

1 City of Yachats
2 **PUBLIC WORKS & STREETS COMMISSION**

3
4 September 11, 2018

5
6 Approved Minutes
7

8 Chair John Moore called the September 11, 2018 regular meeting of the Public Works
9 and Streets Commission to order at 3:00 pm in Room 1 of the Yachats Commons.

10 Members present: Larry Nixon, Tom Bedell, Bob Bennett, and Rick Haynes. Absent:
11 Don Groth. Staff present: Water Plant Lead Rick McClung, and Wastewater Plant Lead
12 Dave Buckwald. Audience: 4.
13

14 **I. Minutes of August 14, 2018**

15 Commissioner Bedell moved to approve the August 14, 2018 minutes as presented:
16 Aye – 4; No – 0.
17

18 **II. Reports**

19 **A. Public Works Department**

20 Waste Water Plant Lead Dave Buckwald reported the water treatment plant produced
21 more water than was treated at the sewer plant, meaning infiltrations was being
22 remedied.
23

24 Buckwald highlighted that Public Works:
25 Sent 3 loads of biosolids to Roseburg
26 Replaced the framework around Quiet Water pump station
27 Completed many small maintenance items
28 Replaced the lift station guard at river station
29 Replaced a cleanout on Shell Street
30 Received back the repaired dump truck
31 Completed a street light pole inventory (will send the list to PUD)
32

33 Water Treatment Plant Lead Rick McClung indicated water flow was around 220 cfm.
34 Bennett clarified the streetlight inventory included all streetlights in town.
35

36 **C. Emergency Preparedness Committee**

37 Bennett announced Marc Courtenay resigned from the Emergency Preparedness
38 Committee and the Public Works and Streets Commission. He noted the Committee
39 would appoint a new chair at the next meeting. He reported the EOP was sent to the
40 City Council for review and there was confusion about what the next steps were.
41

42 **D. Solid Waste District Advisory Council**

43 Nixon reported the Advisory Council did not meet last week. Buckwald reported the
44 County discussed the process of distributing biosolids on farms. Buckwald indicated
45 there was a video link to the Biosolids Summit on the County website that reflects public

1 opinion in the Siletz area. Nixon indicated they are trying to come up with a cohesive
2 plan for managing biosolids, including management at the landfills.

3 4 **E. Financial Report**

5 Bennett noted there were two months of reports in the packet. Bennett noted that
6 building land and maintenance under the water fund had a large expense. McClung
7 reported a tree fell and insurance would be reimbursing a large part of this amount.

8
9 Bennett reported he learned that personnel services in the operations budget would be
10 incurring a large reduction because of an increase to the PERS contributions, which
11 could be in the 30% to 40% range. Bennett noted sewer and water were established to
12 operate solely on the revenues they generate. McClung indicated he would forward the
13 Gantt chart on the CIPs to Bennett. Bennett noted they should set priorities on the CIP
14 projects. McClung added how would be starting the Water Master Plan this year.

15 16 **III Business**

17 **A. Approve the CIP to purchase a new container**

18 The Emergency Preparedness Committee passed a motion to approve the CIP to
19 replace the south emergency storage container to include purchase, delivery, temporary
20 storage of contents, extending utilities to a new area, rebuilding the internal shelves,
21 covering staff time on the project, and removing the old container.

22
23 Nixon moved to approve the CIP to identify a new location for the south emergency
24 storage container and to replace the existing container to include purchase, delivery,
25 temporary storage of contents, extending utilities to a new area, rebuilding the internal
26 shelves, covering staff time on the project, and removing the old container: Aye – 4; No
27 – 0.

28 29 **IV. Other Business**

30 **A. From the Commission - none**

31 **B. From the Floor - none**

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33 With no further business before the commission, Bennett adjourned meeting at 4:29 pm.
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36

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38 _____
39 Bob Bennett, Chair

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38 _____
39 Date

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41 Minutes prepared by H.H. Anderson on October 4, 2018.