1. Agenda

    Documents:

        CC AGENDA 03-10-16.PDF

2. Meeting Materials

    Documents:

        2016-02-03-PLANNING COMMISSION MEMBERSHIP.PDF
        2016-03-01 LC EMERGENCY PREP GRANT.PDF
        ADMINISTRATIVE POLICY 11 CAPITAL IMPROVEMENT BUDGET-AMENDMENT-3-16.PDF
        APPLICATION HAYNES-CC.PDF
        APPLICATION HOMER TERRI CC.PDF
        BILLS FOR APPROVAL-3-16.PDF
        CC MINUTES 03-10-16.PDF
        CITY RECORDERS REPORT 3-16.PDF
        COMPLETE COUNCIL PACKET-3-10-16.PDF
        ORD 341 NOXIOUS INVASIVE VEGETATION.PDF
        REPORT EMERGENCY PLANNING COMMITTEE 3-16.PDF
        REPORT PWD 3-16.PDF

The Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.

CITY OF YACHATS
CITY COUNCIL MEETING

Civic Meeting Room, Yachats Commons
March 10, 2016
Regular Meeting 2:00 P.M.
AGENDA

I. Announcements and Correspondence
II. Citizen's Concerns
III. Consent Agenda
  A. Minutes of February 8, 2016 Work Session, February 11, 2016 Regular Meeting and February 29, 2016 Goal Setting Meeting
  B. Bills for Approval
  C. Resolution No. 2016-02-03 – Planning Commission Membership
  D. Resolution No. 2016-03-01 – Emergency Preparedness Grant Application
IV. Reports
  A. City Council
  B. Written Reports:
    Public Works Department, City Recorder, and Code Enforcement Officer
V. Business
  A. Ordinance No. 341- An Ordinance Amending the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation
  B. Amendment to Administrative Policy #11 – Capital Improvement Budget Policies
  C. Recommendation from Public Works & Streets Commission: Membership
  D. Recommendation from Library Commission: Membership
  E. Agreement with Yachats Farm Store
  F. Discussion: Formula Businesses
VII. Other Business
  A. From the Council
  B. From the Staff

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; audience participation is at the discretion of the Council.

The meeting will be audio taped. Minutes of this and all public meetings are available for review in the City Office. The meeting place is accessible to persons with disabilities. Please let us know if you will need any special accommodations to attend the meeting by calling the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted **Nancy Batchelder - City Recorder**

CITY OF YACHATS

RESOLUTION NO. 2016-02-03

WHEREAS, The Planning Commission made a recommendation to the City Council concerning the appointment of a member to serve on the Commission, and

WHEREAS, The City Council discussed the recommendation at the February 11, 2016 meeting;

NOW THEREFORE, the City of Yachats resolves that the following appointments are made:

John Deriberprey and Helen Anderson to serve on the Planning Commission with terms ending December 31, 2017

This Resolution is memorializing an action taken by City Council at the February 11, 2016 meeting and was effective as of that date.

Attest:

Ronald L. Brean, Mayor

Nancy Batchelder, City Recorder

CITY OF YACHATS

RESOLUTION NO. 2016-03-01

WHEREAS, the Emergency Preparedness Committee recommended that the City apply for the Lincoln County Emergency Preparedness Grant offered to all cities and special districts; and

WHEREAS, the funds needed to match that grant are included in the current budget; and

WHEREAS, City Council voted to authorize the grant application be submitted;

NOW THEREFORE, the City of Yachats resolves that City Recorder, Nancy Batchelder is authorized to submit the grant application to Lincoln County for assistance in purchasing supplies to be used in an emergency and to be stored in the City's emergency storage containers until needed. Matching funds are allocated in the current budget.

Attest:

Ronald L. Brean, Mayor

Nancy Batchelder, City Recorder

ADMINISTRATIVE POLICY NO. 11
CAPITAL IMPROVEMENT BUDGET POLICIES

OBJECTIVES

To provide an effective management tool for capital budgeting. This policy establishes policies for budgeting for capital improvements while providing sufficient flexibility to enable the City Council to respond to unforeseen circumstances and new opportunities that may benefit the jurisdiction.

POLICIES

1. The city will make all capital improvements in accordance with an adopted capital improvement program.
2. The city will maintain a multi-year plan for capital improvements and update it annually.
3. The city will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development or changes in economic base will be calculated and included in capital budget projections.
4. The city will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
5. The city will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and priorities, and who's operating and maintenance costs have been included in operating budget forecasts.
6. The city will maintain all its assets at a level adequate to protect the city's capital investment and to minimize future maintenance and replacement costs.
7. The city, as part of its capital planning process, will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
8. The city will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to City Council for approval.
9. The city will determine the least costly financing method for all new projects.
10. When projects are supported by more than one fund and unanticipated revenues are available, it shall be the policy for staff to reduce the contribution from the General Fund.

Amendment provided by Councilor Scott 3-16

RECEIVED
JAN 27 2016
CITY OF YACHATS

COMMUNITY SERVICE REGISTRATION

Date 1/27/2016

Name RICK HAYNES

Home Address 360 SPRUCE AV.

Mailing Address P.O BOX 823

Home Phone _ . _ Work Phone _____

Email address: hayresrice@gmail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

[ ] Parks & Commons Commission
[X] Public Works & Streets Commission
[ ] Budget Committee
[ ] Other Ad Hoc Committee: _____
[ ] Library Commission
[ ] Planning Commission

Please tell us about yourself:

How long have you lived in Yachats full-time: 1 YEAR[1]

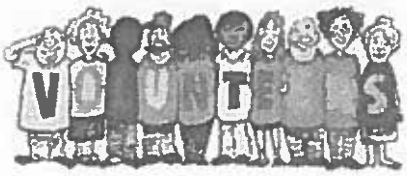
Background: RAISED IN TEXAS - BS CIVIL ENGR
U OF TEXAS ESTABLISHED EMR TEXAS & CALIFORNIA
CAREER WORKING AS CONSULTANT TO CITYS & COUNTIES

Skills: RETIRED

Why you want to serve on a particular Commission or Committee: MY ENGINEERING BACKGROUND COULD BE ASSET

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes [X] No [ ]

[1] Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)



COMMUNITY SERVICE REGISTRATION

Date 10/20/15

Name TERRI HOMER

Home Address 25 Koho Loop, Yachats

Mailing Address P.O. Box 596, Yachats

Home Phone

Email address: terri.homermd@ymail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

[ ] Parks & Commons Commission
[ ] Public Works & Streets Commission
[ ] Budget Committee
[ ] Other Ad Hoc Committee: _____
[X] Library Commission
[ ] Planning Commission

Please tell us about yourself:

How long have you lived in Yachats full-time: 2 yrs 7 months[1]

Background: Retired physician.

Skills: Library volunteer in Yachats for 2 yrs: 8-10 hrs/month

Why you want to serve on a particular Commission or Committee: David Dunsdon spoke with me about this commission. I have really enjoyed my time as a volunteer librarian!

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes [X] No [ ]

[1] Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)

Bills for Approval February 2016

A/P Checks 2-15-16	$115,858.17
A/P Checks 2-29-16	$41,941.41
Manual Checks	$2,882.68

Total checks for Period **$160,682.26**

Mayor _____

Councilor _____

Councilor _____

Councilor _____

Councilor _____

CITY OF YACHATS

Accounts Payable Check Register Report - Bank of the West-196002034

For The Fiscal Periods Range From 2016-8 To 2016-8

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
3148	H	2/22/2016	174	LINCOLN CO OFFICE OF THE ASSESSOR	$40.00	O
3149	H	2/29/2016	1269	OREGON DRINKING WATER SERVICES	$2,700.00	O
3150	H	2/24/2016	83	CASH	$93.51	O
3151	H	2/24/2016	83	CASH	$49.17	O
20857	C	2/12/2016	1287	AFFORDABLE GUTTER CARE	$1,630.00	O
20858	C	2/12/2016	1002	AFLAC	$266.16	O
20859	C	2/12/2016	40	ALSEA BAY POWER PRODUCTS	$234.99	O
20860	C	2/12/2016	221	ANALYTICAL LABORATORY & CONSULTANTS INC	$1,009.00	O
20861	C	2/12/2016	1272	AT&T MOBILITY	$181.40	O
20862	C	2/12/2016	43	BAKER & TAYLOR	$312.92	O
20863	C	2/12/2016	842	BANKCARD CENTER-NB	$2,286.80	O
20864	C	2/12/2016	962	BANKCARD CENTER-RB	$113.00	O
20865	C	2/12/2016	59	NANCY S BATCHELDER	$173.40	O
20866	C	2/12/2016	817	DAVID A BUCKWALD	$51.00	O
20867	C	2/12/2016	1033	C & K MARKET INC	$60.90	O
20868	C	2/12/2016	1280	CANDEN DEVELOPMENT LLC	$7,916.00	O
20869	C	2/12/2016	47	CENTRAL LINCOLN PUD	$7,904.22	O
20870	C	2/12/2016	50	CLEAR OUTLOOK	$50.00	O
20871	C	2/12/2016	942	COASTAL PAPER & SUPPLY INC	$740.47	O
20872	C	2/12/2016	94	DOUGS ELECTRIC	$358.00	O
20873	C	2/12/2016	159	ECKMAN CREEK QUARRIES	$69.99	O
20874	C	2/12/2016	1128	FERGUSON ENTERPRISES	$2,599.65	O
20875	C	2/12/2016	1286	FOUNDATION ENGINEERING, INC.	$1,587.63	O
20876	C	2/12/2016	1281	HELEN H. ANDERSON PHD	$1,170.00	O
20877	C	2/12/2016	1148	JACK C ERIKSEN	$200.00	O
20878	C	2/12/2016	1105	KIMMIE L JACKSON	$179.28	O
20879	C	2/12/2016	986	K & K TOILET EXPRESS	$130.00	O
20880	C	2/12/2016	1040	KEVIN L KENTTA	$26.50	O
20881	C	2/12/2016	216	LINCOLN CO CLERK	$36.00	O
20882	C	2/12/2016	1131	LINDA WANGSNESS	$82.98	O
20883	C	2/12/2016	643	NEWPORT AUTO PARTS	$160.04	O
20884	C	2/12/2016	132	NEWPORT DIESEL & MARINE CO INC	$244.70	O
20885	C	2/12/2016	778	NORWOOD BUILT CONSTRUCTION	$1,600.00	O
20886	C	2/12/2016	38	OREGON AFSCME COUNCIL 75	$385.16	O
20887	C	2/12/2016	1009	OREGON EMPLOYMENT DEPARTMENT	$375.72	O

CITY OF YACHATS

Accounts Payable Check Register Report - Bank of the West-196002034

For The Fiscal Periods Range From 2016-8 To 2016-8

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
20888	C	2/12/2016	127	OREGON LINEN INC	$156.50	O
20889	C	2/12/2016	553	PAPE MACHINERY EXCHANGE	$656.66	O
20890	C	2/12/2016	107	PIONEER TELEPHONE	$1,670.96	O
20891	C	2/12/2016	90	RAY WELLS INC	$69,076.68	O
20892	C	2/12/2016	1201	REECE & ASSOCIATES, INC.	$7,249.25	O
20893	C	2/12/2016	1174	RICK MCCLUNG	$514.20	O
20894	C	2/12/2016	88	SAFE SECURITY	$37.02	O
20895	C	2/12/2016	1197	SHELL	$629.42	O
20896	C	2/12/2016	1061	SPEER HOYT LLC	$1,158.40	O
20897	C	2/12/2016	657	ELISA M SPRINGSTEEN	$425.00	O
20898	C	2/12/2016	852	STAPLES ADVANTAGE	$107.99	O
20899	C	2/12/2016	109	TCB ANSWERING SERVICE INC	$108.20	O
20900	C	2/12/2016	1129	UPSTART	$67.75	O
20901	C	2/12/2016	158	USA BLUE BOOK	$850.01	O
20902	C	2/12/2016	151	USTI	$22.35	O
20903	C	2/12/2016	1288	VERLINE COOPER	$145.50	O
20904	C	2/12/2016	33	WALDPORT ACE HARDWARE	$122.30	O
20905	C	2/12/2016	337	XEROX CORPORATION	$623.27	O
20906	C	2/12/2016	68	YACHATS MERCANTILE	$100.80	O
20907	C	2/29/2016	999	AMERICAN WATER WORKS ASSOCIATION	$355.00	O
20908	C	2/29/2016	856	AUTOMATION GROUP INC, THE	$4,672.00	O
20909	C	2/29/2016	43	BAKER & TAYLOR	$380.60	O
20910	C	2/29/2016	817	DAVID A BUCKWALD	$12.99	O
20911	C	2/29/2016	1033	C & K MARKET INC	$42.12	O
20912	C	2/29/2016	47	CENTRAL LINCOLN PUD	$20.00	O
20913	C	2/29/2016	1255	CIVIL WEST ENGINEERING SERVICES, INC.	$8,153.75	O
20914	C	2/29/2016	929	MARK W CLEMENTS	$1,982.50	O
20915	C	2/29/2016	942	COASTAL PAPER & SUPPLY INC	$33.32	O
20916	C	2/29/2016	189	DEMCO	$94.18	O
20917	C	2/29/2016	1290	EDGEFIELD HOMES	$2,000.00	O
20918	C	2/29/2016	1128	FERGUSON ENTERPRISES	$262.04	O
20919	C	2/29/2016	1036	JD COMPUTER AND CELLULAR	$815.00	O
20920	C	2/29/2016	1170	JOANNE KITTEL	$19.50	O
20921	C	2/29/2016	416	LARRY B LEWIS	$4,145.23	O
20922	C	2/29/2016	216	LINCOLN CO CLERK	$36.00	O

CITY OF YACHATS

Accounts Payable Check Register Report - Bank of the West-196002034

For The Fiscal Periods Range From 2016-8 To 2016-8

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
20923	C	2/29/2016	1185	LINCOLN PLUMBING	$207.66	O
20924	C	2/29/2016	345	LINCOLN UTILITY COORDINATING COUNCIL	$150.00	O
20925	C	2/29/2016	1182	MATTHEW ARCK	$763.75	O
20926	C	2/29/2016	499	MCI	$62.49	O
20927	C	2/29/2016	903	NEWPORT LAZERQUICK	$1,388.00	O
20928	C	2/29/2016	1007	DONALD W NISKANEN	$3,321.78	O
20929	C	2/29/2016	509	OR CORPORATION DIVISION-NOTARY	$40.00	O
20931	C	2/29/2016	127	OREGON LINEN INC	$314.80	O
20932	C	2/29/2016	1289	PROTHMAN	$5,500.00	O
20933	C	2/29/2016	852	STAPLES ADVANTAGE	$48.71	O
20934	C	2/29/2016	310	STAPLES CREDIT PLAN	$602.73	O
20935	C	2/29/2016	540	LEON C STERNER	$1,145.48	O
20936	C	2/29/2016	158	USA BLUE BOOK	$649.74	O
20937	C	2/29/2016	1166	WILL WILLIAMS	$2,305.38	O
20938	C	2/29/2016	175	YACHATS YOUTH & FAMILY ACTIVITIES PROGRAM	$2,416.66	O
				Cleared	**$0.00**	
				Outstanding	**$160,682.26**	
				Void	**$0.00**	

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21977	1002	AFLAC	1	685569	Yes	2016	8		2/2/16	3/3/16		$266.16
	Desc:	Accident Ins Premiums										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-00-2120	Payroll Withholding Payable				83.34		0.00	0		
	Desc:	N. Batchelder PU685827										
	2	10-00-2120	Payroll Withholding Payable				59.94		0.00	0		
	Desc:	R. Roberts PU685828										
	3	10-00-2120	Payroll Withholding Payable				72.56		0.00	0		
	Desc:	K. Jackson PUH4K018										
	4	10-00-2120	Payroll Withholding Payable				50.32		0.00	0		
	Desc:	J.Mabe POH4K016										
21978	1281	HELEN H. ANDERSON PHD	1	JAN2016	Yes	2016	8		2/2/16	3/3/16		$1,170.00
	Desc:	Database development JAN										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-5641	City Hall Reserve				1,170.00		0.00	0		
	Desc:	Datebase development JAN.2016										1099
21979	221	ANALYTICAL LABORATOR	1	75349	Yes	2016	8		1/27/16	2/26/16		$294.00
	Desc:	Lab Testing WWTP										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5341	Plant & System Operations				294.00		0.00	0		
	Desc:	WWTP lab testing										
21980	43	BAKER & TAYLOR	1	4011490513	Yes	2016	8		1/20/16	2/19/16		$312.92
	Desc:	Books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				312.92		0.00	0		
	Desc:	Books										
21981	50	CLEAR OUTLOOK	1	405310	Yes	2016	8		2/2/16	3/3/16		$50.00
	Desc:	Window cleaning										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5330	Maintenance-Building or Lan				50.00		0.00	0		
	Desc:	Window cleaning										1099
21982	657	ELISA M SPRINGSTEEN	1	DEC-JAN	Yes	2016	8		2/2/16	3/3/16		$225.00
	Desc:	Custodial										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5330	Maintenance-Building or Lan				225.00		0.00	0		
	Desc:	Dec & JAN custodial										1099
21983	657	ELISA M SPRINGSTEEN	1	JANPW	Yes	2016	8		2/2/16	3/3/16		$200.00
	Desc:	Custodial-January 2015										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				100.00		0.00	0		
	Desc:	Custodial-January 2015										1099
	2	70-01-5341	Plant & System Operations				100.00		0.00	0		
	Desc:	Custodial-January 2015										1099
21984	1105	KIMMIE L JACKSON	1	BUD101	Yes	2016	8		2/2/16	3/3/16		$179.28
	Desc:	LOC Training Budget101										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270	Travel				59.76		0.00	0		
	Desc:	LOC Training Budget101										
	2	60-01-5341	Plant & System Operations				59.52		0.00	0		
	Desc:	LOC Training Budget101										
	3	70-01-5341	Plant & System Operations				60.00		0.00	0		
	Desc:	LOC Training Budget101										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21985	1131	LINDA WANGSNESS	1	LOCBud101	Yes	2016	8		2/2/16	3/3/16		$51.00
	Desc:	LOCBudgeting101										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270	Travel				17.00		0.00	0		
	Desc:	LOC Training Budget101										
	2	60-01-5341	Plant & System Operations				17.00		0.00	0		
	Desc:	LOC Training Budget101										
	3	70-01-5341	Plant & System Operations				17.00		0.00	0		
	Desc:	LOC Training Budget101										
21987	107	PIONEER TELEPHONE	1	FEB2016	Yes	2016	8		2/2/16	3/3/16		$1,670.96
	Desc:	Mo. Landline Services										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5251	Office Phone, Cell or DSL				148.95		0.00	0		
	Desc:	Mo. Landline Services										
	2	22-01-5251	Office Phone, Cell or DSL				103.51		0.00	0		
	Desc:	Mo. Landline Services										
	3	23-01-5251	Office Phone, Cell or DSL				55.32		0.00	0		
	Desc:	Mo. Landline Services										
	4	24-01-5251	Office Phone, Cell or DSL				263.64		0.00	0		
	Desc:	Mo. Landline Services										
	5	60-01-5251	Office Phone, Cell or DSL				663.72		0.00	0		
	Desc:	Mo. Landline Services										
	6	70-01-5251	Office Phone, Cell or DSL				435.82		0.00	0		
	Desc:	Mo. Landline Services										
21988	1174	RICK MCCLUNG	1	OAWU2016	Yes	2016	8		2/2/16	3/2/16		$463.20
	Desc:	OAWU Conf. R.McClung										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5270	Travel				463.20		0.00	0		
	Desc:	OAWU Conf. R.McClung										
21989	1174	RICK MCCLUNG	1	LOC2016	Yes	2016	8		2/2/16	3/2/16		$51.00
	Desc:	LOC Bugeting 101 R.McClung										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5270	Travel				51.00		0.00	0		
	Desc:	LOC Bugeting 101 R.McClung										
21992	90	RAY WELLS INC	1	99-8708	Yes	2016	8		2/2/16	3/3/16		$69,076.68
	Desc:	Crestview Slide repair										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	30-01-7227	Storm Drain Construction				69,076.68		0.00	0		
	Desc:	Crestview slide repair										
21993	88	SAFE SECURITY	1	15183910	Yes	2016	8		1/22/16	2/21/16		$37.02
	Desc:	Monitoring plant system										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				18.51		0.00	0		
	Desc:	Monitoring plant system										
	2	70-01-5341	Plant & System Operations				18.51		0.00	0		
	Desc:	Monitoring plant system										
21994	852	STAPLES ADVANTAGE	1	8037653015	Yes	2016	8		1/16/16	2/15/16		$36.18
	Desc:	Paper/supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				18.09		0.00	0		
	Desc:	Paper/supplies										
	2	70-01-5341	Plant & System Operations				18.09		0.00	0		
	Desc:	Paper/supplies										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21995	109	TCB ANSWERING SERVIC	1	10878	Yes	2016	8		1/28/16	2/27/16		$108.20
	Desc:	Answering Svc.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				54.10		0.00	0		
	Desc:	Answering Svc.										
	2	70-01-5341	Plant & System Operations				54.10		0.00	0		
	Desc:	Answering Svc.										
21996	1129	UPSTART	1	5785488	Yes	2016	8		1/25/16	2/25/16		$67.75
	Desc:	Childrens books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7205	Children's Books/Reading Pr				67.75		0.00	0		
	Desc:	Childrens reading program										
21997	33	WALDPORT ACE HARDWA	1	010029361	Yes	2016	8		1/26/16	2/25/16		$39.47
	Desc:	New Hydrant bags										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				39.47		0.00	0		
	Desc:	New Hydrant bags										
21999	337	XEROX CORPORATION	1	083271368	Yes	2016	8		2/2/16	3/3/16		$623.27
	Desc:	Copier Lease/Billable Copies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5311	Equipment Lease				155.31		0.00	0		
	Desc:	1/3 lease -										
	2	60-01-5341	Plant & System Operations				216.02		0.00	0		
	Desc:	1/3 lease - 1/2 reg copies - 1/3 color copies										
	3	70-01-5341	Plant & System Operations				216.02		0.00	0		
	Desc:	1/3 lease - 1/2 reg copies - 1/3 color copies										
	4	10-01-5440	Other Office Expense				35.92		0.00	0		
	Desc:	1/3 Color copies										
22000	221	ANALYTICAL LABORATOR	1	75290	Yes	2016	8		1/26/16	2/25/16		$45.00
	Desc:	Water lab testing										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				45.00		0.00	0		
	Desc:	Water lab testing										
22001	817	DAVID A BUCKWALD	1	Budget101	Yes	2016	8		2/3/16	3/4/16		$51.00
	Desc:	Budgeting 101 class-travel										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5270	Travel				51.00		0.00	0		
	Desc:	Adv. Budgeting 101 class-										
22002	1128	FERGUSON ENTERPRISES	1	0500750	Yes	2016	8		1/26/16	2/25/16		$751.47
	Desc:	Parts-water main										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344	Plant & System Maintenance				751.47		0.00	0		
	Desc:	Parts-Water Main S. of Bridge										
22003	1128	FERGUSON ENTERPRISES	1	0500756	Yes	2016	8		1/20/16	2/19/16		$182.26
	Desc:	Water sys fittings/J.Mabe clothing										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344	Plant & System Maintenance				94.26		0.00	0		
	Desc:	Water sys. Fittings										
	2	60-01-5341	Plant & System Operations				44.00		0.00	0		
	Desc:	J.Mabe clothing										
	3	70-01-5341	Plant & System Operations				44.00		0.00	0		
	Desc:	J.Mabe clothing										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22005	1033	C & K MARKET INC	1	1663063	Yes	2016	8		2/4/16	3/5/16		$38.95
	Desc:	Utility billing volunteers										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				19.48		0.00	0		
	Desc:	Utility billing volunteers										
	2	70-01-5341	Plant & System Operations				19.47		0.00	0		
	Desc:	Utility billing volunteers										
22006	1148	JACK C ERIKSEN	1	1969	Yes	2016	8		1/16/16	2/15/16		$200.00
	Desc:	JAN. Landscape Maint.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	23-01-5421	Parks & Grounds Maintenanc				200.00		0.00	0		
	Desc:	JAN. Landscape Maint.										1099
22007	1286	FOUNDATION ENGINEERIN	1	13562	Yes	2016	8		1/27/16	2/26/16		$1,587.63
	Desc:	Tech. Support/Consult.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	30-01-5341	Plant & System Operations				1,587.63		0.00	0		
	Desc:	Tech. Support/ Consultation-Slide										
22008	127	OREGON LINEN INC	1	409584	Yes	2016	8		2/4/16	3/5/16		$129.55
	Desc:	Matts										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				64.78		0.00	0		
	Desc:	Matts										
	2	70-01-5341	Plant & System Operations				64.77		0.00	0		
	Desc:	Matts										
22009	127	OREGON LINEN INC	1	409585	Yes	2016	8		2/4/16	3/5/16		$26.95
	Desc:	Matts										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440	Other Office Expense				26.95		0.00	0		
	Desc:	Matts										
22010	1040	KEVIN L KENTTA	1	Reimb2013	Yes	2016	8		2/3/16	3/4/16		$26.50
	Desc:	Reimb. Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				18.00		0.00	0		
	Desc:	Pipe crimper										
	2	60-01-5341	Plant & System Operations				4.25		0.00	0		
	Desc:	Dust pan										
	3	70-01-5341	Plant & System Operations				4.25		0.00	0		
	Desc:	Dust pan										
22011	1131	LINDA WANGSNESS	1	Reimb.AT&T	Yes	2016	8		2/4/16	3/5/16		$31.98
	Desc:	Reimb. 2 phone chargers										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5251	Office Phone, Cell or DSL				15.99		0.00	0		
	Desc:	Cell phone charger										
	2	70-01-5251	Office Phone, Cell or DSL				15.99		0.00	0		
	Desc:	Cell phone charger										
22013	553	PAPE MACHINERY EXCHA	1	9770299	Yes	2016	8		1/25/16	2/24/16		$656.66
	Desc:	Backhoe starter repair										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7921	Sewer System Improvements				328.33		0.00	0		
	Desc:	Backhoe starter repair										
	2	15-01-7920	Water System Improvements				328.33		0.00	0		
	Desc:	Backhoe starter repair										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22014	**1201**	**REECE & ASSOCIATES, IN**	**1**	**5712**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$1,205.00**
	Desc:	**COY1301**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	20-01-7223	Hwy 101 Improvement Projec					1,205.00	0.00	0		
	Desc:	COY1301										
22015	**1201**	**REECE & ASSOCIATES, IN**	**1**	**5704**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$4,519.25**
	Desc:	**Reeves Circle/Surfside**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	15-01-7920	Water System Improvements					4,519.25	0.00	0		
	Desc:	Reeves Circle/ Surfside Dr. waterline										
22016	**1201**	**REECE & ASSOCIATES, IN**	**1**	**5713**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$1,525.00**
	Desc:	**101 Waterline**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	20-01-7242	Waterline Construction - Hwy					1,525.00	0.00	0		
	Desc:	101 Waterline										
22017	**158**	**USA BLUE BOOK**	**1**	**854579**	**Yes**	**2016**	**8**		**1/25/16**	**2/24/16**		**$32.09**
	Desc:	**Lab supplies**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5341	Plant & System Operations					32.09	0.00	0		
	Desc:	Lab supplies										
22018	**158**	**USA BLUE BOOK**	**1**	**854578**	**Yes**	**2016**	**8**		**1/25/16**	**2/24/16**		**$247.18**
	Desc:	**Lab probe**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance					247.18	0.00	0		
	Desc:	Lab probe										
22019	**158**	**USA BLUE BOOK**	**1**	**851657**	**Yes**	**2016**	**8**		**1/20/16**	**2/19/16**		**$353.67**
	Desc:	**Water lab replacement parts**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance					181.29	0.00	0		
	Desc:	Water lab replacement parts										
	2	60-01-5341	Plant & System Operations					65.93	0.00	0		
	Desc:	Water lab replacement parts										
	3	70-01-5341	Plant & System Operations					65.93	0.00	0		
	Desc:	Water lab replacement parts										
	4	70-01-5341	Plant & System Operations					20.26	0.00	0		
	Desc:	Freight										
	5	60-01-5341	Plant & System Operations					20.26	0.00	0		
	Desc:	Freight										
22020	**68**	**YACHATS MERCANTILE**	**1**	**JAN2016**	**Yes**	**2016**	**8**		**2/4/16**	**3/5/16**		**$100.80**
	Desc:	**Misc.**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair					14.50	0.00	0		
	Desc:	Fix a flat										
	2	60-01-5341	Plant & System Operations					55.10	0.00	0		
	Desc:	Misc. supplies										
	3	70-01-5341	Plant & System Operations					12.80	0.00	0		
	Desc:	Misc. supplies										
	4	60-01-5341	Plant & System Operations					18.40	0.00	0		
	Desc:	Paint										
	5	70-01-5341	Plant & System Operations					0.00	0.00	0		
	Desc:											
22021	**986**	**K & K TOILET EXPRESS**	**1**	**16541**	**Yes**	**2016**	**8**		**2/1/16**	**3/2/16**		**$130.00**
	Desc:	**ADA porta potty**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	15-01-7902	Parks & Commons Reserve			130.00			0.00	0		
	Desc:	ADA potty										
22022	**1009**	**OREGON EMPLOYMENT D**	**1**	**021516**	**Yes**	**2016**	**8**		**2/5/16**	**3/6/16**		**$375.72**
	Desc:	**Garnish**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-00-2120	Payroll Withholding Payable				375.72		0.00	0		
	Desc:	Garnish										
22023	**1128**	**FERGUSON ENTERPRISES**	**1**	**0502314**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$730.00**
	Desc:	**Repair Autogun & extension**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance				365.00		0.00	0		
	Desc:	Repair Autogun & extension										
	2	70-01-5344	Plant & System Maintenance				365.00		0.00	0		
	Desc:	Repair Autogun & extension										
22024	**1061**	**SPEER HOYT LLC**	**1**	**33991**	**Yes**	**2016**	**8**		**1/22/16**	**2/21/16**		**$108.60**
	Desc:	**Conference R.Willamson -Re: Contractor**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5263	City Attorney				108.60		0.00	0		
	Desc:	Conference R.Willamson -Re: Contractor										
22025	**1061**	**SPEER HOYT LLC**	**1**	**33992**	**Yes**	**2016**	**8**		**1/31/16**	**3/1/16**		**$1,049.80**
	Desc:	**Crestview Dr.**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5263	City Attorney				1,049.80		0.00	0		
	Desc:	Crestivew Drive.										
22026	**159**	**ECKMAN CREEK QUARRIE**	**1**	**2200**	**Yes**	**2016**	**8**		**1/31/16**	**3/1/16**		**$69.99**
	Desc:	**Rock-streets**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5316	System Maintenance				69.99		0.00	0		
	Desc:	Rock-Streets										
22027	**40**	**ALSEA BAY POWER PROD**	**1**	**203810**	**Yes**	**2016**	**8**		**1/26/16**	**2/25/16**		**$234.99**
	Desc:	**Boots-R.Roberts**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations				117.50		0.00	0		
	Desc:	Boots-R.Roberts										
	2	70-01-5341	Plant & System Operations				117.49		0.00	0		
	Desc:	Boots-R.Roberts										
22029	**778**	**NORWOOD BUILT CONSTR**	**1**	**PermitRefund**	**Yes**	**2016**	**8**		**2/5/16**	**3/6/16**		**$1,600.00**
	Desc:	**Permit refund**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-00-2140	Misc. Payable/Deposits				1,600.00		0.00	0		
	Desc:	Permit refund										
22031	**1272**	**AT&T MOBILITY**	**1**	**3032016**	**Yes**	**2016**	**8**		**1/25/16**	**2/24/16**		**$181.40**
	Desc:	**Cell**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5251	Office Phone, Cell or DSL				79.64		0.00	0		
	Desc:	Cell										
	2	70-01-5251	Office Phone, Cell or DSL				67.06		0.00	0		
	Desc:	Cell										
	3	24-01-5251	Office Phone, Cell or DSL				34.70		0.00	0		
	Desc:	Cell										
22032	**151**	**USTI**	**1**	**86688**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$22.35**
	Desc:	**ePayments**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	60-01-5341	Plant & System Operations			11.17		0.00	0		
	Desc:	ePayments									
	2	70-01-5341	Plant & System Operations			11.18		0.00	0		
	Desc:	ePayments									
22033	**962**	**BANKCARD CENTER-RB**	**1**	**FEB2016**	**Yes**	**2016**	**8**	**2/5/16**	**3/6/16**		**$113.00**
	Desc:	**R.Clung-Conf. OAWU**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5270	Travel			113.00		0.00	0		
	Desc:	OAWU Conf. R.McClung									
22034	**221**	**ANALYTICAL LABORATOR**	**1**	**75598**	**Yes**	**2016**	**8**	**2/5/16**	**3/6/16**		**$670.00**
	Desc:	**Lab testing**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5341	Plant & System Operations			670.00		0.00	0		
	Desc:	Lab testing									
22036	**1197**	**SHELL**	**1**	**79315123601**	**Yes**	**2016**	**8**	**2/9/16**	**3/10/16**		**$629.42**
	Desc:	**Shell Fleet Plus Card**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5312	Equipment Operation			209.79		0.00	0		
	Desc:	Fuel									
	2	60-01-5312	Equipment Operation			209.79		0.00	0		
	Desc:	Fuel									
	3	70-01-5312	Equipment Operation			209.84		0.00	0		
	Desc:	Fuel									
22037	**842**	**BANKCARD CENTER-NB**	**1**	**FEB2016**	**Yes**	**2016**	**8**	**2/1/16**	**3/2/16**		**$2,286.80**
	Desc:	**Misc.**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	12-01-5220	Marketing & Website			29.00		0.00	0		
	Desc:	goYachats photo contest									
	2	22-01-7205	Children's Books/Reading Pr			165.34		0.00	0		
	Desc:	Books childrens									
	3	60-01-5341	Plant & System Operations			34.50		0.00	0		
	Desc:	Xerox staples									
	4	70-01-5341	Plant & System Operations			34.50		0.00	0		
	Desc:	Xerox staples									
	5	15-01-5641	City Hall Reserve			149.90		0.00	0		
	Desc:	AirMac cleaner									
	6	10-01-5650	Equipment & Furnishings			1,858.00		0.00	0		
	Desc:	Desk computer risers									
	7	10-01-5240	Office Materials, Supplies &			15.56		0.00	0		
	Desc:	Office supplies									
22038	**132**	**NEWPORT DIESEL & MARI**	**1**	**49687**	**Yes**	**2016**	**8**	**2/4/16**	**3/5/16**		**$244.70**
	Desc:	**5yrd. Dump wiper repair**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair			122.35		0.00	0		
	Desc:	5yrd. Dump wiper repair									
	2	60-01-5313	Equipment Repair			122.35		0.00	0		
	Desc:	5yrd. Dump wiper repair									
22039	**33**	**WALDPORT ACE HARDWA**	**1**	**010029272**	**Yes**	**2016**	**8**	**1/4/16**	**2/3/16**		**$44.99**
	Desc:	**Backhoe heater**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair			15.00		0.00	0		
	Desc:	Backhoe heater									
	2	60-01-5317	Tools & Small Equipment			15.00		0.00	0		
	Desc:	Backhoe heater									

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	3	70-01-5317	Tools & Small Equipment				14.99		0.00	0		
	Desc:	Backhoe heater										
22040	**33**	**WALDPORT ACE HARDWA**	**1**	**010029366**	**Yes**	**2016**	**8**		**1/27/16**	**2/26/16**		**$37.84**
	Desc:	**Fire Hydrant bolts**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance				37.84		0.00	0		
	Desc:	Fire Hydrant heater										
22041	**643**	**NEWPORT AUTO PARTS**	**1**	**489777**	**Yes**	**2016**	**8**		**2/2/16**	**3/3/16**		**$160.04**
	Desc:	**Fleet oil**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5312	Equipment Operation				80.02		0.00	0		
	Desc:	Fleet oil										
	2	70-01-5312	Equipment Operation				80.02		0.00	0		
	Desc:	Fleet oil										
22043	**1280**	**CANDEN DEVELOPMENT L**	**1**	**610**	**Yes**	**2016**	**8**		**2/9/16**	**3/10/16**		**$6,816.00**
	Desc:	**Gates-Middle LID pump station**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-7222	Streets Improvements				6,816.00		0.00	0		
	Desc:	Gates-Middle LID pump station										
22044	**1280**	**CANDEN DEVELOPMENT L**	**1**	**609**	**Yes**	**2016**	**8**		**1/31/16**	**3/1/16**		**$1,100.00**
	Desc:	**Handrails PW Shop**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5316	System Maintenance				366.67		0.00	0		
	Desc:	Handrails PW Shop										
	2	60-01-5341	Plant & System Operations				366.67		0.00	0		
	Desc:	Handrails PW Shop										
	3	70-01-5344	Plant & System Maintenance				366.66		0.00	0		
	Desc:	Handrails PW Shop										
22045	**158**	**USA BLUE BOOK**	**1**	**859168**	**Yes**	**2016**	**8**		**1/28/16**	**2/27/16**		**$217.07**
	Desc:	**WWTP lab supply**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5341	Plant & System Operations				217.07		0.00	0		
	Desc:	WWTP lab supply										
22046	**1033**	**C & K MARKET INC**	**1**	**1603241**	**Yes**	**2016**	**8**		**1/20/16**	**2/19/16**		**$11.96**
	Desc:	**Cat litter**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair				3.99		0.00	0		
	Desc:	Cat litter										
	2	60-01-5312	Equipment Operation				3.99		0.00	0		
	Desc:	Cat litter										
	3	70-01-5312	Equipment Operation				3.98		0.00	0		
	Desc:	Cat litter										
22047	**1033**	**C & K MARKET INC**	**1**	**1603235**	**Yes**	**2016**	**8**		**12/29/15**	**1/28/16**		**$9.99**
	Desc:	**Coffee**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations				5.00		0.00	0		
	Desc:	Coffee										
	2	70-01-5341	Plant & System Operations				4.99		0.00	0		
	Desc:	Coffee										
22048	**94**	**DOUGS ELECTRIC**	**1**	**C31361F**	**Yes**	**2016**	**8**		**2/4/16**	**3/5/16**		**$358.00**
	Desc:	**Entry Light**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	23-01-5421	Parks & Grounds Maintenanc				358.00		0.00	0		
	Desc:	Entry Light										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22049	59	NANCY S BATCHELDER	1	CISConf2016	Yes	2016	8		2/10/16	3/11/16		$173.40
	Desc:	Advance CIS Conf. N.Batchelder										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270	Travel				173.40		0.00	0		
	Desc:	Adv. CIS Conf. N.Batchelder										
22050	852	STAPLES ADVANTAGE	1	8037859998	Yes	2016	8		1/30/16	2/29/16		$71.81
	Desc:	Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				35.91		0.00	0		
	Desc:	Supplies										
	2	70-01-5341	Plant & System Operations				35.90		0.00	0		
	Desc:	Supplies										
22051	216	LINCOLN CO CLERK	1	021116	Yes	2016	8		2/11/16	3/12/16		$36.00
	Desc:	Lein-Nessel										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440	Other Office Expense				36.00		0.00	0		
	Desc:	Lein-Nessel										
22052	942	COASTAL PAPER & SUPPL	1	503608	Yes	2016	8		2/9/16	3/10/16		$740.47
	Desc:	WTP salt										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				740.47		0.00	0		
	Desc:	WTP salt										
22053	1128	FERGUSON ENTERPRISES	1	0502040	Yes	2016	8		2/3/16	3/4/16		$795.00
	Desc:	Cold patch										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	21-01-5316	System Maintenance				795.00		0.00	0		
	Desc:	Cold patch										
22054	1128	FERGUSON ENTERPRISES	1	0502009	Yes	2016	8		2/3/16	3/4/16		$140.92
	Desc:	Sewer lateral fittings										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344	Plant & System Maintenance				140.92		0.00	0		
	Desc:	Sewer lateral fittings										
22056	1287	AFFORDABLE GUTTER CA	1	012716	Yes	2016	8		1/27/16	2/26/16		$340.00
	Desc:	Gutters UV building										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344	Plant & System Maintenance				340.00		0.00	0		
	Desc:	Gutters UV Building										
22057	1287	AFFORDABLE GUTTER CA	1	PicnicShelter	Yes	2016	8		1/27/16	2/26/16		$545.00
	Desc:	Picnic shelter gutter										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5330	Maintenance-Building or Lan				545.00		0.00	0		
	Desc:	Picnic Shelter gutter										
22058	1287	AFFORDABLE GUTTER CA	1	PW012716	Yes	2016	8		1/27/16	2/26/16		$745.00
	Desc:	Blower/breakroom gutter										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344	Plant & System Maintenance				745.00		0.00	0		
	Desc:	Blower/breakroom gutter										
22060	1288	VERLINE COOPER	1	021016	Yes	2016	8		2/11/16	3/12/16		$145.50
	Desc:	Refund-Ppty sold										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-00-1210	A/R - Water/Sewer Use				74.00		0.00	0		
	Desc:	Refund-Ppty sold										
	2	70-00-1210	A/R - Water/Sewer Use				71.50		0.00	0		
	Desc:	Refund-Ppty sold										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22061	38	OREGON AFSCME COUNCI	1	FEB2016	Yes	2016	8		2/11/16	3/12/16		$385.16
	Desc:	Union Dues										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-00-2120	Payroll Withholding Payable				385.16		0.00	0		
	Desc:	Union Dues										
22063	47	CENTRAL LINCOLN PUD	1	FEB2016	Yes	2016	8		2/11/16	3/1/16		$7,904.22
	Desc:	Electricity										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5252	Office Utilities				418.31		0.00	0		
	Desc:	Electricity										
	2	10-01-5411	Street Lighting				979.69		0.00	0		
	Desc:	Electricity										
	3	22-01-5252	Office Utilities				194.08		0.00	0		
	Desc:	Electricity										
	4	23-01-5252	Office Utilities				194.56		0.00	0		
	Desc:	Electricity										
	5	24-01-5252	Office Utilities				637.47		0.00	0		
	Desc:	Electricity										
	6	60-01-5342	Plant Utilities				2,275.30		0.00	0		
	Desc:	Electricity										
	7	70-01-5342	Plant Utilities				2,995.65		0.00	0		
	Desc:	Electricity										
	8	10-01-5209	Emergency Prep. & Public S				209.16		0.00	0		
	Desc:	Electricity										
22065	540	LEON C STERNER	1	Reimb2/8/16	Yes	2016	8		2/8/16	3/9/16		$13.48
	Desc:	Reimb. Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5335	Custodial Support & Supplies				13.48		0.00	0		
	Desc:	Reimb. Supplies										1099
22066	1255	CIVIL WEST ENGINEERING	1	3401-002.08	Yes	2016	8		1/26/16	2/25/16		$6,130.50
	Desc:	South Tank & Pump Station Improvements										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				6,130.50		0.00	0		
	Desc:	South Tank & Pump Station Improvements										
22067	1255	CIVIL WEST ENGINEERING	1	3408.001.001	Yes	2016	8		1/26/16	2/25/16		$2,023.25
	Desc:	General Services										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				2,023.25		0.00	0		
	Desc:	General Services										
22070	1269	OREGON DRINKING WATE	1	PlanRev.	Yes	2016	8		2/18/16	3/19/16		$2,700.00
	Desc:	Plan Review Reeves/Surfside										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				2,700.00		0.00	0		
	Desc:	Plan Review Reeves/Surfside										
22072	127	OREGON LINEN INC	1	410922	Yes	2016	8		2/11/16	3/12/16		$266.30
	Desc:	Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5335	Custodial Support & Supplies				266.30		0.00	0		
	Desc:	Supplies										
22074	175	YACHATS YOUTH & FAMIL	1	March2016	Yes	2016	8		2/29/16	3/30/16		$2,416.66
	Desc:	Monthly Allotment										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5439	Misc. Public Services				2,416.66		0.00	0		
	Desc:	Monthly allotment										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22075	1289	PROTHMAN	1	2016-5209	Yes	2016	8		2/10/16	3/11/16		$5,500.00
	Desc:	City Manager Search										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5260	Professional Services				2,200.00		0.00	0		
	Desc:	City Manager Search										
	2	60-01-5260	Professional Services				1,650.00		0.00	0		
	Desc:	City Manager Search										
	3	70-01-5260	Professional Services				1,650.00		0.00	0		
	Desc:	City Manager Search										
22076	43	BAKER & TAYLOR	1	0002773124	Yes	2016	8		1/26/16	2/25/16		$19.60
	Desc:	CR Memo- Book										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				-19.60		0.00	0		
	Desc:	CR. Memo Book										
22077	43	BAKER & TAYLOR	1	4011498499	Yes	2016	8		1/27/16	2/26/16		$162.77
	Desc:	Books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				162.77		0.00	0		
	Desc:	Books										
22079	47	CENTRAL LINCOLN PUD	1	FEB2016#2	Yes	2016	8		2/22/16	3/1/16		$20.00
	Desc:	Electricity										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5252	Office Utilities				20.00		0.00	0		
	Desc:	Electricity										
	2	10-01-5411	Street Lighting				0.00		0.00	0		
	Desc:	Electricity										
	3	22-01-5252	Office Utilities				0.00		0.00	0		
	Desc:	Electricity										
	4	23-01-5252	Office Utilities				0.00		0.00	0		
	Desc:	Electricity										
	5	24-01-5252	Office Utilities				0.00		0.00	0		
	Desc:	Electricity										
	6	60-01-5342	Plant Utilities				0.00		0.00	0		
	Desc:	Electricity										
	7	70-01-5342	Plant Utilities				0.00		0.00	0		
	Desc:	Electricity										
22080	1170	JOANNE KITTEL	1	012916	Yes	2016	8		2/22/16	3/23/16		$19.50
	Desc:	Reimb. Trails Exp.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	12-01-5224	Trails				19.50		0.00	0		
	Desc:	Reimb. Trails Exp.										
22081	903	NEWPORT LAZERQUICK	1	39631	Yes	2016	8		2/23/16	3/24/16		$1,388.00
	Desc:	Rack Cards										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	12-01-5224	Trails				1,388.00		0.00	0		
	Desc:	Trails Rack Cards										
22082	540	LEON C STERNER	1	FEB2016	Yes	2016	8		2/29/16	3/30/16		$215.00
	Desc:	City Hall custodial										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440	Other Office Expense				215.00		0.00	0		
	Desc:	Custodial										1099
22083	540	LEON C STERNER	1	FEB2016Comm	Yes	2016	8		2/22/16	3/23/16		$917.00
	Desc:	Monthly Custodial Service										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	24-01-5335	Custodial Support & Supplies			307.20			0.00	0		
	Desc:	Mo. Custodial Service										1099
	2	24-01-5330	Maintenance-Building or Lan			609.80			0.00	0		
	Desc:	Mo. Custodial Service										1099
22085	**1182**	**MATTHEW ARCK**	**1**	**MA1047**	**Yes**	**2016**	**8**		**2/8/16**	**3/9/16**		**$763.75**
	Desc:	**Property Management**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	15-01-5641	City Hall Reserve			763.75			0.00	0		
	Desc:	Property Management										1099
22086	**929**	**MARK W CLEMENTS**	**1**	**MC1050**	**Yes**	**2016**	**8**		**2/8/16**	**3/9/16**		**$1,982.50**
	Desc:	**City CMS**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	15-01-5641	City Hall Reserve			1,982.50			0.00	0		
	Desc:	City CMS										1099
22088	**216**	**LINCOLN CO CLERK**	**1**	**Brundell**	**Yes**	**2016**	**8**		**2/22/16**	**3/23/16**		**$36.00**
	Desc:	**251 Combs Cir Lien**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5440	Other Office Expense			36.00			0.00	0		
	Desc:	251Combs Cir. Lein										
22089	**852**	**STAPLES ADVANTAGE**	**1**	**8037961515**	**Yes**	**2016**	**8**		**2/6/16**	**3/7/16**		**$17.41**
	Desc:	**supplies**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations			8.71			0.00	0		
	Desc:	Binders										
	2	70-01-5341	Plant & System Operations			8.70			0.00	0		
	Desc:	Binders										
22090	**158**	**USA BLUE BOOK**	**1**	**867127**	**Yes**	**2016**	**8**		**2/8/16**	**3/9/16**		**$514.40**
	Desc:	**WWTP probe**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5344	Plant & System Maintenance			514.40			0.00	0		
	Desc:	WWTP Lab probe replacement										
22091	**158**	**USA BLUE BOOK**	**1**	**864709**	**Yes**	**2016**	**8**		**8/4/16**	**9/3/16**		**$39.98**
	Desc:	**WTP lab DI**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations			39.98			0.00	0		
	Desc:	WTP lab DI										
22092	**158**	**USA BLUE BOOK**	**1**	**864300**	**Yes**	**2016**	**8**		**2/3/16**	**3/4/16**		**$95.36**
	Desc:	**WTP parts**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance			95.36			0.00	0		
	Desc:	WTP parts										
22093	**1290**	**EDGEFIELD HOMES**	**1**	**Dep.2/18/16**	**Yes**	**2016**	**8**		**2/22/16**	**3/23/16**		**$2,000.00**
	Desc:	**Deposit return**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	10-00-2140	Misc. Payable/Deposits			2,000.00			0.00	0		
	Desc:	Deposit return										
22094	**852**	**STAPLES ADVANTAGE**	**1**	**8038053477**	**Yes**	**2016**	**8**		**2/13/16**	**3/14/16**		**$31.30**
	Desc:	**Supplies**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations			15.65			0.00	0		
	Desc:	Supplies										
	2	70-01-5341	Plant & System Operations			15.65			0.00	0		
	Desc:	Supplies										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22095	310	STAPLES CREDIT PLAN	1	1495224111	Yes	2016	8		1/26/16	2/25/16		$365.00
	Desc:	Printer/paper										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5340	Operating Materials & Suppli				29.59		0.00	0		
	Desc:	Paper										
	2	10-01-5240	Office Materials, Supplies &				9.86		0.00	0		
	Desc:	Paper										
	3	60-01-5341	Plant & System Operations				9.86		0.00	0		
	Desc:	Paper										
	4	70-01-5341	Plant & System Operations				9.86		0.00	0		
	Desc:	paper										
	5	15-01-5641	City Hall Reserve				305.83		0.00	0		
	Desc:	Kimmie printer										
22096	310	STAPLES CREDIT PLAN	1	1495230891	Yes	2016	8		1/26/16	2/25/16		$1.76
	Desc:	Ink										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5240	Office Materials, Supplies &				1.76		0.00	0		
	Desc:	Ink										
22097	310	STAPLES CREDIT PLAN	1	1504951041	Yes	2016	8		2/6/16	3/7/16		$235.97
	Desc:	Toner-Kimmie printer										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5240	Office Materials, Supplies &				78.66		0.00	0		
	Desc:	toner/Kimmie printer										
	2	60-01-5341	Plant & System Operations				78.66		0.00	0		
	Desc:	toner/Kimmie printer										
	3	70-01-5341	Plant & System Operations				78.65		0.00	0		
	Desc:	toner/Kimmie printer										
22099	499	MCI	1	FEB2016	Yes	2016	8		2/23/16	3/24/16		$62.49
	Desc:	Long Distance Service										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5251	Office Phone, Cell or DSL				15.04		0.00	0		
	Desc:	Long Distance Service										
	2	22-01-5251	Office Phone, Cell or DSL				12.46		0.00	0		
	Desc:	Long Distance Service										
	3	23-01-5251	Office Phone, Cell or DSL				0.00		0.00	0		
	Desc:	Long Distance Service										
	4	24-01-5251	Office Phone, Cell or DSL				0.00		0.00	0		
	Desc:	Long Distance Service										
	5	60-01-5251	Office Phone, Cell or DSL				20.02		0.00	0		
	Desc:	Long Distance Service										
	6	70-01-5251	Office Phone, Cell or DSL				14.97		0.00	0		
	Desc:	Long Distance Service										
22100	345	LINCOLN UTILITY COORDI	1	2016	Yes	2016	8		2/18/16	3/19/16		$150.00
	Desc:	Annual Membership dues 2016										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				75.00		0.00	0		
	Desc:	Annual Membership dues 2016										
	2	70-01-5341	Plant & System Operations				75.00		0.00	0		
	Desc:	Annual Membership dues 2016										
22101	43	BAKER & TAYLOR	1	4011512899	Yes	2016	8		2/9/16	3/10/16		$237.43
	Desc:	Books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				237.43		0.00	0		
	Desc:	Books										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22102	189	DEMCO	1	5800576	Yes	2016	8		2/11/16	3/12/16		$94.18
	Desc:	Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5340	Operating Materials & Suppli				94.18		0.00	0		
	Desc:	Supplies										
22103	856	AUTOMATION GROUP INC,	1	00000404	Yes	2016	8		2/17/16	3/18/16		$4,672.00
	Desc:	SCADA updates										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				4,672.00		0.00	0		
	Desc:	SCADA updates										
22104	999	AMERICAN WATER WORK	1	1/16-12/16	Yes	2016	8		2/26/16	3/27/16		$355.00
	Desc:	Membership renewal 2016										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				355.00		0.00	0		
	Desc:	Membership renewal 2016										
22105	1033	C & K MARKET INC	1	1663058	Yes	2016	8		2/29/16	3/30/16		$42.12
	Desc:	Utility billing stuffing										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				21.06		0.00	0		
	Desc:	Utility billing stuffing										
	2	70-01-5341	Plant & System Operations				21.06		0.00	0		
	Desc:	Utility billing stuffing										
22106	942	COASTAL PAPER & SUPPL	1	326707	Yes	2016	8		2/19/16	3/20/16		$33.32
	Desc:	PW custodial supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				16.66		0.00	0		
	Desc:	PW custodial supplies										
	2	70-01-5341	Plant & System Operations				16.66		0.00	0		
	Desc:	PW custodial supplies										
22107	1007	DONALD W NISKANEN	1	FEB2016	Yes	2016	8		2/29/16	3/30/16		$3,321.78
	Desc:	Code Enforcement										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5212	Code Enforcement				3,321.78		0.00	0		
	Desc:	Code Enforecment										1099
22108	1128	FERGUSON ENTERPRISES	1	0504169	Yes	2016	8		2/17/16	3/18/16		$262.04
	Desc:	Fire Hydrant parts										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344	Plant & System Maintenance				262.04		0.00	0		
	Desc:	Fire Hydrant parts										
22109	1036	JD COMPUTER AND CELL	1	11629	Yes	2016	8		2/25/16	3/26/16		$815.00
	Desc:	Computer maint.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5470	Equipment Repair & Maintain				150.00		0.00	0		
	Desc:	Computer Maint.										1099
	2	10-01-5470	Equipment Repair & Mainten				133.33		0.00	0		
	Desc:	Computer Maint										1099
	3	60-01-5341	Plant & System Operations				133.33		0.00	0		
	Desc:	Computer maint.										1099
	4	70-01-5341	Plant & System Operations				133.34		0.00	0		
	Desc:	Computer Maint.										1099
	5	60-01-5341	Plant & System Operations				125.00		0.00	0		
	Desc:	Water pump station computer issue										1099
	6	60-01-5341	Plant & System Operations				50.00		0.00	0		
	Desc:	PW network issue										1099

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	7	70-01-5341	Plant & System Operations			50.00		0.00	0		
	Desc:	PW network issue									1099
	8	10-01-5470	Equipment Repair & Mainten			40.00		0.00	0		
	Desc:	Repair mini. Computer									1099
22110	**817**	**DAVID A BUCKWALD**	**1**	**022916**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$12.99**
	Desc:	**Reimb. Fan**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5344	Plant & System Maintenance			12.99		0.00	0		
	Desc:	Reimb. Fan - BOD incubator									
22111	**416**	**LARRY B LEWIS**	**1**	**2-16Y**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$4,145.23**
	Desc:	**City Planner Services**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5264	City Planner			2,253.33		0.00	0		
	Desc:	City Planner Services									1099
	2	10-01-5264	City Planner			1,891.90		0.00	0		
	Desc:	Reimb. Exp/ Additional Services									1099
22112	**1185**	**LINCOLN PLUMBING**	**1**	**11564**	**Yes**	**2016**	**8**	**12/3/15**	**1/2/16**		**$207.66**
	Desc:	**Sowden - water service**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance			207.66		0.00	0		
	Desc:	Sowden- water service									
22113	**127**	**OREGON LINEN INC**	**1**	**413619**	**Yes**	**2016**	**8**	**2/25/16**	**3/26/16**		**$48.50**
	Desc:	**supplies**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	24-01-5335	Custodial Support & Supplies			48.50		0.00	0		
	Desc:	supplies									
22117	**1166**	**WILL WILLIAMS**	**1**	**FEB2016**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$2,305.38**
	Desc:	**Mowing**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance			604.73		0.00	0		
	Desc:	Mowing									1099
	2	70-01-5330	Maintenance-Building or Lan			151.25		0.00	0		
	Desc:	Mowing									1099
	3	21-01-5316	System Maintenance			1,145.95		0.00	0		
	Desc:	Mowing									1099
	4	22-01-5330	Maintenance-Building or Lan			17.50		0.00	0		
	Desc:	Mowing									1099
	5	23-01-5421	Parks & Grounds Maintenanc			35.00		0.00	0		
	Desc:	Mowing									1099
	6	24-01-5330	Maintenance-Building or Lan			135.95		0.00	0		
	Desc:	Mowing									1099
	7	12-01-7904	Visitor Amenities			0.00		0.00	0		
	Desc:	Mowing									1099
	8	21-01-5316	System Maintenance			215.00		0.00	0		
	Desc:	Mowing									1099
22119	**509**	**OR CORPORATION DIVISIO**	**1**	**687373**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$40.00**
	Desc:	**Applicantion Fee-L.Wangsness**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5210	Dues, Memberships & Fees			40.00		0.00	0		
	Desc:	Notary App. Fee -L.Wangsness									
22120	**174**	**LINCOLN CO OFFICE OF T**	**1**	**data sheet**	**Yes**	**2016**	**8**	**2/22/16**	**2/22/16**		**$40.00**
	Desc:	**data sheet as requested by G. Scott**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	10-01-5216	Reference Materials			40.00			0.00	0		
	Desc:											
22122	**83**	**CASH**	**1**	**2-24-16-1**	**Yes**	**2016**	**8**		**2/24/16**	**2/24/16**		**$93.51**
	Desc:	**petty cash**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5440	Other Office Expense				15.71		0.00	0		
	Desc:											
	2	60-01-5341	Plant & System Operations				12.20		0.00	0		
	Desc:											
	3	70-01-5341	Plant & System Operations				15.60		0.00	0		
	Desc:											
	4	10-00-1110	Petty Cash				50.00		0.00	0		
	Desc:											
22123	**83**	**CASH**	**1**	**2-24-16-2**	**Yes**	**2016**	**8**		**2/24/16**	**2/24/16**		**$49.17**
	Desc:	**petty cash**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations				24.59		0.00	0		
	Desc:											
	2	70-01-5341	Plant & System Operations				24.58		0.00	0		
	Desc:											

Fund 10 Total	22,698.48	0.00
Fund 12 Total	1,436.50	0.00
Fund 15 Total	25,203.64	0.00
Fund 20 Total	2,730.00	0.00
Fund 21 Total	9,774.24	0.00
Fund 22 Total	1,802.93	0.00
Fund 23 Total	842.88	0.00
Fund 24 Total	2,862.04	0.00
Fund 30 Total	70,664.31	0.00
Fund 60 Total	11,838.68	0.00
Fund 70 Total	10,828.56	0.00
Grand Total	160,682.26	0.00

CITY OF YACHATS
CITY COUNCIL MEETING
Civic Meeting Room, Yachats Commons
March 10, 2016
Regular Meeting 2:00 P.M.
MINUTES

Mayor Ronald Brean called the regular meeting of the City Council to order at 2:00 p.m. in the Civic Meeting Room at the Yachats Commons. Council members present: Greg Scott, Sandy Dunn, Barbara E. Frye and Max Glenn. Audience: 3.

I. Announcements and Correspondence

- The Ladies Club 14th Annual Craft Bazaar will be held March 19 & 20 and then again on March 26.
- The Annual Friends of the Yachats Library Book Sale will be held on March 25 and 26. Saturday is the "Bag" Sale day.
- The Lions Club will be hosting a Pancake Breakfast on March 20.
- On April 1at 6:30 p.m. Guy DiTorrice, The Fossil Guy will be at the Commons to talk about the Fossils of Oregon

II. Citizen's Concerns – None.

III. Consent Agenda

A. Minutes of February 8, 2016 Work Session, February 11, 2016 Regular Meeting and February 29, 2016 Goal Setting Meeting
B. Bills for Approval
C. Resolution No. 2016-02-03 – Planning Commission Membership
D. Resolution No. 2016-03-01 – Emergency Preparedness Grant Application

Motion to adopt the Consent Agenda, Aye – 5, No – 0.

IV. Reports
A. City Council

Dunn said that work continues on the transportation connection between Lincoln County and Florence.

Scott reported that the new website is operational. However, right now, there is a problem with the automatic re-direction from the old site, but that should be fixed by this weekend.

Scott said that he is working on some changes in the property database and on the calendar. The Urban Renewal data will be entered in the next several weeks and improvements will continue to be made on an on-going basis for quite some time.

Glenn said that he continues to work with Lincoln County Land Trust. Workforce Housing will be getting more attention from the Legislature.

Glenn reported that the Yachats Youth and Families Activities Program has a new logo.

Glenn said that the Bank Building Use Study Group would be putting together an RFP for banking services to see if it is possible to get a bank interested in coming to Yachats.

Frye said that the Lincoln Community Health Board continues to work on getting a clinic here in Yachats.

Brean said he met with a member of the Chamber. They have acquired an all-terrain wheel chair and they are interested in collaborating with the City to get two more. However, there are some liability issues that need to be addressed, such as maintenance.

Brean said that he and the Waldport City Mayor were asked to be a Judge for a 5/6 grade science project involving the study of organelles. Organelles are structures within individual cells; the name comes from the idea that these structures are to cells what an organ is to the body.

Brean said that he met with Bobby Wilson from Environment Oregon. She said that they would like the County to work on a countywide campaign for Solar Energy Generation. She said that she has already met with County Commissioner Bill Hall to discuss the campaign, which would cost about $15,000, with the County paying the majority of the expenses and the cities each contributing a portion.

Scott said that the cut in the pavement on Hwy 101 as a result of the waterline project has been causing a problem because people that are driving too fast spill the material out of the cut creating a deep trench. The cut cannot be filled until the project has been completed.

B. Written Reports: Public Works Department, City Recorder, and Code Enforcement Officer, Emergency Planning Committee attached, in writing.

Niskanen said that the transient that was causing problems in the past is back in town, but he was seen trying to get a ride south so perhaps he will not be a problem this year.

Niskanen said that he could get a private liability insurance policy for $1,100 a year, which is the same type of insurance that process servers acquire.

McClung said that Civil West Engineering was at the Public Works and Streets Commission meeting to report on the status of the South Tank project. The plans should be finished by April 8 and ready to go out for bid on April 11. The bids should be due on May 2 and construction should begin sometime in June. The project should be done by November.

V. Business

A. Ordinance No. 341- An Ordinance Amending the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation

Motion to adopt Ordinance No. 341 – An Ordinance Amending the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation, at this meeting, Aye – 5, No – 0.

B. Amendment to Administrative Policy #11 – Capital Improvement Budget Policies

Motion to adopt the Amendment to Administrative Policy #11, Aye – 5, No – 0.

C. Recommendation from Public Works & Streets Commission: Membership

Motion to appoint Rick Haynes to the Public Works & Streets Commission with a term ending December 31, 2018, Aye – 5, No – 0.

D. Recommendation from Library Commission: Membership

Motion to appoint Terri Homer to the Library Commission with a term ending December 31, 2018, Aye – 5, No – 0.

E. Agreement with Yachats Farm Store

Brean said that he had a conversation with Nathan Bernard about the deferment of the System Development Charges. Bernard explained that the majority interest in the business is not his but that may change in the future; and, he is fine with the agreement as long as that change would not trigger the need to pay the deferred charges.

There was consensus to authorize the Mayor to work on drafting an agreement for Bernard to sign.

F. Discussion: Formula Businesses

Glenn said that he would like to see the language added for chain hotels/motels.

Scott said that the Chair of the Planning Commission was at the work session yesterday and plans to begin a discussion at their work session next week.

Motion to ask the Planning Commission to develop strategies to protect Yachats from the disruptive influence of formula businesses, Aye – 5, No – 0.

VII. Other Business

A. From the Council

Scott said that he would like to have the City Council formalize his role as the IT Manager for the City.

Frye said that having a City Councilor doing this type of work for the City does not feel right to her. There is the perception of a conflict of interest.

Brean said that is why it is important to draft a job description that clearly describes the tasks and lines of authority.

Scott said that he would draft what he sees as his operational duties and leave it with the Mayor for the City Council to discuss at the next meeting.

Dunn said that it should include how JD would fit in since the City has a contract with him to maintain the computers.

B. From the Staff – None.

There being no further business before the City Council, the meeting was adjourned at 3:25 PM.

_____

Ronald L. Brean, Mayor

Attest:

_____

Nancy Batchelder, City Recorder

Memo

To: City Council

From: Nancy Batchelder, City Recorder

Date: March 2, 2016

Re: CIS Risk Management Conference

Last month I attended the Risk Management Conference hosted by City County Insurance Services. CIS is a pool instead of an insurance company, so each year they have this conference as a way to connect with the various cities, counties and special districts that are the owners/members of the trust.

One person from each member entity is given registration, meals and one nights lodging, so the cost for the City is minimal. (See the end of this memo for more information regarding CIS.)

At the conference:

- Members are given preliminary information about the proposed contributions (premiums/rates) for the coming fiscal year to assist in budget preparation.
- CIS staff explains the treads, both national and local, that are factors considered by the CIS Board when setting the rates.
- CIS staff share information with members about best practices and risk management strategies for reducing or preventing loss.
- CIS Staff explains changes in the laws relating to such things as liability, employee relations and contract negotiations.
- CIS Board members give their annual report to the members.

Rate Projections for 2016-2017 Fiscal Year

While the CIS Board of Trustees will not formally set rates for the 2016-2017 coverage year until their next meeting in April, preliminary rate projections were released at the Conference. The actual increase in contribution will not exceed the following amounts, and may be less.

CIS Benefits rate increases for pooled cities (under 100 employees) Health care benefits increases will start on January 1, 2017

Health +2.5%
Vision +0 %
Dental +5.4%
Life +0%

CIS Trust

Individual Lines of Coverage

Liability 9.0%
Auto Physical Damage 0%
Property 0%
Workers' Compensation 7.2%

The City's current Health Plan for employees will be eliminated as of December 31, 2017 to avoid the risk of the Cadillac tax in 2020, so when the union contract is being discussed a new insurance plan will need to be agreed on as part of that contract. That contract expires on June 30, 2017.

Employment related claims continue to be one of the most costly types of covered claims in the pool; and, CIS hopes that by increasing the cost to those members that have not taken advantage of the free pre-loss legal service in the past will encourage them to do so in the future – resulting in a reduction to the contributions charged to all members in the pool.

As a way to reduce the cost for all members, CIS is increasing the deductible for employment related claims. The current deductible is $5,000; however, that deductible is waived for members who take advantage of the (free) pre-loss legal advice if an employment related claim is filed. That deductible amount is being raised to $15,000. And, for any member that has repeated employment related liability claims that do not use the pre-loss legal services the deductible will increase with each case up to a total of $60,000.

It should be noted, that Yachats has used this pre-loss legal service several times in the past, and has never had an employment claim filed due to the excellent advice received and followed.

Other Items of Interest

The City of Yachats is a member of CIS for all insurance needs. 95% of all cities in Oregon, 75% of all counties in Oregon, and 75 other local government entities are CIS members for property or liability coverage. The CIS Trust Board of Directors is made up of representatives from the members.

CIS is not an insurance company, and is not in the business of making a profit. Therefore the City can be assured that our ***risk management needs*** are met, in addition to getting the lowest insurance rates possible.

For the first tier of insurance, called risk sharing, the CIS Trust acts as a pool for self-insurance. The resources of all the members are pooled as a way to share the risk and reduce costs for all members. For the next tier of insurance needs, called risk transfer, which is buying insurance by paying a premium to a third party, usually a for-profit insurance company, to cover large losses, CIS is able to buy insurance for the entire group so they can get that insurance for a much lower cost than the City would be able to on its own.

Funds received by CIS are used three ways:

- Payment of claims by members
- Purchase of insurance for catastrophic losses by members
- Returns to members in the form of dividends, multi-line discounts, or rate subsidies to keep rates low.

One branch of CIS is called Employee Benefits Services (EBS Trust). Their function is to provide health and dental insurance and other employee benefits. Besides being able to purchase insurance as one large group, thereby reducing costs, they also ensure that they have the lowest cost by going out for proposals. They negotiate with insurance carriers, administer the benefits programs, and provide health risk management assistance.

Insurance is not the only thing the City of Yachats gets from CIS. They work with the City to ensure that a proactive approach is taken to reduce risk. As our Risk Management Consultant CIS also:

- Designs and manages plans to assist the City retain appropriate amount of insurance through deductible and alternate pricing plans.
- Provides individual risk management plans based on the city's operations. Our consultant visits regularly to discuss all kinds of issues, inspect sites, provide best practices analysis, and provide assistance in developing risk management tools, forms, or manuals.
- Provides OSHA inspection, compliance and hazard identification; as well as return to work assistance, ergonomic assessments, job safety analysis and review of job descriptions.
- Provides information regarding legal issues and suggests steps the City Council can take to protect the city's assets.
- Provides a pre-loss legal service. The City is able to work with the CIS in-house legal team during a situation to ensure that the right steps are taken and the right decisions are made to reduce the risk of lawsuits or other liability claims. If their advice is followed but the City is still sued, the deductible is waived.
- Provides free trainings on many subjects.

Revenues and Expenditures 2016-8 2/29/2016

Account	Budgeted Revenue	Revenue to Date	Difference	% Received	Outliers 66.67%		Budgeted Expenitures	Expenditures to Date	Difference	% Expended	Outliers 66.67%
General (10)	919,364.00	855,120.38	(64,243.62)	93.01%			919,364.00	721,055.33	198,308.67	78.43%	?
Visitor Amenities (12)	558,531.00	557,644.24	(886.76)	99.84%			558,530.00	312,498.58	246,031.42	55.95%	
Capital Reserve (15)	2,531,410.00	2,497,273.98	(34,136.02)	98.65%			2,531,410.00	905,953.85	1,625,456.15	35.79%	
Sys. Dev. (16)	82,524.00	224,500.68	141,976.68	272.04%			82,524.00	20,000.00	62,524.00	24.24%	
Debt Service (17)	86,517.00	86,517.00	0.00	100.00%			86,517.00	0.00	86,517.00	0.00%	
Hwy 101 Project (20)	1,292,224.00	727,135.27	(565,088.73)	56.27%	?		1,292,224.00	152,234.92	1,139,989.08	11.78%	
Streets (21)	142,624.00	141,639.83	(984.17)	99.31%			142,624.00	97,953.23	44,670.77	68.68%	?
Library (22)	24,808.00	23,592.84	(1,215.16)	95.10%			24,808.00	17,015.40	7,792.60	68.59%	?
Log Church Museum (23)	15,467.00	12,719.72	(2,747.28)	82.24%			15,467.00	9,427.90	6,039.10	60.95%	
Parks and Commons (24)	198,964.00	194,299.10	(4,664.90)	97.66%			198,964.00	169,042.27	29,921.73	84.96%	?
Storm Drain (30)	107,266.00	107,266.07	0.07	100.00%			107,266.00	102,969.54	4,296.46	95.99%	?
Water (60)	561,695.00	394,360.44	(167,334.56)	70.21%			561,695.00	358,029.63	203,665.37	63.74%	
Gen. Oblig. Water Bond - 1992 (66)	45,459.00	49,209.22	3,750.22	108.25%			45,459.00	45,459.00	0.00	100.00%	?
Water Construction (68)	1,400,000.00	0.00	(1,400,000.00)	0.00%	?		1,400,000.00	0.00	1,400,000.00	0.00%	
Sewer (70)	516,455.00	364,154.16	(152,300.84)	70.51%			516,455.00	329,465.59	186,989.41	63.79%	
Sewer Debt (76)	1,005,026.00	1,005,026.05	0.05	100.00%			1,005,026.00	258,512.76	746,513.24	25.72%	
USFS Contract (80)	85,211.00	80,211.38	(4,999.62)	94.13%			85,211.00	77,665.41	14,213.60	91.14%	?
URD (90)	230,686.00	251,083.36	20,397.36	108.84%			230,686.00	206,051.69	24,634.31	89.32%	?
Totals	9,804,231.00	7,571,753.72	(2,232,477.28)	77.23%			9,804,230.00	3,783,335.10	6,027,562.91	38.59%	

Total Income over Expenditures 3,788,418.62

All Interfund Transfers are done at the first of the Fiscal Year
Budgeted Expenitures included UEFB and Reserves for Future Use
Money was transferred out of Fund 80 into Fund 15 to help repay the bank building loan as per the Supplemental Budget

Fiscal Year 2015-2016

Project	Budget	Revised Estimate	Materials & Services	Labor Expense To Capitalize	City equipment to Capitalize	2015-2016 Cost incl Labor	Over (Under) Revised	Over (Under) Budget	crew hours Prior YR	True Cost of project	crew hours this year	crew prior	Total Crew Hours
Decanting Center	25,000	25,000					(25,000)	(25,000)	605	605		13	13
Hwy 101-grant	615,309	615,309	80,134	538		80,672	(534,637)	(534,637)	157,872	238,544	12	36	48
Hwy 101-waterline	122,000	167,089	14,061	3,597		17,658	(149,431)	(104,342)	35,305	52,962	68	239	307
Hwy 101-drainage	170,000	170,000	555	189		744	(169,256)	(169,256)	38,734	39,478	4	188	192
Update Water Master Plan (2A)	18,000	18,000					(18,000)	(18,000)	2,652	2,652		62	62
Hanley Drive Looping & SCADA	164,000	280,565	47,509	37,239		84,748	(195,817)	(79,252)	46,816	131,564	905	285	1,190
Surfside Waterline	56,800	56,800	6,022	612		6,634	(50,166)	(50,166)	338			7	7
Reeves Circle Waterline	50,000	50,000	6,022	408		6,430	(43,570)	(43,570)			8		8
Engineering S. Res	150,000	150,000	62,837	3,075		65,911	(84,089)	(84,089)	21,208		59	301	360
Access Road, Base & Tank S. Res	485,000	485,000	5,128			5,128	(479,873)	(479,873)	5,421				-
Generator Building - Parkside	25,000	25,000	25,728			25,728	728	728		25,728		12	12
Street Improvements	75,300	75,300	51,406	312		51,718	(23,582)	(23,582)	2,880	54,598	6	46	52
Little Log Church Siding	20,000	20,000		54		54					1		
Labyrinth	10,000	10,000					(10,000)	(10,000)	421	421		2	2
General Park Plan - Entry Portal (2/4)	22,500	22,500					(22,500)	(22,500)					-
Commons Roof	65,000	24,000	23,450	370		23,820	(180)	(41,180)			8		8
Commons Bathroom Remodel	10,000	14,556	14,460	96		14,556	0	4,556			3		3
Software Upgrade	60,000	7,300	7,300	2,564		9,864	2,564	(50,136)		9,864			*55 O/T only
Year 3 - Information System	24,000	24,000	12,149			12,149	(11,851)	(11,851)		12,149			-
Library	10,000	10,000					(10,000)	(10,000)					-
South Gateway Entry Sign	14,000	14,000					(14,000)	(14,000)	52	52		1	1
General Administration of CIP				1,308							22		22

Red Font indicates completed project

total employee expense 50,362

The Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.

CITY OF YACHATS
CITY COUNCIL MEETING

Civic Meeting Room, Yachats Commons
March 10, 2016
Regular Meeting 2:00 P.M.
AGENDA

I. Announcements and Correspondence

II. Citizen's Concerns

III. Consent Agenda

- A. Minutes of February 8, 2016 Work Session, February 11, 2016 Regular Meeting and February 29, 2016 Goal Setting Meeting
- B. Bills for Approval
- C. Resolution No. 2016-02-03 – Planning Commission Membership
- D. Resolution No. 2016-03-01 – Emergency Preparedness Grant Application

IV. Reports

- A. City Council
- B. Written Reports:

  Public Works Department, City Recorder, and Code Enforcement Officer, Emergency Planning Committee

V. Business

- A. Ordinance No. 341- An Ordinance Amending the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation
- B. Amendment to Administrative Policy #11 – Capital Improvement Budget Policies
- C. Recommendation from Public Works & Streets Commission: Membership
- D. Recommendation from Library Commission: Membership
- E. Agreement with Yachats Farm Store
- F. Discussion: Formula Businesses

VII. Other Business

- A. From the Council
- B. From the Staff

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; audience participation is at the discretion of the Council.

The meeting will be audio taped. Minutes of this and all public meetings are available for review in the City Office. The meeting place is accessible to persons with disabilities. Please let us know if you will need any special accommodations to attend the meeting by calling the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Posted **Nancy Batchelder - City Recorder**

Bills for Approval February 2016

A/P Checks 2-15-16	$115,858.17
A/P Checks 2-29-16	$41,941.41
Manual Checks	$2,882.68

Total checks for Period **$160,682.26**

Mayor _____

Councilor _____

Councilor _____

Councilor _____

Councilor _____

CITY OF YACHATS

Accounts Payable Check Register Report - Bank of the West-196002034

For The Fiscal Periods Range From 2016-8 To 2016-8

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
3148	H	2/22/2016	174	LINCOLN CO OFFICE OF THE ASSESSOR	$40.00	O
3149	H	2/29/2016	1269	OREGON DRINKING WATER SERVICES	$2,700.00	O
3150	H	2/24/2016	83	CASH	$93.51	O
3151	H	2/24/2016	83	CASH	$49.17	O
20857	C	2/12/2016	1287	AFFORDABLE GUTTER CARE	$1,630.00	O
20858	C	2/12/2016	1002	AFLAC	$266.16	O
20859	C	2/12/2016	40	ALSEA BAY POWER PRODUCTS	$234.99	O
20860	C	2/12/2016	221	ANALYTICAL LABORATORY & CONSULTANTS INC	$1,009.00	O
20861	C	2/12/2016	1272	AT&T MOBILITY	$181.40	O
20862	C	2/12/2016	43	BAKER & TAYLOR	$312.92	O
20863	C	2/12/2016	842	BANKCARD CENTER-NB	$2,286.80	O
20864	C	2/12/2016	962	BANKCARD CENTER-RB	$113.00	O
20865	C	2/12/2016	59	NANCY S BATCHELDER	$173.40	O
20866	C	2/12/2016	817	DAVID A BUCKWALD	$51.00	O
20867	C	2/12/2016	1033	C & K MARKET INC	$60.90	O
20868	C	2/12/2016	1280	CANDEN DEVELOPMENT LLC	$7,916.00	O
20869	C	2/12/2016	47	CENTRAL LINCOLN PUD	$7,904.22	O
20870	C	2/12/2016	50	CLEAR OUTLOOK	$50.00	O
20871	C	2/12/2016	942	COASTAL PAPER & SUPPLY INC	$740.47	O
20872	C	2/12/2016	94	DOUGS ELECTRIC	$358.00	O
20873	C	2/12/2016	159	ECKMAN CREEK QUARRIES	$69.99	O
20874	C	2/12/2016	1128	FERGUSON ENTERPRISES	$2,599.65	O
20875	C	2/12/2016	1286	FOUNDATION ENGINEERING, INC.	$1,587.63	O
20876	C	2/12/2016	1281	HELEN H. ANDERSON PHD	$1,170.00	O
20877	C	2/12/2016	1148	JACK C ERIKSEN	$200.00	O
20878	C	2/12/2016	1105	KIMMIE L JACKSON	$179.28	O
20879	C	2/12/2016	986	K & K TOILET EXPRESS	$130.00	O
20880	C	2/12/2016	1040	KEVIN L KENTTA	$26.50	O
20881	C	2/12/2016	216	LINCOLN CO CLERK	$36.00	O
20882	C	2/12/2016	1131	LINDA WANGSNESS	$82.98	O
20883	C	2/12/2016	643	NEWPORT AUTO PARTS	$160.04	O
20884	C	2/12/2016	132	NEWPORT DIESEL & MARINE CO INC	$244.70	O
20885	C	2/12/2016	778	NORWOOD BUILT CONSTRUCTION	$1,600.00	O
20886	C	2/12/2016	38	OREGON AFSCME COUNCIL 75	$385.16	O
20887	C	2/12/2016	1009	OREGON EMPLOYMENT DEPARTMENT	$375.72	O

CITY OF YACHATS

Accounts Payable Check Register Report - Bank of the West-196002034

For The Fiscal Periods Range From 2016-8 To 2016-8

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
20888	C	2/12/2016	127	OREGON LINEN INC	$156.50	O
20889	C	2/12/2016	553	PAPE MACHINERY EXCHANGE	$656.66	O
20890	C	2/12/2016	107	PIONEER TELEPHONE	$1,670.96	O
20891	C	2/12/2016	90	RAY WELLS INC	$69,076.68	O
20892	C	2/12/2016	1201	REECE & ASSOCIATES, INC.	$7,249.25	O
20893	C	2/12/2016	1174	RICK MCCLUNG	$514.20	O
20894	C	2/12/2016	88	SAFE SECURITY	$37.02	O
20895	C	2/12/2016	1197	SHELL	$629.42	O
20896	C	2/12/2016	1061	SPEER HOYT LLC	$1,158.40	O
20897	C	2/12/2016	657	ELISA M SPRINGSTEEN	$425.00	O
20898	C	2/12/2016	852	STAPLES ADVANTAGE	$107.99	O
20899	C	2/12/2016	109	TCB ANSWERING SERVICE INC	$108.20	O
20900	C	2/12/2016	1129	UPSTART	$67.75	O
20901	C	2/12/2016	158	USA BLUE BOOK	$850.01	O
20902	C	2/12/2016	151	USTI	$22.35	O
20903	C	2/12/2016	1288	VERLINE COOPER	$145.50	O
20904	C	2/12/2016	33	WALDPORT ACE HARDWARE	$122.30	O
20905	C	2/12/2016	337	XEROX CORPORATION	$623.27	O
20906	C	2/12/2016	68	YACHATS MERCANTILE	$100.80	O
20907	C	2/29/2016	999	AMERICAN WATER WORKS ASSOCIATION	$355.00	O
20908	C	2/29/2016	856	AUTOMATION GROUP INC, THE	$4,672.00	O
20909	C	2/29/2016	43	BAKER & TAYLOR	$380.60	O
20910	C	2/29/2016	817	DAVID A BUCKWALD	$12.99	O
20911	C	2/29/2016	1033	C & K MARKET INC	$42.12	O
20912	C	2/29/2016	47	CENTRAL LINCOLN PUD	$20.00	O
20913	C	2/29/2016	1255	CIVIL WEST ENGINEERING SERVICES, INC.	$8,153.75	O
20914	C	2/29/2016	929	MARK W CLEMENTS	$1,982.50	O
20915	C	2/29/2016	942	COASTAL PAPER & SUPPLY INC	$33.32	O
20916	C	2/29/2016	189	DEMCO	$94.18	O
20917	C	2/29/2016	1290	EDGEFIELD HOMES	$2,000.00	O
20918	C	2/29/2016	1128	FERGUSON ENTERPRISES	$262.04	O
20919	C	2/29/2016	1036	JD COMPUTER AND CELLULAR	$815.00	O
20920	C	2/29/2016	1170	JOANNE KITTEL	$19.50	O
20921	C	2/29/2016	416	LARRY B LEWIS	$4,145.23	O
20922	C	2/29/2016	216	LINCOLN CO CLERK	$36.00	O

CITY OF YACHATS

Accounts Payable Check Register Report - Bank of the West-196002034

For The Fiscal Periods Range From 2016-8 To 2016-8

For All Vendors And For Outstanding Checks - Computer Generated, Hand Written

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
20923	C	2/29/2016	1185	LINCOLN PLUMBING	$207.66	O
20924	C	2/29/2016	345	LINCOLN UTILITY COORDINATING COUNCIL	$150.00	O
20925	C	2/29/2016	1182	MATTHEW ARCK	$763.75	O
20926	C	2/29/2016	499	MCI	$62.49	O
20927	C	2/29/2016	903	NEWPORT LAZERQUICK	$1,388.00	O
20928	C	2/29/2016	1007	DONALD W NISKANEN	$3,321.78	O
20929	C	2/29/2016	509	OR CORPORATION DIVISION-NOTARY	$40.00	O
20931	C	2/29/2016	127	OREGON LINEN INC	$314.80	O
20932	C	2/29/2016	1289	PROTHMAN	$5,500.00	O
20933	C	2/29/2016	852	STAPLES ADVANTAGE	$48.71	O
20934	C	2/29/2016	310	STAPLES CREDIT PLAN	$602.73	O
20935	C	2/29/2016	540	LEON C STERNER	$1,145.48	O
20936	C	2/29/2016	158	USA BLUE BOOK	$649.74	O
20937	C	2/29/2016	1166	WILL WILLIAMS	$2,305.38	O
20938	C	2/29/2016	175	YACHATS YOUTH & FAMILY ACTIVITIES PROGRAM	$2,416.66	O
				Cleared	**$0.00**	
				Outstanding	**$160,682.26**	
				Void	**$0.00**	

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21977	1002	AFLAC	1	685569	Yes	2016	8		2/2/16	3/3/16		$266.16
	Desc:	Accident Ins Premiums										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-00-2120	Payroll Withholding Payable				83.34		0.00	0		
	Desc:	N. Batchelder PU685827										
	2	10-00-2120	Payroll Withholding Payable				59.94		0.00	0		
	Desc:	R. Roberts PU685828										
	3	10-00-2120	Payroll Withholding Payable				72.56		0.00	0		
	Desc:	K. Jackson PUH4K018										
	4	10-00-2120	Payroll Withholding Payable				50.32		0.00	0		
	Desc:	J.Mabe POH4K016										
21978	1281	HELEN H. ANDERSON PHD	1	JAN2016	Yes	2016	8		2/2/16	3/3/16		$1,170.00
	Desc:	Database development JAN										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-5641	City Hall Reserve				1,170.00		0.00	0		
	Desc:	Datebase development JAN.2016										1099
21979	221	ANALYTICAL LABORATOR	1	75349	Yes	2016	8		1/27/16	2/26/16		$294.00
	Desc:	Lab Testing WWTP										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5341	Plant & System Operations				294.00		0.00	0		
	Desc:	WWTP lab testing										
21980	43	BAKER & TAYLOR	1	4011490513	Yes	2016	8		1/20/16	2/19/16		$312.92
	Desc:	Books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				312.92		0.00	0		
	Desc:	Books										
21981	50	CLEAR OUTLOOK	1	405310	Yes	2016	8		2/2/16	3/3/16		$50.00
	Desc:	Window cleaning										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5330	Maintenance-Building or Lan				50.00		0.00	0		
	Desc:	Window cleaning										1099
21982	657	ELISA M SPRINGSTEEN	1	DEC-JAN	Yes	2016	8		2/2/16	3/3/16		$225.00
	Desc:	Custodial										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5330	Maintenance-Building or Lan				225.00		0.00	0		
	Desc:	Dec & JAN custodial										1099
21983	657	ELISA M SPRINGSTEEN	1	JANPW	Yes	2016	8		2/2/16	3/3/16		$200.00
	Desc:	Custodial-January 2015										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				100.00		0.00	0		
	Desc:	Custodial-January 2015										1099
	2	70-01-5341	Plant & System Operations				100.00		0.00	0		
	Desc:	Custodial-January 2015										1099
21984	1105	KIMMIE L JACKSON	1	BUD101	Yes	2016	8		2/2/16	3/3/16		$179.28
	Desc:	LOC Training Budget101										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270	Travel				59.76		0.00	0		
	Desc:	LOC Training Budget101										
	2	60-01-5341	Plant & System Operations				59.52		0.00	0		
	Desc:	LOC Training Budget101										
	3	70-01-5341	Plant & System Operations				60.00		0.00	0		
	Desc:	LOC Training Budget101										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21985	1131	LINDA WANGSNESS	1	LOCBud101	Yes	2016	8		2/2/16	3/3/16		$51.00
	Desc:	LOCBudgeting101										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270	Travel				17.00		0.00	0		
	Desc:	LOC Training Budget101										
	2	60-01-5341	Plant & System Operations				17.00		0.00	0		
	Desc:	LOC Training Budget101										
	3	70-01-5341	Plant & System Operations				17.00		0.00	0		
	Desc:	LOC Training Budget101										
21987	107	PIONEER TELEPHONE	1	FEB2016	Yes	2016	8		2/2/16	3/3/16		$1,670.96
	Desc:	Mo. Landline Services										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5251	Office Phone, Cell or DSL				148.95		0.00	0		
	Desc:	Mo. Landline Services										
	2	22-01-5251	Office Phone, Cell or DSL				103.51		0.00	0		
	Desc:	Mo. Landline Services										
	3	23-01-5251	Office Phone, Cell or DSL				55.32		0.00	0		
	Desc:	Mo. Landline Services										
	4	24-01-5251	Office Phone, Cell or DSL				263.64		0.00	0		
	Desc:	Mo. Landline Services										
	5	60-01-5251	Office Phone, Cell or DSL				663.72		0.00	0		
	Desc:	Mo. Landline Services										
	6	70-01-5251	Office Phone, Cell or DSL				435.82		0.00	0		
	Desc:	Mo. Landline Services										
21988	1174	RICK MCCLUNG	1	OAWU2016	Yes	2016	8		2/2/16	3/2/16		$463.20
	Desc:	OAWU Conf. R.McClung										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5270	Travel				463.20		0.00	0		
	Desc:	OAWU Conf. R.McClung										
21989	1174	RICK MCCLUNG	1	LOC2016	Yes	2016	8		2/2/16	3/2/16		$51.00
	Desc:	LOC Bugeting 101 R.McClung										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5270	Travel				51.00		0.00	0		
	Desc:	LOC Bugeting 101 R.McClung										
21992	90	RAY WELLS INC	1	99-8708	Yes	2016	8		2/2/16	3/3/16		$69,076.68
	Desc:	Crestview Slide repair										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	30-01-7227	Storm Drain Construction				69,076.68		0.00	0		
	Desc:	Crestview slide repair										
21993	88	SAFE SECURITY	1	15183910	Yes	2016	8		1/22/16	2/21/16		$37.02
	Desc:	Monitoring plant system										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				18.51		0.00	0		
	Desc:	Monitoring plant system										
	2	70-01-5341	Plant & System Operations				18.51		0.00	0		
	Desc:	Monitoring plant system										
21994	852	STAPLES ADVANTAGE	1	8037653015	Yes	2016	8		1/16/16	2/15/16		$36.18
	Desc:	Paper/supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				18.09		0.00	0		
	Desc:	Paper/supplies										
	2	70-01-5341	Plant & System Operations				18.09		0.00	0		
	Desc:	Paper/supplies										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21995	109	TCB ANSWERING SERVIC	1	10878	Yes	2016	8		1/28/16	2/27/16		$108.20
	Desc:	Answering Svc.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				54.10		0.00	0		
	Desc:	Answering Svc.										
	2	70-01-5341	Plant & System Operations				54.10		0.00	0		
	Desc:	Answering Svc.										
21996	1129	UPSTART	1	5785488	Yes	2016	8		1/25/16	2/25/16		$67.75
	Desc:	Childrens books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7205	Children's Books/Reading Pr				67.75		0.00	0		
	Desc:	Childrens reading program										
21997	33	WALDPORT ACE HARDWA	1	010029361	Yes	2016	8		1/26/16	2/25/16		$39.47
	Desc:	New Hydrant bags										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				39.47		0.00	0		
	Desc:	New Hydrant bags										
21999	337	XEROX CORPORATION	1	083271368	Yes	2016	8		2/2/16	3/3/16		$623.27
	Desc:	Copier Lease/Billable Copies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5311	Equipment Lease				155.31		0.00	0		
	Desc:	1/3 lease -										
	2	60-01-5341	Plant & System Operations				216.02		0.00	0		
	Desc:	1/3 lease - 1/2 reg copies - 1/3 color copies										
	3	70-01-5341	Plant & System Operations				216.02		0.00	0		
	Desc:	1/3 lease - 1/2 reg copies - 1/3 color copies										
	4	10-01-5440	Other Office Expense				35.92		0.00	0		
	Desc:	1/3 Color copies										
22000	221	ANALYTICAL LABORATOR	1	75290	Yes	2016	8		1/26/16	2/25/16		$45.00
	Desc:	Water lab testing										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				45.00		0.00	0		
	Desc:	Water lab testing										
22001	817	DAVID A BUCKWALD	1	Budget101	Yes	2016	8		2/3/16	3/4/16		$51.00
	Desc:	Budgeting 101 class-travel										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5270	Travel				51.00		0.00	0		
	Desc:	Adv. Budgeting 101 class-										
22002	1128	FERGUSON ENTERPRISES	1	0500750	Yes	2016	8		1/26/16	2/25/16		$751.47
	Desc:	Parts-water main										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344	Plant & System Maintenance				751.47		0.00	0		
	Desc:	Parts-Water Main S. of Bridge										
22003	1128	FERGUSON ENTERPRISES	1	0500756	Yes	2016	8		1/20/16	2/19/16		$182.26
	Desc:	Water sys fittings/J.Mabe clothing										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344	Plant & System Maintenance				94.26		0.00	0		
	Desc:	Water sys. Fittings										
	2	60-01-5341	Plant & System Operations				44.00		0.00	0		
	Desc:	J.Mabe clothing										
	3	70-01-5341	Plant & System Operations				44.00		0.00	0		
	Desc:	J.Mabe clothing										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22005	1033	C & K MARKET INC	1	1663063	Yes	2016	8		2/4/16	3/5/16		$38.95
	Desc:	Utility billing volunteers										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				19.48		0.00	0		
	Desc:	Utility billing volunteers										
	2	70-01-5341	Plant & System Operations				19.47		0.00	0		
	Desc:	Utility billing volunteers										
22006	1148	JACK C ERIKSEN	1	1969	Yes	2016	8		1/16/16	2/15/16		$200.00
	Desc:	JAN. Landscape Maint.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	23-01-5421	Parks & Grounds Maintenanc				200.00		0.00	0		
	Desc:	JAN. Landscape Maint.										1099
22007	1286	FOUNDATION ENGINEERIN	1	13562	Yes	2016	8		1/27/16	2/26/16		$1,587.63
	Desc:	Tech. Support/Consult.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	30-01-5341	Plant & System Operations				1,587.63		0.00	0		
	Desc:	Tech. Support/ Consultation-Slide										
22008	127	OREGON LINEN INC	1	409584	Yes	2016	8		2/4/16	3/5/16		$129.55
	Desc:	Matts										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				64.78		0.00	0		
	Desc:	Matts										
	2	70-01-5341	Plant & System Operations				64.77		0.00	0		
	Desc:	Matts										
22009	127	OREGON LINEN INC	1	409585	Yes	2016	8		2/4/16	3/5/16		$26.95
	Desc:	Matts										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440	Other Office Expense				26.95		0.00	0		
	Desc:	Matts										
22010	1040	KEVIN L KENTTA	1	Reimb2013	Yes	2016	8		2/3/16	3/4/16		$26.50
	Desc:	Reimb. Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				18.00		0.00	0		
	Desc:	Pipe crimper										
	2	60-01-5341	Plant & System Operations				4.25		0.00	0		
	Desc:	Dust pan										
	3	70-01-5341	Plant & System Operations				4.25		0.00	0		
	Desc:	Dust pan										
22011	1131	LINDA WANGSNESS	1	Reimb.AT&T	Yes	2016	8		2/4/16	3/5/16		$31.98
	Desc:	Reimb. 2 phone chargers										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5251	Office Phone, Cell or DSL				15.99		0.00	0		
	Desc:	Cell phone charger										
	2	70-01-5251	Office Phone, Cell or DSL				15.99		0.00	0		
	Desc:	Cell phone charger										
22013	553	PAPE MACHINERY EXCHA	1	9770299	Yes	2016	8		1/25/16	2/24/16		$656.66
	Desc:	Backhoe starter repair										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7921	Sewer System Improvements				328.33		0.00	0		
	Desc:	Backhoe starter repair										
	2	15-01-7920	Water System Improvements				328.33		0.00	0		
	Desc:	Backhoe starter repair										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22014	**1201**	**REECE & ASSOCIATES, IN**	**1**	**5712**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$1,205.00**
	Desc:	**COY1301**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	20-01-7223	Hwy 101 Improvement Projec					1,205.00	0.00	0		
	Desc:	COY1301										
22015	**1201**	**REECE & ASSOCIATES, IN**	**1**	**5704**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$4,519.25**
	Desc:	**Reeves Circle/Surfside**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	15-01-7920	Water System Improvements					4,519.25	0.00	0		
	Desc:	Reeves Circle/ Surfside Dr. waterline										
22016	**1201**	**REECE & ASSOCIATES, IN**	**1**	**5713**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$1,525.00**
	Desc:	**101 Waterline**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	20-01-7242	Waterline Construction - Hwy					1,525.00	0.00	0		
	Desc:	101 Waterline										
22017	**158**	**USA BLUE BOOK**	**1**	**854579**	**Yes**	**2016**	**8**		**1/25/16**	**2/24/16**		**$32.09**
	Desc:	**Lab supplies**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5341	Plant & System Operations					32.09	0.00	0		
	Desc:	Lab supplies										
22018	**158**	**USA BLUE BOOK**	**1**	**854578**	**Yes**	**2016**	**8**		**1/25/16**	**2/24/16**		**$247.18**
	Desc:	**Lab probe**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance					247.18	0.00	0		
	Desc:	Lab probe										
22019	**158**	**USA BLUE BOOK**	**1**	**851657**	**Yes**	**2016**	**8**		**1/20/16**	**2/19/16**		**$353.67**
	Desc:	**Water lab replacement parts**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance					181.29	0.00	0		
	Desc:	Water lab replacement parts										
	2	60-01-5341	Plant & System Operations					65.93	0.00	0		
	Desc:	Water lab replacement parts										
	3	70-01-5341	Plant & System Operations					65.93	0.00	0		
	Desc:	Water lab replacement parts										
	4	70-01-5341	Plant & System Operations					20.26	0.00	0		
	Desc:	Freight										
	5	60-01-5341	Plant & System Operations					20.26	0.00	0		
	Desc:	Freight										
22020	**68**	**YACHATS MERCANTILE**	**1**	**JAN2016**	**Yes**	**2016**	**8**		**2/4/16**	**3/5/16**		**$100.80**
	Desc:	**Misc.**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair					14.50	0.00	0		
	Desc:	Fix a flat										
	2	60-01-5341	Plant & System Operations					55.10	0.00	0		
	Desc:	Misc. supplies										
	3	70-01-5341	Plant & System Operations					12.80	0.00	0		
	Desc:	Misc. supplies										
	4	60-01-5341	Plant & System Operations					18.40	0.00	0		
	Desc:	Paint										
	5	70-01-5341	Plant & System Operations					0.00	0.00	0		
	Desc:											
22021	**986**	**K & K TOILET EXPRESS**	**1**	**16541**	**Yes**	**2016**	**8**		**2/1/16**	**3/2/16**		**$130.00**
	Desc:	**ADA porta potty**										
	Line	**Account Number**						**AP Amount**	**Liq Amount**	**Project**	**Task**	**Category**

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	15-01-7902	Parks & Commons Reserve			130.00			0.00	0		
	Desc:	ADA potty										
22022	**1009**	**OREGON EMPLOYMENT D**	**1**	**021516**	**Yes**	**2016**	**8**		**2/5/16**	**3/6/16**		**$375.72**
	Desc:	**Garnish**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-00-2120	Payroll Withholding Payable				375.72		0.00	0		
	Desc:	Garnish										
22023	**1128**	**FERGUSON ENTERPRISES**	**1**	**0502314**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$730.00**
	Desc:	**Repair Autogun & extension**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance				365.00		0.00	0		
	Desc:	Repair Autogun & extension										
	2	70-01-5344	Plant & System Maintenance				365.00		0.00	0		
	Desc:	Repair Autogun & extension										
22024	**1061**	**SPEER HOYT LLC**	**1**	**33991**	**Yes**	**2016**	**8**		**1/22/16**	**2/21/16**		**$108.60**
	Desc:	**Conference R.Willamson -Re: Contractor**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5263	City Attorney				108.60		0.00	0		
	Desc:	Conference R.Willamson -Re: Contractor										
22025	**1061**	**SPEER HOYT LLC**	**1**	**33992**	**Yes**	**2016**	**8**		**1/31/16**	**3/1/16**		**$1,049.80**
	Desc:	**Crestview Dr.**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5263	City Attorney				1,049.80		0.00	0		
	Desc:	Crestivew Drive.										
22026	**159**	**ECKMAN CREEK QUARRIE**	**1**	**2200**	**Yes**	**2016**	**8**		**1/31/16**	**3/1/16**		**$69.99**
	Desc:	**Rock-streets**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5316	System Maintenance				69.99		0.00	0		
	Desc:	Rock-Streets										
22027	**40**	**ALSEA BAY POWER PROD**	**1**	**203810**	**Yes**	**2016**	**8**		**1/26/16**	**2/25/16**		**$234.99**
	Desc:	**Boots-R.Roberts**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations				117.50		0.00	0		
	Desc:	Boots-R.Roberts										
	2	70-01-5341	Plant & System Operations				117.49		0.00	0		
	Desc:	Boots-R.Roberts										
22029	**778**	**NORWOOD BUILT CONSTR**	**1**	**PermitRefund**	**Yes**	**2016**	**8**		**2/5/16**	**3/6/16**		**$1,600.00**
	Desc:	**Permit refund**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-00-2140	Misc. Payable/Deposits				1,600.00		0.00	0		
	Desc:	Permit refund										
22031	**1272**	**AT&T MOBILITY**	**1**	**3032016**	**Yes**	**2016**	**8**		**1/25/16**	**2/24/16**		**$181.40**
	Desc:	**Cell**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5251	Office Phone, Cell or DSL				79.64		0.00	0		
	Desc:	Cell										
	2	70-01-5251	Office Phone, Cell or DSL				67.06		0.00	0		
	Desc:	Cell										
	3	24-01-5251	Office Phone, Cell or DSL				34.70		0.00	0		
	Desc:	Cell										
22032	**151**	**USTI**	**1**	**86688**	**Yes**	**2016**	**8**		**1/29/16**	**2/28/16**		**$22.35**
	Desc:	**ePayments**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	60-01-5341	Plant & System Operations			11.17		0.00	0		
	Desc:	ePayments									
	2	70-01-5341	Plant & System Operations			11.18		0.00	0		
	Desc:	ePayments									
22033	**962**	**BANKCARD CENTER-RB**	**1**	**FEB2016**	**Yes**	**2016**	**8**	**2/5/16**	**3/6/16**		**$113.00**
	Desc:	**R.Clung-Conf. OAWU**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5270	Travel			113.00		0.00	0		
	Desc:	OAWU Conf. R.McClung									
22034	**221**	**ANALYTICAL LABORATOR**	**1**	**75598**	**Yes**	**2016**	**8**	**2/5/16**	**3/6/16**		**$670.00**
	Desc:	**Lab testing**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5341	Plant & System Operations			670.00		0.00	0		
	Desc:	Lab testing									
22036	**1197**	**SHELL**	**1**	**79315123601**	**Yes**	**2016**	**8**	**2/9/16**	**3/10/16**		**$629.42**
	Desc:	**Shell Fleet Plus Card**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5312	Equipment Operation			209.79		0.00	0		
	Desc:	Fuel									
	2	60-01-5312	Equipment Operation			209.79		0.00	0		
	Desc:	Fuel									
	3	70-01-5312	Equipment Operation			209.84		0.00	0		
	Desc:	Fuel									
22037	**842**	**BANKCARD CENTER-NB**	**1**	**FEB2016**	**Yes**	**2016**	**8**	**2/1/16**	**3/2/16**		**$2,286.80**
	Desc:	**Misc.**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	12-01-5220	Marketing & Website			29.00		0.00	0		
	Desc:	goYachats photo contest									
	2	22-01-7205	Children's Books/Reading Pr			165.34		0.00	0		
	Desc:	Books childrens									
	3	60-01-5341	Plant & System Operations			34.50		0.00	0		
	Desc:	Xerox staples									
	4	70-01-5341	Plant & System Operations			34.50		0.00	0		
	Desc:	Xerox staples									
	5	15-01-5641	City Hall Reserve			149.90		0.00	0		
	Desc:	AirMac cleaner									
	6	10-01-5650	Equipment & Furnishings			1,858.00		0.00	0		
	Desc:	Desk computer risers									
	7	10-01-5240	Office Materials, Supplies &			15.56		0.00	0		
	Desc:	Office supplies									
22038	**132**	**NEWPORT DIESEL & MARI**	**1**	**49687**	**Yes**	**2016**	**8**	**2/4/16**	**3/5/16**		**$244.70**
	Desc:	**5yrd. Dump wiper repair**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair			122.35		0.00	0		
	Desc:	5yrd. Dump wiper repair									
	2	60-01-5313	Equipment Repair			122.35		0.00	0		
	Desc:	5yrd. Dump wiper repair									
22039	**33**	**WALDPORT ACE HARDWA**	**1**	**010029272**	**Yes**	**2016**	**8**	**1/4/16**	**2/3/16**		**$44.99**
	Desc:	**Backhoe heater**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair			15.00		0.00	0		
	Desc:	Backhoe heater									
	2	60-01-5317	Tools & Small Equipment			15.00		0.00	0		
	Desc:	Backhoe heater									

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	3	70-01-5317	Tools & Small Equipment				14.99		0.00	0		
	Desc:	Backhoe heater										
22040	**33**	**WALDPORT ACE HARDWA**	**1**	**010029366**	**Yes**	**2016**	**8**		**1/27/16**	**2/26/16**		**$37.84**
	Desc:	**Fire Hydrant bolts**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance				37.84		0.00	0		
	Desc:	Fire Hydrant heater										
22041	**643**	**NEWPORT AUTO PARTS**	**1**	**489777**	**Yes**	**2016**	**8**		**2/2/16**	**3/3/16**		**$160.04**
	Desc:	**Fleet oil**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5312	Equipment Operation				80.02		0.00	0		
	Desc:	Fleet oil										
	2	70-01-5312	Equipment Operation				80.02		0.00	0		
	Desc:	Fleet oil										
22043	**1280**	**CANDEN DEVELOPMENT L**	**1**	**610**	**Yes**	**2016**	**8**		**2/9/16**	**3/10/16**		**$6,816.00**
	Desc:	**Gates-Middle LID pump station**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-7222	Streets Improvements				6,816.00		0.00	0		
	Desc:	Gates-Middle LID pump station										
22044	**1280**	**CANDEN DEVELOPMENT L**	**1**	**609**	**Yes**	**2016**	**8**		**1/31/16**	**3/1/16**		**$1,100.00**
	Desc:	**Handrails PW Shop**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5316	System Maintenance				366.67		0.00	0		
	Desc:	Handrails PW Shop										
	2	60-01-5341	Plant & System Operations				366.67		0.00	0		
	Desc:	Handrails PW Shop										
	3	70-01-5344	Plant & System Maintenance				366.66		0.00	0		
	Desc:	Handrails PW Shop										
22045	**158**	**USA BLUE BOOK**	**1**	**859168**	**Yes**	**2016**	**8**		**1/28/16**	**2/27/16**		**$217.07**
	Desc:	**WWTP lab supply**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5341	Plant & System Operations				217.07		0.00	0		
	Desc:	WWTP lab supply										
22046	**1033**	**C & K MARKET INC**	**1**	**1603241**	**Yes**	**2016**	**8**		**1/20/16**	**2/19/16**		**$11.96**
	Desc:	**Cat litter**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	21-01-5313	Equipment Repair				3.99		0.00	0		
	Desc:	Cat litter										
	2	60-01-5312	Equipment Operation				3.99		0.00	0		
	Desc:	Cat litter										
	3	70-01-5312	Equipment Operation				3.98		0.00	0		
	Desc:	Cat litter										
22047	**1033**	**C & K MARKET INC**	**1**	**1603235**	**Yes**	**2016**	**8**		**12/29/15**	**1/28/16**		**$9.99**
	Desc:	**Coffee**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations				5.00		0.00	0		
	Desc:	Coffee										
	2	70-01-5341	Plant & System Operations				4.99		0.00	0		
	Desc:	Coffee										
22048	**94**	**DOUGS ELECTRIC**	**1**	**C31361F**	**Yes**	**2016**	**8**		**2/4/16**	**3/5/16**		**$358.00**
	Desc:	**Entry Light**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	23-01-5421	Parks & Grounds Maintenanc				358.00		0.00	0		
	Desc:	Entry Light										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22049	59	NANCY S BATCHELDER	1	CISConf2016	Yes	2016	8		2/10/16	3/11/16		$173.40
	Desc:	Advance CIS Conf. N.Batchelder										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270	Travel				173.40		0.00	0		
	Desc:	Adv. CIS Conf. N.Batchelder										
22050	852	STAPLES ADVANTAGE	1	8037859998	Yes	2016	8		1/30/16	2/29/16		$71.81
	Desc:	Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				35.91		0.00	0		
	Desc:	Supplies										
	2	70-01-5341	Plant & System Operations				35.90		0.00	0		
	Desc:	Supplies										
22051	216	LINCOLN CO CLERK	1	021116	Yes	2016	8		2/11/16	3/12/16		$36.00
	Desc:	Lein-Nessel										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440	Other Office Expense				36.00		0.00	0		
	Desc:	Lein-Nessel										
22052	942	COASTAL PAPER & SUPPL	1	503608	Yes	2016	8		2/9/16	3/10/16		$740.47
	Desc:	WTP salt										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				740.47		0.00	0		
	Desc:	WTP salt										
22053	1128	FERGUSON ENTERPRISES	1	0502040	Yes	2016	8		2/3/16	3/4/16		$795.00
	Desc:	Cold patch										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	21-01-5316	System Maintenance				795.00		0.00	0		
	Desc:	Cold patch										
22054	1128	FERGUSON ENTERPRISES	1	0502009	Yes	2016	8		2/3/16	3/4/16		$140.92
	Desc:	Sewer lateral fittings										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344	Plant & System Maintenance				140.92		0.00	0		
	Desc:	Sewer lateral fittings										
22056	1287	AFFORDABLE GUTTER CA	1	012716	Yes	2016	8		1/27/16	2/26/16		$340.00
	Desc:	Gutters UV building										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344	Plant & System Maintenance				340.00		0.00	0		
	Desc:	Gutters UV Building										
22057	1287	AFFORDABLE GUTTER CA	1	PicnicShelter	Yes	2016	8		1/27/16	2/26/16		$545.00
	Desc:	Picnic shelter gutter										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5330	Maintenance-Building or Lan				545.00		0.00	0		
	Desc:	Picnic Shelter gutter										
22058	1287	AFFORDABLE GUTTER CA	1	PW012716	Yes	2016	8		1/27/16	2/26/16		$745.00
	Desc:	Blower/breakroom gutter										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344	Plant & System Maintenance				745.00		0.00	0		
	Desc:	Blower/breakroom gutter										
22060	1288	VERLINE COOPER	1	021016	Yes	2016	8		2/11/16	3/12/16		$145.50
	Desc:	Refund-Ppty sold										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-00-1210	A/R - Water/Sewer Use				74.00		0.00	0		
	Desc:	Refund-Ppty sold										
	2	70-00-1210	A/R - Water/Sewer Use				71.50		0.00	0		
	Desc:	Refund-Ppty sold										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22061	38	OREGON AFSCME COUNCI	1	FEB2016	Yes	2016	8		2/11/16	3/12/16		$385.16
	Desc:	Union Dues										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-00-2120	Payroll Withholding Payable				385.16		0.00	0		
	Desc:	Union Dues										
22063	47	CENTRAL LINCOLN PUD	1	FEB2016	Yes	2016	8		2/11/16	3/1/16		$7,904.22
	Desc:	Electricity										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5252	Office Utilities				418.31		0.00	0		
	Desc:	Electricity										
	2	10-01-5411	Street Lighting				979.69		0.00	0		
	Desc:	Electricity										
	3	22-01-5252	Office Utilities				194.08		0.00	0		
	Desc:	Electricity										
	4	23-01-5252	Office Utilities				194.56		0.00	0		
	Desc:	Electricity										
	5	24-01-5252	Office Utilities				637.47		0.00	0		
	Desc:	Electricity										
	6	60-01-5342	Plant Utilities				2,275.30		0.00	0		
	Desc:	Electricity										
	7	70-01-5342	Plant Utilities				2,995.65		0.00	0		
	Desc:	Electricity										
	8	10-01-5209	Emergency Prep. & Public S				209.16		0.00	0		
	Desc:	Electricity										
22065	540	LEON C STERNER	1	Reimb2/8/16	Yes	2016	8		2/8/16	3/9/16		$13.48
	Desc:	Reimb. Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5335	Custodial Support & Supplies				13.48		0.00	0		
	Desc:	Reimb. Supplies										1099
22066	1255	CIVIL WEST ENGINEERING	1	3401-002.08	Yes	2016	8		1/26/16	2/25/16		$6,130.50
	Desc:	South Tank & Pump Station Improvements										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				6,130.50		0.00	0		
	Desc:	South Tank & Pump Station Improvements										
22067	1255	CIVIL WEST ENGINEERING	1	3408.001.001	Yes	2016	8		1/26/16	2/25/16		$2,023.25
	Desc:	General Services										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				2,023.25		0.00	0		
	Desc:	General Services										
22070	1269	OREGON DRINKING WATE	1	PlanRev.	Yes	2016	8		2/18/16	3/19/16		$2,700.00
	Desc:	Plan Review Reeves/Surfside										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				2,700.00		0.00	0		
	Desc:	Plan Review Reeves/Surfside										
22072	127	OREGON LINEN INC	1	410922	Yes	2016	8		2/11/16	3/12/16		$266.30
	Desc:	Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5335	Custodial Support & Supplies				266.30		0.00	0		
	Desc:	Supplies										
22074	175	YACHATS YOUTH & FAMIL	1	March2016	Yes	2016	8		2/29/16	3/30/16		$2,416.66
	Desc:	Monthly Allotment										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5439	Misc. Public Services				2,416.66		0.00	0		
	Desc:	Monthly allotment										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22075	1289	PROTHMAN	1	2016-5209	Yes	2016	8		2/10/16	3/11/16		$5,500.00
	Desc:	City Manager Search										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5260	Professional Services				2,200.00		0.00	0		
	Desc:	City Manager Search										
	2	60-01-5260	Professional Services				1,650.00		0.00	0		
	Desc:	City Manager Search										
	3	70-01-5260	Professional Services				1,650.00		0.00	0		
	Desc:	City Manager Search										
22076	43	BAKER & TAYLOR	1	0002773124	Yes	2016	8		1/26/16	2/25/16		$19.60
	Desc:	CR Memo- Book										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				-19.60		0.00	0		
	Desc:	CR. Memo Book										
22077	43	BAKER & TAYLOR	1	4011498499	Yes	2016	8		1/27/16	2/26/16		$162.77
	Desc:	Books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				162.77		0.00	0		
	Desc:	Books										
22079	47	CENTRAL LINCOLN PUD	1	FEB2016#2	Yes	2016	8		2/22/16	3/1/16		$20.00
	Desc:	Electricity										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5252	Office Utilities				20.00		0.00	0		
	Desc:	Electricity										
	2	10-01-5411	Street Lighting				0.00		0.00	0		
	Desc:	Electricity										
	3	22-01-5252	Office Utilities				0.00		0.00	0		
	Desc:	Electricity										
	4	23-01-5252	Office Utilities				0.00		0.00	0		
	Desc:	Electricity										
	5	24-01-5252	Office Utilities				0.00		0.00	0		
	Desc:	Electricity										
	6	60-01-5342	Plant Utilities				0.00		0.00	0		
	Desc:	Electricity										
	7	70-01-5342	Plant Utilities				0.00		0.00	0		
	Desc:	Electricity										
22080	1170	JOANNE KITTEL	1	012916	Yes	2016	8		2/22/16	3/23/16		$19.50
	Desc:	Reimb. Trails Exp.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	12-01-5224	Trails				19.50		0.00	0		
	Desc:	Reimb. Trails Exp.										
22081	903	NEWPORT LAZERQUICK	1	39631	Yes	2016	8		2/23/16	3/24/16		$1,388.00
	Desc:	Rack Cards										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	12-01-5224	Trails				1,388.00		0.00	0		
	Desc:	Trails Rack Cards										
22082	540	LEON C STERNER	1	FEB2016	Yes	2016	8		2/29/16	3/30/16		$215.00
	Desc:	City Hall custodial										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440	Other Office Expense				215.00		0.00	0		
	Desc:	Custodial										1099
22083	540	LEON C STERNER	1	FEB2016Comm	Yes	2016	8		2/22/16	3/23/16		$917.00
	Desc:	Monthly Custodial Service										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	24-01-5335	Custodial Support & Supplies			307.20			0.00	0		
	Desc:	Mo. Custodial Service										1099
	2	24-01-5330	Maintenance-Building or Lan			609.80			0.00	0		
	Desc:	Mo. Custodial Service										1099
22085	**1182**	**MATTHEW ARCK**	**1**	**MA1047**	**Yes**	**2016**	**8**		**2/8/16**	**3/9/16**		**$763.75**
	Desc:	**Property Management**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	15-01-5641	City Hall Reserve			763.75			0.00	0		
	Desc:	Property Management										1099
22086	**929**	**MARK W CLEMENTS**	**1**	**MC1050**	**Yes**	**2016**	**8**		**2/8/16**	**3/9/16**		**$1,982.50**
	Desc:	**City CMS**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	15-01-5641	City Hall Reserve			1,982.50			0.00	0		
	Desc:	City CMS										1099
22088	**216**	**LINCOLN CO CLERK**	**1**	**Brundell**	**Yes**	**2016**	**8**		**2/22/16**	**3/23/16**		**$36.00**
	Desc:	**251 Combs Cir Lien**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5440	Other Office Expense			36.00			0.00	0		
	Desc:	251Combs Cir. Lein										
22089	**852**	**STAPLES ADVANTAGE**	**1**	**8037961515**	**Yes**	**2016**	**8**		**2/6/16**	**3/7/16**		**$17.41**
	Desc:	**supplies**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations			8.71			0.00	0		
	Desc:	Binders										
	2	70-01-5341	Plant & System Operations			8.70			0.00	0		
	Desc:	Binders										
22090	**158**	**USA BLUE BOOK**	**1**	**867127**	**Yes**	**2016**	**8**		**2/8/16**	**3/9/16**		**$514.40**
	Desc:	**WWTP probe**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5344	Plant & System Maintenance			514.40			0.00	0		
	Desc:	WWTP Lab probe replacement										
22091	**158**	**USA BLUE BOOK**	**1**	**864709**	**Yes**	**2016**	**8**		**8/4/16**	**9/3/16**		**$39.98**
	Desc:	**WTP lab DI**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations			39.98			0.00	0		
	Desc:	WTP lab DI										
22092	**158**	**USA BLUE BOOK**	**1**	**864300**	**Yes**	**2016**	**8**		**2/3/16**	**3/4/16**		**$95.36**
	Desc:	**WTP parts**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance			95.36			0.00	0		
	Desc:	WTP parts										
22093	**1290**	**EDGEFIELD HOMES**	**1**	**Dep.2/18/16**	**Yes**	**2016**	**8**		**2/22/16**	**3/23/16**		**$2,000.00**
	Desc:	**Deposit return**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	10-00-2140	Misc. Payable/Deposits			2,000.00			0.00	0		
	Desc:	Deposit return										
22094	**852**	**STAPLES ADVANTAGE**	**1**	**8038053477**	**Yes**	**2016**	**8**		**2/13/16**	**3/14/16**		**$31.30**
	Desc:	**Supplies**										
	Line	**Account Number**				**AP Amount**			**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations			15.65			0.00	0		
	Desc:	Supplies										
	2	70-01-5341	Plant & System Operations			15.65			0.00	0		
	Desc:	Supplies										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22095	310	STAPLES CREDIT PLAN	1	1495224111	Yes	2016	8		1/26/16	2/25/16		$365.00
	Desc:	Printer/paper										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5340	Operating Materials & Suppli				29.59		0.00	0		
	Desc:	Paper										
	2	10-01-5240	Office Materials, Supplies &				9.86		0.00	0		
	Desc:	Paper										
	3	60-01-5341	Plant & System Operations				9.86		0.00	0		
	Desc:	Paper										
	4	70-01-5341	Plant & System Operations				9.86		0.00	0		
	Desc:	paper										
	5	15-01-5641	City Hall Reserve				305.83		0.00	0		
	Desc:	Kimmie printer										
22096	310	STAPLES CREDIT PLAN	1	1495230891	Yes	2016	8		1/26/16	2/25/16		$1.76
	Desc:	Ink										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5240	Office Materials, Supplies &				1.76		0.00	0		
	Desc:	Ink										
22097	310	STAPLES CREDIT PLAN	1	1504951041	Yes	2016	8		2/6/16	3/7/16		$235.97
	Desc:	Toner-Kimmie printer										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5240	Office Materials, Supplies &				78.66		0.00	0		
	Desc:	toner/Kimmie printer										
	2	60-01-5341	Plant & System Operations				78.66		0.00	0		
	Desc:	toner/Kimmie printer										
	3	70-01-5341	Plant & System Operations				78.65		0.00	0		
	Desc:	toner/Kimmie printer										
22099	499	MCI	1	FEB2016	Yes	2016	8		2/23/16	3/24/16		$62.49
	Desc:	Long Distance Service										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5251	Office Phone, Cell or DSL				15.04		0.00	0		
	Desc:	Long Distance Service										
	2	22-01-5251	Office Phone, Cell or DSL				12.46		0.00	0		
	Desc:	Long Distance Service										
	3	23-01-5251	Office Phone, Cell or DSL				0.00		0.00	0		
	Desc:	Long Distance Service										
	4	24-01-5251	Office Phone, Cell or DSL				0.00		0.00	0		
	Desc:	Long Distance Service										
	5	60-01-5251	Office Phone, Cell or DSL				20.02		0.00	0		
	Desc:	Long Distance Service										
	6	70-01-5251	Office Phone, Cell or DSL				14.97		0.00	0		
	Desc:	Long Distance Service										
22100	345	LINCOLN UTILITY COORDI	1	2016	Yes	2016	8		2/18/16	3/19/16		$150.00
	Desc:	Annual Membership dues 2016										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				75.00		0.00	0		
	Desc:	Annual Membership dues 2016										
	2	70-01-5341	Plant & System Operations				75.00		0.00	0		
	Desc:	Annual Membership dues 2016										
22101	43	BAKER & TAYLOR	1	4011512899	Yes	2016	8		2/9/16	3/10/16		$237.43
	Desc:	Books										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202	Books				237.43		0.00	0		
	Desc:	Books										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22102	189	DEMCO	1	5800576	Yes	2016	8		2/11/16	3/12/16		$94.18
	Desc:	Supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5340	Operating Materials & Suppli				94.18		0.00	0		
	Desc:	Supplies										
22103	856	AUTOMATION GROUP INC,	1	00000404	Yes	2016	8		2/17/16	3/18/16		$4,672.00
	Desc:	SCADA updates										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	15-01-7920	Water System Improvements				4,672.00		0.00	0		
	Desc:	SCADA updates										
22104	999	AMERICAN WATER WORK	1	1/16-12/16	Yes	2016	8		2/26/16	3/27/16		$355.00
	Desc:	Membership renewal 2016										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				355.00		0.00	0		
	Desc:	Membership renewal 2016										
22105	1033	C & K MARKET INC	1	1663058	Yes	2016	8		2/29/16	3/30/16		$42.12
	Desc:	Utility billing stuffing										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				21.06		0.00	0		
	Desc:	Utility billing stuffing										
	2	70-01-5341	Plant & System Operations				21.06		0.00	0		
	Desc:	Utility billing stuffing										
22106	942	COASTAL PAPER & SUPPL	1	326707	Yes	2016	8		2/19/16	3/20/16		$33.32
	Desc:	PW custodial supplies										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations				16.66		0.00	0		
	Desc:	PW custodial supplies										
	2	70-01-5341	Plant & System Operations				16.66		0.00	0		
	Desc:	PW custodial supplies										
22107	1007	DONALD W NISKANEN	1	FEB2016	Yes	2016	8		2/29/16	3/30/16		$3,321.78
	Desc:	Code Enforcement										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5212	Code Enforcement				3,321.78		0.00	0		
	Desc:	Code Enforecment										1099
22108	1128	FERGUSON ENTERPRISES	1	0504169	Yes	2016	8		2/17/16	3/18/16		$262.04
	Desc:	Fire Hydrant parts										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344	Plant & System Maintenance				262.04		0.00	0		
	Desc:	Fire Hydrant parts										
22109	1036	JD COMPUTER AND CELL	1	11629	Yes	2016	8		2/25/16	3/26/16		$815.00
	Desc:	Computer maint.										
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5470	Equipment Repair & Maintain				150.00		0.00	0		
	Desc:	Computer Maint.										1099
	2	10-01-5470	Equipment Repair & Mainten				133.33		0.00	0		
	Desc:	Computer Maint										1099
	3	60-01-5341	Plant & System Operations				133.33		0.00	0		
	Desc:	Computer maint.										1099
	4	70-01-5341	Plant & System Operations				133.34		0.00	0		
	Desc:	Computer Maint.										1099
	5	60-01-5341	Plant & System Operations				125.00		0.00	0		
	Desc:	Water pump station computer issue										1099
	6	60-01-5341	Plant & System Operations				50.00		0.00	0		
	Desc:	PW network issue										1099

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	7	70-01-5341	Plant & System Operations			50.00		0.00	0		
	Desc:	PW network issue									1099
	8	10-01-5470	Equipment Repair & Mainten			40.00		0.00	0		
	Desc:	Repair mini. Computer									1099
22110	**817**	**DAVID A BUCKWALD**	**1**	**022916**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$12.99**
	Desc:	**Reimb. Fan**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	70-01-5344	Plant & System Maintenance			12.99		0.00	0		
	Desc:	Reimb. Fan - BOD incubator									
22111	**416**	**LARRY B LEWIS**	**1**	**2-16Y**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$4,145.23**
	Desc:	**City Planner Services**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5264	City Planner			2,253.33		0.00	0		
	Desc:	City Planner Services									1099
	2	10-01-5264	City Planner			1,891.90		0.00	0		
	Desc:	Reimb. Exp/ Additional Services									1099
22112	**1185**	**LINCOLN PLUMBING**	**1**	**11564**	**Yes**	**2016**	**8**	**12/3/15**	**1/2/16**		**$207.66**
	Desc:	**Sowden - water service**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance			207.66		0.00	0		
	Desc:	Sowden- water service									
22113	**127**	**OREGON LINEN INC**	**1**	**413619**	**Yes**	**2016**	**8**	**2/25/16**	**3/26/16**		**$48.50**
	Desc:	**supplies**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	24-01-5335	Custodial Support & Supplies			48.50		0.00	0		
	Desc:	supplies									
22117	**1166**	**WILL WILLIAMS**	**1**	**FEB2016**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$2,305.38**
	Desc:	**Mowing**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5344	Plant & System Maintenance			604.73		0.00	0		
	Desc:	Mowing									1099
	2	70-01-5330	Maintenance-Building or Lan			151.25		0.00	0		
	Desc:	Mowing									1099
	3	21-01-5316	System Maintenance			1,145.95		0.00	0		
	Desc:	Mowing									1099
	4	22-01-5330	Maintenance-Building or Lan			17.50		0.00	0		
	Desc:	Mowing									1099
	5	23-01-5421	Parks & Grounds Maintenanc			35.00		0.00	0		
	Desc:	Mowing									1099
	6	24-01-5330	Maintenance-Building or Lan			135.95		0.00	0		
	Desc:	Mowing									1099
	7	12-01-7904	Visitor Amenities			0.00		0.00	0		
	Desc:	Mowing									1099
	8	21-01-5316	System Maintenance			215.00		0.00	0		
	Desc:	Mowing									1099
22119	**509**	**OR CORPORATION DIVISIO**	**1**	**687373**	**Yes**	**2016**	**8**	**2/29/16**	**3/30/16**		**$40.00**
	Desc:	**Applicantion Fee-L.Wangsness**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5210	Dues, Memberships & Fees			40.00		0.00	0		
	Desc:	Notary App. Fee -L.Wangsness									
22120	**174**	**LINCOLN CO OFFICE OF T**	**1**	**data sheet**	**Yes**	**2016**	**8**	**2/22/16**	**2/22/16**		**$40.00**
	Desc:	**data sheet as requested by G. Scott**									
	Line	**Account Number**				**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
	1	10-01-5216	Reference Materials			40.00			0.00	0		
	Desc:											
22122	**83**	**CASH**	**1**	**2-24-16-1**	**Yes**	**2016**	**8**		**2/24/16**	**2/24/16**		**$93.51**
	Desc:	**petty cash**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	10-01-5440	Other Office Expense				15.71		0.00	0		
	Desc:											
	2	60-01-5341	Plant & System Operations				12.20		0.00	0		
	Desc:											
	3	70-01-5341	Plant & System Operations				15.60		0.00	0		
	Desc:											
	4	10-00-1110	Petty Cash				50.00		0.00	0		
	Desc:											
22123	**83**	**CASH**	**1**	**2-24-16-2**	**Yes**	**2016**	**8**		**2/24/16**	**2/24/16**		**$49.17**
	Desc:	**petty cash**										
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	60-01-5341	Plant & System Operations				24.59		0.00	0		
	Desc:											
	2	70-01-5341	Plant & System Operations				24.58		0.00	0		
	Desc:											

Fund 10 Total	22,698.48	0.00
Fund 12 Total	1,436.50	0.00
Fund 15 Total	25,203.64	0.00
Fund 20 Total	2,730.00	0.00
Fund 21 Total	9,774.24	0.00
Fund 22 Total	1,802.93	0.00
Fund 23 Total	842.88	0.00
Fund 24 Total	2,862.04	0.00
Fund 30 Total	70,664.31	0.00
Fund 60 Total	11,838.68	0.00
Fund 70 Total	10,828.56	0.00
Grand Total	160,682.26	0.00

CITY OF YACHATS

RESOLUTION NO. 2016-02-03

WHEREAS, The Planning Commission made a recommendation to the City Council concerning the appointment of a member to serve on the Commission, and

WHEREAS, The City Council discussed the recommendation at the February 11, 2016 meeting;

NOW THEREFORE, the City of Yachats resolves that the following appointments are made:

John Deriberprey and Helen Anderson to serve on the Planning Commission with terms ending December 31, 2017

This Resolution is memorializing an action taken by City Council at the February 11, 2016 meeting and was effective as of that date.

Attest:

Ronald L. Brean, Mayor

Nancy Batchelder, City Recorder

CITY OF YACHATS

RESOLUTION NO. 2016-03-01

WHEREAS, the Emergency Preparedness Committee recommended that the City apply for the Lincoln County Emergency Preparedness Grant offered to all cities and special districts; and

WHEREAS, the funds needed to match that grant are included in the current budget; and

WHEREAS, City Council voted to authorize the grant application be submitted;

NOW THEREFORE, the City of Yachats resolves that City Recorder, Nancy Batchelder is authorized to submit the grant application to Lincoln County for assistance in purchasing supplies to be used in an emergency and to be stored in the City's emergency storage containers until needed. Matching funds are allocated in the current budget.

Attest:

Ronald L. Brean, Mayor

Nancy Batchelder, City Recorder

City of Yachats

Public Works Department
500 W. 7th St.
P.O. Box 345
Yachats, OR 97498

Date: March 2nd, 2016

To: City Council and Public Works & Streets Commission

From: Rick McClung & David Buckwald

Re: February 2016 Public Works Report **Subject:** Work Outside of Normal Operations

Department	Subject	Description
Streets	Blackstone Gates	New heavy duty gates have been installed. New warning signs have been put in place
Streets	Overlook Drive	Graded & Rocked. Reestablished the drainage.
Streets	Pacific View Drive	Graded & Rocked
Streets	Green Hill Drive	Extended a culvert on North side and reestablished drainage on South side.

CIP Wastewater	Decant Center	Reece Engineering has drawn preliminary plans and is estimating construction cost for the Decant Basin. Will send to DEQ for approval when plans arrive.
Water Wastewater	5 years CIP Planning	Requested second bid for roll up doors on PW buildings, back-hoe replacement options and 5yd dump truck options.
CIP- Water	South Reservoir	Final engineering almost done -Civil West Engineering is giving a report at this month's Public Works & Street Commission meeting
CIP- Water	101 Waterline Replacement	Project nearly complete
CIP-Water	Surfside & Reeves Circle waterline replacement	Work begins at the end of March

PHONE (541)547-3243 RELAY OREGON (800)735-2900 (T.D.D.) FAX (541)547-3063
E-MAIL Rick@MailYachatsOregon.org Dave@MailYachatsOregon.org WEB SITE www.ci.Yachats.or.us
THE CITY OF YACHATS DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, CREED, GENDER, NATIONAL ORIGIN, AGE, AND DISABILITY, MARITAL OR VETERAN STATUS, SEXUAL ORIENTATION, OR ANY OTHER LEGALLY PROTECTED STATUS.

Memo

To: City Council

From: Nancy Batchelder, City Recorder

Date: March 2, 2016

Re: CIS Risk Management Conference

Last month I attended the Risk Management Conference hosted by City County Insurance Services. CIS is a pool instead of an insurance company, so each year they have this conference as a way to connect with the various cities, counties and special districts that are the owners/members of the trust.

One person from each member entity is given registration, meals and one nights lodging, so the cost for the City is minimal. (See the end of this memo for more information regarding CIS.)

At the conference:

- Members are given preliminary information about the proposed contributions (premiums/rates) for the coming fiscal year to assist in budget preparation.
- CIS staff explains the treads, both national and local, that are factors considered by the CIS Board when setting the rates.
- CIS staff share information with members about best practices and risk management strategies for reducing or preventing loss.
- CIS Staff explains changes in the laws relating to such things as liability, employee relations and contract negotiations.
- CIS Board members give their annual report to the members.

Rate Projections for 2016-2017 Fiscal Year

While the CIS Board of Trustees will not formally set rates for the 2016-2017 coverage year until their next meeting in April, preliminary rate projections were released at the Conference. The actual increase in contribution will not exceed the following amounts, and may be less.

CIS Benefits rate increases for pooled cities (under 100 employees) Health care benefits increases will start on January 1, 2017

Health +2.5%
Vision +0 %
Dental +5.4%
Life +0%

CIS Trust

Individual Lines of Coverage

Liability 9.0%
Auto Physical Damage 0%
Property 0%
Workers' Compensation 7.2%

The City's current Health Plan for employees will be eliminated as of December 31, 2017 to avoid the risk of the Cadillac tax in 2020, so when the union contract is being discussed a new insurance plan will need to be agreed on as part of that contract. That contract expires on June 30, 2017.

Employment related claims continue to be one of the most costly types of covered claims in the pool; and, CIS hopes that by increasing the cost to those members that have not taken advantage of the free pre-loss legal service in the past will encourage them to do so in the future – resulting in a reduction to the contributions charged to all members in the pool.

As a way to reduce the cost for all members, CIS is increasing the deductible for employment related claims. The current deductible is $5,000; however, that deductible is waived for members who take advantage of the (free) pre-loss legal advice if an employment related claim is filed. That deductible amount is being raised to $15,000. And, for any member that has repeated employment related liability claims that do not use the pre-loss legal services the deductible will increase with each case up to a total of $60,000.

It should be noted, that Yachats has used this pre-loss legal service several times in the past, and has never had an employment claim filed due to the excellent advice received and followed.

Other Items of Interest

The City of Yachats is a member of CIS for all insurance needs. 95% of all cities in Oregon, 75% of all counties in Oregon, and 75 other local government entities are CIS members for property or liability coverage. The CIS Trust Board of Directors is made up of representatives from the members.

CIS is not an insurance company, and is not in the business of making a profit. Therefore the City can be assured that our ***risk management needs*** are met, in addition to getting the lowest insurance rates possible.

For the first tier of insurance, called risk sharing, the CIS Trust acts as a pool for self-insurance. The resources of all the members are pooled as a way to share the risk and reduce costs for all members. For the next tier of insurance needs, called risk transfer, which is buying insurance by paying a premium to a third party, usually a for-profit insurance company, to cover large losses, CIS is able to buy insurance for the entire group so they can get that insurance for a much lower cost than the City would be able to on its own.

Funds received by CIS are used three ways:

- Payment of claims by members
- Purchase of insurance for catastrophic losses by members
- Returns to members in the form of dividends, multi-line discounts, or rate subsidies to keep rates low.

One branch of CIS is called Employee Benefits Services (EBS Trust). Their function is to provide health and dental insurance and other employee benefits. Besides being able to purchase insurance as one large group, thereby reducing costs, they also ensure that they have the lowest cost by going out for proposals. They negotiate with insurance carriers, administer the benefits programs, and provide health risk management assistance.

Insurance is not the only thing the City of Yachats gets from CIS. They work with the City to ensure that a proactive approach is taken to reduce risk. As our Risk Management Consultant CIS also:

- Designs and manages plans to assist the City retain appropriate amount of insurance through deductible and alternate pricing plans.
- Provides individual risk management plans based on the city's operations. Our consultant visits regularly to discuss all kinds of issues, inspect sites, provide best practices analysis, and provide assistance in developing risk management tools, forms, or manuals.
- Provides OSHA inspection, compliance and hazard identification; as well as return to work assistance, ergonomic assessments, job safety analysis and review of job descriptions.
- Provides information regarding legal issues and suggests steps the City Council can take to protect the city's assets.
- Provides a pre-loss legal service. The City is able to work with the CIS in-house legal team during a situation to ensure that the right steps are taken and the right decisions are made to reduce the risk of lawsuits or other liability claims. If their advice is followed but the City is still sued, the deductible is waived.
- Provides free trainings on many subjects.

Revenues and Expenditures 2016-8 2/29/2016

Account	Budgeted Revenue	Revenue to Date	Difference	% Received	Outliers 66.67%		Budgeted Expenitures	Expenditures to Date	Difference	% Expended	Outliers 66.67%
General (10)	919,364.00	855,120.38	(64,243.62)	93.01%			919,364.00	721,055.33	198,308.67	78.43%	?
Visitor Amenities (12)	558,531.00	557,644.24	(886.76)	99.84%			558,530.00	312,498.58	246,031.42	55.95%	
Capital Reserve (15)	2,531,410.00	2,497,273.98	(34,136.02)	98.65%			2,531,410.00	905,953.85	1,625,456.15	35.79%	
Sys. Dev. (16)	82,524.00	224,500.68	141,976.68	272.04%			82,524.00	20,000.00	62,524.00	24.24%	
Debt Service (17)	86,517.00	86,517.00	0.00	100.00%			86,517.00	0.00	86,517.00	0.00%	
Hwy 101 Project (20)	1,292,224.00	727,135.27	(565,088.73)	56.27%	?		1,292,224.00	152,234.92	1,139,989.08	11.78%	
Streets (21)	142,624.00	141,639.83	(984.17)	99.31%			142,624.00	97,953.23	44,670.77	68.68%	?
Library (22)	24,808.00	23,592.84	(1,215.16)	95.10%			24,808.00	17,015.40	7,792.60	68.59%	?
Log Church Museum (23)	15,467.00	12,719.72	(2,747.28)	82.24%			15,467.00	9,427.90	6,039.10	60.95%	
Parks and Commons (24)	198,964.00	194,299.10	(4,664.90)	97.66%			198,964.00	169,042.27	29,921.73	84.96%	?
Storm Drain (30)	107,266.00	107,266.07	0.07	100.00%			107,266.00	102,969.54	4,296.46	95.99%	?
Water (60)	561,695.00	394,360.44	(167,334.56)	70.21%			561,695.00	358,029.63	203,665.37	63.74%	
Gen. Oblig. Water Bond - 1992 (66)	45,459.00	49,209.22	3,750.22	108.25%			45,459.00	45,459.00	0.00	100.00%	?
Water Construction (68)	1,400,000.00	0.00	(1,400,000.00)	0.00%	?		1,400,000.00	0.00	1,400,000.00	0.00%	
Sewer (70)	516,455.00	364,154.16	(152,300.84)	70.51%			516,455.00	329,465.59	186,989.41	63.79%	
Sewer Debt (76)	1,005,026.00	1,005,026.05	0.05	100.00%			1,005,026.00	258,512.76	746,513.24	25.72%	
USFS Contract (80)	85,211.00	80,211.38	(4,999.62)	94.13%			85,211.00	77,665.41	14,213.60	91.14%	?
URD (90)	230,686.00	251,083.36	20,397.36	108.84%			230,686.00	206,051.69	24,634.31	89.32%	?
Totals	9,804,231.00	7,571,753.72	(2,232,477.28)	77.23%			9,804,230.00	3,783,335.10	6,027,562.91	38.59%	

Total Income over Expenditures 3,788,418.62

All Interfund Transfers are done at the first of the Fiscal Year
Budgeted Expenitures included UEFB and Reserves for Future Use
Money was transferred out of Fund 80 into Fund 15 to help repay the bank building loan as per the Supplemental Budget

Fiscal Year 2015-2016

Project	Budget	Revised Estimate	Materials & Services	Labor Expense To Capitalize	City equipment to Capitalize	2015-2016 Cost incl Labor	Over (Under) Revised	Over (Under) Budget	crew hours Prior YR	True Cost of project	crew hours this year	crew prior	Total Crew Hours
Decanting Center	25,000	25,000					(25,000)	(25,000)	605	605		13	13
Hwy 101-grant	615,309	615,309	80,134	538		80,672	(534,637)	(534,637)	157,872	238,544	12	36	48
Hwy 101-waterline	122,000	167,089	14,061	3,597		17,658	(149,431)	(104,342)	35,305	52,962	68	239	307
Hwy 101-drainage	170,000	170,000	555	189		744	(169,256)	(169,256)	38,734	39,478	4	188	192
Update Water Master Plan (2A)	18,000	18,000					(18,000)	(18,000)	2,652	2,652		62	62
Hanley Drive Looping & SCADA	164,000	280,565	47,509	37,239		84,748	(195,817)	(79,252)	46,816	131,564	905	285	1,190
Surfside Waterline	56,800	56,800	6,022	612		6,634	(50,166)	(50,166)	338			7	7
Reeves Circle Waterline	50,000	50,000	6,022	408		6,430	(43,570)	(43,570)			8		8
Engineering S. Res	150,000	150,000	62,837	3,075		65,911	(84,089)	(84,089)	21,208		59	301	360
Access Road, Base & Tank S. Res	485,000	485,000	5,128			5,128	(479,873)	(479,873)	5,421				-
Generator Building - Parkside	25,000	25,000	25,728			25,728	728	728		25,728		12	12
Street Improvements	75,300	75,300	51,406	312		51,718	(23,582)	(23,582)	2,880	54,598	6	46	52
Little Log Church Siding	20,000	20,000		54		54					1		
Labyrinth	10,000	10,000					(10,000)	(10,000)	421	421		2	2
General Park Plan - Entry Portal (2/4)	22,500	22,500					(22,500)	(22,500)					-
Commons Roof	65,000	24,000	23,450	370		23,820	(180)	(41,180)			8		8
Commons Bathroom Remodel	10,000	14,556	14,460	96		14,556	0	4,556			3		3
Software Upgrade	60,000	7,300	7,300	2,564		9,864	2,564	(50,136)		9,864			*55 O/T only
Year 3 - Information System	24,000	24,000	12,149			12,149	(11,851)	(11,851)		12,149			-
Library	10,000	10,000					(10,000)	(10,000)					-
South Gateway Entry Sign	14,000	14,000					(14,000)	(14,000)	52	52		1	1
General Administration of CIP				1,308							22		22

Red Font indicates completed project

total employee expense 50,362

To: Yachats City Council March 9, 2016

From: Bob Bennett, Emergency Planning Committee

Subject: March 2016 Status Report

The Emergency Planning Committee (EPC) met on March 8th with a focus on developing the objectives for the Cascadia Event in June. We received planning materials from Jenny Demaris to help with planning the Evacuation Drill which is a major part of the Yachats participation in the Cascadia Event. The materials included:

- Documents used by Newport Police Department for the South Beach evacuation drill.
- Contacts for ODOT for arranging signage and permission to help establish crossing points on US 101.
- Contacts for OSP and LCSO for any help in traffic control.
- Contacts for active CERT groups who may be able to staff crossing points and assembly areas.

Completing the final plan for the Evacuation Drill is the focus of the next Committee meeting. Prior to the next Meeting on April 12th Don Goth and Bill Watson will take the current Yachats Tsunami map and mark all of the existing escape route signs so that potential assemble areas and crossing points can be identified.

The Committee is preparing articles for the City Newsletter about the Cascadia Rising Event. Bob Bennett is working on the first article; Walt Weyand will work on the second. The article for the June Newsletter will provide specific information on the Evacuation Drill including maps and expectations of the participants.

Bob Bennett has a planning meeting set with LCSO on Tuesday. March 29th, at 9:00 AM in Gleneden Beach for Cascadia Rising. Several Committee members indicated interest in attending. They can meet Bob at the north side lot of the Commons at 8:00 AM that morning.

We took action on the offer for some additional Tsunami evacuation signage from LCSO for some “You Are Here” signs. The 2 locations picked were the kiosk behind the Commons and the Visitors Center.

There was an offer from the Yachats PARC Resource Client Services Manager, Laura Prado, for FEMA FY 2016 Pre-Disaster Mitigation Grants. One suggestion is to have a Earthquake Assessment done on the Commons. True it is in the inundation zone but it is the only large building with some emergency services that could be used as a refugee center. An assessment would tell the City if the building could be retrofitted or not.

- Work deferred till after Cascadia Event:
    - Complete work on the updated Appendixes for the Emergency Plan from the last table top.
    - Begin draft of Emergency Debris Management Plan for Yachats.
    - Use the logs from the slide to prepare a FEMA form.

CC: Emergency Planning Committee, Walt Weyand, Larry Nixon, Don Goth, Bill Watson, Nancy Batchelder, Rick McClung, Kimmie Allison, Frankie Petrick, Jenny Demaris

Code Enforcement Report
February 2016

I made a quick trip to Alabama to see my daughter, Robin, my son-in-law, Chris, and meet my first and new granddaughter, Katherine Lori Nolan. She was just five weeks old. What a joy to hold her and rock her to sleep.

She has a stare that goes right through you. Everyone is doing fine. They should be back in Boise, ID by the end of June. Much closer.

- Attended City Council meeting.

- Attended LED lighting meeting for the Commons.

- Emails to OCEA Board members regarding our April, Bend conference.

- Resident called about a van parked on their property on Aqua Vista Loop. The van was gone by the time I arrived.

-- Resident called from Aqua Vista Loop. A man was coming out of a neighbor's shed. I didn't spot him went I drove by.

- Attended the City Council's Goal setting meeting.

- I emailed the Oregon Code Enforcement Association membership and questioned them about their legal liability coverage. This is in regards to the Tort Claim filed against me, while I was serving a citation for alleged illegal vacation rental activity.

There was interference from a neighbor, who filed the Tort Claim. I received several responses from OCEA members.

The Code Enforcement Officer in Astoria sent this link.

http://www.scotusblog.com/2012/opinion-analysis-a-presumption-of-qualified-immunity-for-private-actors/

This is a Supreme Court ruling that includes Independent Contractors in municipal legal support when they are conducting government business.

I would ask the City Council to reconsider my contract with the City and include representation by the City's Attorney.

Respectfully Submitted,

Donald W. Niskanen
Code Enforcement Officer

CITY OF YACHATS
ORDINANCE NO. 341

AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE SECTION 5.08.110 NOXIOUS AND INVASIVE VEGETATION

WHEREAS, this amendment to the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation is proposed to coincide with the amendment to Section 9.52.070 Shoreland Setbacks made with Ordinance No. 340, adopted January 14, 2016; and

WHEREAS, Planning Commission held a public hearing on February 16, 2016 and following that hearing voted to forward the following amendment to the City Council for consideration; and

WHEREAS, City Council considered the amendment at their regular meeting on March 10, 2016; and

NOW THEREFORE, the City of Yachats ordains Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation shall be amended to read as follows:

Section 5.08.110 Noxious and invasive vegetation.

A. No owner or person in charge of real property shall permit, grow or allow noxious vegetation to grow on the property. Nor shall any owner or person in charge of real property permit listed invasive plants within a riparian ~~buffer~~corridor, as described in Section 9.52.07 of this Code (hereafter riparian ~~buffer~~corridor). Noxious vegetation and invasive plants within a riparian ~~buffer~~corridor are declared a nuisance, and their presence is non-conforming with the Yachats Comprehensive Plan. Some species of noxious vegetation are declared public health hazards.

B. The owner or person in charge of real property shall abate noxious vegetation from the property, or invasive plants within a riparian ~~buffer~~corridor and do so in a manner that will prevent noxious vegetation from going to seed or propagating by other means. The owner and the person in charge shall be jointly and severally liable for the cost of abatement and may be liable for personal injury or damage resulting from the presence of noxious vegetation knowingly propagated on their property.

C. For purposes of this section, “noxious vegetation” is defined as: introduced “weed” species and native vegetation that is, or is likely to become

1. A health hazard, including plants such as Scotch Broom and others that may seasonally cause severe allergic reactions, and plants such as Poison Hemlock which is extremely toxic if ingested. Any such vegetation shall be prima facie evidence of a health hazard:

2. A fire hazard, including native and introduced grasses, bushes, weeds or other noxious vegetation allowed to grow in vacant lots or other open areas. Any such vegetation shall be prima facie evidence of a fire hazard:

3. A traffic hazard, including the presence of trees, bushes, or other tall vegetation that impairs the view of the public thoroughfare, street corner, path, or trail making use of the thoroughfare hazardous. Any such vegetation shall be prima facie evidence of a traffic hazard:

4. An invasive vegetation competitive with, and destructive to, native vegetation and desired landscape and garden plants; or

5. A regionally abundant weed of economic importance and which is listed as a noxious weed by Oregon State Department of Agriculture Weed Control Board “B” list and other designated weeds. Of significance, or potential significance, in the Yachats area are the following:

a. Canada thistle
b. French broom
c. Gorse
d. Himalayan blackberry
e. Japanese knotweed
f. Poison hemlock
g. Purple loosestrife
h. Scotch broom
i. Waterweed (Elodea)
j. Tansy ragwort.

D. For purposes of this section, "invasive plants within a riparian ~~buffer~~corridor" are identified as the following

1. Common Fennel (Foeniculum vulgare)
2. Policeman's Helmet (Impatiens glandulifera)
3. Knotweeds* Polygonium species *Elimination only by approved practices
4. Old Man's Beard and Silverlace Vine (Clematis vitalba and Polygonum albertii)
5. Atlantic, Irish and English Ivy (Cultivars Hedera hibernica and Hedera helix)
6. Yellow Flag Iris (Iris pseudacorus)
7. Purple Loosestrife and Garden Loosestrife (Lythrum salicaria & Lysimachia vulgaris)
8. Butterfly Bush (Buddleja davidii)
9. Reed Canarygrass (Phalaris arundinacea)

E. No owner or person in charge of property shall allow noxious vegetation to be on property or in the right-of-way of a public thoroughfare abutting the property.

F. An owner or person in charge of property, including any property in the right-of-way of a public thoroughfare abutting the property, shall cut down or destroy noxious vegetation determined by the city to be necessary if it is or to prevent it from becoming a health or fire hazard, or, in the case of weeds or other noxious vegetation, from invading an environment otherwise occupied by native vegetation or ornamental plants not listed as noxious vegetation by a County of State Weed Board.

G. Questions regarding vegetation identification and methods for the control or eradication of noxious vegetation shall be referred to the Lincoln County Vegetation Management Committee or to the Oregon State Department of Agriculture weed control division, and to the Oregon Revised Statues, Chapter 570.

H. No owner or person in charge of property shall allow the uncontrolled growth and accumulation of dead or dormant weeds, brush, high grass, scotch broom, gorse, blackberries or pampas grass to become a fire hazard. This section shall not apply to any of the following:

1. Any maintained landscaped area;
2. Any crop grown and maintained for lawful agricultural purposes;
3. Any natural area on publicly owned land of Yachats;
4. Any property defined as wetlands by proper authority, if control of vegetation would violate federal, state, or county laws: or
5. Any property defined as a riparian ~~buffer~~corridor.

Such vegetation shall be removed or eliminated before July 1 of each year, or at any time the City Council declares a period of extreme fire danger, by cutting to a height of no more than 6 inches and mulching all cut materials. If any owner or person in charge of property does not comply with this subsection, the City may contract with a firm licensed to do business within the city limits to bring the property into compliance as provided in Section 5.08.250 Summary abatement. The City may recover all costs as provided in Section 5.08.240 Assessment of costs.

I. Unless a part of a City approved natural conditions restoration project, within the first Thirty (30) feet of a riparian ~~buffer~~corridor, non specific means, including, but not limited to chemical sprays, mowers or weed eaters shall not be used to control or remove vegetation.

J. Any actual costs incurred by the City in enforcing this Section, including, but not limited to, summary or other abatement costs pursuant to Subsection B. and G., above, shall become a lien against the property and perfected and recorded as such according to state law.

PASSED AND ADOPTED by the City Council of the City of Yachats on this _____day of _____.

Ayes:_____ Nays:_____ Abstentions:_____ Absent:_____

APPROVED by the Mayor this ____ day of _____.

Attest:

_____ _____

Ronald L Brean, Mayor Nancy Batchelder, City Recorder

ADMINISTRATIVE POLICY NO. 11
CAPITAL IMPROVEMENT BUDGET POLICIES

OBJECTIVES

To provide an effective management tool for capital budgeting. This policy establishes policies for budgeting for capital improvements while providing sufficient flexibility to enable the City Council to respond to unforeseen circumstances and new opportunities that may benefit the jurisdiction.

POLICIES

1. The city will make all capital improvements in accordance with an adopted capital improvement program.
2. The city will maintain a multi-year plan for capital improvements and update it annually.
3. The city will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development or changes in economic base will be calculated and included in capital budget projections.
4. The city will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
5. The city will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and priorities, and who's operating and maintenance costs have been included in operating budget forecasts.
6. The city will maintain all its assets at a level adequate to protect the city's capital investment and to minimize future maintenance and replacement costs.
7. The city, as part of its capital planning process, will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
8. The city will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to City Council for approval.
9. The city will determine the least costly financing method for all new projects.
10. When projects are supported by more than one fund and unanticipated revenues are available, it shall be the policy for staff to reduce the contribution from the General Fund.

Amendment provided by Councilor Scott 3-16

RECEIVED
JAN 27 2016
CITY OF YACHATS

COMMUNITY SERVICE REGISTRATION

Date 1/27/2016

Name RICK HAYNES

Home Address 360 SPRUCE AV.

Mailing Address P.O BOX 823

Home Phone _ . _ Work Phone _____

Email address: hayresrice@gmail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

[ ] Parks & Commons Commission
[X] Public Works & Streets Commission
[ ] Budget Committee
[ ] Other Ad Hoc Committee: _____
[ ] Library Commission
[ ] Planning Commission

Please tell us about yourself:

How long have you lived in Yachats full-time: 1 YEAR[1]

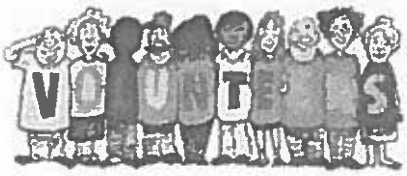
Background: RAISED IN TEXAS - BS CIVIL ENGR
U OF TEXAS ESTABLISHED EMR TEXAS & CALIFORNIA
CAREER WORKING AS CONSULTANT TO CITYS & COUNTIES

Skills: RETIRED

Why you want to serve on a particular Commission or Committee: MY ENGINEERING BACKGROUND COULD BE ASSET

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes [X] No [ ]

[1] Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)



COMMUNITY SERVICE REGISTRATION

Date 10/20/15

Name TERRI HOMER

Home Address 25 Koho Loop, Yachats

Mailing Address P.O. Box 596, Yachats

Home Phone

Email address: terri.homermd@ymail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

[ ] Parks & Commons Commission
[ ] Public Works & Streets Commission
[ ] Budget Committee
[ ] Other Ad Hoc Committee: _____
[X] Library Commission
[ ] Planning Commission

Please tell us about yourself:

How long have you lived in Yachats full-time: 2 yrs 7 months[1]

Background: Retired physician.

Skills: Library volunteer in Yachats for 2 yrs: 8-10 hrs/month

Why you want to serve on a particular Commission or Committee: David Dunsdon spoke with me about this commission. I have really enjoyed my time as a volunteer librarian!

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes [X] No [ ]

[1] Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)

CITY OF YACHATS
ORDINANCE NO. 341

AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE SECTION 5.08.110 NOXIOUS AND INVASIVE VEGETATION

WHEREAS, this amendment to the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation is proposed to coincide with the amendment to Section 9.52.070 Shoreland Setbacks made with Ordinance No. 340, adopted January 14, 2016; and

WHEREAS, Planning Commission held a public hearing on February 16, 2016 and following that hearing voted to forward the following amendment to the City Council for consideration; and

WHEREAS, City Council considered the amendment at their regular meeting on March 10, 2016; and

NOW THEREFORE, the City of Yachats ordains Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation shall be amended to read as follows:

Section 5.08.110 Noxious and invasive vegetation.

A. No owner or person in charge of real property shall permit, grow or allow noxious vegetation to grow on the property. Nor shall any owner or person in charge of real property permit listed invasive plants within a riparian ~~buffer~~corridor, as described in Section 9.52.07 of this Code (hereafter riparian ~~buffer~~corridor). Noxious vegetation and invasive plants within a riparian ~~buffer~~corridor are declared a nuisance, and their presence is non-conforming with the Yachats Comprehensive Plan. Some species of noxious vegetation are declared public health hazards.

B. The owner or person in charge of real property shall abate noxious vegetation from the property, or invasive plants within a riparian ~~buffer~~corridor and do so in a manner that will prevent noxious vegetation from going to seed or propagating by other means. The owner and the person in charge shall be jointly and severally liable for the cost of abatement and may be liable for personal injury or damage resulting from the presence of noxious vegetation knowingly propagated on their property.

C. For purposes of this section, “noxious vegetation” is defined as: introduced “weed” species and native vegetation that is, or is likely to become

1. A health hazard, including plants such as Scotch Broom and others that may seasonally cause severe allergic reactions, and plants such as Poison Hemlock which is extremely toxic if ingested. Any such vegetation shall be prima facie evidence of a health hazard:

2. A fire hazard, including native and introduced grasses, bushes, weeds or other noxious vegetation allowed to grow in vacant lots or other open areas. Any such vegetation shall be prima facie evidence of a fire hazard:

3. A traffic hazard, including the presence of trees, bushes, or other tall vegetation that impairs the view of the public thoroughfare, street corner, path, or trail making use of the thoroughfare hazardous. Any such vegetation shall be prima facie evidence of a traffic hazard:

4. An invasive vegetation competitive with, and destructive to, native vegetation and desired landscape and garden plants; or

5. A regionally abundant weed of economic importance and which is listed as a noxious weed by Oregon State Department of Agriculture Weed Control Board “B” list and other designated weeds. Of significance, or potential significance, in the Yachats area are the following:

a. Canada thistle
b. French broom
c. Gorse
d. Himalayan blackberry
e. Japanese knotweed
f. Poison hemlock
g. Purple loosestrife
h. Scotch broom
i. Waterweed (Elodea)
j. Tansy ragwort.

D. For purposes of this section, "invasive plants within a riparian ~~buffer~~corridor" are identified as the following

1. Common Fennel (Foeniculum vulgare)
2. Policeman's Helmet (Impatiens glandulifera)
3. Knotweeds* Polygonium species *Elimination only by approved practices
4. Old Man's Beard and Silverlace Vine (Clematis vitalba and Polygonum albertii)
5. Atlantic, Irish and English Ivy (Cultivars Hedera hibernica and Hedera helix)
6. Yellow Flag Iris (Iris pseudacorus)
7. Purple Loosestrife and Garden Loosestrife (Lythrum salicaria & Lysimachia vulgaris)
8. Butterfly Bush (Buddleja davidii)
9. Reed Canarygrass (Phalaris arundinacea)

E. No owner or person in charge of property shall allow noxious vegetation to be on property or in the right-of-way of a public thoroughfare abutting the property.

F. An owner or person in charge of property, including any property in the right-of-way of a public thoroughfare abutting the property, shall cut down or destroy noxious vegetation determined by the city to be necessary if it is or to prevent it from becoming a health or fire hazard, or, in the case of weeds or other noxious vegetation, from invading an environment otherwise occupied by native vegetation or ornamental plants not listed as noxious vegetation by a County of State Weed Board.

G. Questions regarding vegetation identification and methods for the control or eradication of noxious vegetation shall be referred to the Lincoln County Vegetation Management Committee or to the Oregon State Department of Agriculture weed control division, and to the Oregon Revised Statues, Chapter 570.

H. No owner or person in charge of property shall allow the uncontrolled growth and accumulation of dead or dormant weeds, brush, high grass, scotch broom, gorse, blackberries or pampas grass to become a fire hazard. This section shall not apply to any of the following:

1. Any maintained landscaped area;
2. Any crop grown and maintained for lawful agricultural purposes;
3. Any natural area on publicly owned land of Yachats;
4. Any property defined as wetlands by proper authority, if control of vegetation would violate federal, state, or county laws: or
5. Any property defined as a riparian ~~buffer~~corridor.

Such vegetation shall be removed or eliminated before July 1 of each year, or at any time the City Council declares a period of extreme fire danger, by cutting to a height of no more than 6 inches and mulching all cut materials. If any owner or person in charge of property does not comply with this subsection, the City may contract with a firm licensed to do business within the city limits to bring the property into compliance as provided in Section 5.08.250 Summary abatement. The City may recover all costs as provided in Section 5.08.240 Assessment of costs.

I. Unless a part of a City approved natural conditions restoration project, within the first Thirty (30) feet of a riparian ~~buffer~~corridor, non specific means, including, but not limited to chemical sprays, mowers or weed eaters shall not be used to control or remove vegetation.

J. Any actual costs incurred by the City in enforcing this Section, including, but not limited to, summary or other abatement costs pursuant to Subsection B. and G., above, shall become a lien against the property and perfected and recorded as such according to state law.

PASSED AND ADOPTED by the City Council of the City of Yachats on this _____day of _____.

Ayes:_____ Nays:_____ Abstentions:_____ Absent:_____

APPROVED by the Mayor this ____ day of _____.

Attest:

_____ _____

Ronald L Brean, Mayor Nancy Batchelder, City Recorder

To: Yachats City Council March 9, 2016

From: Bob Bennett, Emergency Planning Committee

Subject: March 2016 Status Report

The Emergency Planning Committee (EPC) met on March 8th with a focus on developing the objectives for the Cascadia Event in June. We received planning materials from Jenny Demaris to help with planning the Evacuation Drill which is a major part of the Yachats participation in the Cascadia Event. The materials included:

- Documents used by Newport Police Department for the South Beach evacuation drill.
- Contacts for ODOT for arranging signage and permission to help establish crossing points on US 101.
- Contacts for OSP and LCSO for any help in traffic control.
- Contacts for active CERT groups who may be able to staff crossing points and assembly areas.

Completing the final plan for the Evacuation Drill is the focus of the next Committee meeting. Prior to the next Meeting on April 12th Don Goth and Bill Watson will take the current Yachats Tsunami map and mark all of the existing escape route signs so that potential assemble areas and crossing points can be identified.

The Committee is preparing articles for the City Newsletter about the Cascadia Rising Event. Bob Bennett is working on the first article; Walt Weyand will work on the second. The article for the June Newsletter will provide specific information on the Evacuation Drill including maps and expectations of the participants.

Bob Bennett has a planning meeting set with LCSO on Tuesday. March 29th, at 9:00 AM in Gleneden Beach for Cascadia Rising. Several Committee members indicated interest in attending. They can meet Bob at the north side lot of the Commons at 8:00 AM that morning.

We took action on the offer for some additional Tsunami evacuation signage from LCSO for some “You Are Here” signs. The 2 locations picked were the kiosk behind the Commons and the Visitors Center.

There was an offer from the Yachats PARC Resource Client Services Manager, Laura Prado, for FEMA FY 2016 Pre-Disaster Mitigation Grants. One suggestion is to have a Earthquake Assessment done on the Commons. True it is in the inundation zone but it is the only large building with some emergency services that could be used as a refugee center. An assessment would tell the City if the building could be retrofitted or not.

- Work deferred till after Cascadia Event:
    - Complete work on the updated Appendixes for the Emergency Plan from the last table top.
    - Begin draft of Emergency Debris Management Plan for Yachats.
    - Use the logs from the slide to prepare a FEMA form.

CC: Emergency Planning Committee, Walt Weyand, Larry Nixon, Don Goth, Bill Watson, Nancy Batchelder, Rick McClung, Kimmie Allison, Frankie Petrick, Jenny Demaris

City of Yachats

Public Works Department
500 W. 7th St.
P.O. Box 345
Yachats, OR 97498

Date: March 2nd, 2016

To: City Council and Public Works & Streets Commission

From: Rick McClung & David Buckwald

Re: February 2016 Public Works Report **Subject:** Work Outside of Normal Operations

Department	Subject	Description
Streets	Blackstone Gates	New heavy duty gates have been installed. New warning signs have been put in place
Streets	Overlook Drive	Graded & Rocked. Reestablished the drainage.
Streets	Pacific View Drive	Graded & Rocked
Streets	Green Hill Drive	Extended a culvert on North side and reestablished drainage on South side.

CIP Wastewater	Decant Center	Reece Engineering has drawn preliminary plans and is estimating construction cost for the Decant Basin. Will send to DEQ for approval when plans arrive.
Water Wastewater	5 years CIP Planning	Requested second bid for roll up doors on PW buildings, back-hoe replacement options and 5yd dump truck options.
CIP- Water	South Reservoir	Final engineering almost done -Civil West Engineering is giving a report at this month's Public Works & Street Commission meeting
CIP- Water	101 Waterline Replacement	Project nearly complete
CIP-Water	Surfside & Reeves Circle waterline replacement	Work begins at the end of March

PHONE (541)547-3243 RELAY OREGON (800)735-2900 (T.D.D.) FAX (541)547-3063
E-MAIL Rick@MailYachatsOregon.org Dave@MailYachatsOregon.org WEB SITE www.ci.Yachats.or.us
THE CITY OF YACHATS DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, CREED, GENDER, NATIONAL ORIGIN, AGE, AND DISABILITY, MARITAL OR VETERAN STATUS, SEXUAL ORIENTATION, OR ANY OTHER LEGALLY PROTECTED STATUS.