



City of Yachats
PUBLIC WORKS & STREETS COMMISSION

April 9, 2019
Approved Minutes

I. Call to Order

Chair Bob Bennett called the April 9, 2019 regular meeting of the Public Works and Streets Commission to order at 3:02 pm in Room 1 of the Yachats Commons. Members present: Bob Bennett, Tom Bedell, Ann Stott, Ron Urban, Tom Fisher, and Don Groth. Absent: Larry Nixon. Staff present: Wastewater Plant Lead Dave Buckwald and Water Treatment Plant Lead Rick McClung. Audience: 5.

II. Minutes of March 12, 2019

Commissioner Bedell moved to approve the March 12, 2019 minutes as presented: Aye – 6; No – 0.

III. Reports

A. Public Works Department

Buckwald reported:

- Conducted major shop cleaning
- Achieved 90.4% on water efficiency
- Fixed leak in distribution system
- Removed, repaired and reinstalled another main pump - now have 3 like-new pumps
- Completed much of I&I work
- Repaired several vehicle
- Prepared area for pole building

Bennett asked about the status Reedy Creek headworks. McClung reported the area was in decent shape, noting the crew cleans it to remove silt and increase the flows. Bedell asked about work occurring south of town. Buckwald explained there was a leak in the 2" water line. Bennett asked about the status of degreasing. Buckwald indicated they filled $\frac{3}{4}$ of one of the large green cans.

Stott reported she heard people south of town put more grease into the system. Buckwald indicated the Parkside pump station was often heavy with grease. Stott suggested the matter could be one of education. Bennett suggested there is a greater percentage of vacation renters south of town.

1 Tom Lauritzen asked about progress on getting septic systems offline. Buckwald explained the
2 wastewater master plan would begin next year.

3 4 **B. Emergency Preparedness Committee**

5 McClung reported a CERT trainer spoke to the Committee and explored ideas for involving
6 more people and doing CERT training. McClung reported the Council approved the EOP Plan
7 and the document was ready for signatures.

8 9 **C. Solid Waste District Advisory Council**

10 Nixon not present to give report.

11 12 **D. Financial Report**

13 Groth explained the handouts in the packet. Bennett recalled the high expenditures for IT, Main
14 Plant Parts, and Outside Services items were discussed at the last meeting. Regarding the south
15 tank, McClung reported he has been doing work on the earthquake valve and noted the
16 responsible parties were all claiming their work was sound. He has spoken with an expert on
17 earthquake valves to explore options and costs. Buckwald noted that Collection Outside
18 Services reflects the high costs of the recent pump repairs.

19
20 Groth explained the handouts on capital reserves. He noted there were higher expenditures in
21 wastewater because of the Crestview sewer line. Commissioners discussed which items would
22 carry into the next fiscal year.

23
24 Linda Johnson suggested the Commission give a summary of where the funds stand to help
25 citizens understand what was going on. Bennett agreed this approach would be helpful and
26 stated he was hopeful they would get more understandable reports with the new accounting and
27 website systems.

28 29 **IV. Current Business**

30 **A. Report on Utility Billing System Review**

31 Bennett explained the results from the rate analysis for large users. Bennett provided some of
32 the history of the rate system and the YEU amounts.

33
34 Bennett explained the data was based on five months of history as the July data was not usable.
35 Bedell clarified the problem with that data was likely due to the fiscal year transition. Fisher
36 asked what components were manually entered. Bennett explained how the manual calculations
37 for the base rates were done. Clerk Jackson reported each of the large users had a separate rate
38 code that calculated those base rates. Bennett reported the problem with the variance was with
39 the base rates.

40
41 Lauritzen reported he submitted a public records request to look at the old billing packets. He
42 reported the 2015 calculations were relatively accurate. He noted the rate sheets prior to
43 implementing the system were inaccurate. Bedell expressed concern that the variance between
44 the different users was so great. Bedell clarified that there was no rational explanation for the
45 problem. Bennett added that there was no mechanism in place to determine when someone

1 would become a large user. Bennett noted the capital reserve amounts were accurate, as no base
2 rate was involved in those calculations.

3
4 Bennett stated there were other issues in the billing system in addition to these base rate issues.
5 Stott noted that only 10 users accounts contained problems.

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7 **B. Review of 1st and 2nd Street Plans**

8 McClung reported the bids came in at \$165,000 and the budgeted amount was \$200,000. He
9 indicated the actual cost factoring the grant for E 2nd Street would be around \$80,000 to the City.
10 He reported the RFP had been posted and submissions would be opened on May 9, 2019. He
11 hoped doing the projects combined will save the City some money.

12
13 **V. New Business**

14 **A. Review Ann Stott Application**

15 Bennett noted that the Commission had not reviewed Stott's application prior to her
16 appointment. Stott stated that she believed this Commission would be a great way to begin
17 service to Yachats. Stott reported she had been a public school teacher for 31 years and has
18 worked in adult education programs.

19
20 **VI. Other Business**

21 **A. From the Commission – none**

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23 **B. From the Floor**

24 Linda Johnson (Koho) stated she had concern about all of the items not being recycled at Clean
25 Sweep. She suggested that other vendors could participate in Clean Sweep to collect items, such
26 as styrofoam and batteries. She also suggested South Lincoln Resources could take the furniture.

27
28 Bennett reported the Commission had tried to do some of her suggestions in the past and
29 encountered problems around the changing regulations. Bennett also noted that Clean Sweep
30 also served as a large free garage sale. Bennett recalled previous efforts to get other vendors
31 involved, such as having a shred day in south county.

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33 With no further business before the commission, Bennett adjourned meeting at 4:12 pm.
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40 Bob Bennett, Chair

Date

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42 Minutes prepared by H.H. Anderson on April 27, 2019.
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