1. Agenda

   Documents:

   2019-04-09 Public Works And Streets Agenda.pdf

2. Meeting Materials

   Documents:

   2019-04-09 Financial Report.pdf
   2019-04-09 Public Works Department Report.pdf
   2019-04-09 Rate Analysis Model For 2018.Pdf

CITY OF YACHATS

PUBLIC WORKS & STREETS COMMISSION MEETING

441 Hwy 101 N., Yachats Commons, Room 1

Tuesday, April 9, 2019 at 3:00pm

AGENDA

I. Meeting called to order

II. Minutes of March 12, 2019 meeting

III. Reports
- A. Public Works Department
- B. Emergency Preparedness Committee
- C. Solid Waste District Advisory Council
- D. Financial Report

IV. Current Business
- A. Report on Utility Billing System Review
- B. Review of 1st & 2nd Street Plans

V. New Business
- A. Review Ann Stott Application

VI.
- A. Other Business
- B. From the Commission
- C. From the Floor

Next Meeting Tuesday, May 14, 2019 at 3:00 P.M.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org .

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1- 800-735-2900 (TDD) two days in advance.

Posted 04/08/19

4/08/19 CITY OF YACHATS PAGE 1
10:36 AM REVENUE/EXPENDITURE REPORT G11831
YIKIMMIE G11 0 S
FUND-621 STREETS 7/01/18 THRU 4/08/19
DEPT-100 NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	42,000	--	77,630.03	35,630.03-	185
	REVENUE	42,000		77,630.03	35,630.03-	185
3-30-0101	BEGINNING FUND BALANCE	--	--	--	--	0
3-30-4650	STATE HIGHWAY ALLOCATION	44,000	45,844.43	45,844.43	1,844.43-	104
	REVENUE	44,000	45,844.43	45,844.43	1,844.43-	104
3-60-4861	INTERFUND TRANS GEN FUND	35,000	35,000.00	35,000.00	--	100
	OPERATING TRANSFERS	35,000	35,000.00	35,000.00		100
T O T A L DEPT 100 R E V E N U E		121,000	80,844.43	158,474.46	37,474.46-	131
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	33,000	21,766.80	21,766.80	11,233.20	66
	PERSONNEL SERVICES	33,000	21,766.80	21,766.80	11,233.20	66
5-20-5222	INSURANCE	4,500	1,095.55	1,095.55	3,404.45	24
5-20-5258	ENGINEERING SERVICES	3,000	2,004.00	2,004.00	996.00	67
5-20-5311	EQUIPMENT LEASE	1,500	105.60	105.60	1,394.40	7
5-20-5312	EQUIP-FUEL/TIRES/PARTS	4,200	3,176.62	3,176.62	1,023.38	76
5-20-5313	EQUIPMENT REPAIR	2,000	821.13	821.13	1,178.87	41
5-20-5317	TOOLS & SMALL EQUIPMENT	1,500	--	--	1,500.00	0
5-20-5353	OUTSIDE SERVICES	2,000	--	--	2,000.00	0
5-20-5361	SYSTEM PARTS	2,500	973.89	973.89	1,526.11	39
5-20-5362	COLLECTION SYS-CONSUMMABL	500	19.20	19.20	480.80	4
5-20-5411	STREET LIGHTING	14,000	13,728.51	13,728.51	271.49	98
5-20-5474	MOWING & TRIMMING	20,000	9,624.00	9,624.00	10,376.00	48
5-20-5476	TREE TRIMMING & REMOVAL	5,000	--	--	5,000.00	0
	MATERIALS AND SERVICES	60,700	31,548.50	31,548.50	29,151.50	52
5-60-7126	INTERFUND TRANS-CAP RESER	4,000	4,000.00	4,000.00	--	100
	INTERFUND TRANSFERS	4,000	4,000.00	4,000.00		100
	TOTAL PERSONAL SERVICES	33,000	21,766.80	21,766.80	11,233.20	66
	TOTAL MATERIAL & SERV	60,700	31,548.50	31,548.50	29,151.50	52
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	4,000	4,000.00	4,000.00		100
T O T A L DEPT 100 E X P E N D I T U R E		97,700	57,315.30	57,315.30	40,384.70	59
T O T A L FUND 621 R E V E N U E		121,000	80,844.43	158,474.46	37,474.46-	131
	FUND PERSONAL SERVICES	33,000	21,766.80	21,766.80	11,233.20	66
	FUND MATERIAL & SERV	60,700	31,548.50	31,548.50	29,151.50	52
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	4,000	4,000.00	4,000.00		100
T O T A L FUND 621 E X P E N D I T U R E		97,700	57,315.30	57,315.30	40,384.70	59
	FUND PRIOR BALANCE	77,630.03				
	NET FUND BALANCE	101,159.16				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	75,000	--	86,392.82	11,392.82-	115
	REVENUE	75,000		86,392.82	11,392.82-	115
3-30-0101	BEGINNING FUND BALANCE	--	--	--	--	0
	REVENUE					0
3-60-4861	INTERFUND TRANS-GEN FUND	37,000	37,000.00	37,000.00	--	100
	OPERATING TRANSFERS	37,000	37,000.00	37,000.00		100
T O T A L DEPT 100 R E V E N U E		112,000	37,000.00	123,392.82	11,392.82-	110
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	25,000	10,484.05	10,484.05	14,515.95	42
	PERSONNEL SERVICES	25,000	10,484.05	10,484.05	14,515.95	42
5-20-5313	EQUIPMENT REPAIR	1,500	536.07	536.07	963.93	36
5-20-5317	TOOLS & SMALL EQUIPMENT	1,500	--	--	1,500.00	0
5-20-5361	STORM DRAIN PARTS	6,000	--	--	6,000.00	0
5-20-5362	STORM DRAIN SYS CONSUMMAB	500	--	--	500.00	0
5-20-5363	OUTSIDE SERVICES	2,500	--	--	2,500.00	0
	MATERIALS AND SERVICES	12,000	536.07	536.07	11,463.93	4
	TOTAL PERSONAL SERVICES	25,000	10,484.05	10,484.05	14,515.95	42
	TOTAL MATERIAL & SERV	12,000	536.07	536.07	11,463.93	4
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER					0
T O T A L DEPT 100 E X P E N D I T U R E		37,000	11,020.12	11,020.12	25,979.88	30
T O T A L FUND 630 R E V E N U E		112,000	37,000.00	123,392.82	11,392.82-	110
	FUND PERSONAL SERVICES	25,000	10,484.05	10,484.05	14,515.95	42
	FUND MATERIAL & SERV	12,000	536.07	536.07	11,463.93	4
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER					0
T O T A L FUND 630 E X P E N D I T U R E		37,000	11,020.12	11,020.12	25,979.88	30
	FUND PRIOR BALANCE	86,392.82				
	NET FUND BALANCE	112,372.70				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	REVENUES					
3-01-0101	BEGINNING FUND BALANCE	17,000	--	142,422.31	125,422.31-	838
	REVENUE	17,000		142,422.31	125,422.31-	838
3-30-0101	BEGINNING FUND BALANCE	--	--	--	--	0
3-30-4310	WATER SERVICE	606,000	443,856.94	443,856.94	162,143.06	73
3-30-4312	CAPITAL RESERVE FEES	37,000	29,279.94	29,279.94	7,720.06	79
3-30-4320	INSTALLATION CHARGES	3,000	11,900.00	11,900.00	8,900.00-	397
3-30-4450	CREDIT CARD FEES	3,500-	2,226.56-	2,226.56-	1,273.44-	64
	REVENUE	642,500	482,810.32	482,810.32	159,689.68	75
TOTAL DEPT 100 REVENUE		659,500	482,810.32	625,232.63	34,267.37	95
	EXPENSES					
5-10-5160	PERSONNEL SERVICES	285,000	205,605.30	205,605.30	79,394.70	72
	PERSONNEL SERVICES	285,000	205,605.30	205,605.30	79,394.70	72
5-20-5210	DUES/MEMBERSHIPS/FEES	2,000	1,664.33	1,664.33	335.67	83
5-20-5222	INSURANCE	15,000	13,656.99	13,656.99	1,343.01	91
5-20-5240	OFFICE MATERIALS/SUPPLIES	6,000	6,666.87	6,666.87	666.87-	111
5-20-5251	OFFICE PHONE/CELL/DSL	9,500	7,427.64	7,427.64	2,072.36	78
5-20-5253	POSTAGE	3,000	3,245.60	3,245.60	245.60-	108
5-20-5255	EDUCATION & TRAINING	3,000	--	--	3,000.00	0
5-20-5258	ENGINEERING SERVICES	7,000	--	--	7,000.00	0
5-20-5259	IT VENDOR SUPPORT	4,000	5,145.63	5,145.63	1,145.63-	129
5-20-5260	PROFESSIONAL SERVICES	10,000	10,304.00	10,304.00	304.00-	103
5-20-5261	AUDITOR	6,000	5,000.00	5,000.00	1,000.00	83
5-20-5270	TRAVEL	3,000	--	--	3,000.00	0
5-20-5311	EQUIPMENT LEASE	3,000	1,695.29	1,695.29	1,304.71	57
5-20-5312	EQUIP - FUEL/TIRES/PARTS	4,000	3,950.93	3,950.93	49.07	99
5-20-5313	EQUIPMENT REPAIR	4,000	1,020.26	1,020.26	2,979.74	26
5-20-5317	TOOLS & SMALL EQUIPMENT	3,500	327.43	327.43	3,172.57	9
5-20-5330	BUILDING/LAND MAINTENANCE	2,000	1,894.69	1,894.69	105.31	95
5-20-5335	CUSTODIAL SUPPORT/SUPPLY	500	166.28	166.28	333.72	33
5-20-5342	PLANT UTILITIES	23,000	18,730.27	18,730.27	4,269.73	81
5-20-5351	MAIN PLANT PARTS	7,000	17,189.81	17,189.81	10,189.81-	246
5-20-5352	MAIN PLANT CONSUMABLES	10,000	5,131.54	5,131.54	4,868.46	51
5-20-5353	MAIN PLANT OUTSIDE SVCS	40,000	20,714.43	20,714.43	19,285.57	52
5-20-5361	DISTRIBUTION SYS PARTS	14,000	16,254.90	16,254.90	2,254.90-	116
5-20-5362	DIST SYSTEM CONSUMABLES	2,000	1,540.44	1,540.44	459.56	77
5-20-5363	DIST SYS OUTSIDE SERVICES	2,000	5,752.19	5,752.19	3,752.19-	288
5-20-5440	OFFICE EXPENSES - OTHER	500	177.18	177.18	322.82	35
5-20-5470	EQUIPMENT REPAIR/MAINTEN	1,500	--	--	1,500.00	0
5-20-5474	MOWING & TRIMMING	9,000	4,282.00	4,282.00	4,718.00	48
	MATERIALS AND SERVICES	194,500	151,938.70	151,938.70	42,561.30	78
5-50-5800	CONTINGENCIES	15,000	--	--	15,000.00	0
	OTHER USES	15,000			15,000.00	0
5-60-7126	INTERFUND TRANS-CAP RESER	100,000	100,000.00	100,000.00	--	100

FUND-660 WATER SYSTEM 7/01/18 THRU 4/08/19
DEPT-100 NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
5-60-7129	INT FUND TRANS-REST RESER	43,000	43,000.00	43,000.00	--	100
5-60-7131	INT FUND -STREET CAP RES	5,000	5,000.00	5,000.00	--	100
	INTERFUND TRANSFERS	148,000	148,000.00	148,000.00		100
	TOTAL PERSONAL SERVICES	285,000	205,605.30	205,605.30	79,394.70	72
	TOTAL MATERIAL & SERV	194,500	151,938.70	151,938.70	42,561.30	78
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	163,000	148,000.00	148,000.00	15,000.00	91
T O T A L DEPT 100 E X P E N D I T U R E		642,500	505,544.00	505,544.00	136,956.00	79
T O T A L FUND 660 R E V E N U E		659,500	482,810.32	625,232.63	34,267.37	95
	FUND PERSONAL SERVICES	285,000	205,605.30	205,605.30	79,394.70	72
	FUND MATERIAL & SERV	194,500	151,938.70	151,938.70	42,561.30	78
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	163,000	148,000.00	148,000.00	15,000.00	91
T O T A L FUND 660 E X P E N D I T U R E		642,500	505,544.00	505,544.00	136,956.00	79
	FUND PRIOR BALANCE	142,422.31				
	NET FUND BALANCE	119,688.63				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	200,000	--	35,442.20-	235,442.20	18-
	REVENUE	200,000		35,442.20-	235,442.20	18-
3-30-0101	BEGINNING FUND BALALNCE	--	--	--	--	0
3-30-4690	GOVERNMENT SOURCES/OTHER	138,500	438,601.00	438,601.00	300,101.00-	317
	REVENUE	138,500	438,601.00	438,601.00	300,101.00-	317
T O T A L DEPT 100 R E V E N U E		338,500	438,601.00	403,158.80	64,658.80-	119
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	7,500	9,959.40	9,959.40	2,459.40-	133
	PERSONNEL SERVICES	7,500	9,959.40	9,959.40	2,459.40-	133
5-20-5261	AUDIT SERVICES	6,000	6,000.00	6,000.00	--	100
5-20-5278	DESIGN & ENGINEERING	20,000	14,892.10	14,892.10	5,107.90	74
5-20-5282	ADDITIONAL SERVICES	10,000	3,412.42	3,412.42	6,587.58	34
5-20-5361	COLLECTION SYSTEM	60,000	110,910.00	110,910.00	50,910.00-	185
	MATERIALS AND SERVICES	96,000	135,214.52	135,214.52	39,214.52-	141
5-40-7921	CAPITAL OUTLAY-INFRASTRUC	225,000	47,084.27	47,084.27	177,915.73	21
	CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
5-50-5800	CONTINGENCIES	10,000	--	--	10,000.00	0
	OTHER USES	10,000			10,000.00	0
	TOTAL PERSONAL SERVICES	7,500	9,959.40	9,959.40	2,459.40-	133
	TOTAL MATERIAL & SERV	96,000	135,214.52	135,214.52	39,214.52-	141
	TOTAL CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
	TOTAL ALL OTHER	10,000			10,000.00	0
T O T A L DEPT 100 E X P E N D I T U R E		338,500	192,258.19	192,258.19	146,241.81	57
T O T A L FUND 668 R E V E N U E		338,500	438,601.00	403,158.80	64,658.80-	119
	FUND PERSONAL SERVICES	7,500	9,959.40	9,959.40	2,459.40-	133
	FUND MATERIAL & SERV	96,000	135,214.52	135,214.52	39,214.52-	141
	FUND CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
	FUND ALL OTHER	10,000			10,000.00	0
T O T A L FUND 668 E X P E N D I T U R E		338,500	192,258.19	192,258.19	146,241.81	57
	FUND PRIOR BALANCE	35,442.20-				
	NET FUND BALANCE	210,900.61				

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
	R E V E N U E S					
3-01-0101	BEGINNING FUND BALANCE	120,000	--	186,506.88	66,506.88-	155
	REVENUE	120,000		186,506.88	66,506.88-	155
3-30-0101	BEGINNING FUND BALANCE	--	--	--	--	0
3-30-4310	WASTEWATER SERVICES	590,000	425,604.27	425,604.27	164,395.73	72
3-30-4312	CAPITAL RESERVE FEES	40,000	27,521.56	27,521.56	12,478.44	69
3-30-4320	INSTALLATION CHARGES	2,500	5,264.00	5,264.00	2,764.00-	211
3-30-4450	CREDIT CARD FEES	4,500-	2,226.53-	2,226.53-	2,273.47-	49
	REVENUE	628,000	456,163.30	456,163.30	171,836.70	73
T O T A L DEPT 100 R E V E N U E		748,000	456,163.30	642,670.18	105,329.82	86
	E X P E N S E S					
5-10-5160	PERSONNEL SERVICES	265,000	222,238.95	222,238.95	42,761.05	84
	PERSONNEL SERVICES	265,000	222,238.95	222,238.95	42,761.05	84
5-20-5210	DUES/MEMBERSHIPS/FEES	750	593.66	593.66	156.34	79
5-20-5211	DEQ FEES	3,500	2,257.00	2,257.00	1,243.00	64
5-20-5222	INSURANCE	18,000	15,348.96	15,348.96	2,651.04	85
5-20-5240	OFFICE MATERIALS/SUPPLIES	7,200	4,629.33	4,629.33	2,570.67	64
5-20-5251	OFFICE PHONE/CELL/DSL	6,000	4,525.16	4,525.16	1,474.84	75
5-20-5253	POSTAGE	3,000	3,245.56	3,245.56	245.56-	108
5-20-5255	EDUCATION & TRAINING	1,100	1,266.20	1,266.20	166.20-	115
5-20-5258	ENGINEERING SERVICES	5,000	--	--	5,000.00	0
5-20-5259	IT VENDOR SUPPORT	4,000	5,145.62	5,145.62	1,145.62-	129
5-20-5260	PROFESSIONAL SERVICES	7,000	10,304.00	10,304.00	3,304.00-	147
5-20-5261	AUDITOR	6,000	5,000.00	5,000.00	1,000.00	83
5-20-5270	TRAVEL	1,000	28.74	28.74	971.26	3
5-20-5311	EQUIPMENT LEASE	2,000	1,821.78	1,821.78	178.22	91
5-20-5312	EQUIP - FUEL/TIRES/PARTS	5,000	4,196.08	4,196.08	803.92	84
5-20-5313	EQUIPMENT REPAIR	9,000	703.99	703.99	8,296.01	8
5-20-5317	TOOLS & SMALL EQUIPMENT	1,000	554.66	554.66	445.34	55
5-20-5330	BUILDING OR LAND MAINTENC	1,500	897.13	897.13	602.87	60
5-20-5335	CUSTODIAL SUPPORT/SUPPLY	600	188.25	188.25	411.75	31
5-20-5342	PLANT UTILITIES	30,000	21,603.53	21,603.53	8,396.47	72
5-20-5351	MAIN PLANT - PARTS	20,000	11,358.82	11,358.82	8,641.18	57
5-20-5352	MAIN PLANT -COMSUMABLES	10,000	9,235.81	9,235.81	764.19	92
5-20-5353	MAIN PLANT OUTSIDE SERVIC	12,000	3,878.26	3,878.26	8,121.74	32
5-20-5361	COLLECTION SYSTEM -PARTS	5,000	1,130.65	1,130.65	3,869.35	23
5-20-5362	COLL SYSTEM -CONSUMABLES	2,500	1,470.29	1,470.29	1,029.71	59
5-20-5363	COLL SYSTEM OUTSIDE SERVI	5,000	9,412.68	9,412.68	4,412.68-	188
5-20-5364	COLLECTION - I & I	20,000	2,163.65	2,163.65	17,836.35	11
5-20-5440	OFFICE EXPENSES - OTHER	500	161.40	161.40	338.60	32
5-20-5470	EQUIPMENT REP/MAINT	1,500	--	--	1,500.00	0
5-20-5474	MOWING & TRIMMING	2,000	1,127.00	1,127.00	873.00	56
	MATERIALS AND SERVICES	190,150	122,248.21	122,248.21	67,901.79	64
5-50-5800	CONTINGENCIES	15,000	--	--	15,000.00	0
	OTHER USES	15,000			15,000.00	0

4/08/19
10:36 AM
YIKIMMIE
FUND-670 WASTEWATER SYSTEM
DEPT-100 NON DEPARTMENTAL

CITY OF YACHATS
REVENUE/EXPENDITURE REPORT
7/01/18 THRU 4/08/19

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNEMCUMBERED BALANCE	%
5-60-7126	INTERFUND TRAN- CAP RESER	80,000	80,000.00	80,000.00	--	100
5-60-7129	INTFUND TRANS-DEBT SERVIC	60,000	60,000.00	60,000.00	--	100
5-60-7131	INT FUND TRAN-STREET CAPI	5,000	5,000.00	5,000.00	--	100
	INTERFUND TRANSFERS	145,000	145,000.00	145,000.00		100
	TOTAL PERSONAL SERVICES	265,000	222,238.95	222,238.95	42,761.05	84
	TOTAL MATERIAL & SERV	190,150	122,248.21	122,248.21	67,901.79	64
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	160,000	145,000.00	145,000.00	15,000.00	91
T O T A L DEPT 100 E X P E N D I T U R E		615,150	489,487.16	489,487.16	125,662.84	80
T O T A L FUND 670 R E V E N U E		748,000	456,163.30	642,670.18	105,329.82	86
	FUND PERSONAL SERVICES	265,000	222,238.95	222,238.95	42,761.05	84
	FUND MATERIAL & SERV	190,150	122,248.21	122,248.21	67,901.79	64
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	160,000	145,000.00	145,000.00	15,000.00	91
T O T A L FUND 670 E X P E N D I T U R E		615,150	489,487.16	489,487.16	125,662.84	80
	FUND PRIOR BALANCE	186,506.88				
	NET FUND BALANCE	153,183.02				
	GRAND TOTAL REVENUE	1,979,000	1,495,419.05	1,952,928.89	26,071.11	99
	TOTAL PERSONAL SERVICES	615,500	470,054.50	470,054.50	145,445.50	76
	TOTAL MATERIAL & SERV	553,350	441,486.00	441,486.00	111,864.00	80
	TOTAL CAPITAL OUTLAY	225,000	47,084.27	47,084.27	177,915.73	21
	TOTAL ALL OTHER	337,000	297,000.00	297,000.00	40,000.00	88
	GRAND TOTAL EXPENDITURE	1,730,850	1,255,624.77	1,255,624.77	475,225.23	73
	PRIOR BALANCE	457,509.84				
	NET FUND BALANCE	697,304.12				

Date: April 1, 2019

To: Shannon Beaucaire, City Manager

From: Public Works Department

Re: March 2019 Public Works Report

Rain fall at Yachats Public Works:

	Inches			
Year	**2019**	**2018**	**2017**	**2016**
March	3.06	7.12	13.85	8.49
Rain year to date:	21.50	25.82	38.38	24.50

Total water production: **3,720,600** gallons Water loss efficiency: **90.4%**

Total wastewater treated: **7,880,000** gallons

The following is a list of what was done by Public Works staff outside of normal operations:

Streets:

- Bladed and rocked Shell Midden Way.
- Filled eight potholes and street cuts on King St. and 4th St.
- Contracted to have a leaning tree on Horizon Hill removed.

Drainage:

- Cleaning a silted in culvert on W. 6th.

Water:

- Plant maintenance.
- Cleaned Reedy Creek headworks.

Distribution Sys:

- Working on fire hydrant at the Adobe.
- Meters read.
- Meter maintc.
- Prepped for water system flushing.
- Repaired water leaks on W.3rd and on Hwy 101 N.
- Installed water meters on Village Lane and Driftwood Lane.

Sewer:

- Updating DEQ required lab Quality Assurance Program.

Collection Sys:

- Inflow & Infiltration inspection.
- Main pump station pump #3 repaired and reinstalled.
- CCTV'd 180 feet of sewer main on Aqua Vista.
- Service line tracing on Blackstone.
- Pontiac pump control issues, electrician called.
- Degreased Riverside, Pontiac and Main P.S.

Public Works:

- Fleet maintc.
- Ford Ranger back online with new clutch system replaced.
- Leads working on budget process.
- Repaired hydraulic leak on bucket truck.
- Shop cleaning and facility yard clean up.

Commons & City Hall

- Nothing to report.

Parks & Trails:

- Picked up piles of debris.

Sewer & Water CIP:

- Working on the Ocean View Drive Project.
- Working on pole bldg. at the WWTP.

Customer	Total Consumption over 5 Months	Billed Total	Computed Total	Difference - Under Billed	Billed YEU	Computed YEU	Difference
Big User A	173,200	$23,952.83	$25,488.54	$1,535.71	34	54	20
Big User B	156,800	$18,522.91	$21,944.68	$3,421.77	8	46	38
Big User C	103,186	$13,148.35	$15,127.42	$1,979.07	10	32	22
Big User D	121,000	$15,344.30	$17,765.98	$2,421.68	10	38	27
Big User E	38,800	$5,812.02	$5,510.27	($301.75)	16	11	(6)
Big User F	66,100	$9,108.47	$9,648.24	$539.77	14	20	6
Big User G	36,591	$5,114.54	$5,004.05	($110.49)	0	0	0
Big User H	40,700	$5,832.84	$5,871.10	$38.26	12	12	(0)
Big User I	21,300	$2,881.22	$2,923.12	$41.90	0	0	0
		$99,717.48	$109,283.39	$9,565.91			
Other A	34,500	$4,421.46	$4,907.11	$485.65	4	10	6
Other B	38,000	$4,910.80	$5,264.00	$353.20	5	9	4
Other C	29,400	$3,877.08	$4,053.68	$176.60	5	7	2
		$13,209.34	$14,224.79	$1,015.45			
	Check Sum	$112,926.82	$123,508.18				
		$112,926.82	$123,508.18				
		$0.00	$0.00				

Billed CK	Comp CK		
$ 23,952.83	$ 25,488.54	$ -	$ -
$ 18,522.91	$ 21,944.68	$ -	$ -
$ 13,148.35	$ 15,127.42	$ -	$ -
$ 15,344.30	$ 17,765.98	$ -	$ -
$ 5,812.02	$ 5,510.27	$ -	$ -
$ 9,108.47	$ 9,648.24	$ -	$ -
$ 5,114.54	$ 5,004.05	$ -	$ -
$ 5,832.84	$ 5,871.10	$ -	$ -
$ 2,881.22	$ 2,923.12	$ -	$ -
$ 4,421.46	$ 4,907.11	$ -	$ -
$ 4,910.80	$ 5,264.00	$ -	$ -
$ 3,877.08	$ 4,053.68	$ -	$ -