

1. Agenda

Documents:

[2018-09-11 Public Works And Streets Agenda.pdf](#)

2. Meeting Materials

Documents:

[2018-08-14 Public Works Minutes DRAFT.pdf](#)

[2018-08-31 PWS Financial Report.pdf](#)

[2018-09-11 Public Works CIP Report.pdf](#)



CITY OF YACHATS

PUBLIC WORKS & STREETS COMMISSION MEETING

441 Hwy 101 N., Yachats Commons, Room 1

Tuesday, October 9, 2018 at 3:00pm

AGENDA

- I. Meeting called to order
- II. Minutes of September 2018 meeting
- III. Reports
 - A. Public Works Department
 - B. Emergency Preparedness Committee
 - C. Solid Waste District Advisory Council
 - D. Financial Report
- IV. Business
 - A. Letter from PBW Chair to YRFPD Chief asking for Bob Bennett to be official liaison between EP Comm. and YRFPD for EP only
 - B. Consider application for grant for additional tsunami signage primarily at assembly areas. Due date Nov 18th.
- V. Other Business
 - A. From the Commission
 - B. From the Floor

Next Meeting Tuesday, November 13, 2018 at 3:00 P.M.

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541- 547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted



City of Yachats
PUBLIC WORKS & STREETS COMMISSION

August 14, 2018

Draft Minutes

Chair John Moore called the August 14, 2018 regular meeting of the Public Works and Streets Commission to order at 3:00 pm in Room 1 of the Yachats Commons.

Members present: John Moore, Don Groth, Tom Bedell, Bob Bennett, Rick Haynes, and Marc Courtenay. Absent: Larry Nixon. Staff present: City Manager Shannon Beaucaire, Water Plant Lead Rick McClung, and Wastewater Plant Lead Dave Buckwald.
Audience: 4.

I. Minutes of July 10, 2018

1. Marc Courtney should be indicated as absent.

Commissioner Haynes moved to approve the June 12, 2018 minutes as amended: Aye – 6; No – 0.

II. Reports

A. South Tank Project

Water Plant Lead Rick McClung reported:

1. The walkthrough on the South Tank was completed this morning
2. A few items need completion before the project is “substantially complete,” including fencing, small areas of paving, cleanup, tree selection and planting
3. They will get geotech reports on some of the banks along Crestview to ensure stability

Moore clarified the reports on the embankment are not technically part of the contract but are necessary for the project. McClung reported while the banks were not cut into, they are vertical. Commissioner Bennett clarified the tank is online and providing water. McClung stated they are working on the SCADA system and substantial completion should be in two weeks.

McClung noted that work on the storm drain cut into the street and rocks were placed in the bottom where it was cut. He noted this was a sensitive area, and he told the engineers they should find a way to ensure water is contained in the pipe system and not into the cut area or ditch.

Commissioner Groth clarified the fence would be kept locked.

Doug Ross (112 Greenhill) was concerned about the Crestview storm drain intake where the new storm drain was installed and where out water outflows from the area. He observed water was flowing in this area yesterday. McClung indicated he had talked with Mr. Ross before the meeting, and he will be getting a plan from the engineers.

1 **B. Public Works Department**

2 Waste Water Plant Lead Dave Buckwald reported:

- 3 1. They had an OSHA inspection in July and it went well.
4 2. The crew has been inventorying sites
5 3. They finished repairing 501 Building floor cracks
6 4. The side arm mowing is ongoing
7 5. They fixed leaks on King St, Aqua Vista Loop, and Ocean View Dr
8 6. The crew removed 12 loads of dirt from wastewater plant area
9 7. They completed some fire hydrant testing
10 8. They are about to pour a pad by the screw press for dump truck to park on

11
12 Bennett clarified that steam flow is at 250 cfm and 200 cfm is the cutoff for next phase
13 of conservation. McClung noted the recent rain contributed approximately four days of
14 flow-usage.

15
16 **C. Emergency Preparedness Committee**

17 Commissioner Courtenay reported the July 23rd Map Your Neighborhood meeting was
18 successful and about half of the participants were from outside of Yachats.

19
20 **D. Solid Waste District Advisory Council – no report**

21
22 **E. Financial Report**

23 Moore noted there are financial reports for July 2018 and for the fiscal end of year.
24 Overall, water came in \$100,000 under budget and waste water came in \$43,000 under
25 budget. Moore congratulated McClung and Buckwald on staying under budget.
26 Haynes asked if the revenues increase was a result of selling more water or of raising
27 the rates. McClung indicated the increase was a mixture of the two. McClung noted the
28 entire summer has been busy and winters are less quiet. Bennett concurred that the
29 traffic in town indicates more people were in town. Moore clarified Public Works was
30 not expecting any substantial increases in expenses.

31
32 Bennett asked if they were building capital reserves quickly enough. McClung noted
33 they took a big hit in capital reserves to pay off the streetlights, and it would take several
34 years to recover those monies. Groth asked about the over/unders of the line items.
35 McClung indicated these fluctuations were still being adjusted with the new system of
36 tracking.

37
38 **III Business**

39 **A. Trees to be planted at South Tank**

40 McClung reported that the tank blends in better than they had expected. He reported
41 the banks are not especially suitable for planting trees. Manager Beaucaire stated the
42 forestry expert noted the bank between the fence and tank was narrower than expected,
43 and it likely could not sustain larger trees. He suggested planting trees in that area
44 would be more destabilizing and would be subject to wind, falling, and damaging the
45 pad and the fence. He noted natural vegetation would better control erosion. McClung
46 added the tank could be seen from the State Park and appears like a house and does

1 not obstruct views. McClung was not in favor of planting additional trees. Moore noted
2 the concerns about replanting were for erosion and for unsightliness to neighbors.
3 McClung noted he has seen communities paint trees on their tank sides.
4

5 **B. Sue May Spakes**

6 Sue May (453 Horizon Hill Rd) asked for permission to remove at her own expense a
7 nuisance tree that is in the right of way. She noted the tree was not there when they
8 bought the house. She distributed photos of the area when the trees were not there
9 (1999). Buckwald stated there was a water valve in the area that could be impacted by
10 the roots. May suggested the other neighbors are not concerned about the removal,
11 and the property owner has given his permission for her to remove it. Groth and
12 Haynes noted, as the tree is endangering the water line, Public Works might remove it.
13 Courtenay was concerned about the number of trees being cut down, although the
14 stand-alone tree might be an exception. Bedell agreed the impact on the water line
15 should be of great concern. Groth suggested the City might share in the costs to
16 remove it. Courtenay asked why the tree was not removed earlier before it was a
17 mature tree. Buckwald explained the tree would eventually have been addressed when
18 it was a more urgent concern.
19

20 Bennett asked what would be done about the stump and roots. Buckwald explained
21 when they remove a dangerous tree, they remove it and grind the stump, which runs
22 between \$900 and \$1200, with the grinding costing between \$400 and \$500. Bedell
23 suggested the City could cover the grinding. McClung and Buckwald noted that once
24 the tree is removed, the roots do not grow and there is no vibration from the wind.
25 Bennett added that the grinding might accelerate the disintegration of the roots.
26

27 Haynes moved to allow Sue May to remove the tree at her expense using a licensed
28 contractor with insurance: Aye – 5; No – 1 (Courtenay).
29

30 **C. 1st and 2nd Streets engineering and paving estimates**

31 Moore reported he sent Commissioners the estimates on street engineering, and they
32 have budgeted \$203,000 for street engineering and repaving. The estimates were
33 \$35,000 above their budget. Moore explained the City Manager has applied for a grant
34 to cover up to \$200,000 for this work. Haynes noted a discrepancy on the estimates for
35 the two streets, which total nearly \$31,000, and the Fee Schedule, which indicates a
36 charge of \$18,000 plus an additional \$8,000 to meet ODOT requirements.
37

38 **D. Emergency Operations Plan Update**

39 Moore reported the Commission had not received the functional annexes until that
40 morning and Commissioners did not have much time to review them. Courtenay stated
41 three of the Commissioners were on the Emergency Preparedness Committee and
42 could attest to the contents. Moore noted three Commissioners were not on that
43 Committee. Bennett added that a contractor completed the previous Plan, and this draft
44 is an update to that Plan that is based on the recently updated Newport plan. He noted
45 this is a structural document designed to meet FEMA standards. Bennett stated there is
46 still work to be done to address local management issues for storms and other

1 disasters, as the document focuses a lot on County planning. Bennett added they had
2 to update the document in order to get their certification as Tsunami Storm Ready.

3
4 Haynes asked if the plan needed to be submitted or approved by someone. Moore
5 asserted the City Council has to approve the Plan by the City Council by September 30,
6 2018. Courtenay clarified the Council needs to write a letter of promulgation. Haynes
7 wanted to know if a third party not involved with the preparation had reviewed the
8 document. Courtenay indicated Jenny Demaris from Lincoln County Emergency
9 Planning had reviewed the document.

10
11 Groth moved to approve the Emergency Operations Plan draft and send it to Council for
12 approval: Aye – 6; No – 0.

13 14 **E. Emergency Preparedness recommendation for staffing**

15 Courtenay explained, in the preparation of this document, he learned that FEMA wanted
16 to have an “Emergency Preparedness Coordinator.” He explained this position was
17 beyond the scope of the duties of the Chair of the Emergency Planning Committee. He
18 suggested the City create a contracted, part-time position for this role. Bennett noted
19 this position would not have to be a new position and could involve only dedicated staff
20 time. He reported the Committee estimated a need of up to ten hours per month for this
21 work.

22
23 Moore reported he discussed with the City Manager that there are discussions in
24 progress to formulate a South Lincoln County position to cover the emergency planning
25 needs of Waldport and Yachats. In the mean time, there are six required courses for
26 compliance, and the City Manager has completed several courses to get certified and
27 has only two more to complete to meet all of these requirements. Bennett suggested,
28 as the Emergency Operations Plan was more County focused, it makes sense that the
29 work be coordinated within south Lincoln County.

30
31 Moore noted a Commission member was concerned that the Committee was bypassing
32 the Public Works and Streets Commission in wanting to go directly to the Council with a
33 recommendation. Moore explained that Emergency Preparedness Committee reports
34 to the Public Works and Streets Commission. Courtenay asserted that no one on the
35 Committee was ever planning to go directly to Council. Moore indicated he was sent an
36 email indicating otherwise.

37 38 **F. Election of Chair**

39 Moore explained this was his eighteenth meeting as Chair, and he was only appointed
40 by Council to be Chair for one year. Moore announced he is resigning as Chair by the
41 end of this month.

42
43 Haynes noted his term is up at the end of December 2018, and he is not planning to
44 renew his service.
45

1 Bedell nominated Marc Courtenay to be Chair. Moore nominated Bob Bennett to be
2 Chair.

3
4 Vote: Marc Courtenay – 1; Bob Bennett – 4.

5
6 Moore congratulated Bennett on his election as Chair of the Public Works and Streets
7 Commission. Moore explained there is a roundtable of Commission Chairs with the City
8 Manager on the third Friday of the month at 10:00 am. Bennett indicated he would
9 likely retire from volunteer work in about five or six years.

10
11 **IV. Other Business**

12 **A. From the Commission** - none

13 **B. From the Floor** - none

14
15 With no further business before the commission, Moore adjourned meeting at 4:15 pm.

16
17
18
19
20 _____
John Moore, Chair

_____ Date

21
22
23 Minutes prepared by H.H. Anderson on September 5, 2018.

9/06/18
1:51 PM
YIJUDY
FUND-621 STREETS
DEPT-100 NON DEPARTMENTAL

CITY OF YACHATS
REVENUE/EXPENDITURE REPORT
8/01/18 THRU 8/31/18

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-30-0101	BEGINNING FUND BALANCE	42,000			42,000.00	0
3-30-4650	STATE HIGHWAY ALLOCATION	44,000	7,561.18	12,123.03	31,876.97	28
	REVENUE	86,000	7,561.18	12,123.03	73,876.97	14
3-60-4861	INTERFUND TRANS GEN FUND	35,000		35,000.00		100
	OPERATING TRANSFERS	35,000		35,000.00		100
T O T A L DEPT 100 R E V E N U E		121,000	7,561.18	47,123.03	73,876.97	39
E X P E N S E S						
5-10-5160	PERSONNEL SERVICES	33,000	3,251.17	7,766.92	25,233.08	24
	PERSONNEL SERVICES	33,000	3,251.17	7,766.92	25,233.08	24
5-20-5222	INSURANCE	4,500			4,500.00	0
5-20-5258	ENGINEERING SERVICES	3,000			3,000.00	0
5-20-5311	EQUIPMENT LEASE	1,500			1,500.00	0
5-20-5312	EQUIP-FUEL/TIRES/PARTS	4,200	399.94	762.05	3,437.95	18
5-20-5313	EQUIPMENT REPAIR	2,000	15.24	15.24	1,984.76	1
5-20-5317	TOOLS & SMALL EQUIPMENT	1,500			1,500.00	0
5-20-5353	OUTSIDE SERVICES	2,000			2,000.00	0
5-20-5361	SYSTEM PARTS	2,500		48.42	2,451.58	2
5-20-5362	COLLECTION SYS-CONSUMMABL	500			500.00	0
5-20-5411	STREET LIGHTING	14,000	1,515.34	3,030.68	10,969.32	22
5-20-5474	MOWING & TRIMMING	20,000	1,663.00	3,295.00	16,705.00	16
5-20-5476	TREE TRIMMING & REMOVAL	5,000			5,000.00	0
	MATERIALS AND SERVICES	60,700	3,593.52	7,151.39	53,548.61	12
5-60-7126	INTERFUND TRANS-CAP RESER	4,000		4,000.00		100
	INTERFUND TRANSFERS	4,000		4,000.00		100
	TOTAL PERSONAL SERVICES	33,000	3,251.17	7,766.92	25,233.08	24
	TOTAL MATERIAL & SERV	60,700	3,593.52	7,151.39	53,548.61	12
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	4,000		4,000.00		100
T O T A L DEPT 100 E X P E N D I T U R E		97,700	6,844.69	18,918.31	78,781.69	19
T O T A L FUND 621 R E V E N U E						
	FUND PERSONAL SERVICES	121,000	7,561.18	47,123.03	73,876.97	39
	FUND MATERIAL & SERV	33,000	3,251.17	7,766.92	25,233.08	24
	FUND CAPITAL OUTLAY	60,700	3,593.52	7,151.39	53,548.61	12
	FUND ALL OTHER	4,000		4,000.00		0
T O T A L FUND 621 E X P E N D I T U R E		97,700	6,844.69	18,918.31	78,781.69	19
	FUND PRIOR BALANCE	27,488.23				
	NET FUND BALANCE	28,204.72				

9/06/18
1:51 PM
YIJUDY
FUND-630 STORM DRAINS
DEPT-100 NON DEPARTMENTAL

CITY OF YACHATS
REVENUE/EXPENDITURE REPORT
8/01/18 THRU 8/31/18

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-30-0101	BEGINNING FUND BALANCE	75,000			75,000.00	0
	REVENUE	75,000			75,000.00	0
3-60-4861	INTERFUND TRANS-GEN FUND	37,000		37,000.00		100
	OPERATING TRANSFERS	37,000		37,000.00		100
T O T A L DEPT 100 R E V E N U E		112,000		37,000.00	75,000.00	33
E X P E N S E S						
5-10-5160	PERSONNEL SERVICES	25,000	1,551.13	2,796.85	22,203.15	11
	PERSONNEL SERVICES	25,000	1,551.13	2,796.85	22,203.15	11
5-20-5313	EQUIPMENT REPAIR	1,500			1,500.00	0
5-20-5317	TOOLS & SMALL EQUIPMENT	1,500			1,500.00	0
5-20-5361	STORM DRAIN PARTS	6,000			6,000.00	0
5-20-5362	STORM DRAIN SYS CONSUMMAB	500			500.00	0
5-20-5363	OUTSIDE SERVICES	2,500			2,500.00	0
	MATERIALS AND SERVICES	12,000			12,000.00	0
	TOTAL PERSONAL SERVICES	25,000	1,551.13	2,796.85	22,203.15	11
	TOTAL MATERIAL & SERV	12,000			12,000.00	0
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER					0
T O T A L DEPT 100 E X P E N D I T U R E		37,000	1,551.13	2,796.85	34,203.15	8
T O T A L FUND 630 R E V E N U E		112,000		37,000.00	75,000.00	33
	FUND PERSONAL SERVICES	25,000	1,551.13	2,796.85	22,203.15	11
	FUND MATERIAL & SERV	12,000			12,000.00	0
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER					0
T O T A L FUND 630 E X P E N D I T U R E		37,000	1,551.13	2,796.85	34,203.15	8
	FUND PRIOR BALANCE	35,754.28				
	NET FUND BALANCE	34,203.15				

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YIJUDY
FUND-660 WATER SYSTEM
DEPT-100 NON DEPARTMENTAL

CITY OF YACHATS
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8/01/18 THRU 8/31/18

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-30-0101	BEGINNING FUND BALANCE	17,000			17,000.00	0
3-30-4310	WATER SERVICE	606,000	64,881.44	118,292.47	487,707.53	20
3-30-4312	CAPITAL RESERVE FEES	37,000	4,679.48	8,148.50	28,851.50	22
3-30-4320	INSTALLATION CHARGES	3,000	3,680.00	6,230.00	3,230.00-	208
3-30-4450	CREDIT CARD FEES	3,500-			3,500.00-	0
	REVENUE	659,500	73,240.92	132,670.97	526,829.03	20
T O T A L DEPT 100 R E V E N U E						
		659,500	73,240.92	132,670.97	526,829.03	20
E X P E N S E S						
5-10-5160	PERSONNEL SERVICES	285,000	18,771.90	39,440.00	245,560.00	14
	PERSONNEL SERVICES	285,000	18,771.90	39,440.00	245,560.00	14
5-20-5210	DUES/MEMBERSHIPS/FEES	2,000		769.33	1,230.67	38
5-20-5222	INSURANCE	15,000			15,000.00	0
5-20-5240	OFFICE MATERIALS/SUPPLIES	6,000	542.08	922.87	5,077.13	15
5-20-5251	OFFICE PHONE/CELL/DSL	9,500	870.09	1,700.28	7,799.72	18
5-20-5253	POSTAGE	3,000	88.67	133.60	2,866.40	4
5-20-5255	EDUCATION & TRAINING	3,000			3,000.00	0
5-20-5258	ENGINEERING SERVICES	7,000			7,000.00	0
5-20-5259	IT VENDOR SUPPORT	4,000	40.00	3,023.53	976.47	76
5-20-5260	PROFESSIONAL SERVICES	10,000	1,178.00	2,493.26	7,506.74	25
5-20-5261	AUDITOR	6,000			6,000.00	0
5-20-5270	TRAVEL	3,000			3,000.00	0
5-20-5311	EQUIPMENT LEASE	3,000	285.87	431.87	2,568.13	14
5-20-5312	EQUIP - FUEL/TIRES/PARTS	4,000	740.83	1,122.91	2,877.09	28
5-20-5313	EQUIPMENT REPAIR	4,000	150.00	150.00	3,850.00	4
5-20-5317	TOOLS & SMALL EQUIPMENT	3,500			3,500.00	0
5-20-5330	BUILDING/LAND MAINTENANCE	2,000	2,239.00	3,949.30	1,949.30-	197
5-20-5335	CUSTODIAL SUPPORT/SUPPLY	500	69.30	69.30	430.70	14
5-20-5342	PLANT UTILITIES	23,000	1,990.62	3,724.27	19,275.73	16
5-20-5351	MAIN PLANT PARTS	7,000	4,126.57	4,126.57	2,873.43	59
5-20-5352	MAIN PLANT CONSUMABLES	10,000	124.70	774.36	9,225.64	8
5-20-5353	MAIN PLANT OUTSIDE SVCS	40,000	1,220.03	1,335.75	38,664.25	3
5-20-5361	DISTRIBUTION SYS PARTS	14,000	8,954.32	8,954.32	5,045.68	64
5-20-5362	DIST SYSTEM CONSUMABLES	2,000	309.97	309.97	1,690.03	15
5-20-5363	DIST SYS OUTSIDE SERVICES	2,000	63.48	338.48	1,661.52	17
5-20-5440	OFFICE EXPENSES - OTHER	500			500.00	0
5-20-5470	EQUIPMENT REPAIR/MAINTEN	1,500			1,500.00	0
5-20-5474	MOWING & TRIMMING	9,000	642.00	1,603.00	7,397.00	18
	MATERIALS AND SERVICES	194,500	23,635.53	35,932.97	158,567.03	18
5-50-5800	CONTINGENCIES	15,000			15,000.00	0
	OTHER USES	15,000			15,000.00	0
5-60-7126	INTERFUND TRANS-CAP RESER	100,000		100,000.00		100
5-60-7129	INT FUND TRANS-REST RESER	43,000		43,000.00		100
5-60-7131	INT FUND -STREET CAP RES	5,000		5,000.00		100
	INTERFUND TRANSFERS	148,000		148,000.00		100

9/06/18
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 YIJUDY
 FUND-660 WATER SYSTEM
 DEPT-100 NON DEPARTMENTAL

CITY OF YACHTS
 REVENUE/EXPENDITURE REPORT
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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
	TOTAL PERSONAL SERVICES	285,000	18,771.90	39,440.00	245,560.00	14
	TOTAL MATERIAL & SERV	194,500	23,635.53	35,932.97	158,567.03	18
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	163,000		148,000.00	15,000.00	91
T O T A L DEPT 100 E X P E N D I T U R E		642,500	42,407.43	223,372.97	419,127.03	35
T O T A L FUND 660 R E V E N U E		659,500	73,240.92	132,670.97	526,829.03	20
	FUND PERSONAL SERVICES	285,000	18,771.90	39,440.00	245,560.00	14
	FUND MATERIAL & SERV	194,500	23,635.53	35,932.97	158,567.03	18
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	163,000		148,000.00	15,000.00	91
T O T A L FUND 660 E X P E N D I T U R E		642,500	42,407.43	223,372.97	419,127.03	35
	FUND PRIOR BALANCE	121,535.49-				
	NET FUND BALANCE	90,702.00-				

9/06/18
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YIJUDY
FUND-670 WASTEWATER SYSTEM
DEPT-100 NON DEPARTMENTAL

CITY OF YACHATS
REVENUE/EXPENDITURE REPORT

8/01/18 THRU 8/31/18

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ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED BALANCE	%
R E V E N U E S						
3-30-0101	BEGINNING FUND BALANCE	120,000			120,000.00	0
3-30-4310	WASTEWATER SERVICES	590,000	62,521.83	113,153.82	476,846.18	19
3-30-4312	CAPITAL RESERVE FEES	40,000	4,337.37	7,549.39	32,450.61	19
3-30-4320	INSTALLATION CHARGES	2,500	379.00	1,504.00	996.00	60
3-30-4450	CREDIT CARD FEES	4,500-			4,500.00-	0
	REVENUE	748,000	67,238.20	122,207.21	625,792.79	16
T O T A L DEPT 100 R E V E N U E						
		748,000	67,238.20	122,207.21	625,792.79	16
E X P E N S E S						
5-10-5160	PERSONNEL SERVICES	265,000	26,763.34	49,987.77	215,012.23	19
	PERSONNEL SERVICES	265,000	26,763.34	49,987.77	215,012.23	19
5-20-5210	DUES/MEMBERSHIPS/FEES	750	83.33	278.66	471.34	37
5-20-5211	DEQ FEES	3,500			3,500.00	0
5-20-5222	INSURANCE	18,000			18,000.00	0
5-20-5240	OFFICE MATERIALS/SUPPLIES	7,200	542.08	833.16	6,366.84	12
5-20-5251	OFFICE PHONE/CELL/DSL	6,000	544.55	1,049.18	4,950.82	17
5-20-5253	POSTAGE	3,000	88.66	133.58	2,866.42	4
5-20-5255	EDUCATION & TRAINING	1,100			1,100.00	0
5-20-5258	ENGINEERING SERVICES	5,000			5,000.00	0
5-20-5259	IT VENDOR SUPPORT	4,000	40.00	3,023.52	976.48	76
5-20-5260	PROFESSIONAL SERVICES	7,000	1,178.00	2,493.27	4,506.73	36
5-20-5261	AUDITOR	6,000			6,000.00	0
5-20-5270	TRAVEL	1,000			1,000.00	0
5-20-5311	EQUIPMENT LEASE	2,000	285.86	431.86	1,568.14	22
5-20-5312	EQUIP - FUEL/TIRES/PARTS	5,000	617.27	979.37	4,020.63	20
5-20-5313	EQUIPMENT REPAIR	9,000	391.25	391.25	8,608.75	4
5-20-5317	TOOLS & SMALL EQUIPMENT	1,000			1,000.00	0
5-20-5330	BUILDING OR LAND MAINTENC	1,500	25.00	119.29	1,380.71	8
5-20-5335	CUSTODIAL SUPPORT/SUPPLY	600	69.29	69.29	530.71	12
5-20-5342	PLANT UTILITIES	30,000	2,650.02	4,055.13	25,944.87	14
5-20-5351	MAIN PLANT - PARTS	20,000	1,146.06	1,146.06	18,853.94	6
5-20-5352	MAIN PLANT -CONSUMABLES	10,000	540.54	1,959.88	8,040.12	20
5-20-5353	MAIN PLANT OUTSIDE SERVIC	12,000	628.99	1,347.81	10,652.19	11
5-20-5361	COLLECTION SYSTEM -PARTS	5,000	767.45	767.45	4,232.55	15
5-20-5362	COLL SYSTEM -CONSUMABLES	2,500	116.00	265.95	2,234.05	11
5-20-5363	COLL SYSTEM OUTSIDE SERVI	5,000			5,000.00	0
5-20-5364	COLLECTION - I & I	20,000			20,000.00	0
5-20-5440	OFFICE EXPENSES - OTHER	500			500.00	0
5-20-5470	EQUIPMENT REP/MAINT	1,500			1,500.00	0
5-20-5474	MOWING & TRIMMING	2,000	161.00	322.00	1,678.00	16
	MATERIALS AND SERVICES	190,150	9,875.35	19,666.71	170,483.29	10
5-50-5800	CONTINGENCIES	15,000			15,000.00	0
	OTHER USES	15,000			15,000.00	0
5-60-7126	INTERFUND TRAN- CAP RESER	80,000		80,000.00		100
5-60-7129	INTFUND TRANS-DEPT SERVIC	60,000		60,000.00		100

CITY OF YACHTS
REVENUE/EXPENDITURE REPORT

8/01/18 THRU 8/31/18

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JUDY
FUND-670 WASTEWATER SYSTEM
DEPT-100 NON DEPARTMENTAL

ACCOUNT	DESC	BUDGET	MONTH-TO-DATE EXPENSE/REV	YEAR TO DATE EXPENSE/REV	UNENCUMBERED	%
5-60-7131	INT FUND TRAN-STREET CAPI	5,000		5,000.00	100	100
	INTERFUND TRANSFERS	145,000		145,000.00		
	TOTAL PERSONAL SERVICES	265,000	26,763.34	49,987.77	215,012.23	19
	TOTAL MATERIAL & SERV	190,150	9,875.35	19,666.71	170,483.29	10
	TOTAL CAPITAL OUTLAY					0
	TOTAL ALL OTHER	160,000		145,000.00	15,000.00	91
	TOTAL DEPT 100 EXPENSE	615,150	36,638.69	214,654.48	400,495.52	35
	TOTAL FUND 670 REVENUE	748,000	67,238.20	122,207.21	625,792.79	16
	FUND PERSONAL SERVICES	265,000	26,763.34	49,987.77	215,012.23	19
	FUND MATERIAL & SERV	190,150	9,875.35	19,666.71	170,483.29	10
	FUND CAPITAL OUTLAY					0
	FUND ALL OTHER	160,000		145,000.00	15,000.00	91
	TOTAL FUND 670 EXPENSE	615,150	36,638.69	214,654.48	400,495.52	35
	FUND PRIOR BALANCE	123,046.78-				
	NET FUND BALANCE	92,447.27-				

City of Yachats Finance Committee
5 Year CIP Plan
Cost Estimates

2018-2019 Planning Cycle

5 Year CIP Plan Cost Estimates	2016-17	2016-17	2017-18	2017-18	Spent as of 4/1/2018	5 Year Capital Improvement Plan									
2018-2019 Planning Cycle	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-2026	Later	
Capital Spending Category															
Water Projects															
Chemical Pump added late in year			0	10,000											
Backwash Plumbing Line			45,000	0			45,000								
Funded by SDC's			(45,000)	0			(45,000)								
South Reservoir			1,700,000	1,400,000	799,877										
IFA Loan Proceeds			(1,100,000)	(1,300,000)	(806,710)										
Repairs to Shop Doors (cost shared with Sewer Fund)							30,000								
E 3rd Street Waterline + all new service lines	267,680	67,680				100,000									
Upgrade Accounting System	17,500														
Meter Replacement	25,000														
King Street Waterline and all new service lines									418,000						
Update Conservation & Curtailment & Water Master Plan			20,000	0		85,000									
Enclose Blackstone Booster Stations (all 3)						20,000	20,000	20,000							
Radio Read Meter Replacement System Wide		0				15,000	25,000								
Earthquake Valve and Water Tap - 125k Reservoir							30,000								
Earthquake Valve and Water Tap - 250k Reservoir							30,000								
Radar and 7th Street Waterline & service lines 250k Reservoir to Hwy 101								275,500							
Gender Waterline and new service lines							50,000								
Windy Way Waterline and service lines							50,000								
E. 2nd Street Waterline & new service lines (S D C Funds)															
Miscellaneous Looping of Waterlines in URD									131,560						
Upgrade Size of Waterlines in URD									131,560						
Driftwood Waterline W. 4th to W. 8th (behind Commons)			95,000	95,000	42,369										
Pontiac Waterline W 4th to W 1st															
Spruce Ave Waterline and new service lines															
Loma Ave Waterline and new service lines															
New Water Plant out of Tsunami Zone (Package Plant)													750,000		
Water Plant is now 25 years old - Systems replace/improve							50,000	50,000							
First Phase - Raw Water Storage Capacity												2,000,000			
Purchase Watershed or other Protection Agreement											500,000				
Total	310,180	67,680	115,000	95,000	35,336	220,000	285,000	345,500	418,000	263,120	500,000	2,000,000	750,000	0	
Water Equipment															
5 yd dump truck			20,000	20,000	21,511										
current truck needs brakes, constant repairs															
total cost to be split with water															
Back-hoe	35,000	35,000	60,000	60,000	45,285										
severe corrosion on all hydraulic and fuel lines, radiator shot, total cost to be split with water															
Trailer to carry little excavator	5,000	4,000													
current trailer to small															
total cost to be split with water															
Bucket Truck				3,000	3,000										
Replacement Vac Truck						90,000									
total cost to be split with water	40,000	38,000	80,000	83,000	69,776	90,000	-	-	-	-	-	-	-	-	
Total															
Grand Totals	350,180	106,680	195,000	178,000	105,111	310,000	285,000	345,500	418,000	263,120	500,000	2,000,000	750,000	-	

City of Yachats Finance Committee
5 Year CIP Plan

Cost Estimates
2018-2019 Planning Cycle

City of Yachats Finance Committee					
5 Year CIP Plan					
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Spent as of 4/1/2018
Cost Estimates					
2018-2019 Planning Cycle					
Capital Spending Category					
Sewer Projects					
I & I Basin Rehab 20-30 manholes/yr Basin by basin basis - manholes and pipelines	30,000	0			
Sewer Collection Lines extended - net Septic Tank elimination	25,000	25,000			
Sludge Handling Bldg Side Cover became Pole Building	14,000	0			
SCADA Replacement computer is 7 years old and software is obsolete	25,000	40,000			
Sewer Line Crestview - same trench solution Include in IFA South Tank Loan				100,000	50,000 (50,000)
Solids Pole Bldg to Cover Truck during Processing keep dry while filling and protects truck from weather					60,000
Sliding doors on U.V. Building to fully enclose and protect U.V. equipment					15,000
1/2 of Radio Read Project					15,000
Repairs to roll-up Doors on PW Shop total cost to be split with water wind locks are corroded and popping out					30,000
WasteWater Master Plan Update Last master plan projects were completed with the completion of the new wastewater plant in 2009					80,000
Totals	94,000	65,000	0	100,000	0
Sewer Equipment					
5 yd dump truck current truck needs brakes, constant repairs total cost to be split with water			20,000	20,000	21,511
Towable Spreader			20,000		20,000
Back-hoe severe corrosion on all hydraulic and fuel lines, radiator shot, total cost to be split with water	35,000	35,000	60,000	60,000	45,265
Re-Side Public Works Building	5,000	4,000			25,000
Wind Machine - Elec Generator #1; #3					
Bucket Truck				3,000	3,000
2,000 gallon water truck (Biosolids) back up in case dump truck or screw press fails					25,000
Replacement Vac Truck total cost to be split with water					90,000
Totals	40,000	39,000	100,000	83,000	69,776
Grand Totals	134,000	104,000	100,000	183,000	69,776

5 Year Capital Improvement Plan									
2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-2026	Later	
		30,000	30,000	30,000	30,000	30,000	30,000		
		50,000	50,000	50,000	50,000	50,000	50,000		

City of Yachats Finance Committee

5 Year CIP Plan

Cost Estimates

2018-2019 Planning Cycle

Storm Drains

Capital Spending Category

Equipment

Wastewater Master Plan Project

Storm Drain added late in 17/18 (Hanley)

Build-Out

Total

2017-18	2017-18
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Original Capital Plan	Amended Capital Plan
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2018 - 2019 CIP 5 Year Plan

Later Years

2018-19 2019-20 2020-21 2021-22 2022-23

40,000 40,000 40,000

7,000

40,000 40,000 40,000 40,000 40,000

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- - 40,000 40,000 40,000

40,000 40,000 40,000 40,000 40,000

Culvert work to be determined

City of Yachats Finance Committee

5 Year CIP Plan

Cost Estimates

2018-2019 Planning Cycle

<u>Year CIP Plan</u>		<u>2016-17</u>		<u>2016-17</u>		<u>2017-18</u>		<u>2017-18</u>															
<u>Post Estimates</u>																							
								Spent as of 4/1/2018															
<u>18-2019 Planning Cycle</u>										<u>5 Year Capital Improvement Planning</u>													
Street Name		Original Capital Plan		Amended Capital Plan		Original Capital Plan		Amended Capital Plan		2018-19		2019-20		2020-21		2021-22		2022-23		2023-24		2024-25	
Street Speed Signs added late in year						0		6,000		6,000													
						0																	
Street Engineering added								36,500															
Change detail to Allocation by PWD								0		203,500		100,000		100,000		100,000		100,000		100,000		100,000	
Total		0		0		0		42,500		6,000		203,500		100,000		100,000		100,000		100,000		100,000	

Revenue Sources

Gen. Fund

State

Grants

Reserve Carryover