

1 City of Yachats
2 **PUBLIC WORKS & STREETS COMMISSION**

3
4 January 9, 2018

5
6 Approved Minutes
7

8 Chair John Moore called the January 9, 2018 regular meeting of the Public Works and
9 Streets Commission to order at 3:00 pm in Room 1 of the Yachats Commons.

10 Members present: Don Groth, John Moore, Rick Haynes, Tom Bedell, Larry Nixon,
11 Marc Courtenay. Staff present: Water Plant Lead Rick McClung, Waste Water Plant
12 Lead Dave Buckwald. Audience: 1.
13

14 **I. Minutes**

15 Commissioner Courtenay moved to approve the December 12, 2017 minutes: Aye – 4;
16 No – 0 (Commissioners Groth and Nixon did not vote as they have not been
17 reappointed for 2018). Minutes approved.
18

19 **II. Reports**

20 **A. South Tank Project**

21 Water Plant Lead Rick McClung reported workers are on the fifth and last row of
22 construction nails and estimated the project would be completed three to four weeks
23 behind schedule. McClung planned to assess drainage during upcoming storms. He
24 asked engineers to correct the contractor's decision on how to place the gravel. He
25 explained haulers placed the gravel so it was blocking Crestview and noted 50% will be
26 lost due to splaying onto the shoulders of the road. Engineers assured McClung the
27 contractor would incur the loss. McClung had gravel placed around the emergency
28 container to make it less muddy. He noted inspections have been going well.
29

30 Moore asked if McClung expected the wall to be completed by the next Public Works
31 and Streets meeting. McClung estimated the wall is two weeks from completion. The
32 next phase will be the foundation and waterline/drainage. He expected project
33 completion by March.
34

35 McClung raised a question about drainage in the Ocean View Road engineering report,
36 noting drainage assessments were not included. McClung indicated he does not know
37 the state of the drainage under that road, noting work under the road is much more
38 expensive than over-paving. He also noted work below the pavement would involve
39 archeological testing. He would like to see the County's inspections on drainage and
40 crossings.
41

42 **B. Public Works Department**

43 Wastewater Plant Lead Dave Buckwald summarized his report in the meeting packet.
44 He noted they called an emergency tree cutting service to address leaning trees.
45

1 Moore highlighted water and sewer remained operational during the power outage on
2 December 29, 2017 south of the bridge and thanked Public Works for effectively
3 attending to the matter.
4

5 **C. Emergency Preparedness Committee**

6 Commissioner Courtenay reported the meeting with Jenny Demaris was very thorough
7 and she laid out what is required for emergency planning. Demaris indicated she would
8 assist the Committee in working through all of their tasks. Bill Watson has contacted
9 the person who will be doing the revision of the Emergency Operations Plan (EOP).
10

11 Groth asked for clarification on funding the EOP. Moore indicated the issue would be
12 addressed at the next Finance Committee meeting.
13

14 **D. Solid Waste District Advisory Council**

15 Commissioner Nixon reported they are still waiting on China's decisions that will
16 determine what can be recycled. He indicated Dahl plans to meet with the Council
17 around March 2018 to give the City updates on recycling status.
18

19 **E. Financial Report** – included in the packet 20

21 **III Business**

22 **A. Election of Commission Members**

23 Courtenay moved to appoint John Moore as Chair of the Public Works and Streets
24 Commission: Aye – 4; No – 0. Moore was elected as Chair.

25 Bedell moved to appoint Larry Nixon as Vice Chair of Public Works and Streets: Aye –
26 4; No – 0. Nixon was elected as Vice Chair
27

28 **B. Ocean View Drive transfer from Lincoln County and C. Traffic flow** 29 **changes due to Ocean View Drive transfer**

30 Moore reported he, Councilor Jim Tooke, and then Manager Joan Davies met with the
31 County Public Works Director and County Counsel about transferring Marine Drive and
32 Ocean View Drive to the City.
33

34 1. Pavement Overlap: Moore noted there are currently five properties that have an
35 encroachment of Ocean View Drive pavement. Kerry Kemp's property was the most
36 impacted. The County planned to resolve the encroachment by legally acquiring the
37 property. The City was not in favor of taking property from owners.
38

39 2. Traffic Flow: Moore noted the County cannot pave any area that is not currently
40 paved because of archeological issues, and there are sections of Ocean View that can
41 only accommodate one lane of traffic, especially if trails are included. He noted one
42 option was to turn two sections of Ocean View into one-way streets (Highway 101 to the
43 State Park and W 2nd Street to W 7th Street). Moore indicated they would not vote on
44 the matter today because the City Manager is currently checking if the City has to accept
45 the property from the County. However, the County has made it clear that they will no
46 longer do maintenance on Ocean View regardless of whether they transfer the property.

1
2 3. Semi-trucks using Ocean View: Noted increased truck traffic to C&K along Marine
3 Drive to Ocean View to W 2nd Street. Moore asserted southbound trucks could turn
4 right onto W 3rd Street, left onto Pontiac, then left on W 2nd Street to access the loading
5 dock. Moore suggested making W 3rd Street one-way (westbound) from Highway 101
6 to Pontiac St.
7

8 Groth raised the safety issue of trucks on Marine and Ocean View, especially with
9 summer approaches. Moore noted the City could address traffic flow on W 3rd
10 regardless of what the County does with Ocean View.
11

12 Haynes suggested closing Ocean View between W 2nd and W 3rd Streets as the barriers
13 are about to fall into the ocean. Courtenay suggested Ocean View between W 3rd St
14 and the State Park could be reserved for foot and bicycle traffic. Commissioners
15 discussed possible prohibitions on motor homes driving west of Pontiac.
16

17 Nixon summarized a conversation with a semi-truck driver who was off-loading on W 2nd
18 Street. The driver reported the danger of making the turn onto W 3rd Street if there were
19 pedestrians on the sidewalk. Nixon noted the trucks must swing into the northbound
20 lane of Highway 101 to make the turn. Nixon noted that road was formerly a truck route
21 and is constructed with underlayment to handle heavy loads.
22

23 Haynes suggested the County give the City funds that would cover over-paving rather
24 than actually doing the paving work. Alternatively, he suggested they do a trails plan
25 before doing the overlay.
26

27 McClung asked for clarification as to whether the City could spend money for work on a
28 county road. Moore indicated he would address the matter with the City Manager.
29

30 Moore asked Commissioners to think about these issues.
31

32 **D. Emergency Operation Plan update**

33 Moore noted Courtenay received a bid on updating the Emergency Operation Plan that
34 ranged between \$16,000 and 21,000. The \$16,000 would cover the first three sections,
35 with the additional \$5,000 for a fourth section. Courtenay was not certain whether the
36 fourth section was needed for NIMS and other requirements.
37

38 Courtenay moved to recommend to Council to approve funding for an Emergency
39 Operations Plan update not to exceed \$21,000: Aye – 4; No – 0. Motion approved.
40

41 Groth noted that Demaris indicated going forward the EOP would not require such
42 comprehensive updates.
43

44 **E. Clean Sweep**

1 Nixon volunteered to talk to Dahl about scheduling a date in late June/early July. Groth
2 asked if August could be an option. Courtenay noted August is often more crowded
3 with tourists.

4
5 **IV. Other Business**

6 **A. From the Commission – none**

7 **B. From the Floor – none**

8
9 With no further business before the commission, Moore adjourned meeting at 4:03 pm.

10
11
12
13
14
15 _____
16 John Moore, Chair

_____ Date

17
18 Minutes prepared by H.H. Anderson on January 18, 2017.