASTEWATER SERVICES	590,000	616,341.57	616,341.57	26,341.57-	104
3-30-4312	CAPITAL RESERVE FEES	40,000	39,766.57	39,766.57	233.43	99
3-30-4320	INSTALLATION CHARGES	2,500	6,050.00	6,050.00	3,550.00-	242
3-30-4450	CREDIT CARD FEES	4,500-	2,226.53-	2,226.53-	2,273.47-	49
	REVENUE	628,000	659,931.61	659,931.61	31,931.61-	105
TOTAL DEPT 100 REVENUE		748,000	659,931.61	846,438.49	98,438.49-	113
	EXPENSES					
5-10-5160	PERSONNEL SERVICES	265,000	268,985.95	268,985.95	3,985.95-	102
	PERSONNEL SERVICES	265,000	268,985.95	268,985.95	3,985.95-	102
5-20-5210	DUES/MEMBERSHIPS/FEES	750	1,049.00	1,049.00	299.00-	140
5-20-5211	DEQ FEES	3,500	2,517.00	2,517.00	983.00	72
5-20-5222	INSURANCE	18,000	15,348.96	15,348.96	2,651.04	85
5-20-5240	OFFICE MATERIALS/SUPPLIES	7,200	6,751.89	6,751.89	448.11	94
5-20-5251	OFFICE PHONE/CELL/DSL	6,000	5,865.13	5,865.13	134.87	98
5-20-5253	POSTAGE	3,000	3,412.02	3,412.02	412.02-	114
5-20-5255	EDUCATION & TRAINING	1,100	1,278.70	1,278.70	178.70-	116
5-20-5258	ENGINEERING SERVICES	5,000			5,000.00	0
5-20-5259	IT VENDOR SUPPORT	4,000	9,653.62	9,653.62	5,653.62-	241
5-20-5260	PROFESSIONAL SERVICES	7,000	12,637.41	12,637.41	5,637.41-	181
5-20-5261	AUDITOR	6,000	5,000.00	5,000.00	1,000.00	83
5-20-5270	TRAVEL	1,000	397.35	397.35	602.65	40
5-20-5311	EQUIPMENT LEASE	2,000	2,647.16	2,647.16	647.16-	132
5-20-5312	EQUIP - FUEL/TIRES/PARTS	5,000	5,051.04	5,051.04	51.04-	101
5-20-5313	* EQUIPMENT REPAIR	9,000	4,956.82	4,956.82	4,043.18	55
[illegible]	TOOLS & SMALL EQUIPMENT	1,000	751.62	751.62	248.38	75
[illegible]	BUILDING OR LAND MAINTENC	1,500	947.13	947.13	552.87	63
[illegible]	CUSTODIAL SUPPORT/SUPPLY	600	188.25	188.25	411.75	31
[illegible]	PLANT UTILITIES	30,000	29,420.69	29,420.69	579.31	98
[illegible]	MAIN PLANT - PARTS	20,000	14,338.19	14,338.19	5,661.81	72
[illegible]	MAIN PLANT -COMSUMABLES	10,000	11,075.19	11,075.19	1,075.19-	111
[illegible]	MAIN PLANT OUTSIDE SERVIC	12,000	7,074.19	7,074.19	4,925.81	[illegible]
[illegible]	COLLECTION SYSTEM -PARTS	5,000	1,150.63	1,150.63	3,849.37	[illegible]
[illegible]	COLL SYSTEM -CONSUMABLES	2,500	1,743.45	1,743.45	756.55	[illegible]
[illegible]	[illegible]	5,000	14,096.06	14,096.06	9,096.06-	[illegible]
5-20-5364	[illegible]	20,000	2,163.65	2,163.65	17,836.35	[illegible]
5-20-5440	[illegible]	500	179.96	179.96	320.04	[illegible]
5-20-5470	[illegible]	1,500			1,500.00	[illegible]
5-20-5474	[illegible]	2,000	[illegible]	[illegible]	366.00-	[illegible]
	MATERIALS AND SERVICES	190,1[illegible]	[illegible]	[illegible]	28,088.69	[illegible]
5-50-5800	[illegible]	15,[illegible]	[illegible]	5,420.69	9,579.31	[illegible]
	[illegible]	15,000	[illegible]	5,420.69	9,579.31	[illegible]

FUND-670 WASTEWATER SYSTEM
DEPT-100 NON DEPARTMENTAL

7/01/18 THRU 6/30/19

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR-TO-DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
5-60-7126	INTERFUND TRAN- CAP RESER	80,000	80,000.00	80,000.00		100
5-60-7129	INTFUND TRANS-DEBT SERVIC	60,000	60,000.00	60,000.00		100
5-60-7131	INT FUND TRAN-STREET CAPI	5,000	5,000.00	5,000.00		100
	INTERFUND TRANSFERS	145,000	145,000.00	145,000.00		100
	TOTAL PERSONAL SERVICES	265,000	268,985.95	268,985.95	3,985.95-	102
	TOTAL MATERIAL & SERV	190,150	162,061.11	162,061.11	28,088.89	85
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	160,000	150,420.69	150,420.69	9,579.31	94
T O T A L DEPT 100 E X P E N D I T U R E		615,150	581,467.75	581,467.75	33,682.25	95
T O T A L FUND 670 R E V E N U E		748,000	659,931.61	846,438.49	98,438.49-	113
	FUND PERSONAL SERVICES	265,000	268,985.95	268,985.95	3,985.95-	102
	FUND MATERIAL & SERV	190,150	162,061.11	162,061.11	28,088.89	85
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	160,000	150,420.69	150,420.69	9,579.31	94
T O T A L FUND 670 E X P E N D I T U R E		615,150	581,467.75	581,467.75	33,682.25	95
	FUND PRIOR BALANCE	186,506.88				
	NET FUND BALANCE	264,970.74				
	GRAND TOTAL REVENUE	1,979,000	1,932,214.32	2,389,724.16	410,724.16-	121
	TOTAL PERSONAL SERVICES	615,500	572,340.38	572,340.38	43,159.62	93
	TOTAL MATERIAL & SERV	553,350	527,805.54	527,805.54	25,544.46	95
	TOTAL CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
	TOTAL ALL OTHER	337,000	307,841.38	307,841.38	29,158.62	91
	GRAND TOTAL EXPENDITURE	1,730,850	1,455,071.57	1,455,071.57	275,778.43	84
	PRIOR BALANCE	457,509.84				
	NET FUND BALANCE	934,652.59				