

1. City Council Agenda

Documents:

[2019-08-21 City Council Agenda.pdf](#)

2. Meeting Materials

Documents:

[2019-07-03 City Council Minutes.pdf](#)

[2019-07-17 City Council Minutes.pdf](#)

[2019-84 RES Oceanview Drive Directionality.pdf](#)

[2019-87 RES US Census.pdf](#)

[2019-08-21 US Census Presentation Materials.pdf](#)

[2019-08-21 Regional Water Planning Materials.pdf](#)

[2019-86 RES Reserve Transfer.pdf](#)

[ORD 360 Sign Code Update DRAFT 2019-08-21.Pdf](#)

[2019-08-21 Financial Report.pdf](#)

[2019-08-21 CM Report.pdf](#)



CITY OF YACHATS

CITY COUNCIL REGULAR COUNCIL MEETING 441 Hwy 101 N., Yachats Commons, Room 1, Yachats OR

Wednesday, August 21, 2019 at 6:00 PM

REGULAR COUNCIL MEETING

- I. Announcements, Correspondence and Proclamations
- II. Public Comment (topics not listed on the agenda: 5-minute limitation per person)
- III. Consent Agenda
 - A. July Minutes
 - B. Resolutions Memorializing Council Action
- IV. New Business:
 - A. U.S. Census Presentation and Resolution
 - B. Regional Water Planning: Guest Jim Adler
 - C. Lincoln County Tobacco Retail Licensing Presentation: Guest Faire Holliday
 - D. Resolution: Ending Fund Balances in Funds 200 & 668 to Capital Reserves
 - E. Vote: Utility Rate Study Update
- V. Public Hearing
 - A. Ordinance: Sign Code Update
- VI. Reports
 - A. Financial Report
 - B. Council Reports
 - C. City Manager Report
- VII. Other Business
 - A. From Mayor
 - B. From Council
 - C. From Staff

The work session and regular council meeting are open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

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Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS

CITY COUNCIL WORK SESSION & REGULAR MEETING

July 3, 2019

Draft Minutes

I. Meeting Call to Order

Mayor W. John Moore called the July 3, 2019 work session and regular meeting of the City Council to order at 9:30 am in Room 1 of the Yachats Commons. Council members present: W. John Moore, Max Glenn, James Kerti, Jim Tookey, and Leslie Vaaler. Absent: none. Staff present: City Manager Shannon Beaucaire, Clerk Kimmie Jackson, City Planner Dave Mattison, and Facilities Manager Heather Hoen. Audience: 41.

II. Work Session Discussion Topics

A. Ocean View Drive Transfer & Traffic Circulation

Mayor Moore introduced Roy Kinion (Lincoln County Public Works Director) and Steve Ward (Westech Engineering) and noted the recommendation from Westech was to conduct a traffic study. Ward stated he recommended that the City apply for TSP/ODOT grant to cover the costs of a comprehensive transportation study, including multiple modes of transportation. He argued the City needed better data. He also noted that there have been issues with the ADA features in the Highway improvements. He recommended keeping Ocean View Drive as it is, without striping, after the County finishes with its improvements. He indicated the process could take two years to complete.

Mayor Moore noted a recommendation from the plan could be to widen the intersections off 101 to the side streets. Mayor Moore also noted this study would address the speed zone on the north end of town and possible crosswalk near Fistera. Ward indicate he has found ODOT to be cooperative in other cities. Mayor Moore stated he received feedback at mayor's meetings that other cities were surprised the City did not have a transportation plan.

Councilor Vaaler was against the idea of doing a transportation study at this time. Vaaler asked about the process of applying for a grant. Ward explained the granting process and schedule. Vaaler clarified that there would be hose-count set ups and some people monitoring at intersections. Ward added there would be outreach to the public for their input. Ward noted the City would be in good shape to get funded as it currently does not have a plan.

Manager Beaucaire explained the Council of Governments (COG) has provided input on what the City could do between now and the time the grant was applied for to improve the chances of receiving the grant. Rick McClung noted the City was the first to see the new ADA standards

1 implemented. Glenn asserted this circumstance could provide justification for ODOT to “fix”
2 the issues created. Tooke asked about the sign at W 2nd indicating entry to the State Park.
3 Manager Beaucaire reviewed the pros and cons of a transportation plan.
4

5 Vaaler clarified that ODOT would have significant input on how things are done, but Ward
6 indicated his experience showed ODOT does compromise. He provided an example from the
7 City of Creswell where the city and ODOT worked together. Vaaler suggested the Council
8 consider the past experience with ODOT and the Highway project.
9

10 City Planner Dave Mattison stated he worked with Tillamook on three different transportation
11 plans and ODOT was a great supporter of the city’s vision. He noted one long-term benefit of a
12 transportation plan was that things could be amended and it would make the city eligible for
13 many grants and would increase the priority of funding Yachats.
14

15 Commissioner Kerti clarified that Ward did not want to put down permanent striping but would
16 be open to some temporary striping. Ward noted they will get complaints no matter what they
17 did. Kinion indicated he felt uncomfortable leaving the road without striping during the winter.
18 He wanted to transfer the road after paving so that the matter was under City control.
19

20 Kinion asked for an instruction to proceed with contracting for paving within a few weeks,
21 otherwise they would be looking at paving next year.
22

23 Kerti clarified with Ward that striping would not impact safety issues with large trucks. Tooke
24 asked for the cost of permanent striping. Kinion stated if they do it in August, they can add it to
25 the work they will be doing on Yachats River Road for minimal costs, and if stripers are needed
26 at a different time, it could cost around \$5,000. Kinion noted that permanent striping must be
27 grinded out to be removed, which still looks like a stripe. He added that temporary striping
28 would last through the winter.
29

30 Tooke indicated he would favor paving, temporary striping, and applying for a grant for a
31 transportation plan. Kerti clarified that it was extremely rare for a city to not have a
32 transportation plan.
33

34 Glenn observed that he was hearing more input from citizens saying they wanted the street left as
35 is, and as such he did not see issues with delaying decisions until a transportation plan was
36 developed.
37

38 Vaaler expressed strong opposition on keeping the traffic two-way in the dangerous sections,
39 noting the City would be irresponsible for allowing the erosion to continue.
40

41 Kinion indicated he would start the paperwork for bidding on paving with a window of paving
42 for September 2019. The City would then have until then to decide if they wanted a temporary
43 centerline or other type of striping. Ward recommended raised reflector markers for dividing
44 pedestrians and vehicle traffic, but he would not recommend installing these on a temporary
45 basis. Kerti clarified that Ward, if forced, would recommend one-way northbound traffic from
46 2nd to 7th and one-way toward the highway from the south entrance.
47

1 Mayor Moore indicated the City could have focus groups with businesses who have large truck
2 deliveries to discuss the best way to get their deliveries. Mayor Moore asked Kinion how this
3 delay would impact the work of the County. Kinion stated the delay would not impact the work
4 they were planning on finishing. Kinion indicated they could do the paving this summer and put
5 in some type of temporary striping. He added the guardrails were waiting on the results of the
6 archeological study.

7
8 Glenn clarified that the transportation plan could be amended. Glenn suggested going ahead
9 with one-way traffic from 2nd to 7th. Tooke did not think it was viable to have the only access to
10 the park via 2nd Street.

11
12 Mayor Moore reported that Manager Beaucaire talked to State Parks about the visitor count to
13 the parks. The State Parks Director provided the following numbers:

- 14 1. 216,857 at the south entrance – includes both direction of traffic
- 15 2. 121,554 on 2nd Street

16
17 Mayor Moore noted much of the traffic count on Ocean View Drive at the south end was locals
18 going to and from the post office.

19
20 Council agreed to make a decision on striping and traffic flow by September 2019.

21
22 Mayor Moore asked about installing “One Lane” signs at the section on the south end of the
23 State Park. Kinion indicated such signs could be installed.

24
25 Councilor Glenn stated he appreciated Ward’s recommendation and was excited about a
26 transportation plan, especially about the potential of ODOT redoing some intersections.

27
28 Manager Beaucaire asked for input on how she should proceed in conversations and negotiations
29 with the county. Kinion indicated Wayne Belmont was willing to write into the transfer
30 agreement things that the county would be responsible for. Kinion suggested they could do the
31 transfer after the paving.

32 33 **B. Vacation Rentals**

34 Mayor Moore stated he heard concurrence on several items under considerations:

- 35 1. Continuing with ordinance subject to some modifications
- 36 2. There should be a cap, perhaps at 125 or a percentage of homes or slightly lower
- 37 3. Limit vacation rentals to four bedrooms (there are five with five or more rooms), with
38 input from those large homes who have not yet spoken.

39
40 Sandy Sturgess (360 Ocean View Drive) asked for an explanation for the four-bedroom limit.
41 Mayor Moore noted the significant impact of traffic from a larger vacation rentals. Vaaler added
42 that these larger homes put stress on water demands. Mayor Moore reported there were 133 total
43 licenses with 11 at one bedroom, 65 at two bedrooms, 47 at three bedrooms, 5 at four bedrooms,
44 and 5 at five or more bedrooms.

45
46 Lawrence Calkins (Ocean View Drive) stated he was bothered by the dogs from vacation rentals
47 that use his yard as a bathroom.

1
2 Mayor Moore summarized that Council needed to address:

- 3 1. License fees
- 4 2. Transferring licenses and possible associated fees
- 5 3. Using a compliance tracking company
- 6 4. Enforcement
- 7 5. Requiring a conditional use in R-1 zones
- 8 6. Allowing home sharing (renting room within a home)
- 9 7. Revisit inspection frequency and fee
- 10 8. Waiting list procedure
- 11 9. License holders with no activity
- 12 10. Limits on events held on property

13
14 Glenn asked about overlay zones. Mayor Moore stated it would be difficult for Yachats to do
15 overlay zones given its size.

16
17 Kerti asked that Council select a few items for each meeting to aid in preparation and focus.

18
19 Tooke stated he understood that many owners want to transfer a property to their heirs. Tooke
20 noted this process would need to be structured so that there was no sale. He stated if they
21 grandfathered in people, he would not vote for a cap as the city would be giving privileges to a
22 certain class of property owners. Vaaler shared Tooke's concern that certain properties have
23 privileges. She noted the attorney said licenses are owned by the city, not the owner. Glenn
24 indicated he was favorable to the idea of selling the rights in a transfer but was now backing off
25 of that based on the attorney's comments. Kerti believed that people who inherit a vacation
26 rental should be allowed to continue to use that property as a vacation rental. Kerti and Vaaler
27 noted this issue relates to how they manage the waiting list.

28
29 Mayor Moore raised a point of caution in that one vacation rental owner has expressed his desire
30 to have his children inherit the property but also said in private that he wanted to sell the property
31 to his children. Council concurred they were willing to consider a method to transfer properties
32 to heirs.

33
34 Manager Beaucaire reported she provided an outline of five options for code enforcement. She
35 noted the three technology-based options of the Citizens Request Tracker feature on the new
36 website (in process), an option for CP Connect with more robust features on the website, and a
37 third-party company to track short term rentals. She explained the features that Host
38 Compliance, a third-party company, offers such as monitoring single bedroom rentals and a 24/7
39 hotlines.

40
41 Glenn suggested they could use a company like Host Compliance until a more long-term code
42 enforcement system was implemented. Mayor Moore speculated only a small percentage of
43 rentals would fall under situations Host Compliance would detect. Vaaler concurred it might be
44 premature to use a company for this purpose. Tooke suggested that code enforcement was a
45 significant issue for this city. Manager Beaucaire indicated she was talking to the Sheriff's
46 Office about a shared code enforcement to be implemented in FY2021. Manager Beaucaire

1 explained the cost of a temporary code enforcement person. She noted out of 67 complaints over
2 the past year, 7 were regarding vacation rental complaints.

3
4 Kerti clarified Host Compliance would only look at unlicensed rentals. Manager Beaucaire
5 stated that is a large component of their work as most cities have low compliance level. She
6 added they could have 24/7 hotlines and the ability to audit calendars/reservations.

7
8 Mayor Moore summarized that Council concurred that they would proceed with the Citizens
9 Request Tracker and look at the complaints they receive. Tooke saw issues with illegal additions
10 and inadequate parking/too many cars.

11
12 Candy Neville (1430 King Street) stated that the ordinance hurts people who have had long-term
13 vacation rentals. She wanted the City to discard this entire ordinance and start clean.

14
15 Bill Stinette (979 Ocean View Drive) stated it would be financially infeasible for his daughter to
16 maintain their vacation rental without having it as a vacation rental. He was not in favor of
17 putting a minimum amount of rental days.

18
19 Jamie Michelle (Sweet Homes) argued that expensive homes were not part of the affordable
20 housing stock. She asked what the City has done to measure the effects of the ordinance since
21 the new resolution has going into place. She argued the cap has led to no improvements in
22 affordable houses, only a few complaints are about vacation rentals, and the City has missed out
23 on transient rental taxes (she estimated \$18,000).

24
25 Paul Thompson (1153 Driftwood Lane) argued that there were fewer complaints on vacation
26 rentals because of the system that has not worked. He suggested people no longer complain
27 because nothing comes of it when they do complain.

28
29 Sandy Sturgess (360 Ocean View Drive) stated she felt vacation rentals were experiencing an
30 undeserved bad reputation.

31
32 Bill Watson (272 Highway 101 S) asked that Council consider having an open enrollment period
33 if they consider transferring licenses.

34
35 Wendy Snidow (Coastal Homes) stated that these limitations severely and negatively impact the
36 real estate market.

37
38 Lawrence Bryce (384 Combs Circle) asked why the City would not transfer a license with a sale.

39 40 **C. Emergency Access on Gimlet Street**

41 Ward reported breakaway gates require frequent repair and it was dangerous to keep open the
42 gate. He was leaning toward using an electronic gate that would open for vehicles going
43 downhill. He noted there might be some easement issues with Gimlet. Mattison agreed the
44 steepness of the roadway was unsafe to have ongoing public use. Mattison recommended
45 securing an easement for Public Works to access the pump station. Ward emphasized that the
46 road is not public.

1 Vaaler stated the road goes across four lots. Mattison clarified lots 6800 and 6900 do have
2 easements, while 6500 and 7000 do not. McClung stated the previous Mayor and Council asked
3 Public Works to install the gates and Public Works has been using that road to service the pump
4 station. Vaaler asked about pedestrian traffic in that area. Ward stated he would not want the
5 liability of having that road for public access, even on foot. Ward explained that if the City did
6 not make the roadway public, the gate is not an issue because it is private land. He noted the
7 home owners association controls both gates and has the ability to decide whether to open them.
8 The City would need a key to access the pump station easement if the easement were obtained.
9 McClung was not certain if the pump station was built on city right of way.

10
11 Council concurred it made sense to get an easement for the properties of concern.

12
13 Tom Lauritzen (Shell Street) recalled Lawrence Musial and others coming before Council to turn
14 over the streets to the City. Lauritzen believed a previous Council accepted the streets from the
15 home owners association. Ward suggested that the Council might have accepted them but the
16 paperwork was never filed.

17
18 Vaaler asked Ward if the City should consider a gate on City property should the homeowners
19 open the gates. Ward indicated if the road is a public right of way, it should not have a gate.

20
21 Glenn asked about LIDs in that area. McClung stated that there were open LIDs for those lots.
22 ward explained the LIDs had been settled and that it was just a matter of continuing the
23 assessments.

24
25 Ken Johnson stated he was assured the roads were given to the City when he purchased his home
26 and now there was a sewer line going under the roadway.

27 28 **D. Commissions/Committee Structure**

29 Mayor Moore explained he attended the Commission chairs meeting on Monday. He reviewed
30 questions asked and discussion with the chairs. He noted asked the Parks and Commons Chair
31 whether he wanted to have the Council direct them or have them meet with the Little Log
32 Church and Museum and make a recommendation to Council.

33
34 Mayor Moore reported two Commissions asked to have a Council liaison. Public Works and
35 Streets asked for Councilor Vaaler. Parks and Commons asked for Councilor Kerti. Mayor
36 Moore explained they would not be voting members but would be there to answer questions and
37 provide feedback. Kerti asked if he would be authorized to speak for Council. Mayor Moore
38 indicated liaisons could give their view on the tenor of the Council.

39
40 Mayor Moore stated the chairs would decide at a later time whether to have a retreat between the
41 chairs and Council.

42 43 **E. Review of Council Goals**

44 Postponed to next meeting.

45 46 **REGULAR MEETING**

47 **III. Announcements, Correspondence and Proclamations - none**

1
2 **IV. Public Comment (topics not on the agenda)**

3 JD Deriberprey (King Street) stated that the Yachats home school group had asked Parks and
4 Commons to create a fenced in area on the ballfield so the children could play in an area without
5 dog waste. He noted the Commission initially had a positive reaction to the idea but expressed
6 disfavor with the idea the second meeting. He asked that Council have some means of allowing
7 citizens to redress Commission decisions. He was also opposed to having a greater police
8 presence in Yachats because of fear of profiling.
9

10 **V. New Business**

11 **A. Public Works & Streets Commission Recommendation**

12 Mayor Moore reviewed the three recommendations from the Public Works and Streets
13 Commission.
14

15 Recommendation 1 was to notify large users of over or under billings. Vaaler reviewed the
16 history of calculations of over and under billings. Vaaler indicated she was going to
17 independently calculate the rates to see if she thought one calculation more valid, but then found
18 some ambiguities in the relevant ordinances. She indicated she found Resolution 2015-12-01
19 and a corrected version of that resolution. She reported the approved document dated February
20 1, 2016 stated water rates were to be adjusted effective July 1 according to the construction cost
21 index applicable to Yachats of the preceding year ending December 31. She noted ambiguities
22 in the language. She noted office staff could not recreate the rate increases that were applied
23 between 2015-2018.
24

25 Mayor Moore stated that Recommendation 2 was to publicize these users, and the City has
26 determined this action would be a violation of the law.
27

28 Mayor Moore shared Vaaler's concern that the City was not sure of the amounts of over and
29 under charges. Council agreed that the users should not be notified if they do not know the
30 numbers with certainty. Bob Bennett clarified that his and Tom Fisher's analysis was to look at
31 the last five months to confirm that the problems continued.
32

33 Tom Lauritzen stated he made a public records request and used the actual volumes for meter
34 readings to calculate. He argued that staff made errors in the implementation procedure. He
35 suggested the City move forward with fixing the errors. Lauritzen added he spoke with the
36 previous City Manager who indicated the index numbers were derived from a northwest 20-city
37 composite that engineering firms subscribed to.
38

39 Lauritzen and Council discussed the history of the implementation. Vaaler asked that Council
40 make a decision today about fixing the current system. Council discussed whether users should
41 be charged for under charges or refunded over-payments. Manager Beaucaire noted the
42 adjustment index varied based on the 12-month period over which it was averaged. Manager
43 Beaucaire noted several issues that still needed to be address before making decisions.
44

45 Kerti, Tooke, and Glenn wanted clarification on what they were actually deciding on. Glenn also
46 had concern about going back to a large user and asking for a substantial amount of money.
47 Vaaler believed the City had to refund over-charges.

1
2 Bob Bennett, Chair of the Public Works and Streets Commission, noted the inaccurate charging
3 problem was continuing and needed to be fixed. He noted the Commission made a
4 recommendation to move forward with a rate study, but they needed to review the capital reserve
5 projects to determine what should be included in the rates. He noted there was \$4 million in
6 CIPs. Bennett suggested that Council needed to determine who would be working with the
7 people doing the study and the goals of a billing system.

8
9 The City Manager and Council discussed how the rates factored into the new accounting
10 software. She also noted that there were more than ten accounts that could have issues around
11 what they were being charge.

12
13 Glenn moved to contract with Oregon Association of Water Utilities to conduct a water rate
14 study on water and wastewater systems: Aye – 4; No – 1 (Vaaler).

15
16 Mayor Moore stated Bennett could work with Manager Beaucaire to provide the necessary input.

17
18 Mayor Moore expressed concern over making changes in billing now and asked if changes
19 would need to be implemented in the conversion to the new utility billing system. He explained
20 they do not know what would come out of the water rate study, and the multiple changes was not
21 ideal. Vaaler noted a difference between a correction and an adjustment.

22
23 Lauritzen argued that the City did not need to spend money on a study as they already know the
24 user groups and how they should be charged.

25
26 Manager Beaucaire stated that if Council wanted to incorporate changes in the current billing
27 structure to be effective for the transition to the new utility billing software, she would need the
28 numbers for the changes by Friday as the implementation would start on Monday. Bennett
29 indicated he did not have the numbers. Lauritzen stated he did have them. Vaaler indicated she
30 would work on the Fourth of July holiday with Bennett and Lauritzen to determine the numbers.

31
32 Helen Anderson (77 8th Street) stated it would not be a good idea to cause disfavor with the large
33 users by making a change now and then having another change four months from now. She
34 speculated the animosity among large users created by multiple adjustments was not worth the
35 \$3,000 of lost income during these three months. Bennett noted it would take a few months to
36 make a decision on rates once the City had the results of the water study.

37
38 Tooke and Kerti agreed that it would be better to make a change once. Glenn suggested it would
39 be easier to explain the rate adjustments if it were supported by a professional analysis.

40
41 Tooke moved to wait until the water rate study was completed before implementing any water
42 and wastewater rate changes: Aye – 4; No – 1 (Vaaler).

43 44 **B. Ocean View Drive Traffic Circulation Plan**

45 Glenn moved to pursue grant funding to conduct a traffic system analysis and to develop a
46 transportation plan: Aye – 4; No – 1 (Vaaler).

1 **C. Emergency Access on Gimlet**

2 Vaaler moved to instruct the City Manager and the City Planner, as appropriate, to obtain
3 easements for access to the pump station and to the sewer and water lines on Gimlet Lane: Aye
4 – 5; No – 0.
5

6 Glenn moved to have the City Manager work with the home owners association to have the City
7 retain gate access in order to maintain gate access to service the pump station while the City was
8 in negotiation for easements and to maintain the gate access after the easements are obtained:
9 Aye – 5; No – 0.
10

11 **D. Reports**

12 **i. Finance** – no comments

13 **ii. Planning**

14 Mattison explained his Planners Report. Mattison asked Council about the format of the report.
15 Council agreed the current report format was sufficient.
16

17 **E. Yachats City Charter Certification**

18 Manager Beaucaire noted there was no action required from Council.
19

20 **VI. Other Business**

21 **A. From the Mayor**

22 Mayor Moore announced Council will be decorating the manure spreader at 10:30 am on July 4,
23 2019.
24

25 **B. From Council** - none

26 **C. From Staff** - none
27

28 Mayor Moore adjourned the meeting at 1:05 pm.
29
30
31

32 _____
33 W. JOHN MOORE, Mayor
34

35 ATTEST:
36
37

38 _____
39 Shannon Beaucaire, City Manager

Date



CITY OF YACHATS

CITY COUNCIL MEETING

July 17, 2019

Draft Minutes

I. Meeting Call to Order

Mayor W. John Moore called the July 17, 2019 regular meeting of the City Council to order at 6:00 pm in the Multipurpose Room of the Yachats Commons. Council members present: W. John Moore, Jim Tooke, Max Glenn, James Kerti, and Leslie Vaaler. Absent: none. Staff present: City Manager Shannon Beaucaire, Water Plant Lead Rick McClung, Facilities Manager Heather Hoen, and Clerk Kimmie Jackson. Audience: 17.

II. Announcements, Correspondence, and Proclamations

Mayor Moore read a proclamation recognizing Joanne Kittel, Wake and Kinlen Wheeler, John Purcell and Jacqueline Danos, and Michael and Debbie Hempen for their generous contributions and purchasing of a sign for the Yachats community.

III. Public Comment

Joni Bixler (664 Yachats River Road) expressed concerns over the vacation rental issues. She also expressed concern that someone tries to spread information and influence others from the Green Salmon.

Joanne Kittel (1356 Highway 101 S) reported View the Future wants to do a site visit to the Hancock property with the City Manager and Council in August. She asked for Council to find a date that could best work for everyone.

IV. Consent Agenda

A. June 2019 Minutes

Page 2, Line 37 – Angell Job Corps transfer was from the Forest Service to the Department of Labor with the potential turning operations over to private company.

Councilor Vaaler moved to approve the consent agenda: Aye – 5; No – 0.

VI. New Business

A. Library Remodel Materials

Library Commission Chair Marv Wigle explained the information in the meeting packet. Wigle indicated they would like to issue the intent to bid on August 2, 2019 with a deadline to submit of August 20, 2019 with the following:

1. Establish review committee consisting of five members – one from the City, two from the Library Commission, and two citizens at large.
2. Develop a series of questions and numerical rating system.
3. Issue award letter around November 1, 2019.
4. Allow one week for protest.
5. Establish final contract for approval around November 15.
6. Have contract before Council at the November 20, 2019 meeting.
7. Anticipated occupation date of May 1, 2020.

Wigle noted Item 10 in the document should be November 15 and not November 1. The next pages should be November 15 and not November 8. December 2 should be November 20.

Councilor Kerti clarified that the Library would need only be closed for minimal periods during the construction process. Mayor Moore clarified that would take six to eight weeks to hear from the Ford Family Foundation about an award. Facilities Manager Heather Hoen indicated the Ford Family Foundation grant fell under Community Building Spaces Capital Grants. Mayor Moore noted \$60,000 from the City, \$100,000 from the Hall Bequest, and \$190,000 from grants and the Friends of the Library.

Vaaler asked if the May 1, 2020 anticipated occupancy was accurate. Hoen explained they set a project date of six months and want the contractors to be aware of that expectation. Hoen was aware of several contractors who were interested in the job and noted the smaller scale of the job opens it up to residential contractors.

Councilor Glenn thanked Hoen and Wigle for their thoroughness and efforts put into the proposal document.

Glenn moved to authorize the Library Commission to proceed with the issuance of the invitation to bid for the library renovation project: Aye – 5; No – 0.

Vaaler added that the City has the option to reject all bids if they were not satisfied.

B. Review and Update to Section 4.04.020

Mayor Moore explained he recently learned that the City had a requirement to get a one-day permit to conduct a garage sale. He noted the attorney suggested limiting sales to 4 events per year. He added that this change impacted the municipal code and thus required two votes.

There was no public testimony.

Vaaler moved to approve Ordinance 359 amending section 4.04.02 of the Yachats Municipal Code: Aye – 5; No – 0.

C. Council Goals

1. New staff, organization, office location: Glenn asked for a status update on the development of job descriptions. Manager Beaucaire stated the job descriptions were coming along.

1 2. Complete new website and new accounting system: Website Project Coordinator Helen
2 Anderson gave an update on the website. She stated the site goes live on Monday, July 22, 2019.
3 She expected users would really like the Request Tracker as a way to get information or file
4 complaints. She also noted the backend of the system tracks these requests and has features to
5 notify staff if action was not taken in a timely manner. She also reviewed the Document Center
6 and the Agenda Center. The Notify Me feature allows users to sign up for the information they
7 want to be notified about when posted to the website.

8
9 Glenn asked how people will be aware that the new site is being launched. Anderson stated the
10 site is keeping the current address so users will just see the new site when they go to
11 yachatsoregon.org. Glenn asked that something be posted on Facebook. Anderson indicated she
12 could made videos instructing people on using various features should a need arise.

13
14 Mayor Moore reported the account and utility billing system is now live. She thanked Mayor
15 Moore, Councilor Glenn, Councilor Tooke, Lance Bloch, Peggy Speer, Marion Godfrey,
16 Jacqueline Danos, and Morgen Brodie who helped staff the office during the time regular staff
17 were in training for the new system so that the office did not have to be closed. She also thanked
18 Councilor Vaaler for staffing the office during the workplace violence training on Tuesday, July
19 16, 2019.

20
21 3. Infrastructure and maintenance for City buildings: Manager Beaucaire reported Hoen was
22 developing maintenance schedules and she was gathering information on best practices.
23 Expected to have

24
25 4. Revise City Charter: complete

26
27 5. Revise Admin Policy and municipal code: Mayor Moore indicated the Council will get back
28 to this topic when the work on vacation rentals work completed.

29
30 6. Emergency Preparedness: Glenn asked if the Emergency Planning Committee had addressed
31 the bulleted items in the goal. Manager Beaucaire indicated she would talk to the Emergency
32 Planning Committee Chair. She noted all Commissions and Committees have been sent the
33 Council Goals.

34
35 7. Complete the transfer of Ocean View Drive: Mayor Moore indicated this work was in process.

36
37 8. Fiscal responsibilities and CIP funding priorities: Mayor Moore indicated this work was
38 complete. Vaaler asked if there was a plan for increasing reserves in general. Manager
39 Beaucaire reported she reviewed many of these issues at the Finance Committee earlier in the
40 day. Vaaler clarified that Manager Beaucaire was not aware of other sources of unpaid funds.

41
42 9. Review Vacation Rental Ordinance: in process

43
44 10. Protect natural resources: Mayor Moore recalled they were waiting to see what State was
45 doing in this area. Kerti clarified the State had passed bills on plastic straws and plastic bags but
46 not polystyrene. Manager Beaucaire noted they were awaiting the completion of energy audit

1 and the building audit. She noted they were exploring options for energy savings. Mayor Moore
2 noted the removal of trees had not yet been addressed. Tooke noted View the Future addressed
3 view sheds and protection of water resources. Vaaler added they could discuss this issue when
4 they take their tour of the Hancock property.

5
6 Manager Beaucaire reported Dollar General was supposed to be turning off their parking lot
7 lights but was not certain if they actually were.

8
9 11. Smart City: no action to date.

10
11 12: Smooth tourism revenues: Mayor Moore reported he met with Anthony Muirhead and Drew
12 Roslund to encourage revitalization of the Chamber. He noted Muirhead and Roslund have been
13 working with Bev Wilson and the Marketing Committee.

14
15 Vaaler asked how exploring public art got included in the goal for smoothing tourism revenues.
16 Mayor Moore indicated they could come back to this issue at a later date.

17
18 13. Explore options for community involvement: Glenn asserted that the new website should
19 help citizens get more involved with city business. Vaaler noted more people were coming to
20 Council meetings.

21
22 14. Community health: Vaaler asked if they could get a report from Gerald Stanley or other
23 person who was involved with the County health programs.

24
25 15. Water security: Glenn stated this was a significant concern of his, especially around vacation
26 rentals. Tooke reported on a group that met in Newport about replacing the Big Creek Dam and
27 learned that they received a \$4 million lottery grant, they needed to raise \$75 million, and the
28 goal is to get dam built and to quit taking water from the Siletz River. The Mid-Coast Water
29 Partnership reported the state provided funding to continue to move forward with their planning
30 and work.

31
32 Tooke noted the slow speed of progress in this area. He explained every area of the state is
33 having water issues and, consequently, plans were taking longer to work through state processes
34 and the legislature. Vaaler reported Public Works had reported that the top 10 water users use
35 about 40% of the city's water.

36
37 16. Workforce housing: Mayor Moore indicated businesses are starting to develop plans to help
38 their workers with housing.

39
40 Maeona Urban (E 8th Street) reported she talked to three restaurant owners this past week who
41 are having to adjust their menus because they cannot find people to work as line cooks.

42 43 **D. Insurance Coverages**

44 Manager Beaucaire explained her memo of the insurance company's recommendation for three
45 types of additional insurance. She clarified that there was no additional cost for their earthquake
46 insurance. Manager Beaucaire reviewed scenarios where people impersonate others to get

1 money from cities, which would be covered under the crime policy. She explained cyber
2 disruption of service attacks. Manager Beaucaire explained the expensive processes that are
3 required when notifications have to be made if private information is hacked. She reviewed
4 general liability claims.

5
6 **Glenn moved to approve the three recommendations from the insurance agents: Aye – 5; No - 0.**
7

8 **E. Lincoln County Housing Memorandum**

9 Manager Beaucaire explained this was the final report of the grant-funded Lincoln County
10 Housing study. She indicated she was asking county attorney Wayne Belmont to come to an
11 August 2019 meeting to discuss the report. Glenn noted the report does include several
12 suggested code changes and asked at the City Planner give an opinion on the pros and cons of the
13 suggested code amendments.

14
15 Glenn also noted that one suggestion was to raise the height restrictions from 30 to 35 feet and
16 asked if the Planning Commission had received any requests to build higher. Councilors
17 discussion what was reasonable for the City Planner could get this done. Kerti asked Planning
18 Commission Chair Anderson if the Planning Commission could review these suggestions.
19 Anderson explained the Commission had met the day before and would not be meeting for
20 another month.

21 22 **F. USDA Grant**

23 Mayor Moore explained Council previously approved applying for a \$50,000 USDA grant to be
24 met by \$75,000 from the City. He reported the USDA had found additional funds and provided
25 three options for changing the arrangement with the City. Kerti, Glenn, and Tooke concurred
26 with the City Manager's recommendation to go with Option 2 to keep the City's contribution at
27 \$75,000 and adding an additional \$41,000 for the USDA.

28
29 **Glenn moved to proceed with Option 2 keeping the City contribution at \$75,000 and increasing**
30 **the USDA contribution to \$91,000: Aye – 5; No - 0.**
31

32 **VII. Reports**

33 **A. Visitors Center**

34 Bev Wilson explained there was an advertising budget separate from the Visitor Center budget.
35 She noted they had \$3,000 budgeted for radio advertising, which does not buy much. She
36 indicated there was an opportunity to get a 40% reduction in rates but requires a minimum
37 expenditure of \$4,000. She asked if they could keep the \$3,000 from the past budget to add to
38 this year's budget to reach this limit. She anticipated to use this money for advertising in
39 September 2019.

40
41 Manager Beaucaire reviewed the budget for the Visitors Center and marketing. She added that
42 municipal budgeting does not have rollovers and starts anew each fiscal year. Vaaler stated she
43 was not in favor of adding funds to the Visitors Center budget but would be agreeable to
44 transferring monies from another line item within their budget.

45
46 Mayor Moore clarified that the Visitors Center has not done radio funding in the past.

1
2 Kerti asked if there was a specific message they were trying to deliver. Wilson said it would be a
3 message indicating Yachats was an all-season destination and directing listeners to the website to
4 get more information from the website.

5
6 Manager Beaucaire was not certain of the dollar amount that would require a supplemental
7 budget. Tooke asked if Manager Beaucaire could find out information on the supplemental
8 budget issue.

9
10 Glenn noted there was confusion in the community about the relationship between the Visitors
11 Center and the Chamber of Commerce. Wilson explained the Chamber's budget comes from
12 dues and revenues from events. The budget for the Visitors Center comes from the City. Wilson
13 noted the Chamber and the Visitors Center have separate checking accounts.

14 15 **B. Financial Report**

16 Manager Beaucaire reported she needed to update this information as an error was found at the
17 Finance Committee meeting earlier that day.

18 19 **C. Council Reports**

20 Mayor Moore reported he attended on June 27, 2019 the Oregon Coastal Zone Managers
21 Association with Dave Mattison in Newport. The legal representative from the Association of
22 Oregon Counties was working on legislation regarding limiting building in the first 3-mile zone
23 from the shore of the ocean. He reported oil companies have significant interests in building
24 windfarms offshore.

25
26 Kerti reported he will be meeting with the Parks and Commons chair about his new role as
27 Council Liaison.

28
29 Glenn reported the Emergency Preparedness Committee is planning a table top exercise on
30 September 13, 2019 to test the communications between the fire department, the city, and other
31 emergency entities. He was pleased that the Fire Department and city were working closely
32 together.

33
34 Glenn reported he chaired the quarterly meeting of Community Relations Council of Angell Job
35 Corps. The Corps was pleased with the response from the City in support of keeping the facility
36 open and under Forest Service management. He reported the new director, Bryan Wilson, has
37 succeeded in lowering vacancies from 24 vacancies to 5. Glenn added he will attend a COG
38 board meeting on July 18, 2019.

39
40 Vaaler reported the Public Works Commission had a lively discussion about Clean Sweep and
41 expected there would be changes in the future. She anticipated it would take several meetings to
42 resolve what they were going to do.

43 44 **C. City Manager's Report**

45 Manager Beaucaire indicated most of her report covered in earlier discussions.
46

1 **VIII. Other Business**

2 **A. From Mayor** - none

3 **B. From Council** - none

4 **C. From Staff** - none

5
6 Mayor Moore adjourned the meeting at 7:36 pm.
7
8
9

10
11 _____
12 W. JOHN MOORE, Mayor
13

14 ATTEST:
15
16

17 _____
18 Shannon Beaucaire, City Manager

Date



**CITY OF YACHATS
RESOLUTION NO. 2019-84
A RESOLUTION OF THE CITY OF YACHATS, OREGON
REGARDING OCEAN VIEW DRIVE STRIPING & TRAFFIC CIRCULATION**

WHEREAS, the City of Yachats agreed in September 2001 that Lincoln County shall transfer Marine Drive and Ocean View Drive to the City for transportation and pedestrian usage,

WHEREAS, the City Council has been discussing and receiving public input on designating a portion of the road as one-way since 2017 due the narrowness of the road in certain sections, encouraging safety of pedestrians, and decreasing erosion,

WHEREAS, the Public Works and Streets Commission held a special meeting on May 6, 2018 to obtain public input on designating a portion of the road as one-way,

WHEREAS, the City Council decided to pursue grant funding for a comprehensive transportation system plan (TSP) at its July 3, 2019 meeting which will take 2 years to complete, and

WHEREAS, the City Council received input from the C&K Market at its August 7, 2019 regarding the difficulty in its largest delivery truck turning onto 2nd street from Highway 101,

BE IT RESOLVED that the City Council of the City of Yachats, Oregon, elects to:

- Utilize temporary tape striping until the TSP is competed,
- Pontiac to the State Park: leave as 2-way traffic but increase signage for one-lane road and stripe to delineate a pedestrian path,
- 2nd – 7th Street: stripe for one-way southbound with signage for a one-way road, and stripe to delineate a pedestrian path.

This Resolution memorializes action taken by the Council on August 7, 2019 and is effective as of that date.

CITY OF YACHATS

By: _____
W. John Moore, Chair

ATTESTED TO BY:

Shannon Beaucaire, City Manager



CITY OF YACHATS
RESOLUTION NO. 2019-87
A RESOLUTION OF THE CITY OF YACHATS, OREGON
TO PARTICIPATE IN THE 2020 CENSUS

WHEREAS, the Bureau of the Census in the United States Department of Commerce conducts the census and the federal government funds the cost of the census; and

WHEREAS, it takes the cooperation and investment of states, local government, and community partners working in conjunction with the federal government to ensure that the census is fully executed and represents a complete and accurate count of the people within each jurisdiction; and

WHEREAS, the results of the census are the foundation for many important decisions made by federal, state, and local government including the disbursement of federal funds to states, counties, and municipalities; and the apportionment of political representation based on population; and

WHEREAS, census data guides local decision-makers in important community planning efforts, including locations for schools, roads, hospitals, child-care and senior citizen centers, et cetera;

NOW, THEREFORE, the City Council of the City of Yachats hereby proclaims its support for the efforts of the 2020 Census and calls upon the community to participate

BE IT FURTHER RESOLVED, that the City Council calls on city officials, community leaders, representatives of faith-based and non-profit organizations, and representatives of historically undercounted populations to ensure that the City of Yachats is properly and fully counted in the 2020 census.

This Resolution memorializes action taken by the Council on August 21, 2019 and is effective as of that date.

CITY OF YACHATS

By: _____
W. John Moore, Chair

ATTESTED TO BY:

Shannon Beaucaire, City Manager

Counting Young Children in the 2020 Census

Counting everyone once, only once, and in the right place

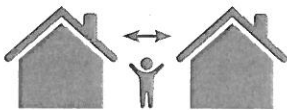
An estimated 5 percent of kids under the age of 5 weren't counted in the 2010 Census. That's about 1 million young children, the highest of any age group.

We need your help closing this gap in the 2020 Census. Here's what our research tells us about why young children are missed and what you can do to help make sure they are counted.



Common situations where young children aren't counted

How you can help?



The **child splits time between two homes**.

The child lives or stays with **another family or with another relative such as a grandparent**.

- Emphasize that the census counts **everyone where they live** and sleep most of the time, even if the living arrangement is temporary or the parents of the child do not live there.
- If the child truly spends equal amounts of time between two homes, count them where they stayed on **Census Day, April 1**. Coordinate with the other parent or caregiver, if possible, so the child is not counted at both homes.
- If it's not clear where the child lives or sleeps most of the time, count them where they stayed on Census Day, April 1.



The child lives in a **lower income household**.

- Explain to service providers and families that responding to the census helps determine **\$675 billion in local funding** for programs such as food stamps (also called the Supplemental Nutritional Assistance Program or SNAP), the National School Lunch Program, and the Children's Health Insurance Program (CHIP). When children are missed in the census, these programs miss out on funding that is based on the number of children counted.



The child lives in a household with **young parents or a young, single mom**.

- Explain that filling out the census yourself, on your own schedule, is easier than having to respond when a census worker knocks on your door. Remind these households that the form should **only take about 10 minutes** to fill out and can be done online or over the phone, in addition to mailing it back.
- Encourage moms with young children to ask other household members to count them and their children on the form if others live in the household.



The child is a **newborn**.

- Emphasize that parents should **include babies** on census forms, even if they are still in the hospital on April 1.
- **Encourage facilities** providing services to newborns to remind parents about the importance of counting their children on the census form.
- Highlight the fact that the census form only takes about 10 minutes to complete, and parents can **fill it out online or over the phone in addition to paper** at a time that works best for them.

Common situations where young children aren't counted

How you can help?



The child lives in a household that is **large, multigenerational, or includes extended or multiple families.**

- Remind the person filling out the form to count all children, including nonrelatives and children with no other place to live, even if they are only living at the address temporarily on April 1.
- Spread the word that the census **counts all people living or staying** at an address, not just the person or family who owns or rents the property.



The child lives in a household that **rents or recently moved.**

- Encourage renters and recent movers to complete their census forms **online or over the phone**, right away. That way they don't need to worry about paper forms getting lost in the move.
- **Focus efforts** on multiunit buildings that are likely to have renters.



The child lives in a household where they're **not supposed to be**, for one reason or another.

- Please explain to those that have children living in places where they aren't allowed (for example, grandparents in a seniors-only residence that have a grandchild living with them, a family with more people, including children, than the lease allows) that they should include the children because the **Census Bureau does not share information** so it can't be used against them.
- Emphasize the Census Bureau's legal commitment to keep census **responses confidential**.
- Explain that the Census Bureau **will never share information** with immigration enforcement agencies like Immigration and Customs Enforcement (ICE), law enforcement agencies like the police or Federal Bureau of Investigation (FBI), or allow this information to be used to determine eligibility for government benefits.



The child lives in a **non-English or limited-English speaking** household.

- **Conduct outreach** and create resources in non-English languages that highlight the importance of counting young children.
- **Encourage non-English speakers to self-respond** to the census and let them know that for the 2020 Census, the online form and telephone line will be available in 13 languages, including English. Language guides will be available in 59 languages other than English.



The child lives in a household of **recent immigrants or foreign-born adults.**

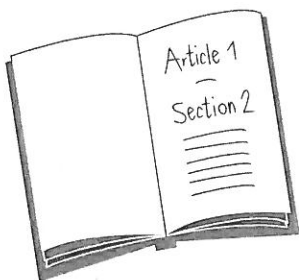
- Work with community members to conduct outreach in neighborhoods with recent immigrants. **Focus efforts** on the **community's gathering places** like local grocery stores, places of worship, and small restaurants.
- Emphasize the **Census Bureau's legal commitment** to keep census responses confidential. Explain that the Census Bureau will never share information with immigration enforcement agencies like Immigration and Customs Enforcement (ICE), law enforcement agencies like the police or Federal Bureau of Investigation (FBI), or allow this information to be used to determine eligibility for government benefits.

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is closer than you think!
Here's a quick refresher of what it is and why it's essential that everyone is counted.

Everyone counts.

The census counts every person living in the U.S. once, only once, and in the right place.

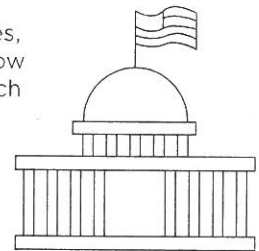


It's in the constitution.

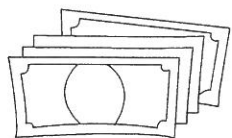
The U.S. Constitution mandates that everyone in the country be counted every 10 years. The first census was in 1790.

It's about fair representation.

Every 10 years, the results of the census are used to reapportion the House of Representatives, determining how many seats each state gets.



It's about \$675 billion.



The distribution of more than \$675 billion in federal funds, grants and support to states, counties and communities are based on census data.

That money is spent on schools, hospitals, roads, public works and other vital programs.

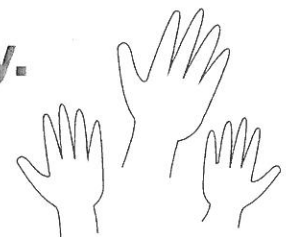


It's about redistricting.

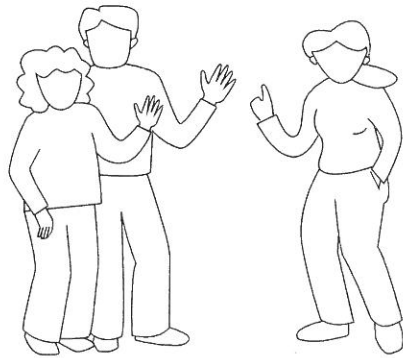
After each decade's census, state officials redraw the boundaries of the congressional and state legislative districts in their states to account for population shifts.

Taking part is your civic duty.

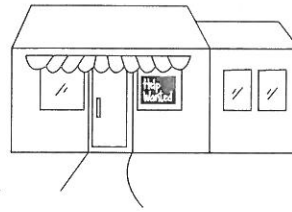
Completing the census is mandatory: it's a way to participate in our democracy and say "I COUNT!"



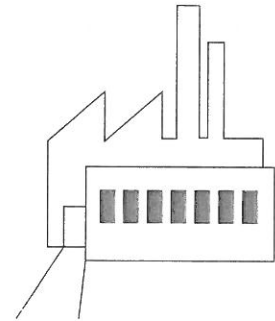
Census data are being used all around you.



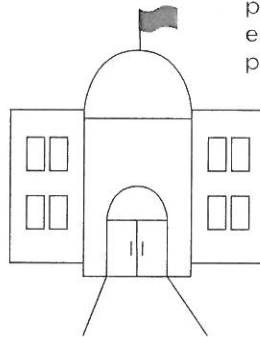
Residents use the census to support community initiatives involving legislation, quality-of-life and consumer advocacy.



Businesses use census data to decide where to build factories, offices and stores, which create jobs.



Local governments use the census for public safety and emergency preparedness.



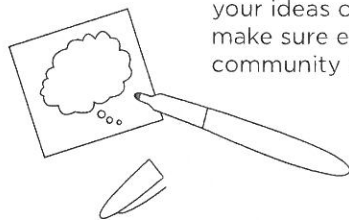
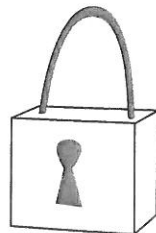
Real estate developers use the census to build new homes and revitalize old neighborhoods.



Your privacy is protected.

It's against the law for the Census Bureau to publicly release your responses in any way that could identify you or your household.

By law, your responses cannot be used against you and can only be used to produce statistics.

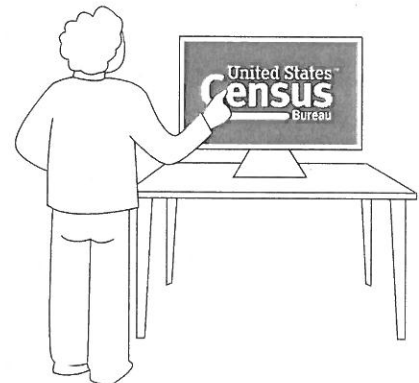


You can help.

You are the expert—we need your ideas on the best way to make sure everyone in your community gets counted.

2020 will be easier than ever.

In 2020, you will be able to respond to the census online.



United States[™]
Census
Bureau

FIND OUT HOW TO HELP
AT [CENSUS.GOV/PARTNERS](https://www.census.gov/partners)

United States
Census
2020

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

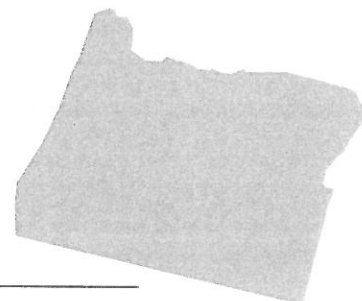
REPORT

OREGON

In FY2016, Oregon received

\$13,452,034,877

through 55 federal spending programs
guided by data derived from the 2010 Census.



The Counting for Dollars 2020 Project aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- *Domestic financial assistance programs* provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- *Tax credit programs* allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- *Procurement programs* award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

The four uses of census-derived datasets to geographically allocate funding are:

- *Define eligibility criteria* – that is, identify which organizations or individuals can receive funds.
- *Compute formulas* that geographically allocate funds to eligible recipients.
- *Rank project applications* based on priorities (e.g., smaller towns, poorer neighborhoods).
- *Set interest rates* for federal loan programs.

The two categories of census-derived datasets are:

- *Geographic classifications* – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- *Variable datasets*
 - *Annual updates* of population and housing variables collected in the Decennial Census.
 - *Household surveys* collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.



Reports of the Counting for Dollars 2020 Project:

- *Report #1: Initial Analysis: 16 Large Census-guided Financial Assistance Programs* (August 2017)*
- *Report #2: Estimating Fiscal Costs of a Census Undercount to States* (March 2018)*
- *Report #3: Role of the Decennial Census in Distributing Federal Funds to Rural America* (December 2018)*
- *Report #4: Census-derived Datasets Used to Distribute Federal Funds* (December 2018)
- *Report #5: Analysis of 55 Large Census-guided Federal Spending Programs* (forthcoming)*
- *Report #6: An Inventory of 320 Census-guided Federal Spending Programs* (forthcoming)

* Data available by state

+ Source for this state sheet

GW Institute
of Public Policy

THE GEORGE WASHINGTON UNIVERSITY

For further information:

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The George Washington University
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Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

COUNTING FOR DOLLARS 2020:

OREGON

Allocation of Funds from 55 Large Federal Spending Programs
Guided by Data Derived from the 2010 Census (Fiscal Year 2016)

Total Program Obligations: \$13,452,034,877

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs		\$13,201,492,721			
Medical Assistance Program (Medicaid)	HHS	\$6,686,260,000	Community Facilities Loans/Grants	USDA	\$2,262,022
Federal Direct Student Loans	ED	\$1,297,898,394	Supporting Effective Instruction State Grants	ED	\$21,691,343
Supplemental Nutrition Assistance Program	USDA	\$1,072,982,185	Crime Victim Assistance	DOJ	\$27,651,313
Medicare Suppl. Medical Insurance (Part B)	HHS	\$489,832,396	CDBG Entitlement Grants	HUD	\$19,614,587
Highway Planning and Construction	DOT	\$506,975,879	Public Housing Capital Fund	HUD	\$8,874,000
Federal Pell Grant Program	ED	\$318,600,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$20,578,346
Section 8 Housing Choice Vouchers	HUD	\$245,500,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$16,551,707
Temporary Assistance for Needy Families	HHS	\$184,305,610	Social Services Block Grant	HHS	\$19,617,883
Very Low to Moderate Income Housing Loans	USDA	\$376,461,086	Rural Rental Assistance Payments	USDA	\$28,022,225
Title I Grants to LEAs	ED	\$145,951,242	Business and Industry Loans	USDA	\$86,287,000
State Children's Health Insurance Program	HHS	\$211,331,000	Career and Technical Education - Basic Grants to States	ED	\$13,546,508
National School Lunch Program	USDA	\$117,760,000	Homeland Security Grant Program	DHS	\$6,799,000
Special Education Grants	ED	\$131,743,911	WIOA Dislocated Worker Grants	DOL	\$13,807,125
Section 8 Housing Assistance Payments Program	HUD	\$60,702,906	HOME	HUD	\$13,984,612
Federal Transit Formula Grants	DOT	\$113,268,000	State CDBG	HUD	\$12,055,779
Head Start	HHS	\$136,355,820	WIOA Youth Activities	DOL	\$11,441,241
WIC	USDA	\$77,785,000	WIOA Adult Activities	DOL	\$10,554,128
Title IV-E Foster Care	HHS	\$119,121,770	Employment Service/Wagner-Peyser	DOL	\$8,717,268
Health Care Centers	HHS	\$87,805,982	Community Services Block Grant	HHS	\$5,700,794
School Breakfast Program	USDA	\$39,415,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$8,760,086
Rural Electrification Loans and Loan Guarantees	USDA	\$0	Cooperative Extension Service	USDA	\$4,795,544
Public and Indian Housing	HUD	\$18,714,000	Native Amer. Employment & Training	DOL	\$428,043
Low Income Home Energy Assistance	HHS	\$35,704,456			
Child and Adult Care Food Program	USDA	\$35,408,000	Federal Tax Expenditures		\$181,555,615
Vocational Rehabilitation Grants to the States	ED	\$51,293,087	Low Income Housing Tax Credit	Treas	\$107,970,134
Child Care Mandatory and Matching Funds	HHS	\$38,761,000	New Markets Tax Credit	Treas	\$73,585,481
Unemployment Insurance Administration	DOL	\$55,779,000			
Federal Transit - Capital Investment Grants	DOT	\$102,064,145	Federal Procurement Programs		\$68,986,542
Child Care and Development Block Grant	HHS	\$30,673,000	HUBZones Program	SBA	\$68,986,542
Adoption Assistance	HHS	\$51,299,298			

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight. | January 30, 2019

Note: The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at <https://gwipp.gwu.edu/counting-dollars-2020-role-decennial-census-geographic-distribution-federal-funds>

CURRENT CONDITIONS

A regional water system should provide long-term water security for our entire County, from Lincoln City to Yachats, while achieving significant protections for the environment.

- Long-term water security should begin with the increased storage of winter water to be used during the high-demand, low flow summer month periods.

The city and district water systems in Lincoln County are already experiencing water shortages and limits during the dry summer months – and this will get worse for all of them.

Climate change is projected to exacerbate these problems.

Low water levels and rising water temperatures are:

- Endangering the ecology of our rivers and reservoirs.
- Affecting anadromous fish runs (salmon, steelhead, trout), and
- Supporting the growth of algae, and potentially, toxic blue-green algae.

These conditions will likely lead to new Federal and State limits on the amount of water available for municipal and domestic use.

The concept of creating a regional Lincoln County water system has been around for many years.

In 2001, Lincoln County cities and water districts formed the Central Coast Water Council (CCWC).

In 2002, the CCWC submitted the Rocky Creek Regional Water Supply Project – Preliminary Water Management Plan (CH2MHill, et al 2002) to the Oregon Water Resources Department (OWRD).

- This plan determined that the Rocky Creek location is ideal for dam construction, and its basalt rock foundation should resist erosion and earthquakes.
- *The water supply and storage would be adequate to provide relief for the entire region during the low water season in the Siletz and the other water sources - meeting peak seasonal demands.*
- Rocky Creek no longer has an anadromous fish run, due to the construction of Hwy 101 in 1952.
- Using Rocky Creek water for regional water supplies during the low-flow/high-demand periods *will restore the water flows in the Siletz and other streams at a time when the fish most need it for their survival.*
- *Although the CCWC supported the Rocky Creek Plan as a viable project, most of our cities put their resources toward the development of new local water sources, instead.*
- Without widespread investment, the regional plan did not move forward.

PROPOSAL

A REGIONAL WATER SYSTEM MUST BE PURSUED

A regional water system would:

- Provide vital long term water security for the entire region.
- Restore flows to the major coastal systems during the low flow/high demand period - essential to the survival of anadromous fish.
- Make unnecessary the diversion of more coastal streams to meet increased demand.
- Eliminate the ever-increasing problem of obtaining permits for new water or water storage.
- Enable us to meet any new federal and state stream flow regulations, particularly as they relate to the listing of the Chinook Salmon as an endangered species.
- Enhance the resilience of major water systems in the event of an earthquake and/or tsunami.
- Significantly reduce the size and cost of replacing the dams in Newport.

ACTION

Will you join with the major water suppliers in Lincoln County to analyze the potential solutions and costs for a regionalized system?

Reconvene a new Central Coast Water Council (CCWC), with representation from all Lincoln County Cities; major water districts; the County of Lincoln County; the Confederated Tribes of the Siletz; and invited consultants – with the following goals:

- Update and give high consideration to the Rocky Creek study.
- Analyze other options.
- Pursue funding for the CCWC, planning, and eventual project development.
- Recommend a viable plan for approval by local water suppliers and the Oregon Water Resources Department.

**If we ALL join together,
long-term water security
is possible!**

Proposal presented by:

Jim Adler has been a practicing artist-blacksmith in Yachats since 1975 and has been actively involved in the community for much of his life here. He served on the County Planning Commission for 13 years and participated in the drafting of the County Comprehensive Plan. He was the Project Manager for a ten-year DEQ water quality monitoring study of the Yachats River, was a founding member of the County's Lincoln Land Legacy Committee, was a founding member of the Oregon Coast Council for the Arts, and is Director of the Yachats Valley Landowner's Association.

Penelope Kaczmarek is a lifelong Lincoln County resident now living in Siletz. She is a clinical social worker with a thirty year psychotherapy practice in Newport. She has served on the Lincoln County Mental Health Advisory Board, as president of the board for the Oregon Coast Council for the Arts, president of the board for the Coast Range Association, as a member of Lincoln County's Land Legacy Committee, president of the board for Willamette Kayak and Canoe Club, and as Co-Editor of Fedora Magazine. She is co-president of the board of the International Association of Constructive Living. She was awarded Oregon's League of Conservation Voters 'Volunteer of the Year' award. She presently serves on the coordinating committee for The Midcoast Water Planning Partnership.

For more information contact:

Penelope Kaczmarek
Owyhee7@msn.com
(541) 961-2417
(541) 574-6105
(text messages are fine)

Central Oregon Coast Regional Water Planning Proposal



Siletz River at Moonshine Park

Seeking Sustainable Long-term Water Resources

"Water is drawn out of the Siletz, just below the City of Siletz, by several coastal communities. If we have extremely warm weather in a low-water year, it is very possible we will run out of water. The Endangered Species Act will shut down the water systems on the Coast to protect the Chinook and Silver Salmon, and Steelhead."

Terry Thompson,
Former Lincoln County Commissioner and
Oregon State Representative



**CITY OF YACHATS
RESOLUTION NO. 2019-86
A RESOLUTION OF THE CITY OF YACHATS, OREGON
TO MOVE ENDING FUND BALANCES TO CAPITAL RESERVES**

WHEREAS, the Finance Committee discussed the ending fund balance of Highway 101, Fund 200, a project that has been completed since 2017, of about \$2,951,

WHEREAS, the Finance Committee also discussed the ending fund balance of South Tank Reservoir, Fund 668, a project that was completed November 15, 2018, of about \$210,354,

WHEREAS, after reviewing project and loan documentation, the Finance Committee determined that these ending fund balances represented monies utilized from the capital reserves as authorized by Resolution Number 2016-06-04 authorizing interfund loans,

WHEREAS, the Finance Committee recommends to the City Council that those ending fund balances, totaling \$213,305, be returned to the capital reserve as follows:

- \$200,000 returned to the water capital reserves. Thereby, fully repaying the interfund loan from the Highway 101 project, and
- The remaining balance (about \$13,305) applied to wastewater capital reserves.

WHEREAS, the City Council discussed the recommendation at its August 21, 2019 meeting,

BE IT RESOLVED that the City Council of the City of Yachats, Oregon, elects to transfer the ending balances from Fund 200 and 668 to the aforementioned capital reserve accounts.

This Resolution memorializes action taken by the Council on August 21, 2019 and is effective as of that date.

CITY OF YACHATS

By: _____
W. John Moore, Chair

ATTESTED TO BY:

Shannon Beaucaire, City Manager



**CITY OF YACHATS
ORDINANCE 360
A ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE
SECTIONS 9.44.010 THROUGH 9.44.130 ON SIGNS**

WHEREAS, the City Comprehensive Plan states under Goal G, *Control of Urban Growth and Form*, Proposed Action “a”, that ‘the City will review the Sign Ordinance’;

WHEREAS, pursuant to YMC 9.84.010, the City initiated these text changes to YMC Title 9 to amend the City Sign Codes (standards and requirements);

WHEREAS, pursuant to ORS 197.610, the City provided DLCD with Form 1 notice of these proposed YMC Title 9 text changes on May 29, 2018;

WHEREAS, the Planning Commission held numerous public workshops on May 16, 2017, October 17, 2017, December 19, 2017, January 16, 2018, January 23, 2018, February 27, 2018, March 20, 2018, April 17, 2018, May 15, 2018, October 16, 2018, November 27, 2018, December 18, 2018, February 5, 2018, February 19, 2018, and February 27, 2018 to provide an open forum for discussion of the amendments to Section 9.44;

WHEREAS, the Planning Commission held a special community meeting on February 6, 2018, and public hearings on August 21, 2018 and August 28, 2018 to amend the City Sign Codes;

WHEREAS, the Planning Commission followed the text amendment procedures under YMC 9.84.020 and has provided a report to the City Council along with its recommendation to consider the proposed text changes;

WHEREAS, the City Council held a public hearing on these proposed text changes on August 21, 2019;

WHEREAS, the City of Yachats wishes to clarify that the regulation of the City Sign Codes are applicable to all properties within the City Urban Growth Boundary;

NOW THEREFORE, the City of Yachats ordains as follows:

Section 1. Yachats Municipal Code Section 9.44, Signs

9.44.010 Purpose.

This chapter regulates signs that are visible from the right of way and from beyond the property where erected. These regulations balance the need to protect the public safety and welfare, the need for a well-maintained and attractive community, and the need for identification, communication and advertising for all land uses. The regulations for signs have the following specific objectives:

- A. To ensure that signs are designed, constructed, installed and maintained so that public safety and traffic safety are not compromised. The intent is to regulate the number, location, size, type, illumination, and other physical characteristics of signs within the City;



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- B. To advance the goals and the policies for signs identified in the Comprehensive Plan;
- C. To maintain, enhance and improve the aesthetic environment of the City, including its scenic and rural character consistent with the purpose of each zoning district, by preventing visual clutter that is harmful to the appearance of the community, protecting vistas and other scenic views from spoliation, and prevent and reducing commercialism in noncommercial areas.
- D. To reflect and support the desired character and development patterns of the various zones;
- E. To allow for a variety in number and type of signs in commercial zones while preventing signs from dominating the visual appearance of the area;
- F. To ensure that the constitutionally guaranteed right of free speech is protected.

This chapter establishes a permit procedure, and defines the duties of city authorities in administration and enforcement of these regulations, and does not seek to regulate every form and instance of visual communication that may be displayed anywhere within the jurisdictional limits of the City. It is intended to regulate those forms and instances related to structures or uses of property that are most likely to meaningfully affect one or more of the purposes set forth above.

Permits are required for signs that are not exempt as listed in Section 9.44.020. (Ord. 175, 1995; Ord. 73E § 3.010(1), 1992; Ord. 140, 1991)

9.44.020 Exemptions from Requirements

Except for signs prohibited by this chapter, the following signs are exempt from the provisions of this Sign Code (9.44)

- A. Incidental signs;
- B. Grave markers;
- C. Original art displays that do not constitute commercial speech;
- D. Seasonal decorations, rope lights, string lights, holiday lights, or mini-lights.

9.44.030 Prohibited Signs

Except for Non-Conforming Signs, the following signs are unlawful and are considered nuisances:

- A. Signs that blink, rotate, swing, revolve, or otherwise attract attention through movement or flashing of parts, including devices such as strings of lights, or strings of pennants. Event



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banners, pennants and flags may be permitted, provided they meet all other requirements of this title;

- B. Roof signs painted directly on the roof surface;
- C. Signs painted with phosphorescent or luminescent or sparkling paint;
- D. Signs that violate any law of the State of Oregon;
- E. Signs that imitate or obstruct the view of any official traffic control device or sign;
- F. Signs, other than event signs, displayed on vehicles not incidental to the primary use of the vehicle;
- G. Abandoned Signs;
- H. Beacon Signs;
- I. Flying Signs designed to be kept aloft by mechanical, wind, chemical or hot air means that are attached to the property, ground or other permanent structure, such as blimps, kites, or inflatable devices;
- J. Signs emitting odor, noise or visible matter other than light;
- K. Commercial speech affixed to any transmission facility;
- L. Billboards;
- M. Signs with a dynamic element, including but not limited to video and digital signs;
- N. Any sign constructed, maintained or altered in a manner not in compliance with this sign code;
- O. Any nonpublic sign constructed or maintained that, by reason of its size, location, movement, coloring or manner of illumination may be confused with or construed as a traffic control device or that hides from view any traffic control device;
- P. Any sign (other than a government sign) constructed in such a manner or at such a location that it will obstruct access to any fire escape or other means of ingress or egress from a building or an exit corridor, exit hallway or exit doorway. No sign or supporting structure shall cover wholly or partially, any window or doorway in any manner that it will substantially limit access to the building in case of fire or other emergencies;
- Q. Any sign located in a manner that could impede traffic on any street, alley, sidewalk, bikeway, or other pedestrian or vehicle travel way;
- R. Any sign (other than a government sign) within the clear vision provisions contained in these development codes;
- S. Any sign attached to a tree or plant, a fence, or a utility pole, except as otherwise allowed or required by the Yachats City Code;
- T. Any sign within or over any public right of way, or located on private property less than two (2) feet from any area subject to vehicular travel, except for:



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1. Public Signs;
 2. Temporary Signs specifically allowed within the public right of way;
 3. Temporary Signs, including banners, pennants, and wind signs;
- U. Unlawful Signs;
- V. Any sign judicially determined to be a public nuisance;
- W. Signs with an external light source that changes intermittently.

9.44.040 Nonconforming Signs

Any sign deemed to be nonconforming at the time these sign regulations become effective shall be deemed to be in compliance if the sign was erected with an approved sign permit. In the event that a nonconforming sign is damaged or destroyed by any means to the extent of fifty (50) percent or more of its replacement value, the sign may not be rebuilt or used thereafter unless it conforms to all of the provisions of this title.

9.44.050 Temporary Signs

In addition to the allowances for signs provided by this section, temporary signs are allowed on private property and shall not affect the amount or type of signage otherwise allowed by this chapter. The signage shall not be restricted by content. Signage may be erected and maintained without a permit with the following standards:

- A. Except as noted in this section, temporary signs are allowed to be erected and maintained for three (3) days.
- B. Temporary signs are not permitted in the public right of way.
- C. Temporary signs shall be a maximum of eight (8) square feet.
- D. Temporary signs shall be attached to the site or constructed in a manner that both (a) prevents the sign from being easily removed by unauthorized persons or blown from its location and (b) allows for the easy removal of the sign by authorized persons.
- E. No objects shall be attached to temporary signs, including balloons, banners, and flying objects.
- F. Except as provided in this code, temporary signs shall not be attached to trees, shrubbery, utility poles, or traffic control signs or devices.
- G. No temporary sign shall be erected or maintained that, by reason of its size, location or construction, constitutes a hazard to the public.
- H. During the period from ninety (90) days before a public election or the time the election is called until ten (10) days after the election, temporary signs not exceeding six (six) square feet in area and four (4) feet in height are allowed.



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- I. During the period when a property is for sale, lease, or rent in residential zones R-1, R-2, and R-3 until fifteen (15) days after the completed transaction, temporary signs not exceeding six (6) square feet in area and four (4) feet in height are allowed.
- J. During the period when a property is for sale, lease, or rent in residential zones R-4, C-1, and P-F until fifteen (15) days after the completed transaction, temporary signs not exceeding six (6) square feet in area and four (4) feet in height are allowed.

9.44. 060 Signs not requiring permits

The following signs are allowed in all sign districts without a permit. Use of these signs does not affect the amount or type of signage otherwise allowed by this chapter. The painting, repainting, cleaning, maintenance and repair of an existing sign shall not require a permit, unless a substantial structural alteration is made. The changing of a sign copy or message shall not require a permit. All signs listed in this section are subject to all other applicable requirements of this Chapter.

A. A-Frame signs;

- 1. A-Frame signs may be placed on private property.
- 2. A-Frame signs may be placed within the right of way on a sidewalk, however a minimum four (4) feet of lateral clearance shall be maintained on a sidewalk. A-Frame signs may not impede pedestrian access or opening of vehicle doors. Placement of A-Frame signs on Highway 101 sidewalks are subject to agreement with the Oregon Department of Transportation.
- 3. A-Frame signs shall be a maximum of six (6) square feet with maximum dimensions of two (2) feet wide by three (3) feet tall.
- 4. A-Frame signs shall be weighted and secured so as not to be easily moved or blown.
- 5. No objects shall be attached to A-Frame signs, such as balloons or banners.
- 6. A-Frame signs are only permitted during business hours or event duration and should be removed during periods of high winds;

B. Integral signs;

C. Government signs;

- D. One indirectly illuminated or non-illuminated sign not exceeding one and one-half square feet in an area placed on any non-multifamily residential lot. This type of sign is typically used as a name plate;

E. Vehicle signs that are not prohibited signs under 9.44.030;

F. Signs displayed upon a bus or light rail vehicle owned by a public transit district;

G. Historical signs or historical or landmark markers;

H. Handheld signs;



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- I. A sign up to six (6) square feet constructed or placed within a parking lot. These signs are typically used to direct traffic and parking;
- J. A sign within the public right of way that is erected by a governmental agency, utility or contractor doing authorized work within the right of way;
- K. A sign that does not exceed eight (8) square feet in area and six (6) feet in height, and is erected on property where there is a danger to the public or to which public access is prohibited;
- L. Non-illuminated interior signs designed primarily to be viewed from a sidewalk or street, provided the sign does not obscure more than twenty-five (25) percent of any individual window;
- M. Illuminated interior signs designed primarily to be viewed from a sidewalk or street, provided the sign face is less than four (4) square feet in area;
- N. One (1) suspended sign for each principal use erected on property which is not considered public right of way, under an attached first floor awning or canopy upon a building with direct exterior pedestrian access, provided the sign does not exceed six (6) square feet in area and has a minimum of eight (8) feet of clearance;
- O. An exterior sign erected next to an entrance, exit, rest room, office door, or telephone, provided the sign is no more than four (4) square feet in area. This type of sign is typically used to identify and locate a property feature;
- P. Signs located within a sports stadium or athletic field or other outdoor assembly area that are intended for viewing by persons within the facility. The signs shall be placed so as to be oriented towards the interior of the field and the viewing stands;
- Q. Signs incorporated into vending machines or gasoline pumps;
- R. Temporary signs as allowed under Section 9.44.050 of this chapter;
- S. Utility signs;
- T. Signs for hospital or emergency services and railroad signs.

9.44.070 Sign Permits required in Zones

- A. Except as herein provided, no sign shall be erected, replaced, altered or relocated without the sign owner first obtaining a sign permit and the property owner (if different) granting permission for a sign permit, demonstrating that the sign is or will be in compliance with all provisions of this Chapter.
- B. Permits are issued for a specific property only. Permits may transfer with ownership provided the signage is not altered or moved except to bring it into compliance with this chapter.
- C. Fees for sign permits shall be established by resolution of the city council, and shall be paid prior to the sign being placed or altered. See 9.44.130(C) Filing fees.



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- D. Conforming signs that are damaged by acts of nature, vandalism or accident shall not be assessed a new sign permit fee when repaired to the pre-damaged condition.
- E. A building permit shall be required for all free-standing signs as specified in the Oregon Structural Specialty Code, which shall be issued prior to sign placement, construction, or alteration.

9.44.080 Zone requirements for Signage.

A. In the R-1, R-2, and R-3 zones: One (1) sign shall be allowed and shall be limited to the following types, sizes and restrictions:

- 1. Wall sign
 - a. One (1) wall sign not exceeding two (2) square feet in size accessory to a single-family dwelling or a home occupation,
 - b. One (1) wall sign not exceeding six (6) square feet for a bed and breakfast inn.
 - c. In R-3 zone only, one (1) wall sign not exceeding twenty-four (24) square feet in size accessory to any other permitted or conditional use in the zone.
- 2. One (1) freestanding sign is permitted with a maximum size of three (3) square feet and maximum height of three (3) feet.
- 3. No moving or flashing signs, illuminated signs, roof signs, A-Frame signs, or banner signs shall be allowed in these zones.
- 4. No sign shall be placed within ten (10) feet of any government-installed sign within a street right of way (stop signs, traffic control sign, etc.).

B. In the R-4, C-1, P-F, and S-P zones:

- 1. General sign requirements:
 - a. The maximum amount of internally lit signs shall be limited to a total of twenty-four (24) square feet.
 - b. Additionally, one (1) open/closed sign with a maximum size of two (2) square feet is allowed.
 - c. No sign shall be placed within ten (10) feet of any government-installed sign within a street right of way (stop signs, traffic control signs, etc.)
- 2. Requirements for sign types:
 - a. Building Signs.
 - i. Wall signs. A maximum ten (10) percent of a building façade is allowed to have signs. The maximum size of any one sign shall be limited to ten (10) percent of the façade (all of the allowable sign footage on the façade). A building façade is an exterior side of a building excluding the roof.
 - ii. Window signs. Windows are part of a building façade. Therefore, window signs are included in the maximum ten (10) percent of a building façade described above.



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- iii. Projecting signs. Projecting signs may extend a maximum five (5) feet from a building. Projecting signs may extend over a sidewalk within the public right of way with a minimum clearance of seven and one-half (7.5) feet from the ground so as to not affect pedestrian traffic. Placement of projecting signs on Highway 101 sidewalks are subject to agreement with the Oregon Department of Transportation.
- iv. Roof signs.
 - 1. No signs shall be painted directly on a roof.
 - 2. Roof signs shall not exceed sixteen (16) feet in height above the adjacent street grade nor exceed the peak of the roof.
 - 3. A roof sign on a flat roof shall be limited to a maximum of sixteen (16) feet above the street grade but not more than three (3) feet above the roofline.
 - 4. The maximum total area of roof signs is twenty-four (24) square feet.
- b. Permanent freestanding signs.
 - i. No more than one free-standing sign is permitted per street frontage per property.
 - ii. Single pole signs are prohibited.
 - iii. Freestanding signs shall have a maximum of:
 - 1. Eight (8) feet in height as measured from the elevation of the centerline of the adjacent street.
 - 2. Five (5) feet in width and thirty-two (32) square feet of area on lots having up to three hundred (300) linear feet of street frontage
 - 3. Eight (8) feet in width and fifty (50) square feet of area on lots with more than three hundred (300) linear feet of street frontage.
 - 4. The Planning Commission may grant a waiver of Section 9.44.040 for pre-existing nonconforming signs as of the date the sign ordinance is adopted.
 - 5. One vacancy/no vacancy sign up to six (6) square feet and attached to this sign is permitted.
- c. Banner signs.
 - i. One freestanding banner sign is allowed per business.
 - ii. Banner signs shall not exceed twenty (20) square feet.
 - iii. Ground-mounted banner signs may be placed on private property. Such signs shall not be mounted in or extend into public right of way. Ground mounted banner signs shall be setback fifteen (15) feet from the street at ingress/egress locations.



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- iv. Banners that are attached to a building and that extend over a public right of way shall have a minimum clearance of seven and one-half (7.5) feet from the ground.
- v. Only city-provided banners shall be placed in flagpole holes along Highway 101 in front of the Commons, and no banners shall be placed in the city-owned planters.

9.44.090 Maintenance and appearance of signs.

All signs, together with all of their supports, braces, guys, and anchors shall be kept in good repair and be maintained in a safe condition. All signs and the site upon which they are located shall be maintained in a neat, clean, and attractive condition. Signs shall be kept free from excessive rust, corrosion, peeling paint or other surface deterioration. The display surfaces of all signs shall be kept neatly painted or posted. Signs that are faded, torn, damaged, unsightly, or in a state of disrepair shall be immediately repaired or removed.

9.44.100 Variances and Adjustments.

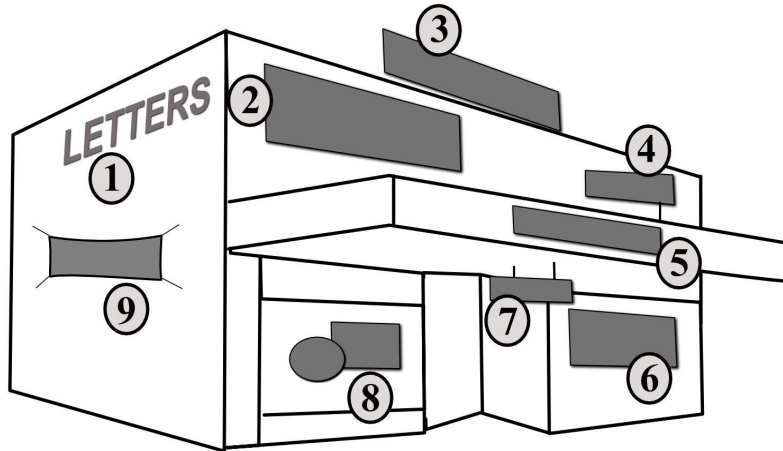
- A. Variance. To provide for reasonable interpretation of this Chapter, and in certain instances where this Chapter will produce a hardship, a business owner (with permission from the property owner, if different) may apply for a variance pursuant to Chapter 9.44.100 of this Code and must meet the Adjustment criteria listed in B below.
- B. Adjustments.
 - 1. Up to a five (5) percent adjustment to the numeric standards of this section shall be allowed only in compliance with this subsection. Adjustments allowing the use of prohibited signs, or allowing signage other than that specifically allowed by this code, are not permitted.
 - 2. Requests for adjustments shall be submitted to the City on a form provided by the City, and accompanied by a fee as approved by the City Council. An adjustment request may be handled administratively.

9.44.110 Diagrams of Signs



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Building Signs



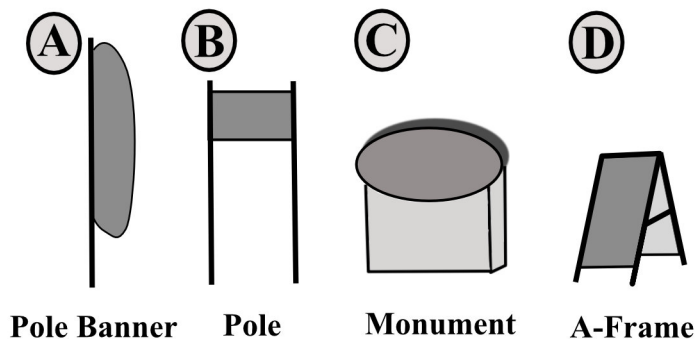
#	SIGN TYPE	ZONES R-1, R-2, R-3	ZONES R-4, C-1, S-P, P-F
	Freestanding Sign (See Detail below)	1 sign, SFD/home occupation: max 2 sf B&B: max 6 sf R-3: max 24 sf Max size 3 sf, Max height 3ft.	Max 8 ft above adjacent grade Max 5 ft width and 32 sf area with up to 300 linear feet of street frontage Max 8ft width and 50 sf area with > 300 linear feet of street frontage.
1,2,6	Wall Sign- Letters, Wall Sign	1 sign, SFD/home occupation: max 2 sf B&B: max 6 sf R-3: max 24 sf	Max 10% of façade sf
3	Roof Sign	Not allowed	Max 16 ft above adjacent grade Max 3 ft height above roofline-flat roof Max area 24 sf No painting on roof



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4, 7	Projecting Sign, Hanging Sign	Not allowed	Max Projection 5 ft Min clearance 7.5 ft above sidewalk/ROW
5	Awning, Canopy, Marquee Sign	Not allowed	Max: lesser of 32 sf or 50% of awning, canopy, or marquee
8	Window Sign	Not allowed	Included in wall sign 10% facade
9	Banner Sign	Not allowed	1 sign per business Max 20 sf Min 7.5 ft clearance above sidewalk/ROW Ground Mounted 15ft back from ROW at ingress/egress location

Freestanding Signs



#	TYPE	REGULATIONS	Height	Width
	Area			
A	Pole/Flag/Banner Sign – 8 sf	allowed as temporary (No permit req)	--	--
B	Pole Sign - -- 32–50sf	allowed as permanent (permit req)	3 sf (R-1, R-2, R-3) 8 ft (R-4, C-1, S-P, P-F)	3 ft 5 ft
C	Monument Sign - -- 32–50sf	allowed as permanent (permit req)	3 sf (R-1, R-2, R-3) 8 ft (R-4, C-1, S-P, P-F)	3 ft 5 ft
D	A-Frame Sign - 6 sf	allowed as temporary (No permit req))	3 ft	2 ft



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Prohibited Signs



**Single Pole
Sign**



**Inflated
Moving
Signs &
Flying Signs**

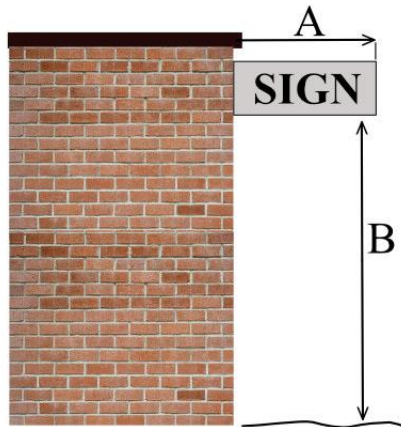


**Blinking or
progressive
lit signs**



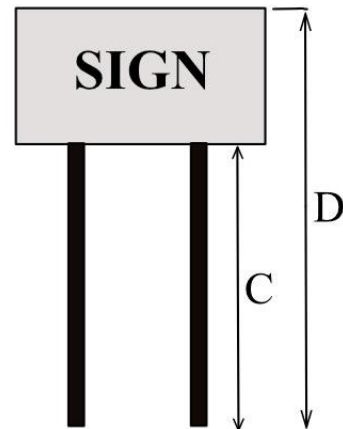
**Balloons
attached to &
tethered signs**

Projecting Signs



**A = Projection from Wall
B = Clearance**

Sign Height

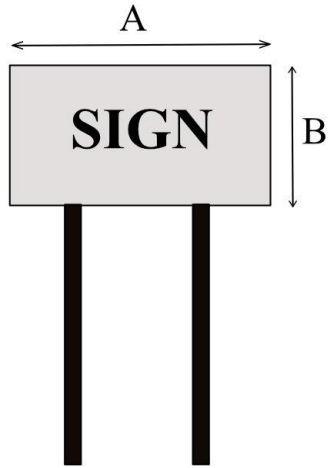


**C = Clearance
D = Sign Height**

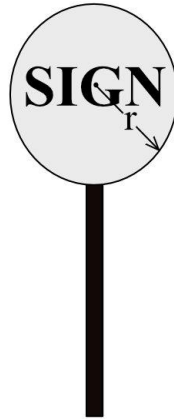


CITY OF YACHATS
ORDINANCE 360
A ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE
SECTIONS 9.44.010 THROUGH 9.44.130 ON SIGNS

Area of Sign (Face)

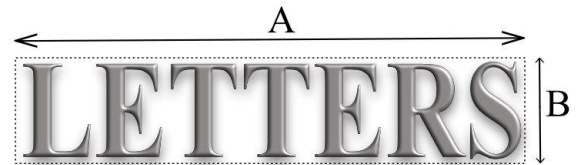


$$\text{Area} = A \times B$$



$$\text{Area} = \pi r^2$$

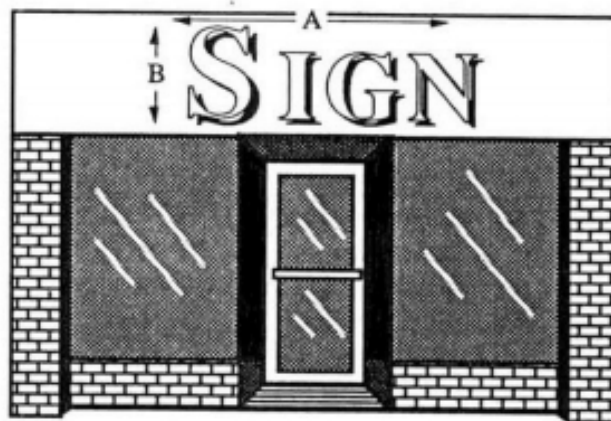
$\pi = 3.14$



$$\text{Area} = A \times B$$

(box/shape encompassing
letter faces)

Sign Face Measurements

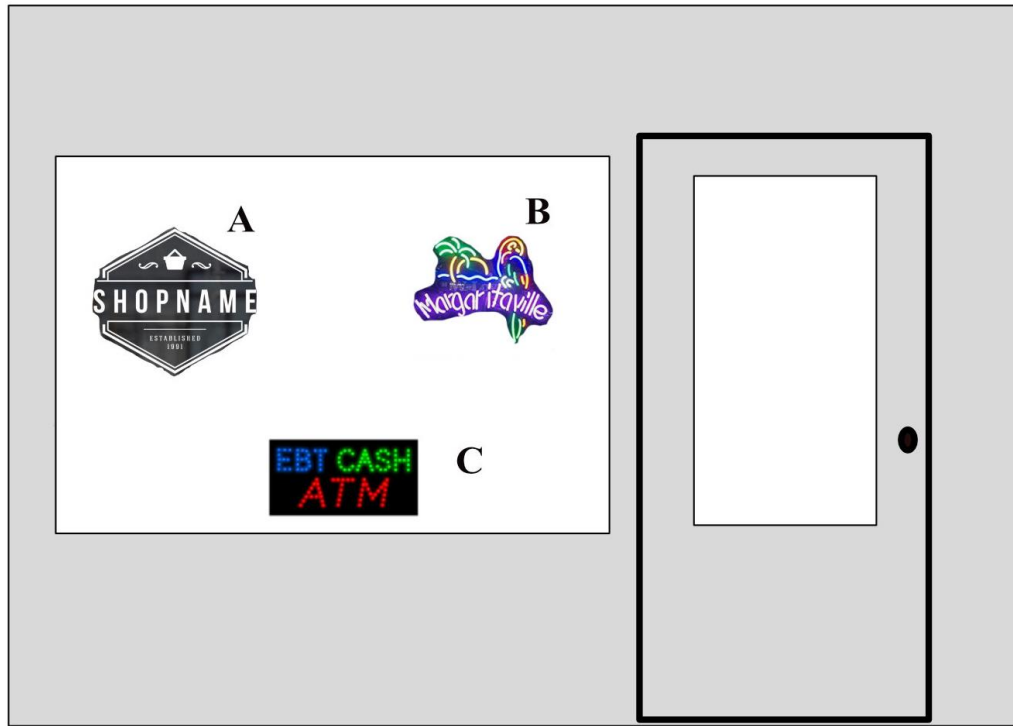


$$\text{Sign Face Area} = (A)(B)$$



**CITY OF YACHATS
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A ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE
SECTIONS 9.44.010 THROUGH 9.44.130 ON SIGNS**

Window Signs

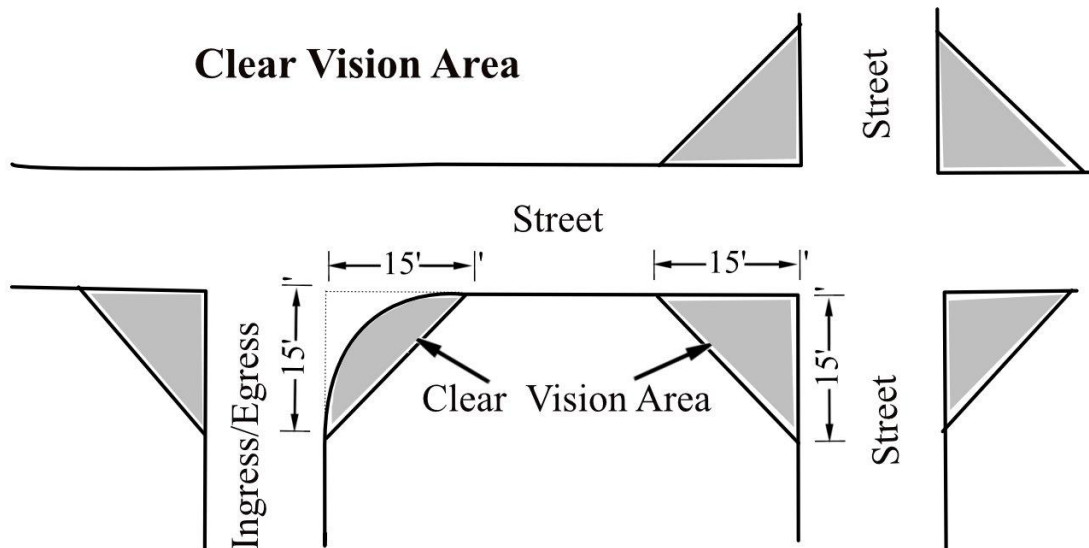


**Window Sign Area = sum of all signs in window
(Area above = area sign A + area sign B + area sign C)**



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No Signs in Clear Vision Areas



9.44.120 Additional Specific Sign Requirements

A. Abandoned signs.

1. Any business-identifying sign shall be removed when the associated business or event has been discontinued or completed, or when the sign is no longer properly maintained as required by this Chapter.
2. Abandoned non-conforming signs shall be removed in their entirety within ninety (90) days of abandonment.

B. Awning, Canopy and Marquee Signs. The sign area shall not exceed the lesser of: 1) thirty-two (32) square feet; or 2) fifty (50) percent of the area of the awning, canopy or marquee to which the sign is attached.

C. Freestanding Ground Signs. These signs shall conform to general requirements as described in 9.44.080 with no further specific requirements.

D. Home Business and Bed and Breakfast Inn Signs. A home business or bed and breakfast inn may have one (1) freestanding sign with a maximum of three (3) square feet. This sign shall conform to the standards and procedures governing conditional uses within the Ordinance. Properties abutting two (2) or more noncontiguous streets shall be permitted signage at each street with each sign not exceeding three (3) square feet.

E. Projecting Signs.



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1. The bottom edge of a projecting sign shall be a minimum of seven and one-half (7.5) feet above adjacent grade.
2. The projecting sign shall not extend more than five (5) feet from the building wall to which the sign is attached.
3. The sign does not project above the roof line or parapet wall, whichever is higher.

F. Illuminated Signs

1. No sign, light, lamp, bulb, tube, or device shall be used or displayed in violation of this section.
2. Regardless of the maximum wattages or milliamperere rating capacities allowable under Section 9.44.120 of this chapter, no light source shall create an unduly distracting or hazardous condition to a motorist, pedestrian or the general public. Lighted signs shall be placed, shielded or deflected so as not to shine into residential dwelling units or structures, or impair the road vision of the driver of any vehicle.
3. External light sources for a sign shall be directed and shielded to limit direct illumination of any object other than the sign.
4. The illumination of signs shall comply with the following standards:
 - a. No bulb or lamp light source exceeding twenty-five (25) watts shall be exposed to direct view from a public street or highway.
 - b. No LED light source exceeding the equivalent of a twenty-five (25) watt incandescent bulb shall be exposed to direct view from a public street or highway.
 - c. When neon tubing is employed on the exterior or interior of a sign, the capacity of such tubing shall not exceed three-hundred [300] milliamperes rating for white tubing nor one-hundred [100] milliamperes rating for any colored tubing.
 - d. When fluorescent tubes are used for interior illumination of a sign, such illumination shall not exceed an illumination equivalent to eight-hundred [800] milliamperere rating tubing behind a sign face spaced at least nine (9) inches, center to center.

9.44.130 Sign Permit Applications

- A. Application Form. Applications for sign permits shall be submitted at the City office on prescribed application forms. Applications shall include the following information:
1. The names, addresses and telephone numbers of the applicant, the owner of the property on which the sign is to be installed, the owner of the sign, and the person or company who will install the sign;
 2. The location of the building, structure or lot on which the sign is to be installed;
 3. A site plan of the property, showing accurate placement thereon of the proposed sign;



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4. Plans with configurations of the proposed sign and an accurate depiction of the sign with drawings to scale, covering the materials and methods of construction and installation. Plans shall include details of dimensions, materials, weight and other relevant factors.
 5. The written consent of the owner of the building, structure or property on which the sign is to be installed;
 6. Such other information as the City may require to determine full compliance with this and other applicable ordinances of the City;
 7. If a business, evidence that owner has a city business license;
 8. If unused, a sign permit will expire one year from date of issuance.
- B. Planning Commission Action. Upon the filing of a sign permit application, the Planning Commission or its designee shall examine the plans, specifications, and other submitted data together with the sign sub-committee or designated authority site inspection report. The sign permit application should be filed no later than the eighth day prior to the regular meeting date of the Planning Commission. If it appears the proposed sign is in compliance with this title and other applicable ordinances and if the appropriate permit fee has been paid, the commission or its designee shall issue a permit for the proposed sign.
- C. Application Fee. A filing fee as set by Resolution shall be paid at the time of filing each sign permit application. More than one sign may be applied for by each permit application.
- D. Permits Are Licenses. All rights and privileges acquired under the provisions of this chapter are mere licenses and, as such, are at any time revocable for just cause by the City. All permits issued pursuant to this chapter are subject to this provision.



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A ORDINANCE AMEDNING THE YACHATS MUNICIPAL CODE
SECTIONS 9.44.010 THROUGH 9.44.130 ON SIGNS**

Section 2. Severability. Any provision of this Ordinance which proves to be invalid, void, or illegal shall in no way affect, impair or invalidate any other provision of this Ordinance, and the remaining provisions of this Ordinance shall remain in full force and effect.

Section 3. Effective Date. This ordinance shall take effect on the 30th day after its adoption.

Passed and adopted by the Yachats City Council this ____ day of ____. 20__

	YES	NO	NOT PRESENT
John Moore, Mayor	☐	☐	☐
Max Glenn	☐	☐	☐
James Kerti	☐	☐	☐
Jim Tooke	☐	☐	☐
Leslie Vaaler	☐	☐	☐

W. John Moore, Mayor

Attest by:

Shannon Beaucaire, City Manager



**CITY OF YACHATS
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A ORDINANCE AMEDNING THE YACHATS MUNICIPAL CODE
SECTIONS 9.44.010 THROUGH 9.44.130 ON SIGNS**

Council Report

Enterprise Fund Revenue

Water/Sewer Accounts

User: yasforty

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Period 01 - 01

Fiscal Year 2020

2017-2018 Actual	2018-2019 Actual	Acct No	Description	Budget	YTD Bal	YTD %
0.00	0.00	304310	Water/Wastewater Services	\$ -	\$ 236,540.56	0.00%
0.00	0.00	304312	Capital Reserve Fee	\$ -	\$ 16,473.34	0.00%
0.00	0.00	304320	Installation Charges	\$ -	\$ 1,225.00	0.00%
0.00	0.00	304335	Rents or Fees	\$ -	\$ 70.00	0.00%
0.00	0.00		REVENUE TOTAL	\$ -	\$ 254,308.90	0.00%
0.00	0.00	105110	Water Lead	\$ -	\$ 6,652.00	0.00%
0.00	0.00	105111	Wastewater Lead	\$ -	\$ 6,767.21	0.00%
0.00	0.00	105112	Field Utility 2	\$ -	\$ 6,286.10	0.00%
0.00	0.00	105113	Field Utility 1	\$ -	\$ 9,120.13	0.00%
0.00	0.00	105140	Fringe Benefits	\$ -	\$ 3,195.94	0.00%
0.00	0.00	105141	Insurance Benefits	\$ -	\$ 10,858.64	0.00%
0.00	0.00	105142	Regular PERS System	\$ -	\$ 4,435.11	0.00%
0.00	0.00		PERSONNEL	\$ -	\$ 47,315.13	0.00%
0.00	0.00	205210	Dues & Memberships	\$ -	\$ 1,024.00	0.00%
0.00	0.00	205212	Fee Expense	\$ -	\$ 0.72	0.00%
0.00	0.00	205240	Office Materials & Supplies	\$ -	\$ 2,815.51	0.00%
0.00	0.00	205251	Telephones/Cell Phones/DSL	\$ -	\$ 2,817.63	0.00%
0.00	0.00	205253	Postage	\$ -	\$ 106.95	0.00%
0.00	0.00	205255	Education and Training	\$ -	\$ 565.45	0.00%
0.00	0.00	205260	Contract Expense (all Professional, IGA & Personal Svcs)	\$ -	\$ 3,165.24	0.00%
0.00	0.00	205262	Legal	\$ -	\$ 550.66	0.00%

0.00	0.00	205282	Software	\$ -	\$ 2,867.20	0.00%
0.00	0.00	205283	Tools and Small Equipment	\$ -	\$ 182.99	0.00%
0.00	0.00	205311	Equipment Lease and Rental	\$ -	\$ 932.95	0.00%
0.00	0.00	205312	Equipment Fuel/Tires/Parts	\$ -	\$ 510.40	0.00%
0.00	0.00	205313	Equipment Repair	\$ -	\$ 95.37	0.00%
0.00	0.00	205330	Building and Land Maintenance	\$ -	\$ 50.00	0.00%
0.00	0.00	205335	Custodial Support/Supplies	\$ -	\$ 207.16	0.00%
0.00	0.00	205342	Plant Utilities	\$ -	\$ 3,959.56	0.00%
0.00	0.00	205351	Main Plant Parts	\$ -	\$ 3,791.38	0.00%
0.00	0.00	205352	Main Plant Consumables	\$ -	\$ 4,518.72	0.00%
0.00	0.00	205353	Main Plant Outside Services	\$ -	\$ 7,190.97	0.00%
0.00	0.00	205361	System Parts	\$ -	\$ 3,187.16	0.00%
0.00	0.00	205362	Collection System Consumables	\$ -	\$ 197.51	0.00%
0.00	0.00	205363	System Outside Services	\$ -	\$ 401.66	0.00%
0.00	0.00	205474	Mowing/Trimming/Removal	\$ -	\$ 1,526.00	0.00%
0.00	0.00		MATERIALS AND SUPPLIES	\$ -	\$ 40,665.19	0.00%
0.00	0.00	407941	Capital Outlay - Equipment	\$ -	\$ 2,903.00	0.00%
0.00	0.00		CAPITAL OUTLAY	\$ -	\$ 2,903.00	0.00%
0.00	0.00		TOTAL MATERIAL & SUPPLIES	\$ -	\$ 40,665.19	0.00%
			TOTAL CAPITAL EXPENSE	\$ -	\$ 2,903.00	0.00%
			TOTAL EXPENSE		\$ 43,568.19	
			GAIN (LOSS)		\$ 210,740.71	

Commission Report

Governmental Fund

User: yasforty

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Period 01 - 01

Fiscal Year 2020

2017-2018 Ending Balance	2018-2019 Ending Balance	Acct No	Description	YTD Bal	YTD %
0.00	0.00	304343	SDC Wastewater Reimbursement	\$ 2,648.13	0.00%
0.00	0.00	304344	SDC Storm Drain Improvement	\$ 1,292.65	0.00%
0.00	0.00	304345	Wastewater Improvements	\$ 6,641.75	0.00%
0.00	0.00	304346	Water Improvements	\$ 1,641.15	0.00%
0.00	0.00	304347	Storm Drain Improvements	\$ 667.96	0.00%
0.00	0.00	304484	Misc Revenue	\$ 514.39	0.00%
0.00	0.00	301540	Tax - Transient Lodging	\$ 168,372.57	0.00%
0.00	0.00	304210	License Business	\$ 80.00	0.00%
0.00	0.00	304223	Franchise Disposal Services	\$ 3,569.29	0.00%
0.00	0.00	304224	Franchise Electricity	\$ 3,344.03	0.00%
0.00	0.00	304230	Permits/Filing Fee	\$ 25.00	0.00%
0.00	0.00	304245	Tax - Food and Beverage Tax	\$ 73,034.47	0.00%
0.00	0.00	304335	Rents or Fees	\$ 350.00	0.00%
0.00	0.00	304460	Inventory Sale	\$ 11.00	0.00%
0.00	0.00	304461	Rental Income	\$ 5,802.33	0.00%
0.00	0.00	304480	Gifts/Donations	\$ 933.50	0.00%
0.00	0.00	304610	Tax - State Tobacco	\$ 138.76	0.00%
0.00	0.00	304620	Tax - State OLCC	\$ 1,044.84	0.00%
0.00	0.00	304650	Tax - State Highway	\$ 4,945.67	0.00%
0.00	0.00		REVENUE	\$ 275,057.49	0.00%
0.00	0.00	105101	City Manager	\$ 8,076.00	0.00%
0.00	0.00	105104	City Clerk 2	\$ 5,510.81	0.00%

0.00	0.00	105140	Fringe Benefits	\$	1,513.17	0.00%
0.00	0.00	105141	Insurance Benefits	\$	2,158.46	0.00%
0.00	0.00	105142	Regular PERS System	\$	1,349.17	0.00%
0.00	0.00		PERSONNEL	\$	18,607.61	0.00%
0.00	0.00	205202	Visitor Center Operations	\$	16,191.25	0.00%
0.00	0.00	205209	Emergency Prep & Public Safety	\$	108.82	0.00%
0.00	0.00	205210	Dues & Memberships	\$	1,298.11	0.00%
0.00	0.00	205213	Board/Comm/Meeting Education, Travel, & Expense	\$	761.45	0.00%
0.00	0.00	205214	Marketing	\$	2,037.42	0.00%
0.00	0.00	205224	Trails Maintenance/Supplies/Services	\$	457.94	0.00%
0.00	0.00	205240	Office Materials & Supplies	\$	644.48	0.00%
0.00	0.00	205241	Computer Equipment and Maintenance	\$	2,607.43	0.00%
0.00	0.00	205251	Telephones/Cell Phones/DSL	\$	1,071.41	0.00%
0.00	0.00	205252	Utilities	\$	994.45	0.00%
0.00	0.00	205255	Education and Training	\$	282.74	0.00%
0.00	0.00	205260	Contract Expense (all Professi	\$	25,841.24	0.00%
0.00	0.00	205262	Legal Expense	\$	275.34	0.00%
0.00	0.00	205270	Travel	\$	104.98	0.00%
0.00	0.00	205282	Software	\$	1,433.60	0.00%
0.00	0.00	205311	Equipment Lease and Rental	\$	146.00	0.00%
0.00	0.00	205312	Equipment Fuel/Tires/Parts	\$	255.20	0.00%
0.00	0.00	205317	Tools and Small Equipment	\$	19.96	0.00%
0.00	0.00	205325	Yard Debris Dumpster	\$	414.48	0.00%
0.00	0.00	205330	Building and Land Maintenance	\$	7,996.66	0.00%
0.00	0.00	205335	Custodial Support/Supplies	\$	1,761.43	0.00%
0.00	0.00	205345	Books and Periodicals\Children's Books/Programs	\$	881.54	0.00%
0.00	0.00	205361	Collection System Parts	\$	868.00	0.00%
0.00	0.00	205411	Street Lighting	\$	1,515.34	0.00%
0.00	0.00	205421	Parks/Grounds Maintenance	\$	96.12	0.00%
0.00	0.00	205422	Advertising\Legal Notice	\$	414.95	0.00%
0.00	0.00	205439	Community Support (Cape Perpetua, City Beautification items)	\$	8,500.00	0.00%
0.00	0.00	205440	Equipment & Furniture	\$	60.00	0.00%

0.00	0.00	205474	Mowing/Trimming/Removal	\$	6,528.00	0.00%
0.00	0.00	205490	Material and Services	\$	893.45	0.00%
0.00	0.00		MATERIALS AND SUPPLIES	\$	84,461.79	0.00%
0.00	0.00	407941	Capital Outlay - Equipment	\$	598.00	0.00%
0.00	0.00	407942	Capital Outlay - City Amenities	\$	4,800.00	0.00%
0.00	0.00	407945	Capital Outlay - Gateway Sign	\$	4,312.50	0.00%
0.00	0.00	407947	Capital Outlay - Street Projects	\$	13,228.78	0.00%
0.00	0.00		CAPITAL OUTLAY	\$	22,939.28	0.00%
0.00	0.00		TOTAL MATERIAL & SUPPLIES	\$	84,461.79	0.00%
0.00	0.00		TOTAL CAPITAL EXPENSE	\$	22,939.28	0.00%
0.00	0.00		TOTAL EXPENSE	\$	107,401.07	0.00%
0.00	0.00		GAIN (LOSS)	\$	167,656.42	0.00%



City Manager's Report August 21, 2019

Dear Mayor Moore and Councilors,

It is my pleasure to update you on some of our current project highlights.

- **Website Redesign: COMPLETED JULY 22, 2019**
 - A report from Report a Concern is at the end of this report. A report from the reservation side of the system is also attached to this report. Notify me is being utilized for several community engagement opportunities, including updates on paving projects.
- **Finance:**
 - Annual audit is in full swing. It is going well, including a comment that it was much easier and organized than expected. Utility Billing and Financial Work is continuing as Ellen comes on board and we update the new software with account information for utility billing and budget information.
- **Utility Rate Study:**
 - I have an implementation team consisting of myself, the Mayor, the Public Works Chair, and the Water and Wastewater Leads. We have had two phone meetings and we are bringing an update to Council at the August 21st meeting.
- **1st and 2nd Street Paving:**
 - 1st Street has begun. Please sign up for Public Works News Flash updates under Notify Me on the new website to receive weekly updates as the project progresses.
- **Library Expansion/Remodel:**
 - The Bid has been released with a date of September 30 to review incoming bids. It has been posted to our website and ORPIN – The state organization authorized by the City council earlier this year. Within 1.5 hours of posting on ORPIN we had an inquiry from a Salem firm.
- **CIS Facility Reviews & Updates:**
 - Reports should be finalized this month.
- **Lincoln County Housing Strategy Implementation Plans:**

The final report was handed out to the council. Dave Mattison will be at the September 4, 2019 meeting to address the questions Council asked. Lincoln County will be present at the September 18, 2019 meeting to discuss further with Council.

- **Background:** The signed MOU is in the document library attached to the December 12, 2018 City Manager Report & January 16, 2019 Council Packet. The MOU memorializes a no-cost working relationship between the Oregon Department of Land Conservation and Development and Lincoln County. The goal is to develop a regional housing



City Manager's Report August 21, 2019

implementation strategy for Lincoln County. The final report is to be completed on or before June 30, 2019.

Planner Dave Mattison has been appointed to the technical advisory committee (TAC), which will identify existing reports, data, codes, fees, and similar housing related materials that will be analyzed to see what gaps exist. Councilor Max Glenn has been appointed to the policy advisory committee (PAC) which will review the gap analysis, and the goals and strategies and implementation of the regional plan.

- **Ocean View Drive:**

- **Street Condition/Paving:** **UPDATE**
 - The bid for Paving the street has been published. Assuming a contractor is chosen, work will be authorized to begin September 3, with a completion date on or around September 30. Council decided at their August 7 meeting to utilize temporary tape striping until the transportation system plan (TSP) is completed. Council authorized pursuing grant funding for the TSP. The grant application is due in Spring of 2020.

Council also made decisions on sections of Ocean View Drive as follows:

- Pontiac to the State Park: leave as 2-way traffic but increase signage for one-lane road and stripe to delineate a pedestrian path,
 - 2nd – 7th Street: stripe for one-way southbound with signage for a one-way road, and stripe to delineate a pedestrian path.
- **Background:** In October 2001, the City of Yachats entered into a settlement agreement. One of the items in the settlement agreement was for the County to transfer Marine and Ocean View Drive, and the trail to the City for transportation and pedestrian usage and to implement the Village Circulation Plan adopted by the City. This agreement is in the document library.

Work on this project paused around April 2017 due to attention required on other City and County projects. However, at the City Manager's request, monthly meetings to resume progress on this project began in October 2017.

- **Property Easements:** Easement language has been drafted and approved by the City Attorney. The Planner is working with the 5 impacted property owners to finalize the easements. The County has offered to cover the costs of recording the easements.
- **Archeologist:** The State Archeologist was supposed to deliver a scope of work for the identified areas for the City and County to review by February 15, 2019. This did not occur. Upon acceptance of the scope of work, the archeological study will begin. Delays here will impact the goal date to complete this project.



City Manager's Report August 21, 2019

- Guardrails: Subsequent to the Archeological Study findings, new guardrails will be installed before the overlay is completed. The original Mid-March timeline is delayed until the archeological study can be completed.
- Culverts: Yachats PWD identified 9 culverts running under Oceanview Drive. One of the culverts runs underneath Highway 101. The City and County have identified culverts that have the most wear and will work on placing inserts in those culverts to extend the life of the culverts. These inserts are currently being installed.
- 804 Trail Improvements:
 - The County, City, and Trails Committee discussed, and agreed, to find and compact a better material to provide greater stability on the Trail.
 - The County, City, and Trails Committee discussed improving signage along the trail and including educational, wayfinding, and distance signage. Additional meetings are occurring to discuss these items and develop a signage plan.
 - The County, City, and Trails Committee discussed the Boardwalk that was taken to Council in 2018. The archeological study noted above will review this area.
 - The County, City, and Trails Committee discussed the possibility of having viewing decks at the park at 7th and Oceanview Drive and the property towards the end of Oceanview Drive where the pump house is located. A member of the Trails Committee will draw a rendering of the decks and the City and County will work together utilizing mitigation funds.
- Property Connection between Marine Drive: The 804 Trail is connected from Aqua Vista to Marine/Oceanview Drive through a property that links the 2 streets. The County has asked the City for input on ideas for the Property. The trail easement would be maintained; however, the question is what ideas would look like for the remainder of the property. Ideas ranged from affordable housing to selling the properties (retaining the trail easement) for development and placing those funds into the mitigation account.
 - City Planner, Larry Lewis provided renderings about what could be built on each lot with current code setback requirements. The lot on Marine Drive could do a footprint of approximately 1800 square foot building footprint and the lot on Aqua Vista could hold a 2450 square foot building footprint (document located in the December 12, 2018 City Manager's Report)
- City Hall Proposal:
 - Background: At the direction of Council, the City Manager presented a proposal for architectural work to develop a conceptual design for City Hall at the 501 Building. The City Manager eliminated the multiple designs and 2 in-person trips by the architect, reducing the initial proposal by \$3400. We have received a \$91,300 grant from the USDA. A bid document will be drafted, along with designs for Council approval.
 - Little Log Church and Museum Repairs:
 - Background: The Little Log Church walls are made from natural logs, setting on a post and beam foundation system. The original log structure was completed in 1930.



City Manager's Report August 21, 2019

Modifications to the exterior church walls were made in the mid 1990's, which consisted of replacing selected wall logs with new peeled logs. The attached museum structure has walls made from log siding material. The museum foundation has a concrete stem wall and footing around the perimeter, and interior post and beam floor support. There is a crawl space access on one side of the building, with a narrow opening for access. The full engineer's analysis is in the document library labeled *LLC&M Engineers Analysis*. We had been utilizing Red Hat Construction to narrow down options for the LLC&M, but due to the demands of the Contractor and concerns about the continued deterioration of the LLC&M, we moved forward with the Engineer's Analysis.

- Working with Parks & Commons and the Little Log Church & Museum Board to develop funding plans and a strategy for the preservation of our historical property.
- **FY19 Accomplishments:**
 - Grants:
 - \$20,000 - The City was awarded a grant for our Water Master Plan update by the Oregon Infrastructure Finance Authority.
 - \$30,000 – the City was awarded a grant for our Source Water Protection Plan
 - \$91,300 – the City was awarded a Grant from the USDA for City Hall relocation to the 501 building.
 - \$100,000 - The City was awarded an ODOT Small City Allotment grant towards the East 2nd Street Improvement Project. A copy of the grant is in the document library attached to the December 12, 2018 City Manager Report.
 - Multi-purpose room flooring completed (April 2019).
 - City Entrance Signs completed (June 2019)
 - Website and Reservation System Upgrade (July 2019)
 - Integrated Financial & Utility Billing System Upgrade (July 2019)

Planner Report:

To: Yachats City Mayor and Council Members
From: Dave Mattison, City Planner *DRM*
Date: August 2, 2019
Re: July Planning/Code Enforcement Activities

Building Permits Issued

It has been a quiet summer regarding building permit submission. A permit has been approved for a studio/shop at 317 West Third Street. A permit for a Single-Family Dwelling (SFD) at 390 Village Lane has been approved.

Land Use Issues



City Manager's Report
August 21, 2019

We are going to be processing required Code changes for Flood Development in the City in August. These Flood Development Code changes are required by FEMA for our NFIP standing. We are required to make the FEMA Flood Development Code and Flood Map changes by October 15th. OCWCOG is assisting us with this process and will provide us with the required Code changes.

We have prepared a draft ordinance for Planning Commission's recommendation of the sign code updates for your approval.

Land Use/Floodplain Training

I completed a Floodplain Development Permit Review online training session on the 18th of July to further develop my understanding of development in the floodplain.

I am working with John Morgan, a planning consultant, to set up a training session for Planning Commission, Council, Committee Members and Staff in the fall.

Code Enforcement

Noxious Vegetation and Weed Abatement is underway. I have identified about 50 houses on the south side (south of the river) and west side of town (west of 101) with tall grass and/or noxious vegetation.

Public Works Report:

Date: July 31, 2019
To: Shannon Beaucaire, City Manager
From: Public Works Department
Re: July 2019 Public Works Report

Rain fall at Yachats Public Works:

	<u>Inches</u>			
Year	2019	2018	2017	2016
July	0.75	0.06	0.11	1.64
Rain year to date:	34.66	36.33	52.61	30.87



City Manager's Report
August 21, 2019

Total water production: **5,134,700** gallons Water loss efficiency: **90.5 %**

Total wastewater treated: **4,307,000** gallons

The following is a list of what was done by Public Works staff outside of normal operations:

Streets:

- Side arm mowing on Gimlet and other right-of-way.

Drainage:

- Side-arm mowing and brush cutting in ditches.

Water:

- Plant maintc.
- Installed new intake at the Reedy Ck headworks.
- Road maintc. to Reedy Ck.
- Removed six loads of used river rock from Reedy Ck. to the City fill site.

Distribution Sys:

- Repaired water leak on E. 2nd St.
- Meter maintc.
- Meter reading.
- Fire hydrant painting.
- Installed new water meter service on Cape Ranch Rd.
- Installed new bollards next to fire hydrant at the skate park.
- Repaired water service on 1st St.
- Inspected PRV on Hanley & Radar water line.
- Installed eight radio read devices on meters.
- Sump pump installed at South Lincoln water connection vault.
- Repaired water leak on Shell St.
- Repaired water leak on marine Drive.
- Installing a replacement fire hydrant on W. 6th St.

Sewer:

- Plant maintc.
- Electrician needed for headworks control panel.
- Electrician needed for overvoltage event.

Collection Sys:



City Manager's Report August 21, 2019

- Degreased Main pump station.
- Manhole repair demonstration in Corvallis.

Public Works:

- Shop maintc.
- Fleet maintc.
- 4th of July sand clean-up.
- Workplace Violence Training at the Commons.
- Side-arm mower repaired (in house).
- Updated distribution maps.
- PW yard clean-up.
- Tour of Public Works facilities.
- Repaired Vac-truck (in-house).

Parks & Trails:

- Repaired hanging fence at ballfield backstop.
- Piles picked up for trails.

Sewer & Water CIP:

- Working on Pole Bldg. CIP
- Working on Vac truck RFP.
- Cut pavement for slide gate at Public Works.

REQUEST TRACKER REPORT

Statistics

Start Date: [mm/dd/yyyy]

End Date: [mm/dd/yyyy]

Summary							
Category Name	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
iPhone	0	0	0	0	0	0	0
Miscellaneous	4	3	0.089	0.067	2.333	1	3



**City Manager's Report
August 21, 2019**

<u>Noise</u>	0	0	0	0	0	0	0
<u>Public Records Request</u>	2	2	0.044	0.044	156	0	2
<u>Sewer</u>	0	0	0	0	0	0	0
<u>Storm Drains</u>	1	1	0.022	0.022	98	0	1
<u>Streets</u>	3	2	0.067	0.044	64	1	2
<u>Trash or Litter</u>	0	0	0	0	0	0	0
<u>Vacation Rentals</u>	1	0	0.022	0	0	1	0
<u>Vegetation Issues</u>	2	0	0.044	0	25	2	0
<u>Vehicles and Parking</u>	0	0	0	0	0	0	0
<u>Water</u>	0	0	0	0	0	0	0
Total:	13	8	0.289	0.178	71.25	5	8

Miscellaneous

Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
<u>Miscellaneous Problem</u>	4	3	0.089	0.067	2.333	1	3
Total:	4	3	0.089	0.067	2.333	1	3

Public Records Request

Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
<u>Public Records Request</u>	2	2	0.044	0.044	156	0	2
Total:	2	2	0.044	0.044	156	0	2

Storm Drains



**City Manager's Report
August 21, 2019**

Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
<u>Miscellaneous Problem</u>	1	1	0.022	0.022	98	0	1
Total:	1	1	0.022	0.022	98	0	1

Streets							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
<u>Miscellaneous Problem</u>	1	0	0.022	0	0	1	0
<u>Pothole or Street Condition</u>	2	2	0.044	0.044	64	0	2
Total:	3	2	0.067	0.044	64	1	2

Vacation Rentals							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
<u>Vacation Rental Complaint</u>	1	0	0.022	0	0	1	0
Total:	1	0	0.022	0	0	1	0

Vegetation Issues							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed



**City Manager's Report
August 21, 2019**

	Submitted	Closed	Submitted	Closed	Close a Request (hours)	Open	Closed
<u>Overgrown Vegetation</u>	2	0	0.044	0	25	2	0
Total:	2	0	0.044	0	25	2	0

Miscellaneous - Miscellaneous Problem							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Buckwald, David	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0

Storm Drains - Miscellaneous Problem							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Buckwald, David	1	1	0.022	0.022	0	0	1
Total:	1	1	0.022	0.022	0	0	1

Streets - Miscellaneous Problem							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Buckwald, David	1	0	0.022	0	0	1	0
Total:	1	0	0.022	0	0	1	0



**City Manager's Report
August 21, 2019**

Streets - Pothole or Street Condition							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Buckwald, David	2	2	0.044	0.044	64	0	2
Total:	2	2	0.044	0.044	64	0	2

Miscellaneous - Miscellaneous Problem							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Jackson, Kimmie	3	3	0.067	0.067	2	0	3
Total:	3	3	0.067	0.067	2	0	3

Public Records Request - Public Records Request							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Jackson, Kimmie	2	2	0.044	0.044	0.5	0	2
Total:	2	2	0.044	0.044	0.5	0	2

Miscellaneous - Miscellaneous Problem							
Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Mattison, Dave	1	0	0.022	0	0	1	0



**City Manager's Report
August 21, 2019**

Total:	1	0	0.022	0	0	1	0
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Vacation Rentals - Vacation Rental Complaint

Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Mattison, Dave	1	0	0.022	0	0	1	0
Total:	1	0	0.022	0	0	1	0

Vegetation Issues - Overgrown Vegetation

Request Type	6/26/2019 - 8/9/2019					As of 8/9/2019	
	Total Requests		Average Requests Per Day		Avg. Time to Close a Request (hours)	Summary	
	Submitted	Closed	Submitted	Closed		Open	Closed
Mattison, Dave	2	0	0.044	0	25	2	0
Total:	2	0	0.044	0	25	2	0

Run On 08/09/2019 03:00 PM**Run By** Heather Hoen**From** 05/01/2019 12:00 AM**To** 08/09/2019 11:59 PM

Facility Usage Report

Location	Facility	Bookings	Total Time Booked	Base Fees	Addons	Discounts	Total Revenue
The Commons	Ball Field	4	04:00:00:00	\$0.00	\$0.00	\$0.00	\$0.00
The Commons	Kitchen	27	05:20:30:00	\$90.00	\$0.00	\$0.00	\$90.00
The Commons	Multi-Purpose Room	150	11:03:15:00	\$142.50	\$0.00	\$0.00	\$142.50
The Commons	Pavilion	12	03:13:00:00	\$348.00	\$0.00	\$0.00	\$348.00
The Commons	Room 3	16	03:04:30:00	\$0.00	\$0.00	\$0.00	\$0.00
The Commons	Room 8	74	07:08:00:00	\$36.00	\$0.00	\$0.00	\$36.00