

1. Agenda

Documents:

[2019-11-07 Cc_Ws_Agenda .Pdf](#)

2. Meeting Materials

Documents:

[2019-95 Water Rate Analysis.pdf](#)

[2019-96 Amend Commons Fees.pdf](#)

[2019-97 Library Addition Changes.pdf](#)

[ORD 363 Street Design And Construction YMC 9.64.010.Pdf](#)

[ORD 364 Amending YMC 4.08.Pdf](#)



CITY OF YACHATS

CITY COUNCIL WORK SESSION & REGULAR COUNCIL MEETING

441 Hwy 101 N., Yachats Commons, Room 1, Yachats OR

Thursday, November 7, 2019 at 9:30am

WORK SESSION AGENDA

- I. CALL MEETING TO ORDER
- II. WORK SESSION DISCUSSION TOPICS
 - A. Discussion of potential uses for Lot between Marine and Aqua Vista in accordance with 804 Settlement Agreement
 - B. Vacation Rental Discussion
 - C. Catch Basins

REGULAR COUNCIL MEETING

- I. Announcements, Correspondence and Proclamations
- II. Public Comment: **Topics not listed on the agenda:** 5-minute limitation per person
- III. Consent Agenda
- IV. New Business
- V. Public Hearing
 - A. Amendments to YMC Title 4.08 related to vacation rentals
- VI. Public Hearing
 - Amendments to YMC Title 9 on Design Standards for Street Construction and Design
- VII. Other Business
 - A. From Mayor
 - B. From Council
 - C. From Staff

The work session and regular council meeting are open to the public and interested citizens are invited to attend. These are open meetings under Oregon law, but a work session is not a community forum; audience participation is at the discretion of the Council. Meetings are audio-recorded. Public meeting minutes are available for review at City Hall. The meeting place is accessible to persons with disabilities. For accommodations, please call (541) 547-3565, or Oregon Relay 1-800-735-2900 (TDD) two days in advance. City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

In accordance with ORS 192.630, City of Yachats will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice. Call City Hall at 541-547-3565 or Oregon Relay 1-800-735-2900 (TDD) two days in advance. Posted October 30, 2019

Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



**CITY OF YACHATS
RESOLUTION NO. 2019-95
A RESOLUTION OF THE CITY OF YACHATS, OREGON,
A RESOLUTION ADOPTING CIP GOAL IN UTILITY RATES**

WHEREAS, the Oregon Association of Water Utilities (OAWU) was hired to conduct a utility rate analysis for the City of Yachats;

WHEREAS, the OAWU provided considerations of a goal of \$100,000 and \$200,000 to the City Council for annual capital improvement funding and upon review of the City's capital improvement plan, recommended a goal of \$200,000;

WHEREAS, the City Council discussed the recommendation at the October 16, 2019 meeting and agreed to the \$200,000 capital improvement funding goal;

NOW THEREFORE, the City of Yachats resolves to approve the \$200,000.00 capital improvement goal for the water rate analysis;

This Resolution is memorializing an action taken by City Council at the October 16, 2019 meeting and was effective as of that date.

CITY OF YACHATS

By: _____
W. John Moore, Mayor

ATTESTED TO BY:

Shannon Beaucaire, City Manager



**CITY OF YACHATS
RESOLUTION NO. 2019-96
A RESOLUTION OF THE CITY OF YACHATS, OREGON,
A RESOLUTION ADOPTING CHANGES TO THE COMMONS FEE SCHEDULE**

WHEREAS, the Parks and Commons Commission discussed policy changes and recommended an increase in the damage deposit to \$500.00 to the City Council for adoption;

WHEREAS, City Council discussed those recommendations at their October 16, 2019 meeting and adopted the manual fee schedule changes;

NOW THEREFORE, the City of Yachats resolves to adopt the Commons Policy Fee Schedule as proposed and attached, marked "Exhibit A".

This Resolution is memorializing an action taken by City Council at the October 16, 2019 meeting and was effective as of that date.

CITY OF YACHATS

By: _____
W. John Moore, Mayor

ATTESTED TO BY:

Shannon Beaucaire, City Manager



**CITY OF YACHATS
RESOLUTION NO. 2019-97
A RESOLUTION OF THE CITY OF YACHATS, OREGON,
TO ADOPT THE RECOMMENDATIONS OF THE LIBRARY COMMISSION**

WHEREAS, the Yachats Library Commission discussed design changes and recommended the following to City Council;

- 1) Thank the bidder for the submission but reject the bid, and
- 2) Authorize the Library Commission to obtain needs assessment for the Library to be paid from the bequest funds.

WHEREAS, City Council discussed those recommendations at their October 16, 2019 meeting and adopted the recommendations of the Library Commission to the Library addition plan and needs assessment;

NOW THEREFORE, the City of Yachats resolves to adopt the recommendations from the Library Commission.

This Resolution memorializes action taken by the Council on October 16, 2019 and is effective as of that date.

CITY OF YACHATS

By: _____
W. John Moore, Mayor

ATTESTED TO BY:

Shannon Beaucaire, City Manager

**CITY OF YACHATS
ORDINANCE NO. 363**

**AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE
SECTIONS 9.04.030, 9.52.030 AND 9.64.010 ON DESIGN STANDARDS FOR
STREET CONSTRUCTION AND DESIGN**

WHEREAS, pursuant to YMC 9.84.010, the City initiated these text changes to YMC Title 9 to clarify where clear sight standards should be applied;

WHEREAS, pursuant to ORS 197.610, the City provided DLCD with Form 1 notice of these proposed YMC Title 9 text changes on September 18, 2018;

WHEREAS, the Planning Commission held Public Hearings on October 16, 2018, November 27, 2018, and January 15, 2019;

WHEREAS, the Planning Commission followed the text amendment procedures under YMC 9.84.020 and has provided a report to the City Council along with its recommendation to consider the proposed text changes;

WHEREAS, the City Council held a public hearing on these proposed text changes on October 16, 2019;

WHEREAS, the City of Yachats wishes to clarify that the regulation on fences, hedges and walls are applicable to all front yard setbacks;

NOW THEREFORE, the City of Yachats ordains as follows:

Section 1. Yachats Municipal Code Section 9.04.030

Yachats Municipal Code Section 9.04.030 shall be amended to change the definition of “street” to read as follows:

“Street” means a right-of-way that is intended for motor vehicle travel or for motor vehicle access to abutting property. A street may be dedicated, conveyed, deeded or granted to the public for public use and under the control of a public agency, or it may be privately owned. A street includes the land within the ingress/egress easement area serving multiple residential lots, but does not include the “flagpole” portion of flag lots.

Section 2. Yachats Municipal Code Section 9.52.030

Yachats Municipal Code Section 9.52.030 shall be amended to read as follows:

Section 9.52.030 General provisions regarding accessory uses.

An accessory use shall comply with all requirements for a principal use, except as this title specifically allows to the contrary.

An accessory structure not used for human habitation and separated from the main building may be located in the required rear and side yard, except in the required street side yard of a corner lot, provided it is not closer than five (5) feet to a property line.

1. The maximum height shall be one story or fifteen (15) feet, whichever is the lesser.

2. Accessory buildings are not permitted in the front yard.

Section 3. Yachats Municipal Code Section 9.64.010

Yachats Municipal Code Section 9.64.010 shall be amended to read as follows:

Any street constructed within and dedicated to the City as a city street, or dedicated to the public for use as a street and constructed after the date of the ordinance codified in this title shall comply with Chapter 7.04. In addition, the following standards shall apply to all streets, i.e., public streets and private streets:

A. Clear-Vision Areas. A clear-vision area shall be maintained at each intersection between streets, alleys, or driveways.

1. The clear-vision area is a triangle defined on two sides by the distance specified in 9.64.010.A.3 from the intersection of the curb line or, where no curb exists, the edge of the street, alley, or driveway surface edge, and on the third side by the line across the corner of the non-intersecting ends of the two other sides.

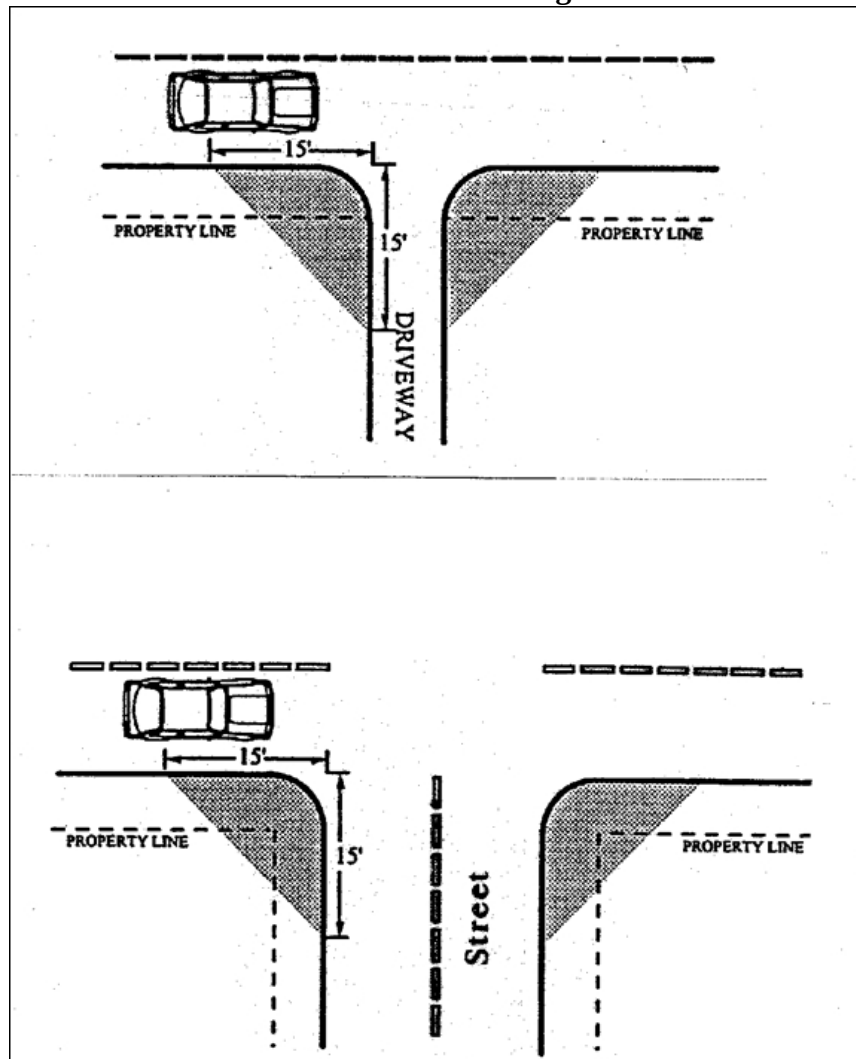
2. No temporary or permanent obstruction (e.g., structure, fence, or shrub vegetation) between three (3) feet and eight (8) feet in height shall be placed in clear-vision areas on streets, driveways, or alleys, as shown in the Clear-Vision Area Diagram figure below. Trees exceeding this height may be located in this area provided all branches and foliage are removed to a height eight (8) feet above grade.

3. For clear-vision areas, the minimum distance along the vehicle pathways shall be:

- a. Fifteen (15) feet for intersections not involving an alley or an intersection angle of less than thirty (30) degrees;
- b. Ten (10) feet for intersections including an alley;
- c. Twenty-five (25) feet for intersections where the angle between two streets or a street and a driveway is less than thirty (30) degrees.

B. Fences, Hedges and Walls. Fences, hedges and walls may be located within required yards, but shall not exceed three (3) feet in height in any required yard which abuts and runs parallel to a street other than an alley.

Clear-Vision Area Diagram



C. Street Intersections. Streets shall intersect one another at an angle as near to a right angle as is practical considering the topography of the area and previous adjacent layout. Intersections shall be designed so that no danger to the travelling public is created as a result of staggered intersections; and in no case shall intersections be offset less than one hundred (100) feet.

D. Cul-De-Sacs and Turn-Arounds. In general, dead end (cul-de-sac) streets in urban subdivisions (average lot size under one acre) shall not exceed four hundred (400) feet in length and shall terminate in a turn-around with a minimum property line radius of forty-five (45) feet or other type of turn-around approved by the Planning Commission. Turn-arounds approved by the Planning Commission shall be provided on all dead-end streets.

E. Easements.

1. Where alleys are not provided, easements of not less than five (5) feet in width shall be provided on each side of the rear line or side line for necessary utility lines, wires, conduits, storm and sanitary sewers, gas and water. Easements of the same or greater widths may be required along boundary lines or across lots or parcels where necessary for the extension of utility lines, waterways, and walkways, and to provide necessary drainage ways or channels.

2. A private easement established without full compliance with these regulations may be approved by the Planning Commission provided it is the only reasonable method by which the rear portion of an unusually deep lot or parcel may be provided vehicular access.

F. Blocks. No block shall be longer than one thousand two hundred (1,200) feet between street lines.

G. Public Access Ways. When necessary for public convenience and safety, the Planning Commission may require the land divider to dedicate to the public access ways ten (10) to twenty (20) feet in width to connect to cul-de-sacs, to pass through oddly shaped or unusually long blocks, to provide access to schools, parks, beaches or other public areas, of such design and location as reasonably required to facilitate public use.

H. Public Streets. If topography or other physical conditions make a street of the minimum required width impractical, the Planning Commission may modify this street regulation requirement provided the public and future owner's interests are adequately protected.

I. The layout of streets shall give suitable recognition to surrounding topographical conditions in accordance with the purpose of this title.

J. Variance. The standards for street construction may be varied by the Planning Commission where topography, soil characteristics, or other factors indicate such variance would be in the best interest of the City. Any request for variance in the above standards must be made in writing and filed with the City Recorder when the application for construction is submitted.

K. Amortization Period: Clear vision areas, fences, hedges, and walls lawfully established prior to the passage of this ordinance shall come into compliance within ninety (90) days. Where application of the amortization period would cause an undue or unnecessary hardship, an application may be made for a variance under Chapter 9.80.

Section 4. Severability. Any provision of this Ordinance which proves to be invalid, void, or illegal shall in no way affect, impair or invalidate any other provision of this Ordinance, and the remaining provisions of this Ordinance shall remain in full force and effect.

Section 5. Effective Date. This ordinance shall take effect on the 30th day after its adoption.

The City Council Passed and Voted on Ordinance 363 on October 16, 2019.

The 2nd Vote Passed and Adopted by the Yachats City Council this 7th day of November, 2019.

	YES	NO	NOT PRESENT
John Moore, Mayor	☐	☐	☐
Max Glenn	☐	☐	☐
James Kerti	☐	☐	☐
Jim Tooke	☐	☐	☐
Leslie Vaaler	☐	☐	☐

W. John Moore, Mayor

Attest by:

Shannon Beaucaire, City Manager

**CITY OF YACHATS
ORDINANCE NO. 364**

**AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE CHAPTER
4.08 RELATED TO VACATION RENTALS**

Whereas, the City has regulated vacation rentals for over twenty years so it has been able to observe the impact of the regulations on the community and observe which areas of the regulations could be improved to better obtain the desired results; and

Whereas, the City desires to maintain a strong sense of community and not overwhelm neighborhoods with short-term rentals that impact livability for owner-occupied and long-term rental homes; and

Whereas, the City has a record of responding to complaints related to vacation rentals and the impacts that these rentals have on neighborhoods, including noise, excessive trash, and parking problems; and

Whereas, the City understands the needs of owners that choose to rent out their homes on a short-term basis, so the City seeks to balance the wants of such owners with the wants of their neighbors that deal with the nuisance impacts that can result from vacation rentals; and

Whereas, the City wants to encourage all those property owners that engage in short-term renting of their property to license their activities so that all property owners are operating under the same rules; and

Whereas, the City wishes to make select changes to its vacation rental regulations based upon its review of recent complaints, examples from other jurisdictions, and reflection on its current practices,

NOW THEREFORE, the City of Yachats ordains as follows:

Section 1. Yachats Municipal Code Chapter 4.08.

Yachats Municipal Code Chapter 4.08 shall be amended to read as follows:

Section 4.08.010 Purpose.

The vacation rental license is in recognition of the desire of many owners to rent their property on a short-term basis and to provide for the orderly use and regulation of such rentals to preserve the health, safety and welfare of the community. This use shall not adversely affect the residential character of the neighborhood. These standards and procedures are in addition to City ordinances and Federal and State laws and regulations.

Section 4.08.020 Definitions.

“Dwelling unit” means any building or portion thereof which contains separate living facilities, including provisions for sleeping, eating, cooking and sanitation.

“Incident” means an offensive activity or breach of the standards in Section 4.08.030.

“Local contact person” means a person with the authority to take action or make decisions concerning the management of a licensed vacation rental property.

“Occupant” means a person over the age of four (4) years who occupies a rented dwelling unit.

“Overnight” means anytime between the hours of 10:00 p.m. and 7:00 a.m. on the following day.

“Sleeping area” means a bedroom or loft within a dwelling unit which meets the requirements of the building code as adopted by the State of Oregon.

“Surfaced” means a gravel, paved, tile, brick or concrete surface suitable for parking a vehicle.

“Vacation rental” means a single-family dwelling, duplex or triplex which is rented, or held out as available for rent, for periods of less than thirty (30) days, such as by the day or week. The dwelling may consist of individual units or be in a contiguous form to be considered a vacation rental dwelling; however, each individual unit is to be considered separately for licensing and regulation purposes. A dwelling which is listed with an agent as a vacation rental, advertised, available by referral, word of mouth, commendation and reputation are some of, but not limited to, the ways of identifying a vacation rental. It shall be a rebuttable presumption that a dwelling unit is a vacation rental if it is visited overnight by at least four (4) different vehicles over the course of a month, for three (3) consecutive months. The exchange of consideration is not necessary to meet the definition of a vacation rental if the dwelling otherwise is held out as available for occupancy for periods of less than thirty (30) days.

Section 4.08.030 Standards.

A vacation rental license shall be issued to the dwelling owner providing the following standards are met:

A. Except for individual units located on the same property, such as a duplex or triplex as defined above in Section 4.08.020, a person holding a vacation rental license or an interest in a property covered by a vacation rental license shall not be eligible to

apply for or hold, as a member of a group or any other form of beneficial ownership, a vacation rental license covering any other property. Any change of ownership, in whatever form, shall be reported to the City within thirty (30) days.

B. Vacation rentals in residential zones shall have no more than four (4) bedrooms. (This provision shall be waived for any existing vacation rental as of the effective date of Ordinance No. 328, adopted November 13, 2014.)

C. A vacation rental shall comply with all applicable laws. Basic visitor rules as provided by the City must be prominently displayed on the inside of the primary exit door.

D. Each vacation rental shall have a local contact person who must live within ten (10) miles of the City of Yachats and be available for response to alleged violations within two (2) hours of notification. The contact information for the local contact person shall be kept current with the City of Yachats; identified on the vacation rental application; and available by phone at all reasonable times (8:00 a.m. to 11:00 p.m.) and respond within two (2) hours if there is a problem during the dwelling's use as a vacation rental. The City license, with the name and phone number of the local contact, shall be posted on the front of the vacation rental building, where the public can easily read it. The license placard furnished by the City will be a specific color matched to property management companies, to further assist the public in identifying the responsible party. The house number for the vacation rental shall be prominently displayed on the exterior of the building, using numbers at least four (4) inches in height, and be readily visible from the street. A copy of the local contact person agreement, in a form approved by the City, which lists the duties and responsibilities of the local contact person, signed by both the property owner and the local contact person, shall be filed with the City, and kept current. The local contact person must maintain an accurate listing of complaints received about the vacation rental. The listing must document the date of each complaint received, the nature of the complaint and how the complaint was resolved. The listing must be provided to the City as part of the annual license renewal for the vacation rental.

E. One on-property parking space, as defined in Section 9.04.030 for off-street parking, shall be provided for each sleeping area in the dwelling, but in no event shall fewer than two (2) spaces be provided for the vacation rental. (This provision shall be waived for any existing vacation rental as of the effective date of Ordinance No. 226, adopted 1/15/2002.) If access to the rental property crosses private property via an easement, right-of-way, or other conveyance, all parking must be contained on the rental property. Owners are required to provide parking that is unimpeded, surfaced, useable and available to renters. The parking shall be mapped and posted in the home, and a copy given to the City with the vacation rental license application, and again whenever the location of designated parking spaces change. The owner shall require renters to use only the parking spaces that are surfaced and marked on the map.

F. The maximum number of vehicles allowed on the property shall not exceed the number of surfaced parking areas on the property or six (6) vehicles, whichever is less. Parking is limited to surfaced parking on the property. If access to the rental property crosses private property via an easement, right-of-way, or conveyance, ingress and egress must be accomplished without encroachment on other properties adjoining the privately maintained access road or driveway. In such situations applicants will provide evidence of their right to use the privately maintained access road or driveway consistent with vacation rental before a vacation rental license is granted.

G. There shall not be any noise, litter or odor noticeable at or beyond the property line resulting from the use of the dwelling as a vacation rental that violates Yachats Municipal Code.

H. The maximum allowable number of occupants shall be two (2) persons per sleeping area plus two (2) additional persons per vacation rental. The rental agent shall match the number of persons and vehicles to the particular property being rented. Advertisements for the rental shall not list a number of occupants that exceeds the number authorized by the City. Recreational vehicles, campers, tents and similar structures shall not be allowed on vacation rental properties. Parking a boat trailer of moderate size, with or without a boat, is permitted as a substitute for one vehicle.

I. Weekly solid waste collection service shall be provided. A sufficient number of suitable garbage receptacles shall be provided and must have bear-proof mechanisms. Except on collection day, these garbage receptacles shall not be readily visible from the street. Renters shall be advised not to place trash outside in plastic bags.

J. Each vacation rental shall provide and maintain a container for the disposal of cooking grease into a solid waste receptacle to prevent the grease from entering the sewer system.

K. All pets must be under control at all times. Methods of control include a leash or demonstrated effective voice command. The person having the control, custody or possession of a dog shall clean up after the dog by using a dog waste bag or other suitable method.

L. Vacation rental licenses are non-transferable.

M. The licensee must comply with the requirements of the occupancy tax ordinance as a condition for issuance or renewal of a vacation rental license.

N. Licensees shall keep all information on the GoYachats website current and notify City Hall of any changes in mailing address, email address or agent or contact person. Email addresses, mailing addresses and phone numbers for the owner, local contact person and person responsible for tax reporting shall be kept current with the City. Failure to keep contact information current shall constitute a violation of this chapter.

O. Licensees may not advertise a vacation rental for a higher occupancy than the maximum allowable number of overnight occupants listed on the license.

P. Vacation rentals shall comply with the standards in this section, whether or not the vacation rental is occupied by a renter, owner, or other person.

Section 4.08.040 Inspection, license and annual fee.

A. The City shall prepare an application form for a vacation rental license. Prior to issuance of a vacation rental license, the City will inspect the subject property to determine occupancy capacity, parking and access compliance. Upon receipt of the completed application, the annual license fee, inspection and attestation that the licensing standards have been met, the City shall issue a license to the applicant (not the dwelling) for a period of one year. The license may be renewed annually if all standards are met. The vacation rental will be subject to inspection every two years. The City retains the right to re-inspect the property at any time. Complaints received by the City may trigger a re-inspection. An inspection fee will be assessed for the initial inspection, for additional inspections undertaken due to complaints, and for each two (2) year inspection completed by the City. A vacation rental licensee shall not be required to pay a business occupation license fee in addition to the annual license fee. The annual license and inspection fees shall be set by resolution of the City Council. All fees are non-refundable.

B. All licenses shall be obtained prior to any rental of the property. The required application and license fee are due on January 1 of each year for the fiscal year commencing with that date and are delinquent on February 1. The delinquency fee will be set by resolution.

C. A total of one hundred twenty-five (125) licenses will be available at any one time. For license renewals each year, priority will be given to existing licenses seeking renewal, so long as the renewal application is delivered to the City by December 29, or the next business day if December 29 falls on a day City Hall is closed. After December 29, if existing licenses are below one hundred twenty-five (125) in total number, and there are licenses available after accounting for all license renewal, new applications will be accepted on a first-come first-served basis, with process identified through administrative policy.

Section 4.08.050 Complaints.

All complaints shall be in writing on a form provided by the City and signed by the complainant. The complainant must show or attest that they have made a timely attempt to resolve the issue with the local contact person responsible for management of the property. The complainant is expected to initiate the process while the out of compliance incident is occurring or when they first become aware that a property is not in

compliance with the regulations. All complaints filed with the City shall be verified by the City for validity.

A. When a complaint is filed that is verified by the City to be valid, the owner and local contact person will be notified in writing by mail or email, and provided with a copy of the complaint. Either the owner or the local contact person will be required to meet with a City representative to discuss means by which further complaints may be avoided. If the licensee fails to meet this requirement within a reasonable amount of time, City staff will prepare a report for City Council action.

B. Upon a second complaint that is verified by the City to be valid, the owner and local contact person will again be notified in writing by mail or email and provided with a copy of the complaint. Either the owner or local contact person will again be required to meet with a City representative to further discuss means by which further complaints may be avoided. If the licensee fails to meet this requirement within a reasonable amount of time, the City Recorder will prepare a report for City Council action.

C. Upon a third complaint within a ninety (90) day period that is verified by the City to be valid, the owner and agent, if any, will be notified in writing by mail or email and provided with a copy of the complaint.

1. City staff may schedule a hearing and prepare a report for City Council action.
2. The City Council may schedule a hearing.
3. Either the City Manager or City Council may, without a hearing, revoke the license immediately.
4. In the event that a license is revoked, the applicant or license holder shall have the right of appeal. The written notice of appeal to the Council shall be filed with the City within fifteen (15) days of the notice of revocation.

D. Standards of judging complaints shall include, but are not limited to, the following:

1. Noncompliance with vacation rental license standards as stated in Section 4.08.030;
2. Monopoly of on-street parking;
3. Other offensive activities not in harmony with the residential neighborhood such as trespass, excessive noise or pets running loose.

E. The City Council, upon hearing the evidence, may: (1) approve the license as it exists; (2) revoke the license; (3) impose appropriate restrictions on the operation of the license.

Section 4.08.060 Violations—Penalties.

It is unlawful for any person so required to fail or refuse to apply for a license, or operate without a license as required herein. Any person who violates any provisions of this chapter is subject to a fine of up to one thousand dollars (\$1,000) per violation, with each day of a continuing violation constituting a separate violation. The third violation within any consecutive twelve (12) month period shall result in revocation of the vacation rental license for twelve (12) months, after which time the owner may reapply for a new license, in accordance with Section 4.08.040(C). Violations shall be subject to the procedures and penalties of Chapter 1.12, as now constituted or hereafter amended or revised.

Section 2. Effective date.

Pursuant to the Yachats Charter, this ordinance shall take effect 30 days after adoption.

Passed and adopted by the City Council of the City of Yachats on this ____ day of _____, 2019.

	YES	NO	NOT PRESENT
John Moore, Mayor	☐	☐	☐
Max Glenn	☐	☐	☐
James Kerti	☐	☐	☐
Jim Tooke	☐	☐	☐
Leslie Vaaler	☐	☐	☐

W. John Moore, Mayor

Attest by:

Shannon Beaucaire, City Manager