

1. Agenda

Documents:

[COUNCIL_PACKET_2-29-16.PDF](#)

2. Meeting Materials

Documents:

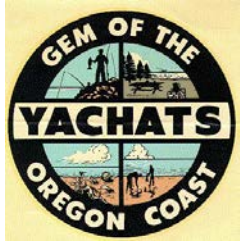
[CC_AGENDA_GOAL_SETTING-2-29-16.PDF](#)

[CC_GS_2-29-16.PDF](#)

[CURRENT-TABLES-CITY_COUNCIL_GOALS.PDF](#)

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CITY OF YACHATS CITY COUNCIL GOAL SETTING MEETING

Civic Meeting Room, Yachats Commons

February 29, 2016

2:00 P.M.

AGENDA

I. Goal Setting

A Special Meeting at which the City Council will work on their short-term objectives for implementation of the long-term goals.

Current Long-Term Goals:

- Goal: Provide for the effective governance of the City of Yachats
- Goal: Improve administrative processes to maintain and surpass previous high standards
- Goal: Improve City infrastructure
- Goal: Provide or facilitate opportunities for self-growth, education, and participation in programs and projects that enhance quality of life.
- Goal: Foster "Seventh Generation*" thinking in our community.

**In the Iroquois society leaders were encouraged to remember seven generations in the past and consider seven generations in the future.*

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Posted

Nancy Batchelder - City Recorder

Goal: Improve Administrative Processes

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Customer Satisfaction Survey	Citizens, Council	Develop one or more methods of getting periodic feedback from citizens to provide both an indication of what services the citizens most desire and their assessment of the quality of that service.	Initial completion of a survey program, assessment of results, follow-up survey scheduling.	Survey Development Team appointed by the Mayor to include: a Council member, management staff, and selected rank and file employees, with input from commissions.
Insure adequate reserve funding	Citizens, Council	Develop long term financial plans that provide for the acquisition and expenditure of reserve funds commensurate with developing needs and project funding.	Annually updated 5 year plan and 20 year estimate.	Finance Committee
Lively and interesting City web presence	Citizens, licensees, Council, Commissions, venders, contractors	Develop a process and schedule for providing consistent access to city information through the city web site in a manner that changes frequently enough to be visually interesting, is easily navigated.	The Customer Satisfaction Survey will measure the quality and utility of the website. Initial survey results will define the baseline and lead to improvement targets.	Initially an ad hoc committee will establish. Council will own the on-going program. Survey Development Team

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Goal: Effective Governance

Target	Customer	Description	Measure	Owner
Financial stability	Council, Citizens	Complete plan for providing needed services and infrastructure on a multi year basis which provides for accumulation and expenditure adequate reserves to meet needs on an ongoing basis.	Completed CIP 5 year plan with tentative plan to 20 years. Annual CIP Plan evaluation. Fund development plan	Council, Finance Committee, Ad Hoc Fund Development Committee
Complete review of Municipal Code	Council, Citizens	Complete review of all code sections	Code sections reviewed and updates presented to the Council by end fiscal year.	Title 1 - General Provisions: Council subcommittee and Code Enforcement Officer. Title 2 – Admin. and Personnel: All Commissions Title 3 - Revenue and Finance: Finance Committee. Title 4 - Business Licenses and Regulations: Council Title 5 - Health and Safety: Code Enforcement Officer Title 6 - Vehicles and Traffic, and Title 7 - Streets, Sidewalks and Public Places, and Title 8 - Public Services: Streets and Public Works Commission Title 9 - Zoning and Land Use: Planning Commission and City Planner.

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Citizen Feedback				See Customer Satisfaction Survey in Administrative Process Goal
Grant Administration				
Parking study				

Goal: Quality of Life

Target	Customer	Description	Measure	Owner
Coordinate self-growth, education, quality of life efforts	Citizens and visitors, Chamber of Commerce, businesses	Coordinate the timing, distribution, and diversity of programs of this type offered by city entities to enable synergy. May include live theater and musical performances, educational opportunities, mentoring, art projects, art or craft instruction, garden sciences, community art endeavors, inspirational presentations, youth development activities, intergenerational exchanges, etc.	Mayor to enlist members to a committee to categorize program areas and devise survey questions to assess needs and desires, and evaluate needs based on survey results. This evaluation will result in specifically measurable criteria. Committee will be serve at the invitation of the Mayor and will potentially include representatives from such groups as the Library Commissioner, Little Log Church Committee, YYFAP or staff, Yachats Academy of Arts and Science, Friends of Yachats Commons, Yachats Art Guild and/or others.	Mayor, Cultural Committee

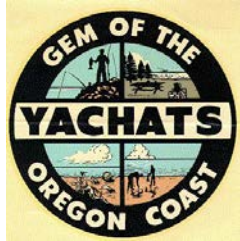
Goal: Seventh Generation

**In the Iroquois society leaders were encouraged to remember seven generations in the past and consider seven generations in the future.*

Target	Customer	Description	Measure	Owner
Watershed security	Current citizens and the 7 th Generation	Transition of Salmon Creek watershed from private timberland to protected watershed.	Federal legislation to redefine Siuslaw National Forest boundary. Federal legislation to purchase the property.	Council, Public Works and Streets Commission
Monitor Salmon Creek turbidity and water quality	Current citizens and the 7 th Generation	Develop a monitoring and testing program for Salmon Creek to evaluate turbidity, chemical content and flow history	Testing to begin in September (after most harvest activity has taken place on the watershed) and to continue at a determined interval post harvest.	Public Works
Alternative Energy education.	Interested citizens, tax and rate payers.	Host alternative energy workshops to provide information on energy options.	At least one workshop by August, 2014. Subsequent measures could be the number of alternative energy projects in the City, or amount of energy produced by "clean" methodology.	Mayor's Committee on Alternative Energy
Energy Savings/Producing Projects	Tax and rate payers	Investigate 3 alternative energy installations at City Facilities.	Completed evaluation of feasibility of solar generation on the Commons to be installed along with new roof. Completed evaluation of in-line power generation devices to capture power form gravity flow of raw water to the water treatment plant as well as in gravity fed mains. Completed evaluation wind energy applications at Horizon Hill reservoir, and waste water treatment plant	Public Works Dir. Mayor's Committee on Alternative Energy.
Develop survey questions to evaluate citizens satisfaction and desires relative to 7 th generation thinking	Council	The Citizen Survey process will be used to "mine" ideas from the citizenry about what 7 th Generation projects and policies should be considered.	The initial measurement will the inclusion of this questioning into the survey. Secondary measures will be determined by survey results.	Survey Development Team

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Posted

Nancy Batchelder - City Recorder

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CITY OF YACHATS
CITY COUNCIL GOAL SETTING MEETING
Civic Meeting Room, Yachats Commons
February 29, 2016
2:00 P.M.
MINUTES

Mayor Ronald Brean called the Goal Setting meeting of the City Council to order at 2:00 p.m. in the Civic Meeting Room at the Yachats Commons. Council members present: Greg Scott, Sandy Dunn, Barbara E. Frye and Max Glenn (by phone). Audience: 1.

Brean said that he was not able to attend the work session on March 8, 2016. It was agreed to have it on February 10, 2016 at 9:30 a.m. The Finance Committee meeting will be canceled for March.

Current Long-Term Goals:

- *Goal: Provide for the effective governance of the City of Yachats*
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- *Goal: Improve City infrastructure*
- *Goal: Provide or facilitate opportunities for self-growth, education, and participation in programs and projects that enhance quality of life.*
- *Goal: Foster "Seventh Generation*" thinking in our community.*

**In the Iroquois society leaders were encouraged to remember seven generations in the past and consider seven generations in the future.*

Glenn asked under which Goal Council could put services such as safe deposit boxes.

Brean said that perhaps that could go under Quality of Life.

Frye said that she would like to see Health Care Services as a Quality of Life Goal as well.

Scott said that he wants to work on the new accounting system fairly soon before Batchelder retires.

Brean introduced the "parking lot" for the list of ideas to consider and said that he would then like to do a Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis.

Scott said that he would like to talk about the staffing changes to the front office when Batchelder leaves.

Dunn said that when the Council left off on the talks regarding the vacation rentals Brean and Scott were to come up for a way of determining usage and what a potential number could be for a cap.

Glenn said that a Code Review should be done.

Bank building, health services, consider timing, Hwy 101, the transition in City Administration, vacation rental matrix, code review, chickens, raw water storage, watershed protection, parking, and customer satisfaction survey were added to the "parking lot" for discussion.

Dunn asked to have public transportation south, best ways to use the visitor amenity funds, and what is the future of the marketing for the City to be added to the list.

Scott said that he would like to change the City Logo.

Dunn said that she does not agree with that, but would like to have a logo for the 50th Anniversary this summer.

Dunn asked that the South Entrance Sign be added to the list.

Don Niskanen said that grant writing could be added to the list.

Industrial Effects and intentional dark skies were also added to the list.

Council then went through the list on the “parking lot” and identified under which Goal each of the items belong as follows:

Bank Building	Improve Quality of Life Improve City Infrastructure
Health Services	Improve Quality of Life
Consider Timing	Improve administrative processes
Hwy 101	Improve City Infrastructure
Transition to City Administrator Structure – duty assignments	Provide for effective governance
Vacation rental metrics	Improve Quality of Life
Code Review	Provide for effective governance
Chickens	Improve Quality of Life Foster Seventh Generation thinking in our Community
Raw water storage	Improve City Infrastructure Foster Seventh Generation thinking in our Community
Watershed protection	Improve City Infrastructure Foster Seventh Generation thinking in our Community
Parking	Improve City Infrastructure
Accounting system	Improve administrative processes
Customer satisfaction survey	Provide for effective governance
Public transportation South	Improve Quality of Life
Visitor amenities projects	Provide for effective governance
Future of marketing the City	Provide for effective governance
Logo	Provide for effective governance
South Entrance Sign	Provide for effective governance
Grant usage	Provide for effective governance
Alternative energy	Foster Seventh Generation thinking in our Community
Industrial effects	Foster Seventh Generation thinking in our Community
Intentional dark sky certification	Foster Seventh Generation thinking in our Community

Council began the SWOT discussion.

Strengths

- Visionary Council and Community
- A Council that can work together
- A Community of Volunteers
- Diversity of Talent
- Acceptance of Diverse Culture, Ideas
- Feeling of ownership

- Generosity
- Strong sense of community
- Talented and committed staff
- Finance Committee
- Council w/diverse talent
- Networking with other agencies
- The Commons facility
- Infrastructure condition
- Emergency planning
- Collaboration

Weakness

- Lack of citizen involvement
- Getting citizens the information
- General Fund Sources
- Infrastructure documentation
- Isolation from Health Care
- Tsunami Zone
- Work Force Housing
- Jobs
- Transportation
- Services – Banking, Gas
- 2-Yr Term Mayor

Threats

- Formula Businesses
- Geologic uncertainty
- Climate change
- Too many vacation rentals
- The negative side of Social Media
- Cyber attacks
- Volunteer burnout
- Undiversified portfolio
- Blight

Opportunities

- EIP Technologies (wind and other alternative energy)
- Recruit Council and Mayor candidates
- City Administrator
- IT capabilities
- HWY 101 Beatification (kinetic art)
- Bank Building
- Library Fund Bequest
- Health Care Services
- Bio Solid Sharing
- Franchise Fee Adjustment

1 There was agreement to schedule another work session to discuss the goals and measurable
2 outcomes based on today's information for March 28 at 2:00 p.m.

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4 There being no further business before the City Council, the meeting was adjourned at 3:50 PM.

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9 _____
10 Ronald L. Brean, Mayor

11 Attest:

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14 _____
15 Nancy Batchelder, City Recorder

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