

1. Agenda

Documents:

[2018-12-05 City Council Agenda.pdf](#)

2. Meeting Materials

Documents:

[2018-12-05 Review YMC 5.12 Burning.pdf](#)

[2018-12-12 City Council Agenda DRAFT.pdf](#)

[ORD 355 Modifying YMC 3.10 Finance Advisory Committee.pdf](#)

[RES 2018-45 Library Expansion Recommendation.pdf](#)

[RES 2018-46 Relocation Of City Hall.pdf](#)

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS

CITY COUNCIL WORK SESSION, REGULAR COUNCIL MEETING

441 Hwy 101 N., Yachats Commons, Room 1, Yachats OR

Wednesday, December 5, 2018 at 9:30am

WORK SESSION AGENDA

- I. CALL MEETING TO ORDER
- II. WORK SESSION DISCUSSION TOPICS
 - A. Discussion or Ordinance 5.12.020(a) & Fire Department: Address BBQ open flame; notification of propane owners
 - B. Discussion of the 2nd Phase of the Organizational Study & proposed Climate Change Commission
 - C. Discussion of Non-Discrimination Statement Resolution 2018-41
 - D. Approve agenda for 12/12/18 City Council meeting **at 6:00pm in Room 1**

REGULAR COUNCIL MEETING

- I. Announcements, Correspondence and Proclamations
- II. Public Comment: **Topics not listed on the agenda:** 5-minute limitation per person
- III. Resolutions:
 - A. 2018-41: Updates to EEO/Affirmative Action Nondiscrimination Policy
 - B. 2018-45: Memorializing Council Action on the Library Remodel & Expansion
 - C. 2018-46: Memorializing Council Action on the 501 Building
- IV. Ordinances:
 - A. Ordinance 355: Amendments to Code section 3.10 Finance Committee
- V. New Business
 - A. VOTE: Discussion of revisions to Ordinance 5.12.020(a)
 - B. VOTE: 2nd Phase of the Organizational Study & Proposed Climate Change Commission
- VI. Other Business
 - A. From Mayor
 - B. From Council
 - C. From Staff

The work session and regular council meeting are open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted November 28, 2018

City Council Action Item Cover Sheet

DATE: December 5, 2018

Agenda Item:

Ordinance 5.12.020(a)

Question Before Council:

Receive information from the Yachats Fire Department regarding 5.12.020(a)

Person/Group Initiating Request:

Fire Department

Item Summary/Background:

Ordinance 5.12 is attached

Yachats Municipal Code

[Up](#)[Previous](#)[Next](#)[Main](#)[Collapse](#)[Search](#)[Print](#)[No Frames](#)[Title 5 - Health and Safety](#)**Chapter 5.12 - Burning**

5.12.010 Definitions.

As used in this chapter:

“Agricultural outdoor burning” means the outdoor burning of any agricultural waste.

“Agricultural waste” means any waste material generated or used by an agricultural operation.

“Commercial outdoor burning” means the outdoor burning of any commercial waste.

“Commercial waste” means any waste material generated or used by a commercial operation. Examples of commercial waste are waste from offices, wholesale or retail yards and outlets, warehouses, restaurants, and recreational vehicle parks.

“Construction outdoor burning” means the outdoor burning of any construction waste.

“Construction waste” means any waste material used for, resulting from, or produced by a building or construction project. Examples of construction waste are wood, lumber, paper, crating and packing materials processed for or used during construction, materials left after completion of construction, and materials collected during cleanup of a construction site.

“Demolition outdoor burning” means the outdoor burning of demolition waste.

“Demolition waste” means any material resulting from or produced by the complete or partial destruction or tearing down of any human-made structure or the clearing of any site for land improvement or cleanup.

“Domestic outdoor burning” means the outdoor burning of any domestic waste.

“Domestic waste” means household waste material. Examples of household waste are paper, cardboard, clothing, yard debris, and other material generated in or around a dwelling or on the property appurtenant to a dwelling.

“Industrial outdoor burning” means the outdoor burning of any industrial waste.

“Industrial waste” means any waste material, including process waste, produced as the direct result of any manufacturing or industrial process.

“Outdoor burning” means burning in outdoor open fires; burning in outdoor burn barrels; burning in outdoor incinerators; and burning of waste materials in any other outdoor structures or equipment.

“Person” means a natural person, firm, partnership, association, public or municipal corporation, political subdivision, or state or federal government or agency thereof.

“Person in charge of property” means an agent, occupant, lessee, contract purchaser or other person having possession or control of property or supervising a construction project on the property.

“Person responsible” means an owner of property, a person in charge of property, and the person who caused or maintained outdoor burning on property.

“Waste” means any useless or discarded materials.

“Yard debris” means wood, needle, or leaf materials from trees, shrubs, plants, or grass from the real property appurtenant to a dwelling. (Ord. 316, 2012)

5.12.020 Outdoor burning prohibited—Exceptions.

No owner or other person responsible shall cause or allow to be initiated or continued on the owner’s property any agricultural, commercial, construction, demolition, domestic, or industrial outdoor burning, except that the following shall not be prohibited by this section:

A. A fire used only for ceremonial or cooking purposes and fueled only by commercially available fireplace or barbecue fuel or by wood, with the fire contained in a fireplace, chiminea, or other similar structure or equipment (but

not a burn barrel) specifically designed for outdoor ceremonial or cooking purposes and permitted by the Yachats Rural Fire Protection District;

B. A fire set or permitted by The Yachats Rural Fire Protection District when in the opinion of the District Fire Chief the fire is necessary or appropriate for the performance of the district's official duty for fire fighting or fire protection training;

C. A fire set or permitted by The Yachats Rural Fire Protection District and in accord with such conditions and restrictions as the Fire Chief deems appropriate, when in the opinion of the Fire Chief the fire is necessary or appropriate for fire fighting, fire prevention, or fire protection purposes;

D. A fire set or permitted by The Yachats Rural Fire Protection District and in accord with such conditions and restrictions as the Fire Chief deems appropriate, when the City Council has issued a written declaration of emergency and authorization of the fire on the ground that a hazard to the public health or safety cannot be removed or disposed of in any other practical manner;

E. A fire permitted by the Yachats Rural Fire Protection District on properties over five (5) acres, provided mechanical means, as approved by the Fire District, for introducing oxygen to accelerate the burn are used;

F. A campfire in a firepit structure provided by the State of Oregon in any state park;

G. A barbecue grill. (Ord. 343 § 1, 2016; Ord. 316, 2012)

5.12.030 Violations—Penalty—Injunction.

A. Any person who violates Section 5.12.020 commits a Class C civil infraction.

B. Each fire that violates Section 5.12.020 constitutes a separate violation.

C. Each day that a fire continues in violation of Section 5.12.020 constitutes a separate violation.

D. The City may, in addition or as an alternative to other remedies, institute injunctive or other appropriate proceedings to prevent or enjoin violations of Section 5.12.020 (Ord. 316, 2012)

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Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS

CITY COUNCIL MEETING

441 Hwy 101N, Yachats Commons, Room 1

Wednesday, December 12, 2018 at 6:00pm

AGENDA

- I. Announcements, Correspondence and Proclamations
- II. Public Comment (topics not listed on the agenda: 5-minute limitation per person)
- III. Minutes
 - A. Minutes: November 7 Work Session; November 14 Council Session
- IV. Resolutions
 - A. Resolution 46: Commission Appointments
- V. New Business:
 - A. Discussion of Building Processes and Procedures
- VI. Reports
 - A. Financial Report
 - B. System Development Charge Annual Report
 - C. Council Reports
 - D. City Manager Report
- VII. Other Business
 - A. From Mayor
 - B. From Council
 - C. From Staff

This meeting is open to the public and all interested persons are invited to attend. This meeting will be audio taped. All items to be considered by the Commission must be submitted to City Hall no later than one week prior to the meeting. Minutes of all public meetings are available for review at City Hall, or on the City website at www.yachatsoregon.org. In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance.

POSTED December 5, 2018

City Council Action Item Cover Sheet

DATE: December 5, 2018

Agenda Item:

Ordinance 355

Question Before Council:

Approval of Ordinance 355

Person/Group Initiating Request:

Yachats City Council

Item Summary/Background:

Ordinance 355 provides recommended updates to Code Section 3.10

Recommendation: After discussion, provide the City Manager with policy direction regarding the items listed in the attached memorandum.

Yachats Municipal Code

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Chapter 3.10 - Capital Improvement Planning and Planning Sub-Committee

Section 3.10.010 Membership.

The City Council shall establish and appoint a finance committee which shall also serve as the capital improvement planning committee (CIP committee). The chair of the finance committee shall also serve as the chair of the CIP sub-committee. (Ord. 330, 2014; Ord. 248, 2004)

Section 3.10.020 Powers and duties.

The sub-committee, at public meetings, shall study proposed capital projects and improvements involving major non-recurring tangible assets and projects which (1) are purchased or undertaken at intervals of not less than five (5) years; (2) have a useful life of at least five (5) years; and (3) cost over \$5,000. Each year, commission chairs, boards, and department heads, shall submit capital project requests to the sub-committee including information for all anticipated projects requiring council action during the ensuing five (5) to ten (10) years. Submissions shall be on the proscribed forms provided by the City's budget officer. The sub-committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the City. No appropriation shall be voted for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered in the sub-committee's report or the sub-committee shall first have submitted a report to the City Council explaining the omission. (Ord. 330, 2014; Ord. 248, 2004)

Section 3.10.030 Capital improvement program—Annual report to City Council.

The sub-committee shall prepare an annual report recommending a capital improvement budget for the next fiscal year, and a capital improvement program including recommended capital improvements for the following five (5) fiscal years. The report shall be submitted to the City Council for its consideration and approval. The first year amounts shall be included in the proposed budget for the next year. (Ord. 330, 2014; Ord. 248, 2004)

Section 3.10.040 Capital improvement program—Adoption and appropriations.

Such capital improvement program, after its adoption, shall permit the expenditure on projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals and the like; but no such expenditure shall be incurred on projects which have not been so approved by the City through the appropriation of sums in the current year or in prior years, or for preliminary planning for projects to be undertaken more than five (5) years in the future. (Ord. 330, 2014; Ord. 248, 2004)

Section 3.10.050 Capital improvement program—Public report.

The sub-committee's report and the council's recommended capital budget shall be published and made available to the public. The sub-committee shall deposit its original report with the City Recorder. (Ord. 330, 2014; Ord. 248, 2004)

View the [mobile version](#).

CITY OF YACHATS

RESOLUTION NO. ~~2007~~2018-10-0137

A RESOLUTION MODIFYING THE YACHATS ADVISORY FINANCE COMMITTEE

WHEREAS, small cities lack staff resources to provide comprehensive financial analysis. Existing staff that could do this work are assigned other duties and don't have the time studies and analysis often require; and

WHEREAS, there tends to be a reliance on financial consultants who are expensive; and

WHEREAS, the City ~~Recorder-Manager~~ would benefit from the opportunity to discuss financial issues with other professionals; and

WHEREAS, Yachats has ~~retired~~-volunteers with financial and analytical skills;

NOW THEREFORE, the City of Yachats resolves to authorize the creation of the Yachats advisory finance committee to provide financial expertise in recommendation to the City Council and Commissions.

Duties:

- Provide financial expertise in recommendations to the City Council and commissions for utility rates studies, property taxes decisions, changes in other taxes, other sources of revenue and financial agreements.
- Provide a long term horizon for fund balance projections (3-5 years)
- Provide a "state of the City" financial report to the City Council – This would be a snapshot of how the financial long term picture looks given certain assumptions.
- Provide a financial framework for a Drainage utility fund
- Assist the City ~~Recorder-Manager~~ on special projects like:
 - Review and recommend changes to the City budget document
 - Review and comment on the CIP document and process
 - Is development paying their fair share of the infrastructure and operational costs?
 - How can the City organize / present information to improve decision making?
- Other projects assigned by the City Council

The committee's role is advisory.

Membership:

- Members should have skills in finance, analysis, budgets, and taxes.
- Experience with Excel and an e-mail account are desirable.
- Members will include one individual from Public Works, Planning, Parks & Commons, Library, Budget Committee, Council, and the City ~~Recorder~~Manager's Office

~~This Resolution is memorializing an action taken by City Council at the October 11, 2007 meeting and was effective as of that date.~~ Effective Date: This Resolution shall take effect immediately upon its adoption. Passed and adopted by the Yachats City Council the 7th day of November, 2018

Attest:

~~Susanne Smith~~ Gerald Stanley, Mayor
City ~~Recorder~~ Manager

~~Nancy Batchelder~~ Shannon Beaucaire,

**CITY OF YACHATS
ORDINANCE NO. 355**

**AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE CHAPTER 3.10 –
~~CAPITAL IMPROVEMENT PLANNING AND PLANNING SUB-COMMITTEE~~**

WHEREAS, the procedure used to develop the Capital Improvement Plan has become a function of the Finance Committee; and

NOW THEREFORE, the City of Yachats ordains that Chapter 3.10 – Capital Improvement Planning ~~and Planning Sub-Committee~~ shall be amended to read as follows:

Chapter 3.10 – ~~Finance Committee and~~ Capital Improvement Planning ~~And Planning Sub-Committee~~

Sections:

- 3.10.010 Membership
- 3.10.020 Powers and Duties
- 3.10.030 Capital Improvement Program - Annual Report to City Council
- 3.10.040 Capital Improvement Program - Adoption and Appropriations
- 3.10.050 Capital Improvement Program - Public Report

Section 3.10.010 Membership

The City Council shall establish and appoint a Finance Committee which shall also serve as the Capital Improvement Planning Committee (CIP Committee). ~~The Chair of the Finance Committee shall also serve as the Chair of the CIP Sub-Committee.~~ The Finance Committee shall include, at least, one representative from the Public Works & Streets Commission, Planning Commission, Parks & Commons Commission, library Commission, Budget Committee, City Council, and the City Manager's Office. Citizen membership is strongly encouraged. The representatives shall be appointed from their respective entities. The Finance Committee shall appoint citizen members.

(Ord. 248, Add, 12/10/2004, Add 12/5/2018)

Section 3.10.020 Powers and Duties

The ~~Sub-committee~~ Finance Committee, at public meetings, shall:

- 1) Provide financial expertise in recommendations to the City Council and Commissions for utility rate studies, property tax decisions, changes in other taxes, and studies or recommendations for other sources of revenue and financial agreements;
- 2) Provide a long term horizon for fund balance projections (3-5 years);
- 3) Provide a "state of the City" financial report to the City Council – This would be a snapshot of how the financial long term picture looks given certain assumptions.
- 4) Assist the City Manager on special projects like:
 - a. Review and recommend changes to the City budget document
 - b. Review and comment on the CIP document and process
 - c. Advise if development paying their fair share of the infrastructure and operational costs
 - d. Advise how can the City organize / present information to improve decision making
- 5) Study proposed capital projects and improvements involving major non-recurring tangible assets and projects which:

- a. ~~1~~ are purchased or undertaken at intervals of not less than five years;
b. ~~2~~ have a useful life of at least five years; and 3) cost over \$5,000. and
6) Other projects assigned by the City Council

Each year, commission chairs, boards, and department heads, shall submit capital project requests to the ~~Sub-~~Finance Committee including information for all anticipated projects requiring Council action during the ensuing ~~six-five to ten~~ years. Submissions shall be on the proscribed forms provided by the City's budget officer. The ~~Sub-committee~~Finance Committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the city. No appropriation shall be voted for a capital improvement requested by a department, board or commission unless the proposed capital improvement is considered in the ~~Sub-committee's~~Finance Committee's report or the ~~Sub-committee~~Finance Committee shall first have submitted a report to the City council explaining the omission.
(Ord. 248, Add, 12/10/2004 Add 12/5/2018)

Section 3.10.030 Capital Improvement Program - Annual Report to City Council

The ~~Sub-committee~~Finance Committee shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program ~~including-including~~ recommended capital improvements for the following five fiscal years. The report shall be submitted to the City ~~C~~ouncil for its consideration and approval. The first year amounts shall be included in the proposed budget for the next year.
(Ord. 248, Add, 12/10/2004 Add 12/5/2018)

Section 3.10.040 Capital Improvement Program - Adoption and Appropriations

Such Capital Improvement Program, after its adoption, shall permit the expenditure on projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals and the like; but no such expenditure shall be incurred on projects which have not been so approved by the city through the appropriation of sums in the current year or in prior years, or for preliminary planning for projects to be undertaken more than five years in the future.
(Ord. 248, Add, 12/10/2004 Add 12/5/2018)

Section 3.10.050 Capital Improvement Program - Public Report

The ~~Sub-committee's~~Finance Committee's report and the City Council's recommended Capital Budget shall be published and made available to the public. The ~~Sub-committee~~Finance Committee shall deposit its original report with the City ~~Recorder~~Manager's Office.
(Ord. 248, Add, 12/10/2004 Add 12/5/2018)

PASSED AND ADOPTED by the City Council of the City of Yachats on this _____ day of _____.

Ayes: _____ Nays: _____ Abstentions: _____ Absent: _____

APPROVED by the Mayor this ____ day of _____.

Attest:

Gerald Stanley, Mayor

Shannon Beaucaire, City ~~Recorder~~Manager



DATE: December 5, 2018

TO: Yachats City Council

FROM: Shannon Beaucaire, City Manager

SUBJECT: Finance Committee Considerations

Following the November 7, 2018 Council Action to modify the Yachats Advisory Finance Committee (red-lined resolution attached), the City Manager developed Ordinance No. 355 to reflect the modifications made by Council through the Resolution.

Once modified, the City Manager sent it to the City Attorney for review. The City Attorney had the following comments – I have included my questions to Council in italics after each question:

- 1) Overall, I understand the City's history with the CIP Committee (Finance Committee), but it seems like there is some overlap here with the Budget Committee and the Finance Committee appears to be an added layer of decision making. An added layer of decision making is not necessarily a bad thing, since it can increase community input and community notice. But, it can also slow the budgeting process down and may also tie the City's hands should it want to take advantage of an opportunity on short notice. This is my way of asking whether this committee is really needed, or whether it would be better for the Budget committee to take on some additional duties as set out in this Chapter 3.10.

Does the Council wish to continue with the Finance Committee, or as the attorney suggests add additional duties to the Budget Committee. This would be a significant change in operations and should be considered with the information stated in the Organizational Study section of the agenda.

- 2) Section 3.10.010. Generally staff are not voting members of committees, but instead serve as ex-officio members. Here, it looks like you are creating a voting membership position for someone from the Manager's Office. I think it is legally permissible, but I do think it is awkward.

As a policy, does the Council wish to clarify if the staff are voting members or ex-officio members?

- 3) Section 3.10.010. The Council may wish to clarify the following: How many members on the Committee? What are the terms of office? What is the quorum requirement and what are

the voting requirements? How many citizen members on the committee? Can a member be removed? If so, how?

Does Council wish to clarify these policy questions? If so, does Council wish to make these requirements similar to other Commissions?

- 4) Section 3.10.020. I read the duties of the Finance Committee as essentially providing input and assistance to the Council. But, I'm not sure how to read the last sentence in this section. This last sentence could be read to require Finance Committee approval before the City can spend money on any project ("no appropriation shall be voted for..."). Or, perhaps this is just a limitation on the Finance Committee? But then I'm not really understanding the requirement for submitting a report to Council ("shall first have submitted a report to the Council...").

Does Council wish to clarify the process outlined in Section 3.10.020?

- 5) Section 3.10.030. I'm not sure how the process of creating the CIP by the Finance Committee, approving the CIP by the Council, and then providing that the "first year amounts shall be included in the proposed budget for the next year" fits with the budget process. This section could be read as tying the Budget Committee's hands in what it can propose for the budget. I'm not sure if that fits with local budget law, which has the Budget Committee creating the proposed budget and providing it to the City Council. Maybe it is just a terminology issue. As a matter of process, I think the Section is accurate, but I think perhaps we should find a different way of phrasing this provision so that it doesn't seem like the Budget Committee is powerless. How about: "The first year amounts shall be included in the proposed budget for the next year for consideration by the Budget Committee."

Does Council wish to incorporate the attorney's suggestion in Section 3.10.030?

- 6) Section 3.10.040. As with the prior section, I'm a little concerned that this section creates confusion with the budget process. While an adopted CIP authorizes the expenditure of SDCs on a particular project (ORS 223.309), it is the adoption of a budget under the local budget law that creates an appropriation and authorizes the expenditure of City money. This section gives the impression that adoption of the CIP creates the authorization for the expenditure of money; but it is the adoption of an annual budget that actually creates the expenditure authority.

Does Council wish to further clarify this section?

I have attached, the current Code Chapter 3.10, Red-lined version of Ordinance 355, and the Red-lined version of the Resolution approved by Council on November 7, 2018.

The City Manager requires policy direction from Council regarding whether the Council wishes to 1) clarify the roles of the Budget and Finances Committees, and 2) clarify the language in the sections noted by the City Attorney.

City Council Action Item Cover Sheet

DATE: December 5, 2018

Agenda Item:

Resolution 2018-45

Question Before Council:

Approval of Resolution 2018-45

Person/Group Initiating Request:

Library Commission

Item Summary/Background:

Resolution 2018-45 memorializes the action of the Yachats City Council taken on November 7, 2018

Recommendation: After discussion, the City Manager recommends Council consider the following motion:
I move to approve Resolution 2018-45.

**CITY OF YACHATS
RESOLUTION NO. 2018-45**

**A RESOLUTION ACCEPTING THE RECOMMENDATION
OF THE LIBRARY COMMISSION TO REMODEL AND
EXPAND THE CURRENT LIBRARY**

WHEREAS, the Library Commission has determined that the Library can be improved with modern features and that an expansion of space would better serve the Yachats Community; and

WHEREAS, the Library Commission wishes to remodel and expand the existing Library Building; and

WHEREAS, the City Council has heard the Library Commission report and accepted the recommendation of the Library Commission;

NOW THEREFORE BASED ON THE FOREGOING, the Yachats City Council hereby resolves as follows:

The Yachats City Council accepts the report and recommendation of the Library Commission to continue our engagement with Carlson & Veit, Architects, for the purpose of reducing the costs of remodeling and possibly expanding the current library facility.

This Resolution is memorializing an action taken by City Council at the November 7, 2018 meeting and was effective as of that date.

Attest:

Gerald Stanley, Mayor

Shannon Beaucaire, City Manager

City Council Action Item Cover Sheet

DATE: December 5, 2018

Agenda Item:

Resolution 2018-46

Question Before Council:

Approval of Resolution 2018-46

Person/Group Initiating Request:

Yachats City Council

Item Summary/Background:

Resolution 2018-46 memorializes the action of the Yachats City Council taken on November 14, 2018

Recommendation: After discussion, the City Manager recommends Council consider the following motion:

I move to approve Resolution 2018-46.

**CITY OF YACHATS
RESOLUTION NO. 2018-46**

**A RESOLUTION AUTHORIZING EXPLORATION OF
RELOCATING CITY HALL INTO THE 501 BUILDING AND
A REPORT OF PROJECTED SOURCES OF REVENUE**

WHEREAS, the City Council wishes to explore the potential of the 501 Building to house City Staff, Council Chambers, as well as, other uses; and

WHEREAS, the City Council wishes to obtain conceptual drawings and reports;

NOW THEREFORE BASED ON THE FOREGOING, The Yachats City Council hereby resolves as follows:

The City Manager is authorized to ask Carlson Viet to develop conceptual drawings to relocate City Hall, staff, and the civic meeting room to the 501 Building and to bring to Council a report of projected sources of revenue for the current City Hall Space in the Commons Building. The City Manager is further directed to obtain conceptual drawings at a reasonable cost.

This Resolution is memorializing an action taken by City Council at the November 14, 2018 meeting and was effective as of that date.

Attest:

Gerald Stanley, Mayor

Shannon Beaucaire, City Manager